

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA



AGENDA

SPECIAL BOARD MEETING

October 5, 2023

3:30 p.m.

**Southeastern Oklahoma State University
Hallie McKinney Ballroom, Room A
Durant, Oklahoma**

AGENDA

October 5, 2023

3:30 p.m.

Southeastern Oklahoma State University

Hallie McKinney Ballroom, Room A

Durant, Oklahoma

Official action can only be taken on items which appear on the Agenda. The RUSO Board of Regents may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Regents may refer the matter to the Executive Director or Legal Counsel. The Regents may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

II. CALL TO ORDER AND REGENTS' ROLL CALL

A. EXCUSE ABSENT REGENTS

III. CHAIR'S REPORT—Regent Jane McDermott

IV. CONSENT DOCKET

A. MINUTES OF PREVIOUS MEETING

1. Approval of Minutes of Regular Meeting, September 8, 2023

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B. ACADEMIC AFFAIRS– (Attachment A)

1. Northeastern State University

a. Program / Certificate Modifications

1. Health Organizations Administration, B.B.A. (004)
2. Business Administration, B.B.A. (012)
3. Finance, B.B.A. (030)
4. Hospitality and Tourism Management, B.B.A. (093)

2. East Central University

a. Program Deletion

1. BS in Cartography (048)

3. Southwestern Oklahoma State University

a. Program Modification

1. BA in Political Science (047)
2. BS in Engineering Physics (133)

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. FACILITIES STEWARDSHIP COMMITTEE –Regent Amy Ford (Attachment B)

Report of the Facilities Stewardship Committee, Thursday, October 5, 2022, 1:00 p.m., Southeastern Oklahoma State University, Hallie McKinney Ballroom, Room C, Durant, Oklahoma.

- 1. Report on Campus Tour.**
- 2. Discussion and possible action regarding university presentations for Interim Study 23-77 hearing.**

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3. Northeastern State University

a. **Project #485-0073 – University Center Student Engagement Renovations**

Project Description: This project was originally approved at the October 2022 board meeting for \$200,000. We are requesting to increase the total project by \$221,600. This Increase in budget is to reflect the increased construction estimate now that the full programming design stage is complete. Construction estimate was provided by GH2, the architect of record.

Requested Funding Approval: \$421,600

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 600 Fund

4. East Central University

Approval Items:

a. **Project Name:** 831 E. Main St., Ada, OK 74820

Project description: 831 E. Main is the former Communication Federal Credit Union across from the Chickasaw Business and Conference Center. The appraisal value is \$240,000. Purchase of this property is congruent with ECU's capital master plan.

Amount: \$240,000 asking price + closing costs

Source of funds: 290 E&G

b. **Project name:** 805 E. 12th St., Ada, OK74820

Project description: 805 E. 12th is adjacent to the ECU campus. No appraisal was necessary as the original asking price was \$126,000, and the seller was amenable to ECU's offer of \$120,000. Furthermore, the asking price is comparable to previous properties purchased. Purchase of this property is congruent with ECU's capital master plan.

Amount: \$120,000 asking price + closing costs

Source of funds: 290 E&G

c. **Project name:** New School of Nursing Building

Project description: Request for proposal for architectural professional services for feasibility, design, and contract documents and the request for a proposal for a construction manager at risk for the new building. A New School of Nursing Building is needed to accommodate the increase in the number of cohorts admitted into the School of Nursing program each year. The incoming class will increase each year from approximately 50 new students to 120 new students.

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Amount: To be determined

Source of funds: OK State ARPA funds & ECU Foundation Funds

Vendor: To be determined

5. University of Central Oklahoma

Approval Items:

a. **Project # 120-0032 Sports Complex Improvements**

Project Description: Request approval to award Musco Sports Lighting a contract not to exceed \$535,000 for the replacement of the lighting at Chad Richison Stadium. Existing lighting system uses 2000W metal halide fixtures and was installed 20 years ago; replacement system will be LED fixtures. Contract to be awarded through *BuyBoard* cooperative purchasing contract.

Requested Funding Approval: \$535,000

Budget Breakdown: \$520,000 for lighting replacement, \$15,000 for telecommunications wiring

Vendors: Musco Sports Lighting

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Section 13 Offset, Facility Fees

b. **Project # 120-0033 Existing Building Renovations & Additions**

Project Description: Request approval to award on-call construction manager, Lingo Construction, a contract not to exceed \$320,000 for the removal of two interior 1st floor columns at the ACM building. The purpose of the column removal is to provide space and unobstructed views to the stage of the performance venue within the ACM building. Lingo Construction's on-call contract expires July 2024.

Requested Funding Approval: \$320,000

Budget Breakdown: \$300,000 for construction, \$20,000 for engineering

Vendors: Lingo Construction

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Facility Fees, Foundation, Auxiliary

c. **Project # 120-1012 Residence Hall Improvements**

Project Description: Request approval to award, Oklahoma Roofing and Sheet Metal, a contract not to exceed \$240,000 for the replacement of approximately 7000 sqft of Spanish tile

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roofing at Murdaugh Hall. Much of the roof is original to the 1935 construction and the section to be replaced is suffering from water damage. Oklahoma Roofing has a roofing maintenance contract with the Oklahoma Office of Management and Enterprise Services.

Requested Funding Approval: \$240,000

Budget Breakdown: \$240,000 for repair and construction

Vendors: Oklahoma Roofing and Sheet Metal LLC

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Auxiliary Funds

d. Request to Transfer Funds

University of Central Oklahoma requests a transfer of \$100,000.00 from 700 auxiliary funds to 295 funds established by OSRHE for capital projects. Funds associated with ACM column removal requested project.

Academy of Contemporary Music - \$100,000

Source: Auxiliary

e. Property Lease

Request approval to enter into lease with the First United Methodist Church for the use of 120 parking spaces in two parking lots west of campus. UCO has leased these parking lots since 2017. The term of the lease is one year with an option to renew the lease for four consecutive years. The annual lease rate for the first three years is \$173.00 per space per year (\$20,760 per year). The rate for the final two years is \$180.00 per space per year (\$21,600).

Revenue Source: Parking Fees

B. AUDIT & FINANCE COMMITTEE—Chair, Regent Chris VanDenhende (See Attachment C)

Report of the Audit & Finance Committee, Thursday, October 5, 2022, 2:30 p.m., Southeastern Oklahoma State University, Hallie McKinney Ballroom, Room C, Durant, Oklahoma.

1. Discussion and possible action to approve external audit engagement letter.
2. Discussion and possible action to request proposals for external auditor.

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3. Discussion and possible action regarding faculty student ratios and other financial metrics.
4. Discussion on impact of inflation on tuition.

C. PERSONNEL COMMITTEE—Regent Lake Carpenter

Report of the Personnel Committee, Thursday, October 5, 2022, 2:00 p.m., Southeastern Oklahoma State University, Hallie McKinney Ballroom, Room C, Durant, Oklahoma.

1. Approval of Presidents contracts

D. SYSTEM ADVANCEMENT COMMITTEE – Chair, Regent Susan Winchester

Report of the System Advancement Committee, Thursday, October 5, 2022, 3:00 p.m., Southeastern Oklahoma State University, Hallie McKinney Ballroom, Room C, Durant, Oklahoma.

1. Discussion and possible action to retain public relations consultant.
2. Discussion of Government Relations Officer report.
3. Discussion of Legislative Office of Fiscal Transparency review of RUSO's contributions to Oklahoma workforce.
4. Discussion of Regent McDermott's presentation to OSRHE meeting on October 18, 2023

E. POLICY AND PROCEDURES COMMITTEE—Regent Eric Fisher

1. Discussion and possible action to approve RUSO Chapter 4 Student Affairs policy 4.4.3(k) and analogous policy to be codified in RUSO chapter 5 to apply to others on campus.

VI. SE FOUNDATION REPORT – DIRECTOR OF ALUMNI RELATIONS & UNIVERSITY DEVELOPMENT – MARK WEBB

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VII. INFORMATIONAL PRESENTATION REGARDING FREE SPEECH REQUIREMENTS & ANNUAL REPORTS – DEBRA LYON & ANGELA MICHAEL

VIII. PRESIDENTS' COUNCIL REPORT— PRESIDENT DIANA LOVELL

IX. PRESIDENTS' RECOMMENDATIONS

A. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY
(See attachment D)

1. Personnel

2. Informational

a. \$1 million grant for Aerospace Technology Center from Economic Development Administration

b. Update on Vision 2040

c. Update on Campus Master Plan

B. NORTHEASTERN STATE UNIVERSITY
(See attachment E)

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 2,585,612.00

C. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY
(See attachment F)

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 1,622,770

D. UNIVERSITY OF CENTRAL OKLAHOMA
(See attachment G)

1. Personnel

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2. Grants & Contracts

Total grants and contracts: \$ 621,792

3. Purchases for approval:

- a. Libris USA Inc., library management system.
Source: E&G\$157,178
- b. Scientific LLC, custom built mass spectrometer microscope
Source: FSI Course Fee.....\$300,000
- c. Overland Charters, transportation for athletic teams at
\$300,000 per year of a 5-year contract.
Source: Athletics\$1,500,000

4. Informational Items from Purchasing:

- a. International Business Machines Corporation, SPSS Statistics
& Amos license subscription and support.
Source: E&G..... \$50,652
- b. Griffin Communications, contract for UCO outdoor advertising.
Source:
E&G \$53,400
- c. Cuts Touring, Inc., concert performance.
Source:
E&G \$50,000
- d. Software House International, Varonis information security
monitoring application.
Source:
E&G \$80,236

5. Approval of Honorary Degree for Wilma Hamilton

E. EAST CENTRAL UNIVERSITY

(See attachment H)

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 4,057,198.44

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3. Purchases:

The following purchases are presented as informational items in accordance with Board Policy 2.3.3 (over \$50,000 and under \$150,000):

- a. Softdocs SC, LLC. for subscription renewal for Etrieve license, content, storage, serve
Source: E&G \$59,460.00
- b. Invitation to Bid (ITB) Contractual Services for custodial supplies, janitorial paper products and equipment
Source: E&G \$71,000.00 estimated cost (annually)
- c. for Proposal (RFP) for Comprehensive Campaign Feasibility Consultant for ECU and the ECU Foundation
Source: E&G \$100,000.00 estimated cost

Request approval to make the following purchases which will be made in accordance with Board policy 2.3.4 (over \$150,000):

None

F. NORTHWESTERN OKLAHOMA STATE UNIVERSITY
(See attachment I)

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 461,494

3. Purchases

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

Supplies for nursing students and equipment for nursing labs: Pocket Nurse, Pittsburgh, Pennsylvania, at a cost not to exceed \$100,000. (Fund 290, E&G Funds; Fund 705, Auxiliary Funds; Fund 705, ARPA Funds)

Yearly maintenance contract, service call charges and various repair parts for campus elevators: Kone Inc; Moline, Illinois, at a cost not to exceed \$75,000. (Various Funds)

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Handicapped doors, repairs to windows/doors, various general maintenance needs: Oklahoma Glass & Wallpaper Co., Enid, Oklahoma, at a cost not to exceed \$100,000. (Various Funds)

X. EXECUTIVE DIRECTOR’S REPORT – Sheridan McCaffree

XI. REGENTS’ COMMENTS AND ANNOUNCEMENTS

XII. EXECUTIVE SESSION

A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:

Confidential communications with legal counsel concerning all pending claims or actions and litigation.

Actions:

Charles E. Sneed and Tabitha Sneed v. Northeastern State University (“NSU”), Acting President Kim Cherry, and, NSU Employees, E.C.A.L. [sic et al.], Cherokee County, Case# CJ- 2007-840.

Marci D. Walkingstick Dixon v. State of Oklahoma ex rel the Regional University System of the Oklahoma Board of Regents sic. d/b/a Northeastern State University (“NSU”), United States District Court for the Eastern District of Oklahoma Case #CIV 19-391.

Miranda Summar, Olivia Wells, Priscilla Pena, Rheanna Jackson, Gabrielle Glidewell, and Morgan Brown Russell v. The State of Oklahoma ex rel University of Central Oklahoma (“UCO”), Western District of Oklahoma, Case #CIV-21-473-G.

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Mary H. Alvarez v. The Board of Regents of Oklahoma Colleges (“RUSO”) & University of Central Oklahoma (“UCO”), District Court of Oklahoma County, Case #CJ- 2018- 5269.

Ronald Wyatt, v. Jennifer Kay Wyatt, Patti Buhl, Northeastern State University Police Department, Northeastern State University Board of Regents, and Northeastern State University (“NSU”), District Court of Wagoner County, Case #CJ-2017-240.

Terry Worcester v. East Central University, District Court of Pontotoc County Case #CJ-2019-37.

Billy Elliott v. University of Central Oklahoma, District Court of Oklahoma County Case #CJ-2021-3586.

Sierra Rudman and Calyn Boyd v. State of Oklahoma, ex rel. Board of Regents for the Regional University System of Oklahoma and Kay Robinson, Western District of Oklahoma Case # CIV-22-91-PRW.

Mark Pendergraft v. Oklahoma Attorney General’s Office, State of Oklahoma, Lauren Ray-Morales, in her individual and official capacity; Dixie Coffey, in her individual and official capacity; Southwestern Oklahoma State University/Board of Regents of Oklahoma Colleges, Charlie Babb, in his individual and official capacity, and John Does, and Jane Doe, Western District of Oklahoma Case #CIV-2022-985 J.

Jackson Shepherd and Mallory Scott et al. v. Regional University System of Oklahoma et al., District Court of Oklahoma County Case #CJ-20-2383.

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Tatum Robertson, Eve Brennan, and Marin Rhodes v. University of Central Oklahoma and Board of Regents for the Regional University System of Oklahoma, Western District of Oklahoma Case #CIV-2022-836-HE.

Dr. Rachel Tudor v. Marie Galindo et al. and Ezra Young and Brittany Stewart v. Dr. Rachel Tudor, Southeastern Oklahoma State University, and Regional University System of Oklahoma, Western District of Oklahoma Case #CIV- 2022-480-C.

Alan Scott Asher and Nancy Asher v. Northeastern State University-Broken Arrow, and the Board of Regents of Oklahoma Colleges-Regional University System of Oklahoma, District Court of Wagoner County Case #CJ- 2022- 309.

Donald Eichler v. The Board of Regents of Oklahoma Colleges ex rel. & University of Central Oklahoma an Institution of Higher Education and a Part of the Regional University System of Oklahoma, District Court of Oklahoma County Case #CJ-2022-5317.

Claims:

- a. Tort Claims pending with State Risk Management

Cowart v. Northeastern State University, Tort Claim
#2360031731

Charges pending with the Equal Employment Opportunity Commission (“EEOC”):

Swank v. Northeastern State University, EEOC Charge No. 564-2023-00076.

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Deborah Anderson v. Northwestern Oklahoma State University, EEOC Charge No. 31B-2023-00065.

Alissa Baker v. Northeastern State University, Charge #564-2023-00897

Claims pending with the U.S. Department of Education Office of Civil Rights (“OCR”)

Tony Hebblethwaite, OCR Docket #07212049 (“UCO”)

OCR Docket # 07-23-2169, Anonymous Complainant v. East Central University

Margo McKenzie v. Northeastern State University

Miscellaneous Matters

MidFirst Bank v. Lindsay, Northwestern Oklahoma State University et al. CJ-2022-6342.

Emily Wilson v. East Central University

Appeal of IRS Audit finding by Northwestern Oklahoma State University

Reginal Thompson v. Easter Central University

XIII. RECONVENE IN PUBLIC SESSION

- A. Consideration and possible action to implement matters discussed in Executive Session.

XIV. ADJOURNMENT

ATTACHMENTS TO AGENDA

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Attachment

A. Educational Excellence Committee.....16-40

B. Facilities Stewardship Committee.....41-46

C. Audit & Finance Committee.....47-57

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H. East Central University.....70-75

I. Northwestern Oklahoma State University.....76-77



NORTHEASTERN STATE UNIVERSITY

OFFICE *of the* PRESIDENT

DATE: September 22, 2023
TO: Regional University System of Oklahoma
FROM: Rodney Hanley, President
SUBJECT: Academic Affairs Agenda Items – October 2023

The following proposals for program modifications are submitted for your consideration. In addition to program content changes, this set of modifications includes work to streamline degrees from 124 to 120 credit hours where possible by eliminating unneeded, open electives. Analysis of all NSU undergraduate programs indicated that 51 programs included open electives, and 38 of those had open elective totals of 10 or more hours. Programs with specialty accreditations such as teacher education, music, and health profession programs were least likely to have open electives.

OSRHE Undergraduate Degree Requirements and Standards (3.15.4.E.1) and HLC Assumed Practices (B.1.b) both state 120 credit hours as the minimum and typical requirement for baccalaureate degrees. Every semester, NSU has students who miss graduating by one or two credit hours even though they have completed all other major and degree requirements. It impacts employment opportunities, and some don't come back until years later to take that one hour. Lowering the total number of degree hours will help NSU meet its strategic plan goals to eliminate barriers and provide accessible pathways to degrees.

Program / Certificate Modifications

Health Organizations Administration, B.B.A. (004). Faculty have revised the course listings in the two options, increasing option requirements from 15 to 21 credit hours. This change increases program requirements from 57 to 63 credit hours. Reducing the remaining open electives to 11 credit hours lowers the degree total from 124 credit hours to 120.

Business Administration, B.B.A. (012). Faculty have changed a course in the Business Administration core to eliminate content duplication and revised course listings in the three options, increasing each option from 12 to 21 credit hours. These changes will increase the program requirements from 54 to 63 credit hours. The proposal also reduces the number of open electives from 24 hours to 11 hours so that the total number of degree hours will be 120.

Finance, B.B.A. (030). Faculty propose adding a third option to this major, one that will provide a pathway where students can gain expertise in applied portfolio management using databases and software provided by the newly established Battenfield-Carletti Investment Lab. This proposal also reduces the total credit hours in the degree to 120 by reducing the number of open electives from 15 to 11 credit hours.

Hospitality and Tourism Management, B.B.A. (093). This modification revises the HTM core requirements, increasing them from 12 to 18 credit hours and increases the number of guided electives from 12 to 15 credit hours. These changes increase the program requirements from 54 to 63 hours. The proposal also reduces the number of open electives from 24 hours to 11 hours so that the total number of degree hours will be 120.

Thank you for your consideration of these proposals. If you have any questions, please contact me or Dr. Carla Swearingen.

Enclosures

cc: Dr. Carla Swearingen, Interim Provost and Vice President for Academic Affairs
Dr. Pamela Fly, Associate Vice President for Academic Affairs

September 13, 2023

NORTHEASTERN STATE UNIVERSITY

Bachelor of Business Administration in Health Organizations Administration

OSRHE Code: 004

The curriculum modification will do the following:

- Revise course listings in the two options, increasing each option from 15 to 21 credit hours
- Increase program total (business core & major) from 57 to 63 credit hours
- Reduce total degree hours from 124 to 120 credit hours by eliminating 4 credit hours open electives.

Current Curriculum	Proposed Curriculum
General Education – 46 hours	General Education – 46 hours
<p>Business Core – 30 hours ACCT 2103 Introduction to Financial Accounting BADM 3003 Experiential and Career Seminar BADM 3933 Business Statistics BLAW 3003 Business Law I FIN 3213 Principles of Finance IS 3083 Spreadsheet Analysis IS 3113 Business Communications MGMT 4013 Essential Workplace Skills MGMT 4213 Business Strategy/Policy MKT 3213 Principles of Marketing</p>	<p>Business Core – 30 hours ACCT 2103 Introduction to Financial Accounting BADM 3003 Experiential and Career Seminar BADM 3933 Business Statistics BLAW 3003 Business Law I FIN 3213 Principles of Finance IS 3083 Spreadsheet Analysis IS 3113 Business Communications MGMT 4013 Essential Workplace Skills MGMT 4213 Business Strategy/Policy MKT 3213 Principles of Marketing</p>
<p>HOA Core - 12 hours HCA 3213 Public Health & Global Initiatives in Health Care HCA 3313 Healthcare Reimbursement Strategies HCA 4223 Quality Management and Patient Safety MGMT 4113 Human Resource Management</p>	<p>HOA Core - 12 hours HCA 3213 Public Health & Global Initiatives in Health Care HCA 3313 Healthcare Reimbursement Strategies HCA 4223 Quality Management and Patient Safety MGMT 4113 Human Resource Management</p>
<p><i>Select one of the following options:</i></p>	<p><i>Select one of the following options:</i></p>
<p>Healthcare Administration – 15 hours HCA 4013 Leadership, Policy and Ethics HCA 4533 Group Practice Management 3000/4000 HCA level electives (3 hrs) 3000/4000 BADM / HCA / MGMT electives (6 hrs)</p>	<p>Healthcare Administration – 21 hours <u>ECON 2213 Principles of Microeconomics</u> <u>OR ECON 2313 Principles of Macroeconomics</u> HCA 4013 Leadership, Policy and Ethics HCA 4533 Group Practice Management <u>MGMT 3213 Principles of Operations Management</u> 3000/4000 HCA level electives (3 hrs) 3000/4000 HCA / BADM / MGMT electives (6 hrs)</p>

<p>Health Informatics - 15 hours HCA 4323 Health Information Analytics IS 4293 Business Database Management Systems MGMT 4103 Business Decision Analysis MGMT 4143 Project Management 3000/4000 BADM / HCA / MGMT electives (3 hrs)</p> <p>Major Total - 27 hours</p> <p>Total Business Core & Major - 57 hours Open Electives – 21 hours Degree Total – 124 hours</p>	<p>Health Informatics - <u>21</u> hours <u>ECON 2213 Principles of Microeconomics</u> <u>OR ECON 2313 Principles of Macroeconomics</u> HCA 4323 Health Information Analytics <u>IS 3063 Principles of Information Systems</u> IS 4293 Business Database Management Systems MGMT 4103 Business Decision Analysis MGMT 4143 Project Management 3000/4000 BADM / HCA / MGMT electives (3 hrs)</p> <p>Major Total - <u>33</u> hours</p> <p>Total Business Core & Major – <u>63</u> hours Open Electives – <u>11</u> hours Degree Total – <u>120</u> hours</p>
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September 13, 2023

NORTHEASTERN STATE UNIVERSITY

Bachelor of Business Administration in Business Administration

OSRHE Code: 012

The curriculum modification will do the following:

- Change a course in the Business Administration Core
- Revise course listings in the three options, increasing each option from 12 to 21 credit hours
- Increase program total (business core & major) from 54 to 63 credit hours
- Reduce total degree hours from 124 to 120 credit hours by eliminating 4 credit hours open electives.

Current Curriculum	Proposed Curriculum
<p>General Education – 46 hours</p> <p>Business Core – 30 hours ACCT 2103 Introduction to Financial Accounting BADM 3003 Experiential and Career Seminar BADM 3933 Business Statistics BLAW 3003 Business Law I FIN 3213 Principles of Finance IS 3083 Spreadsheet Analysis IS 3113 Business Communications MGMT 4013 Essential Workplace Skills MGMT 4213 Business Strategy/Policy MKT 3213 Principles of Marketing</p> <p>Business Administration Core - 12 hours BADM 3253 Management Analysis and Control IBUS 4843 International Business MGMT 3053 Excel for Business MGMT 3323 Creativity, Innovation, & Opportunity</p> <p><i>Select one of the following options:</i></p> <p>Business Analytics - 12 hours BADM 4203 Business Analytics IS 4293 Business Database Management Systems MGMT 4103 Business Decision Analysis MKT 4103 Marketing Measurement</p>	<p>General Education – 46 hours</p> <p>Business Core – 30 hours ACCT 2103 Introduction to Financial Accounting BADM 3003 Experiential and Career Seminar BADM 3933 Business Statistics BLAW 3003 Business Law I FIN 3213 Principles of Finance IS 3083 Spreadsheet Analysis IS 3113 Business Communications MGMT 4013 Essential Workplace Skills MGMT 4213 Business Strategy/Policy MKT 3213 Principles of Marketing</p> <p>Business Administration Core - 12 hours BADM 3253 Management Analysis and Control IBUS 4843 International Business <u>MGMT 3123 Principles of Operations Management</u> MGMT 3323 Creativity, Innovation, & Opportunity</p> <p><i>Select one of the following options:</i></p> <p>Business Analytics - <u>21</u> hours BADM 4203 Business Analytics <u>ECON 2313 Principles of Macroeconomics</u> IS 4293 Business Database Management Systems MGMT 4103 Business Decision Analysis MKT 4103 Marketing Measurement 3000/4000 level BADM / HCA / HTM / IBUS / IS / MGMT / MKT / SCM electives (6 hours)</p>

<p>General Business - 12 hours MGMT 3253 Organizational Behavior MGMT 3843 Business Ethics 3000/4000 Level Business Electives (6 hours)</p> <p>Health Care Management - 12 hours HCA 3313 Healthcare Reimbursement Strategies HCA 4223 Quality Management and Patient Safety HCA 4533 Group Practice Management 3000/4000 Level HCA elective (3 hours)</p> <p>Major Total - 24 hours</p> <p>Total Business Core & Major - 54 hours Open Electives – 24 hours Degree Total – 124 hours</p>	<p>General Business - <u>21</u> hours <u>ECON 2213 Principles of Microeconomics</u> <u>OR ECON 2313 Principles of Macroeconomics</u> MGMT 3253 Organizational Behavior MGMT 3843 Business Ethics 3000/4000 level BADM / HCA / HTM / IBUS / <u>IS / MGMT / MKT / SCM electives (12 hours)</u></p> <p>Health Care Management - <u>21</u> hours <u>ECON 2213 Principles of Microeconomics</u> <u>OR ECON 2313 Principles of Macroeconomics</u> HCA 3313 Healthcare Reimbursement Strategies HCA 4223 Quality Management and Patient Safety HCA 4533 Group Practice Management 3000/4000 Level HCA elective (3 hours) <u>3000/4000 level BADM / HCA / HTM / IBUS /</u> <u>IS / MGMT / MKT / SCM electives (6 hours)</u></p> <p>Major Total - <u>33</u> hours</p> <p>Total Business Core & Major – <u>63</u> hours Open Electives – <u>11</u> Degree Total - <u>120</u></p>
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September 13, 2023

NORTHEASTERN STATE UNIVERSITY

Bachelor of Business Administration in Finance

OSRHE Code: 030

The curriculum modification will do the following:

- Add new option: Applied Portfolio Management (24 hrs)
- Reduce total degree hours from 124 to 120 credit hours by eliminating 4 credit hours open electives.

Current Curriculum	Proposed Curriculum
<p>General Education – 46 hours</p> <p>Business Core – 30 hours ACCT 2103 Introduction to Financial Accounting BADM 3003 Experiential and Career Seminar BADM 3933 Business Statistics BLAW 3003 Business Law I FIN 3213 Principles of Finance IS 3083 Spreadsheet Analysis IS 3113 Business Communications MGMT 4013 Essential Workplace Skills MGMT 4213 Business Strategy/Policy MKT 3213 Principles of Marketing</p> <p>Finance Core – 9 hours ECON 2213 Principles of Microeconomics ECON 2313 Principles of Macroeconomics FIN 3633 Investment</p> <p><i>Select one of the following options:</i></p> <p>Financial Management - 24 hours FIN 3013 Money and Banking FIN 4023 International Finance FIN 4183 Managerial Finance FIN 4193 Financial Statement Analysis FIN 4233 Securities Markets FIN 4383 Applied Financial Decision Making FIN 4433 Seminar in Finance 3000/4000 level FIN / ACCT / ECON Elective (3 hours)</p> <p>Financial Planning - 24 hours ACCT 3003 Income Tax Accounting</p>	<p>General Education – 46 hours</p> <p>Business Core – 30 hours ACCT 2103 Introduction to Financial Accounting BADM 3003 Experiential and Career Seminar BADM 3933 Business Statistics BLAW 3003 Business Law I FIN 3213 Principles of Finance IS 3083 Spreadsheet Analysis IS 3113 Business Communications MGMT 4013 Essential Workplace Skills MGMT 4213 Business Strategy/Policy MKT 3213 Principles of Marketing</p> <p>Finance Core – 9 hours ECON 2213 Principles of Microeconomics ECON 2313 Principles of Macroeconomics FIN 3633 Investment</p> <p><i>Select one of the following options:</i></p> <p>Financial Management - 24 hours FIN 3013 Money and Banking FIN 4023 International Finance FIN 4183 Managerial Finance FIN 4193 Financial Statement Analysis FIN 4233 Securities Markets FIN 4383 Applied Financial Decision Making FIN 4433 Seminar in Finance 3000/4000 level FIN / ACCT / ECON Elective (3 hours)</p> <p>Financial Planning - 24 hours ACCT 3003 Income Tax Accounting</p>

<p>ACCT 4223 Retirement and Employee Benefit Planning FIN 3613 Insurance FIN 4033 Professional Financial Planning FIN 4323 Estate Planning 3000/4000 level Business Electives (9 hours) <i>Note: Prior advisor approval of each elective course is required.</i></p> <p>Major Total - 33 hours</p> <p>Total Business Core & Major – 63 hours Open Electives – 15 hours Degree Total – 124 hours</p>	<p>ACCT 4223 Retirement and Employee Benefit Planning FIN 3613 Insurance FIN 4033 Professional Financial Planning FIN 4323 Estate Planning 3000/4000 level Business Electives (9 hours) <i>Note: Prior advisor approval of each elective course is required.</i></p> <p><u>Applied Portfolio Management – 24 hours</u> FIN 3013 Money and Banking FIN 4023 International Finance FIN 4193 Financial Statement Analysis FIN 4333 Portfolio Management FIN 4383 Applied Financial Decision Making *<u>FIN 4683 Applied Investment Strategies</u></p> <p><i>Select 6 hours from:</i> ACCT 3003 Income Tax Accounting ACCT 3303 Intermediate Accounting I FIN 3203 Real Estate Principles FIN 3313 Special Topics in Finance FIN 3613 Insurance FIN 4243 Derivative Securities MATH 4283 Statistical Inference MGMT 4103 Business Decision Analysis MKT 4123 Electronic Media Strategy MKT 4263 Digital Media Marketing MKT 4333 Marketing Research</p> <p>Major Total - 33 hours</p> <p>Total Business Core & Major – 63 hours Open Electives – <u>11 hours</u> Degree Total – <u>120 hours</u></p>
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September 13, 2023

NORTHEASTERN STATE UNIVERSITY

Bachelor of Business Administration in Hospitality and Tourism Management

OSRHE Code: 093

The curriculum modification will do the following:

- Revise HTM core requirements, increasing core from 12 to 18 credit hours
- Increase electives from 12 to 15 credit hours
- Increase program total (business core & major) from 54 to 63 credit hours
- Reduce total degree hours from 124 to 120 credit hours by eliminating 4 credit hours open electives.

Current Curriculum	Proposed Curriculum
<p>General Education – 46 hours</p>	<p>General Education – 46 hours</p>
<p>Business Core – 30 hours ACCT 2103 Introduction to Financial Accounting BADM 3003 Experiential and Career Seminar BADM 3933 Business Statistics BLAW 3003 Business Law I FIN 3213 Principles of Finance IS 3083 Spreadsheet Analysis IS 3113 Business Communications MGMT 4013 Essential Workplace Skills MGMT 4213 Business Strategy/Policy MKT 3213 Principles of Marketing</p>	<p>Business Core – 30 hours ACCT 2103 Introduction to Financial Accounting BADM 3003 Experiential and Career Seminar BADM 3933 Business Statistics BLAW 3003 Business Law I FIN 3213 Principles of Finance IS 3083 Spreadsheet Analysis IS 3113 Business Communications MGMT 4013 Essential Workplace Skills MGMT 4213 Business Strategy/Policy MKT 3213 Principles of Marketing</p>
<p>HTM Core - 12 hours HTM 3113 Gaming and Hotel Operations HTM 3323 Meeting and Event Management HTM 3523 Service Industry Management HTM 3623 Principles of Tourism Management</p>	<p>HTM Core - 18 hours <u>ECON 2313 Principles of Macroeconomics</u> HTM 3113 Gaming and Hotel Operations HTM 3323 Meeting and Event Management HTM 3523 Service Industry Management HTM 3623 Principles of Tourism Management <u>MGMT 3213 Principles of Operations Management</u></p>
<p>Electives – 12 hours <i>Select 6 hours from the following:</i> HTM 4430 HTM Internship IS 3053 Web Site Design & Management MGMT 3613 Leadership and Supervision MGMT 4113 Human Resources Management MGMT 4143 Project Management MGMT 4223 Negotiation and Labor Issues MKT 3263 Introduction to Digital Marketing</p>	<p>Electives – 15 hours <i>Select 6 hours from the following:</i> HTM 4430 HTM Internship IS 3053 Web Site Design & Management MGMT 3613 Leadership and Supervision MGMT 4113 Human Resources Management MGMT 4143 Project Management MGMT 4223 Negotiation and Labor Issues MKT 3263 Introduction to Digital Marketing</p>

Select ~~6 hours~~ from the following
3000/4000 level BADM / HTM / MGMT / MKT
(~~6 hrs~~)

Major Total - ~~24 hours~~

Total Business Core & Major - ~~54 hours~~

Open Electives - ~~24 hours~~

Degree Total - ~~124 hours~~

Select 9 hours from the following
3000/4000 level BADM / HTM / MGMT / MKT
(9 hrs)

Major Total - 33 hours

Total Business Core & Major - 63 hours

Open Electives - 11 hours

Degree Total - 120 hours



OFFICE OF THE PRESIDENT

Danley Hall, Suite 204

1100 E. 14th Street, PMB P - 8 • Ada, OK 74820 - 6999

TO: Board of Regents of the Regional University System of Oklahoma

FROM: Wendell Godwin, President

DATE: September 22, 2023

RE: Academic Affairs Agenda Item
October 2023

East Central University requests approval to delete the following academic program:

- **BS in Cartography (048):** Program deletion due to no enrollment.

If you have any questions or need additional information, please do not hesitate to contact Dr. Jeffrey Gibson, Provost & Vice President for Academic Affairs.

WLG: hpv

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: **East Central University**

Contact person: Jeffrey K. Gibson, Ph.D.

Title: Provost & VPAA

Phone number and email address: 580-559-5204 / jgibson@ecok.edu

Current title of degree program (Level II): Bachelor of Science

Current title of degree program (Level III): Cartography

State Regent’s three-digit program code: 048

Degree Granting Academic Unit: College of Health & Sciences

- With approved options in:
- A. [Click here to enter text](#)
 - B. [Click here to enter text](#)
 - C. [Click here to enter text](#)
 - D. [Click here to enter text](#)
 - E. [Click here to enter text](#)

TYPE OF REQUEST: Check all appropriate types of changes and complete ***ONLY*** the appropriate page(s). ***Excluding program deletions and suspensions, for modifications to be considered for State Regents’ approval, the program must be current in the 5-year program review cycle.*** The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date next review for the program is due: [Click here to enter a date](#)

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification (non-substantive)
- (9) Program Reinstatement
- (10) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: 

Date: 6/15/2023

Date of Governing Board Approval: 10/6/2023

All completed modification requests should be emailed to academicaffairsrequests@osrhe.edu.

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **East Central University**

Name of program and State Regents' three-digit program code of program to be deleted:
Cartography (048)

(1) PROGRAM DELETION **Delete program and all options**

NOTE: Information not included on the requested action may cause a delay in processing.

Are students still enrolled in degree program?

No Yes If yes, how many?

Expected academic year of graduation for last student: Other (please specify) N/A

Describe methods used to contact both currently enrolled students and students who have stopped-out.

No Students left in Program

Will currently enrolled students be allowed to complete the degree program?

No Yes

If no, please explain: No Students in Program

Describe the teach-out plan and how students in deleted program will be accommodated?

N/A

What is the duration of the teach-out plan? Other

If other, please specify Teach Out Plan Completed

Is the program part of a Cooperative Agreement?

No Yes (If yes, complete and submit a Cooperative Agreement Program Deletion form.)

Number of courses which will be deleted from the institutional course catalog as a result of this action:

If no courses are being deleted, how will they be used? [Click here to enter text.](#)

Are funds available for reallocation?

No

If no funds are available for reallocation, how will funds be used? [Click here to enter text](#)

Yes

If yes, which departments/programs will receive the reallocated funds? [Click here to enter text](#)

Reason for requested action (attach no more than one page if space provided is inadequate):

Low numbers of Majors.

Date program deletion effective:

- Immediately (will be indicated as deleted during the current academic year)
- Beginning with the next academic year

TO: Board of Regents of the
Regional University System of Oklahoma

FROM: Diana Lovell, President

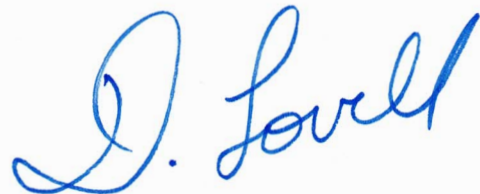
DATE: September 20, 2023

SUBJECT: Program Modification Requests – October 2023

Please place Southwestern Oklahoma State University on the agenda for the Oct. 5-6, 2023, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
 1. BA in Political Science (047)
 2. BS in Engineering Physics (133)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.



Request for Program Modification
Oklahoma State Regents for Higher Education

Institution submitting request: **Southwestern Oklahoma State University**

Contact person: Dr. Joel Kendall

Title: Provost/Vice President for Academic Affairs

Phone number and email address: (580) 774-3771 and joel.kendall@swosu.edu

Current title of degree program (Level II): Bachelor of Arts

Current title of degree program (Level III): Political Science

State Regent's three-digit program code: 047

Degree Granting Academic Unit: College of Arts and Sciences

With approved options in: A. [Click here to enter text.](#)

B. [Click here to enter text.](#)

C. [Click here to enter text.](#)

D. [Click here to enter text.](#)

E. [Click here to enter text.](#)

TYPE OF REQUEST: Check all appropriate types of changes and complete ***ONLY*** the appropriate page(s). ***Excluding program deletions and suspensions, for modifications to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.*** The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date next review for the program is due: 2023

(1) Program Deletion

(2) Program Suspension

(3) Change of Program Name and/or Degree Designation

(4) Option Addition

(5) Option Deletion

(6) Option Name Change

(7) Program Requirement Change

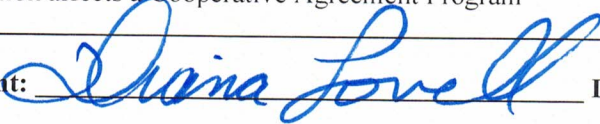
(8) Other Degree Program Modification (non-substantive)

(9) Program Reinstatement

(10) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: 

Date: 9/18/2023

Date of Governing Board Approval: 10/6/2023

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Southwestern Oklahoma State University**

Program name and State Regents' three-digit program code to be modified:
Bachelor of Arts in Political Science Program Code 047

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

- Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
 - Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
 - Total credit hours for the degree will **NOT** change.
 - Total credit hours for the degree **WILL** change from to
- Explain: [Click here to enter text.](#)

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

We would like to make two changes to our current course curriculum. First; we want to add a 2000-level course called Concepts of Political Science that serves as an introduction to the Political Science discipline. This would be a required course for the Political Science degree. To accommodate this addition, we want to move one of our required courses into the Electives category while keeping it in the course catalog and on a semi-regular rotation. In addition to improving the learning experience for our students this will bring us more in line with other Political Science programs around the state of Oklahoma who teach similar courses. Second, we want to renumber our State & Local Government course from a 4000 level course to a 2000 level course. This change brings us more in line with other institutions of higher education in the state.

Number of new courses being added to course catalog/inventory: 1
 List new courses being added to course catalog/inventory: Concepts of Political Science
 Number of courses being deleted from course catalog/inventory: 0
 List courses being deleted from course catalog/inventory: n/a

Reason for requested action (attach no more than one page if space provided is inadequate):

The current program has no courses designed to introduce potential new majors into the Political Science degree program. We feel that the addition of one would be a potential boon to the students because it provides a natural transition into other courses. It also exposes them to a range of topics and theories including Political Theory, American Politics, International Relations, and Comparative Politics. This will not only hopefully improve students' success rate in the more narrowly tailored classes but it also should help the students direct their focus to areas that peak

their interests. Renumbering State and Local Government makes it easier for students who transfer in (or out) of SWOSU to continue with their Political Science degree.

Will requested change require additional funds from the State Regents? No Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

Click here to enter text.

Will requested change impact an embedded certificate? No Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program. Click here to enter text.

Will requested change affect a Cooperative Agreement? No Yes

If yes, a Cooperative Agreement Program Modification Form must be completed and submitted.

For undergraduate degree programs only

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics, Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.
While any of the identified General Education Math courses will meet our requirements we typically encourage students who are interested in a Political Science major to take the *Introduction to Statistics* course. At SWOSU this course is called *Elementary Statistics*. Statistics is the most common type of mathematics used in Political Science and so this is the most relevant General Education math course to the program of study.
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.
Statistics is used throughout much of the Political Science literature and a familiarity concepts like statistical significance, margin of error, and sample size is helpful.
3. How does this mathematics course articulate with your partner institutions?
Most partner institutions follow a similar system. For instance, Cameron University in Lawton does a similar thing. The introductory statistics course is actively encouraged however if a student elects to enroll in *College Algebra* we will accept that as well.

(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)

CURRICULAR REQUIREMENTS

Please either attach current and proposed degree program requirements or use the tables below to list the current requirements in the left column and the proposed requirements in the right column (see appendix A for example).

Indicate the changes clearly. Note any courses deleted from the course catalog/inventory. Asterisk any courses new to the course catalog/inventory.

Current Curriculum		
PREFIX AND COURSE #	COURSE TITLE	CR. HRS.
Major Requirements		
POLSC 3003	Federal Constitution	3
POLSC 3113	Political Theory	3
POLSC 3163	Principles of International Relations	3
POLSC 3323	Legislative-Executive Relations	3
SOCSC 3853	Statistics for Social Sciences	3
SOCSC 3863	Fundamentals of Research	3
Electives (<i>any six</i>)		
POLSC 2303	Comparative Politics	3
POLSC 2623	Criminal Law & Procedure	3
POLSC 2803	Judicial Process	3
POLSC 3033	Political Parties	3
POLSC 3343	The Road to Equality	3
POLSC 3353	Model United Nations I	3
POLSC 3363	Public Admin Theory & Practice	3
POLSC 3373	Model United Nations II	3
POLSC 4013	Seminar in Political Science	3
POLSC 4233	State & Local Government	3
POLSC 4253	International Law	3
POLSC 4303	International Organizations	3
POLSC 4403	Public Policy Formation	3
POLSC 4613	Civil Rights & Liberties	3
POLSC 4903	Directed Reading	3
POLSC 4933	Government Internship	3
Total major credit hours		36

Add additional rows as necessary

Proposed Curriculum		
PREFIX AND COURSE #	COURSE TITLE	CR. HRS.
Major Requirements		
POLSC 2200	Concepts of Political Science* (ADD)	3
POLSC 3003	Federal Constitution	3
POLSC 3113	Political Theory	3
POLSC 3163	Principles of International Relations	3
POLSC 3323	Legislative-Executive Relations (REMOVE TO ELECTIVES)	3
SOCSC 3853	Statistics for Social Sciences	3
SOCSC 3863	Fundamentals of Research	3
Electives (<i>any six</i>)		
POLSC 2303	Comparative Politics	3
POLSC 2623	Criminal Law & Procedure	3
POLSC 2803	Judicial Process	3
POLSC 3033	Political Parties	3
POLSC 3323	Legislative-Executive Relations (ADD FROM REQUIRED)	3
POLSC 3343	The Road to Equality	3
POLSC 3353	Model United Nations I	3
POLSC 3363	Public Administration Theory & Practice	3
POLSC 3373	Model United Nations II	3
POLSC 4013	Seminar in Political Science	3
POLSC 4233 2233	State & Local Government	3
POLSC 4253	International Law	3
POLSC 4303	International Organizations	3
POLSC 4403	Public Policy Formation	3
POLSC 4613	Civil Rights & Liberties	3
POLSC 4903	Directed Reading	3
POLSC 4933	Government Internship	3
Total major credit hours		36

Add additional rows as necessary

Request for Program Modification
Oklahoma State Regents for Higher Education

Institution submitting request: **Southwestern Oklahoma State University**

Contact person: Dr. Joel Kendall

Title: Vice President for Academic Affairs and Provost

Phone number and email address: (580)774-3771 joel.kendall@swosu.edu

Current title of degree program (Level II): Bachelor of Science

Current title of degree program (Level III): Engineering Physics

State Regent's three-digit program code: 133

Degree Granting Academic Unit: College of Arts & Sciences

With approved options in: A. [Click here to enter text.](#)

B. [Click here to enter text.](#)

C. [Click here to enter text.](#)

D. [Click here to enter text.](#)

E. [Click here to enter text.](#)

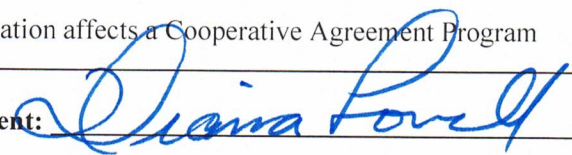
TYPE OF REQUEST: Check all appropriate types of changes and complete ***ONLY*** the appropriate page(s). ***Excluding program deletions and suspensions, for modifications to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.*** The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date next review for the program is due: [Click here to enter a date.](#)

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification (non-substantive)
- (9) Program Reinstatement
- (10) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: 

Date: 9/19/2023

Date of Governing Board Approval: 10/6/2023

**(7) Program
Requirement Change**

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Southwestern Oklahoma State University**

Program name and State Regents' three-digit program code to be modified:
BS Engineering Physics 133

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

- Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- Total credit hours for the degree will **NOT** change.
- Total credit hours for the degree **WILL** change from to
Explain: [Click here to enter text.](#)

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

1. Multiple courses would change only by changing the prefix from PHY to ENGR. This change has been suggested by ABET as necessary for accreditation. 2. Several optional courses (Course A or Course B) have been eliminated to leave only a single course remaining. For a number of years, only the course remaining has been offered. 3. Two courses have increased credit hours to provide enough time to teach the content required by ABET for that course. 4. One course has been renamed from "Rigid Body Mechanics" to "Statics" to more closely match the preferred ABET name. Another has been renamed from "Experimental Techniques" to "Engineering & Experimental Techniques" to better reflect its content. 5. Two new courses have been added to provide a Design/Build/Present/Test capstone experience as required by ABET.

Number of new courses being added to course catalog/inventory: 2

List new courses being added to course catalog/inventory: ENGR4102 Capstone Design & Build; ENGR4112 Capstone Build & Presentation

Number of courses being deleted from course catalog/inventory: 0

List courses being deleted from course catalog/inventory: [Click here to enter text.](#)

Reason for requested action (attach no more than one page if space provided is inadequate):

Our long-standing Engineering Physics BS Degree has not previously been accredited. We are now seeking ABET accreditation and have been working with ABET to make these changes to the program in order to satisfy ABET standards.

Will requested change require additional funds from the State Regents? No Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

Click here to enter text.

Will requested change impact an embedded certificate? No Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program. Click here to enter text.

Will requested change affect a Cooperative Agreement? No Yes

If yes, a Cooperative Agreement Program Modification Form must be completed and submitted.

For undergraduate degree programs only

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics, Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.
College Algebra.
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.
This is a math intensive Engineering degree program with Calculus and Differential Equations requirements.
3. How does this mathematics course articulate with your partner institutions?
All transfer destinations for Engineering degrees have similar requirements.

(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)

CURRICULAR REQUIREMENTS

Please either attach current and proposed degree program requirements or use the tables below to list the current requirements in the left column and the proposed requirements in the right column (see appendix A for example).

Indicate the changes clearly. Note any courses deleted (NONE WILL BE DELETED) from the course catalog/inventory. Asterisk any courses new to the course catalog/inventory (TWO WILL BE ADDED).

CURRENT

GENERAL EDUCATION (Min. 40 hours)

Bolded courses are required. Italicized courses are recommended.

Communication..... 9

ENGL 1113 English Composition I

ENGL 1213 English Composition II

COMM 1313 Introduction to Public Speaking OR

TECH 3143 Technical Presentations (if permitted by degree program)

Quantitative Reasoning 3

Select one course.

MATH 1143 Mathematical Concepts

MATH 1153 Mathematical Applications

MATH 1193 Elementary Statistics

MATH 1313 Functions and Modeling

MATH 1513 College Algebra

or a higher numbered math course

U. S. History 3

Select one course.

HIST 1043 U.S. History to 1877

HIST 1053 U.S. History since 1877

American Government..... 3

POLSC 1103 American Government & Politics

Science..... 7-8

Select one course from Life Science and one course from Physical Science. One Science course must be a lab science.

Life Science..... 3-4

BIOL 1004 Biological Concepts w/Lab

BIOL 1013 Current Issues in Biology

BIOL 1054 Principles of Biology I w/Lab

Physical Science..... 3-4

ASTRO 1904 Astronomy

CHEM 1004 General Chemistry w/Lab or a higher numbered chemistry or physics course

GEOL 1934 Physical Geology w/Lab

PHY 1044 Basic Physics I w/Lab

PHY 1063 General Physics (or a higher numbered chemistry or physics course)

SCI 1501 Concepts of Physical Science Lab

SCI 1513 Conc of Phy Science (can be taken w/wo lab)

Humanities and Social Science 12

Select one course from each sub-category and one additional course from any subcategory below.

Humanities 3

GEOG 1103 World Cultural Geography

HIST 1003 Early World History

HIST 1023 Modern World History

HUM 1103 Introduction to Humanities

Fine Arts 3

ART 1223 Art Survey

COMM 1263 Introduction to Theatre

LIT 2333 Introduction to Film

LIT 2413 Introduction to Literature

MUSIC 1013 Introduction to Music I

MUSIC 1103 Music and Culture (Music majors only)

MUSIC 1123 History of Rock-n-Roll

PHILO 1453 Introduction to Philosophy

Social and Human Sciences..... 3

ASL 2163 American Sign Language I

ECONO 2263 Intro to Macroeconomics OR

ECONO 2363 Intro to Microeconomics

ENTRP 1123 Intro to Business

FINAN 2113 Personal Financial Planning

ITAL 1004 Elementary Italian I

KINES 1133 Wellness Conc & Exercise Applications

LATIN 1054 Elementary Latin I (or higher number)

PSYCH 1003 General Psychology

SOCIO 1003 Introduction to Sociology

SPAN 1054 Elementary Spanish I (or higher number)

TECH 1223 Technology and Society

Computer Proficiency 3

COMSC 1033 Computer Science I OR

MATH 3533 Technology and Programming in Mathematics

ENGINEERING PHYSICS MAJOR

Required Courses..... 47-48

PHY 2021 Introduction to Engineering Physics

PHY 2145 General Physics I

PHY 2155 General Physics II

PHY 2203 Rigid Body Mechanics

PHY 2213 Strength of Materials

PHY 3413 Analog Electronics OR

PHY 3544 Digital Electronics

PHY 3112 Experimental Techniques

PHY 3311 Modern Physics Lab

PHY 3403 Modern Physics for Engineers

PHY 3501 Physics Seminar

PHY 3563 Thermodynamics

PHY 3603 Mechanics

PHY 4644 Electricity & Magnetism I

PHY 4723 Quantum Mechanics

Seven hours selected from:

PHY 3013 Materials Science

PHY 3424 Optics

PHY 3573 Heat Transfer

PHY 3633 Fluid Mechanics

PHY 4663 Electricity and Magnetism II

PHY 4001 Indiv Study in Physics (Physics Research) OR

PHY 4011 Physics Seminar

Other Requirements (Incl. Mathematics minor)..... 26-27

MATH 1613 College Trigonometry

MATH 1834 Calculus I

MATH 2834 Calculus II

MATH 3834 Calculus III

MATH 4213 Differential Equations

CHEM 1303 General Chemistry II
 CHEM 1352 General Chemistry II Lab
 A 3-4 semester hour course in engineering graphics (TECH
 2213 2D CAD or TECH 4264 3D CAD)

Electives to bring total to 1203-5

TOTAL HOURS..... 120

Students who have a strong high school background in mathematics are encouraged to take CLEP examinations and complete additional courses in mathematics. The mathematics requirements above satisfy a minor in mathematics.

Students pursuing an engineering degree are encouraged to take a course in economics.

REGULATIONS PERTAINING TO GRADUATION

Minimum credit hours for graduation.....	120
Minimum credit hours in the liberal arts & sciences.....	55
Minimum credit hours in upper-division (3000/4000 courses).....	40
Minimum credit hours (3000/4000 courses) in major completed at SWOSU	8
Minimum credit hours at SWOSU (15 of the last 30).....	30
Minimum Grade Point Average in all coursework.....	2.00
Minimum Grade Point Average in major	2.00

Proposed Curriculum		
PREFIX AND COURSE #	COURSE TITLE	CR. HRS.
REQUIRED PHY ENGR COURSES		
PHY 2021 ENGR 2022	Introduction to Engineering Physics	+ 2.
PHY 2145	General Physics I Moved to OTHER REQUIREMENTS	5.
PHY 2155	General Physics II Moved to OTHER REQUIREMENTS	5.
PHY 2203 ENGR	Rigid Body Mechanics Statics	3
PHY 2213 ENGR	Strength of Materials	3
PHY 3413 ENGR 3414	Analog Electronics OR	3 4.
PHY 3544	Digital Electronics	4
PHY 3112 ENGR	Engineering & Experimental Techniques	2
PHY 3311 ENGR	Modern Physics Lab	1
PHY 3403 ENGR	Modern Physics for Engineers	3
PHY 3501	Physics Seminar	1
PHY 3563 ENGR	Thermodynamics	3
PHY 3603 ENGR	Mechanics	3
PHY 4644 ENGR	Electricity & Magnetism I	4
PHY 4723 ENGR	Quantum Mechanics	3
*ENGR 4102	*Capstone Design & Build (ADD)	2
*ENGR 4112	*Capstone Build & Presentation (ADD)	2
ELECTIVES ARE ALL NOW REQUIRED for 7 Credit Hours		
PHY 3013	Materials Science	3
PHY 3424 ENGR	Optics	4
PHY 3573	Heat Transfer	3
PHY 3633 ENGR	Fluid Mechanics	3
PHY 4663	Electricity & Magnetism II	3
PHY 4001-4	Indiv Study in Physics (Physics Research)	1-4
PHY 4011-4	Physics Seminar	1-4

	TOTAL REQUIRED PHYS ENGR	47-48 42
	OTHER REQUIREMENTS	
MATH1613	College Trigonometry	3
MATH1834	Calculus I	4
MATH2834	Calculus II	4
MATH3834	Calculus III	4
MATH4213	Differential Equations	3
PHY 2145	General Physics I Moved from REQUIRED PHY COURSES	5
PHY 2155	General Physics II Moved from REQUIRED PHY COURSES	5
CHEM1203	General Chemistry II	3
CHEM1252	General Chemistry II Lab	2
TECH2313	2D-CAD OR	3
TECH4264	3D CAD	4
	Total OTHER Credit Hours	26-27 37
	TOTAL REQUIRED Credit Hours	73-75 79

Add additional rows as necessary



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

DATE: September 22, 2023

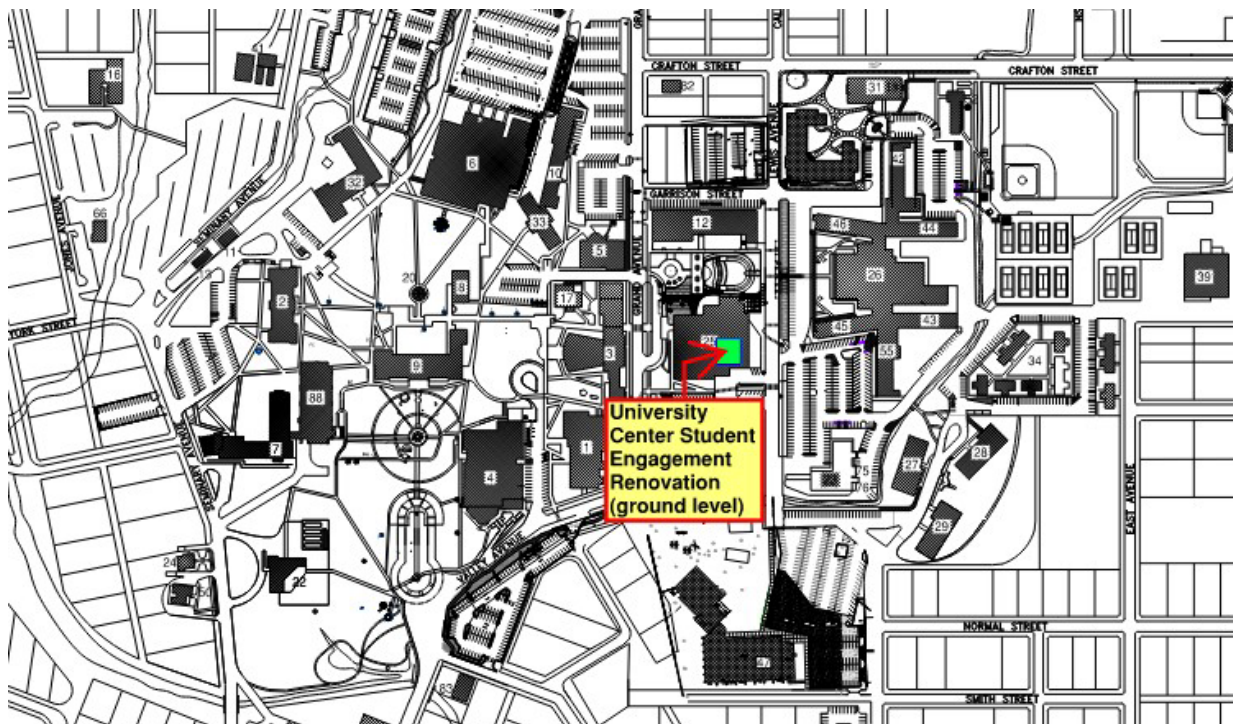
TO: Amy Anne Ford, Facilities Stewardship Committee Chair
Regional University System of Oklahoma

FROM: Dr. Rodney Hanley, *President*

SUBJECT: Facilities Stewardship Committee Agenda Items–October 2023

Project #485-0073 – University Center Student Engagement Renovations

- a. Project Description: This project was originally approved at the October 2022 board meeting for \$200,000. We are requesting to increase the total project by \$221,600. This Increase in budget is to reflect the increased construction estimate now that the full programming design stage is complete. Construction estimate was provided by GH2, the architect of record.
- b. Requested Funding Approval: \$421,600
- c. Budget Breakdown: Renovation/Repairs
- d. Revenue Source(s): 600 Fund





OFFICE OF THE PRESIDENT

Danley Hall, Suite 204

1100 E. 14th Street, PMB P - 8 • Ada, OK 74820 - 6999

TO: Board of Regents of the Regional University System of Oklahoma
Regent Amy Anne Ford

FROM: Wendell Godwin, President

DATE: September 22, 2023

RE: Facilities Stewardship Committee Agenda Items
October 2023

In accordance with Board policy 2.4, Public Construction and Improvement Projects exceeding \$100,000, East Central University is requesting approval for the following projects:



Project Name: 831 E. Main St., Ada, OK 74820

Project description: 831 E. Main is the former Communication Federal Credit Union across from the Chickasaw Business and Conference Center. The appraisal value is \$240,000. Purchase of this property is congruent with ECU's capital master plan.

Amount: \$240,000 asking price + closing costs

Source of funds: 290 E&G

We educate and empower students to understand and transform our world.



Project name: 805 E. 12th St., Ada, OK 74820

Project description: 805 E. 12th is adjacent to the ECU campus. No appraisal was necessary as the original asking price was \$126,000, and the seller was amenable to ECU's offer of \$120,000. Furthermore, the asking price is comparable to previous properties purchased. Purchase of this property is congruent with ECU's capital master plan.

Amount: \$120,000 asking price + closing costs

Source of funds: 290 E&G

Project name: New School of Nursing Building

Project description: Request for proposal for architectural professional services for feasibility, design, and contract documents and the request for a proposal for a construction manager at risk for the new building. A New School of Nursing Building is needed to accommodate the increase in the number of cohorts admitted into the School of Nursing program each year. The incoming class will increase each year from approximately 50 new students to 120 new students.

Amount: To be determined

Source of funds: OK State ARPA funds & ECU Foundation Funds

Vendor: To be determined

We educate and empower students to understand and transform our world.



UNIVERSITY OF
Central Oklahoma

Date: October 5-6, 2023
To: Board of Regents of the Regional University System of Oklahoma
Facilities Stewardship Committee Chair, Amy Anne Ford
From: President Todd G. Lamb

University of Central Oklahoma **October 2023 Facilities Stewardship Committee**

1. Approval Items:

a. Project # 120-0032 Sports Complex Improvements

Project Description: Request approval to award Musco Sports Lighting a contract not to exceed \$535,000 for the replacement of the lighting at Chad Richison Stadium. Existing lighting system uses 2000W metal halide fixtures and was installed 20 years ago; replacement system will be LED fixtures. Contract to be awarded through *BuyBoard* cooperative purchasing contract.

Requested Funding Approval: \$535,000

Budget Breakdown: \$520,000 for lighting replacement, \$15,000 for telecommunications wiring

Vendors: Musco Sports Lighting

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Section 13 Offset, Facility Fees

b. Project # 120-0033 Existing Building Renovations & Additions

Project Description: Request approval to award on-call construction manager, Lingo Construction, a contract not to exceed \$320,000 for the removal of two interior 1st floor columns at the ACM building. The purpose of the column removal is to provide space and unobstructed views to the stage of the performance venue within the ACM building. Lingo Construction’s on-call contract expires July 2024.

Requested Funding Approval: \$320,000

Budget Breakdown: \$300,000 for construction, \$20,000 for engineering

Vendors: Lingo Construction

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Facility Fees, Foundation, Auxiliary

c. Project # 120-1012 Residence Hall Improvements

Project Description: Request approval to award, Oklahoma Roofing and Sheet Metal, a contract not to exceed \$240,000 for the replacement of approximately 7000 sqft of Spanish tile roofing at Murdaugh Hall. Much of the roof is original to the 1935 construction and the section to be replaced is suffering from water damage. Oklahoma Roofing has a roofing maintenance contract with the Oklahoma Office of Management and Enterprise Services.

Requested Funding Approval: \$240,000

Budget Breakdown: \$240,000 for repair and construction

Vendors: Oklahoma Roofing and Sheet Metal LLC

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Auxiliary Funds

d. Request to Transfer Funds

University of Central Oklahoma requests a transfer of \$100,000.00 from 700 auxiliary funds to 295 funds established by OSRHE for capital projects. Funds associated with ACM column removal requested project.

Academy of Contemporary Music - \$100,000

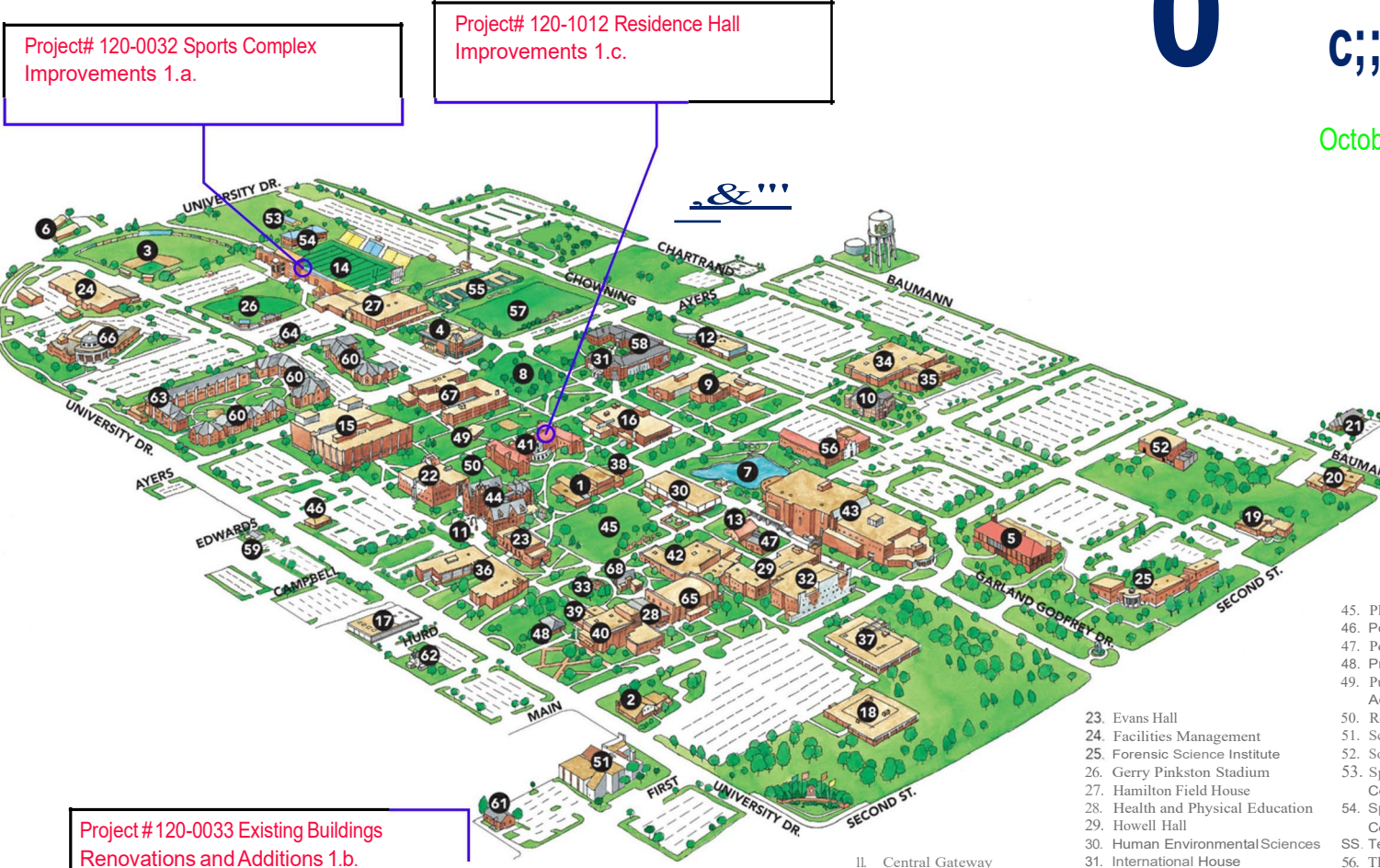
Source: Auxiliary

e. Property Lease

Request approval to enter into lease with the First United Methodist Church for the use of 120 parking spaces in two parking lots west of campus. UCO has leased these parking lots since 2017. The term of the lease is one year with an option to renew the lease for four consecutive years. The annual lease rate for the first three years is \$173.00 per space per year (\$20,760 per year). The rate for the final two years is \$180.00 per space per year (\$21,600).

Revenue Source: Parking Fees

October 5-6, 2023



Project# 120-0032 Sports Complex Improvements 1.a.

Project# 120-1012 Residence Hall Improvements 1.c.


Project #120-0033 Existing Buildings Renovations and Additions 1.b.

- 45. Plunkett Park
- 46. Police Services
- 47. Power Plant
- 48. President's Annex
- 49. Public Safety Administration
- 50. Reflection Park
- 51. School of Design (future)
- 52. South Central Plant
- 53. Sports Performance Center Annex
- 54. Sports Performance Center
- 55. Tennis Courts
- 56. Thatcher Hall
- 57. Thompson Soccer Field
- 58. Transformative Learning Quadrangle (The Quad)
- 59. TRIO Training
- 60. University Commons
- 61. University Guest House
- 62. University House
- 63. University Suites
- 64. VetHERO Center
- 65. Wantland Hall
- 66. Wellness Center
- 67. West Hall
- 68. Y-Chapel

- MAP LEGEND**
- 1. Art & Design Building
 - 2. Baptist Collegiate Ministries
 - 3. Baseball Field
 - 4. Bausher Place
 - 5. Betz STEM Research and Learning Center
 - 6. Branche IV Apartments
 - 7. Broncho Lake
 - 8. Buddy's Lawn
 - 9. Business Building
 - 10. Center for Transformative Learning
 - 11. Central Gateway
 - 12. Central Plant
 - 13. CFAD Storage Building
 - 14. Chad Richison Stadium
 - 15. Chambers Library
 - 16. Communications Building
 - 17. Co-op Esports Gaming Center
 - 18. Coyner Health Sciences
 - 19. Edmond Chamber of Commerce
 - 20. Edmond Fire Station No. 1
 - 21. Education Annex Building
 - 22. Education Building
 - 23. Evans Hall
 - 24. Facilities Management
 - 25. Forensic Science Institute
 - 26. Gerry Pinkston Stadium
 - 27. Hamilton Field House
 - 28. Health and Physical Education
 - 29. Howell Hall
 - 30. Human Environmental Sciences
 - 31. International House
 - 32. Laboratory Annex Building
 - 33. Labyrinth
 - 34. Liberal Arts North Wing
 - 35. Liberal Arts South Wing
 - 36. Lillard Administration Building
 - 37. Math and Computer Science
 - 38. Melton Art Gallery
 - 39. Mitchell Education Center
 - 40. Mitchell Hall
 - 41. Murdaugh Hall
 - 42. Music Building
 - 43. High University Center
 - 44. Old North


Campus Map

METRO CAMPUS LOCATIONS

 Academy of Contemporary Music (ACM@UCO)
25 S. Oklahoma Ave.,
Downtown Oklahoma City


 Center for Cleaning and Connected Environments
201 N. Bryant Ave.,
Edmond

 Jazz Lab
100 E. 5th St.,
Edmond

 UCO Boathouse at Arcadia Lake
Arcadia Lake • Second St. and
Midwest Blvd.

 UCO Boathouse at Oklahoma River
732 Riversport Dr.,
Oklahoma River Boathouse District,
Downtown Oklahoma City

 UCO at Carnegie Centre
131 Dean A. McGee Ave.,
Downtown Oklahoma City

 UCO at Santa Fe Plaza
JOI North E.K. Gaylord, Ste. 1
Downtown Oklahoma City



May 16, 2023

Ms. Sheridan A. McCaffree, Executive Director
Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, Oklahoma 73112

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the Regional University System of Oklahoma (RUSO), as of June 30, 2023 and for the year then ended and the related notes to the financial statements, which collectively comprise the basic financial statements of East Central University, Northeastern State University, Northwestern Oklahoma State University, Southeastern Oklahoma State University, Southwestern Oklahoma State University, University of Central Oklahoma and the Administrative Office as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2023. We will also audit the basic financial statements of the Supplemental Retirement Annuity Plan (the 'SRA'), the Post Employment Healthcare Plan, (the 'OPEB Trust') and the Pension Trust of the President of the University of Central Oklahoma (the 'UCO President Trust') for the period ended June 30, 2023. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs.

Accounting standards generally accepted in the United States of America require that supplementary information (RSI), such as management's discussion and analysis (MD&A), schedules of the SRA, the OPEB Trust and the UCO President Trust, be presented to supplement the Regional University System of Oklahoma basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board* who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI.

5028 E. 101st Street
Tulsa, OK 74137
TEL: 918.492.3388
FAX: 918.492.4443
www.hinklecpas.com

The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussions and Analysis
- Oklahoma Teacher's Retirement System Schedule
- Schedule of Funding Progress of Other Post Employment Insurance Benefits
- Schedule of Changes in Net Pension Liabilities and Related Ratios for the Supplemental Retirement Annuity
- Schedule of Changes in Net Pension Liabilities and Related Ratios for the Retirement Plan for the President of the University of Central Oklahoma
- Schedule of Employer Contributions

Supplementary information other than RSI will accompany the Regional University System of Oklahoma basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following information in relation to the financial statements as a whole:

- Combining Statements of Net Position
- Combining Statements of Revenues, Expenses and Changes in Net Position
- Combining Statement of Cash Flows
- Schedule of Expenditures of Federal Awards

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.



The Data Collection Form is required to be submitted within the earlier of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance) and, if applicable, in accordance with any state or regulatory audit requirements. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories and direct confirmation of cash, investments and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and Government Auditing Standards of the Comptroller General of the United States of America and, if applicable, in accordance with any state or regulatory audit requirements. Please note that the determination of abuse is subjective and Government Auditing Standards does not require auditors to detect abuse.



In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of RUSO's basic financial statements. Our report will be addressed to the governing body of RUSO. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of Government Auditing Standards, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of RUSO's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the entity has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.



Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received, including federal awards and funding increments received prior to December 26, 2014 (if any) and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For the design, implementation and maintenance of internal control over federal awards;
7. For establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the nonfederal entity is managing federal awards in compliance with federal statutes, regulations and the terms and conditions of the federal awards;
8. For identifying and ensuring that the entity complies with federal statutes, regulations and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations and the terms and conditions of federal award programs;
9. For disclosing accurately, currently and completely the financial results of each federal award in accordance with the requirements of the award;
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
11. For taking prompt action when instances of noncompliance are identified;



12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
14. For submitting the reporting package and data collection form to the appropriate parties;
15. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
16. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements and relevant to federal award programs, such as records, documentation and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
17. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
18. For maintaining adequate records, selecting and applying accounting principles and safeguarding assets;
19. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
20. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.



If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Fees and Timing

Jim Hinkle and Kirk Vanderslice are the engagement partners for the audit services specified in this letter. Their responsibilities include supervising the auditing services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. We will work with your staff to schedule the audit to meet the organization's needs.

Our fees are based on the amount of time required at various levels of responsibility and includes all out of pocket expenses, such as report reproduction, processing, travel, copies, etc. Invoices will be rendered every two weeks and are payable within 45 days from receipt. We estimate our overall total fee for the audit is designated as follows:

Institution	Financial Audit	SFA Cluster	Each Additional Federal Award*	990T
ECU	\$ 27,500	\$ 8,250	\$ 6,100	\$ -
NSU	\$ 38,500	\$ 9,400	\$ 6,100	\$ -
NWOSU	\$ 29,000	\$ 8,250	\$ 6,100	\$ 1,850
SEOSU	\$ 32,500	\$ 8,250	\$ 6,100	\$ 1,850
SWOSU	\$ 26,500	\$ 8,250	\$ 6,100	\$ 1,850
UCO	\$ 38,500	\$10,500	\$ 6,071	\$ -
Admin Office	\$ 9,450	\$ -	\$ -	\$ -

*Fees are for each additional federal award program that may be required to test for compliance.

We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use RUSO's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.



The audit documentation for this engagement is the property of Hinkle & Company, PC and may constitute confidential information. However, we may be requested to make certain audit documentation available to state and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Hinkle & Company, PC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

With respect to any nonattest services we perform, RUSO's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to Executive Director of RUSO, the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.



Ms. Sheridan A. McCaffree, Executive Director
Regional University System of Oklahoma
Engagement Letter
Page 9

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Hinkle & Company, PC warrants and certifies that it, its employees, and any proposed subcontractors are in compliance with the Oklahoma Taxpayer & Citizen Protection Act of 2007, 25 O.S. §1313 and participate in the Status Verification System as defined in 25 O.S. §1312 which includes but is not limited to the free Employment Verification Program (E-Verify) through the U.S. Department of Homeland Security at www.dhs.gov/E-Verify. These warranties shall remain in effect through the entire term of the agreement.

Please sign and return the attached copy of this letter to indicate your acknowledgment of and in agreement with, the arrangements for our audit of the financial statements' compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff. If you have any questions, please let us know.

Acceptance:

This letter correctly sets forth the understanding of Regional University System of Oklahoma which collectively comprise of East Central University, Northeastern State University, Northwestern Oklahoma State University, Southeastern Oklahoma State University, Southwestern Oklahoma State University, University of Central Oklahoma and the Administrative Office.

Hinkle & Company, PC

Ms. Sheridan A. McCaffree, Executive Director
Executive Director

Date





Report on the Firm's System of Quality Control

April 29, 2020

To the Members of
Hinkle & Company, PC
and the Peer Review Committee of the OSCPA

We have reviewed the system of quality control for the accounting and auditing practice of Hinkle & Company, PC (the firm) in effect for the year ended September 30, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

To the Members of
Hinkle & Company, PC
and the Peer Review Committee of the OSCPA
Page 2

Opinion

In our opinion the system of quality control for the accounting and auditing practice Hinkle & Company, PC in effect for the year ended September 30, 2019 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies), or fail. Hinkle & Company, PC has received a peer review rating of pass.

A handwritten signature in black ink that reads "HBC CPAs & Advisors". The signature is written in a cursive, slightly slanted style.

HBC CPAs & Advisors
Oklahoma City, Oklahoma



Office of the President

**Southeastern Oklahoma
State University**

Regent Jane McDermott
Regional University System of Oklahoma
305 NW 5th Street, #407
Oklahoma City, OK 73102

Dear Regent McDermott:

The recommendations of Southeastern Oklahoma State University are as follows:

I. INFORMATIONAL

- A. \$1 million grant for Aerospace Technology Center from Economic Development Administration
- B. Update on Vision 2040
- C. Update on Campus Master Plan

Sincerely,

Thomas W. Newsom
President



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

September 22, 2023

Regional University System of Oklahoma
305 NW 5th Street
PO Box 407
Oklahoma City, OK 73102

Dear Board Members:

The recommendations of Northeastern State University are as follows:

I. PERSONNEL

FACULTY CHANGE OF STATUS (Correction)

Dr. Heather Fenton is moving from Clinical Assistant Professor to Clinical Associate Professor of Nursing in the Gregg Wadley College of Science and Health Professions effective August 1, 2023. This is a full-time regular, non-tenure track, 9-month position at an academic year salary rate of \$67,390.

II. GRANTS AND CONTACTS

The University has received notification of funding for the following proposals:

Educational Talent Search – TQ Yr 3 of 5 2023-2024..... \$277,375.00
A grant from U. S. Department of Education. Funding will assist this program is identifying disadvantaged youths with potential for post-secondary education, encourage them to complete secondary school and undertake post-secondary educational training. This program is part of TRIO and is on the Tahlequah campus. The Project Director is Ms. Elizabeth Cotrill.

Educational Talent Search – BA Yr 3 of 5 2023-2024\$277,375.00
A grant from U. S. Department of Education. Funding will assist this program is identifying disadvantaged youths with potential for post-secondary education, encourage them to complete secondary school and undertake post-secondary educational training. This program is part of TRIO and is on the Broken Arrow campus. The Project Director is Ms. Elizabeth Cotrill.

NORTHEASTERN STATE UNIVERSITY

EOC- Educational Opportunity Center Yr 2 of 5 2023-2024..... \$241,332.00

The purpose is to assist students to attain a secondary diploma or equivalency, complete the admissions enrollment process for post-secondary education and apply for federal student aid and/or other scholarships. The Project Director is Dr. Valerie Nikki Rader.

Little Rowdy Child Car Yr 3 of 4 2023-2024 \$135,755.00

The purpose is to increase access to post-secondary education for low-income families and/or from marginalized populations by providing high-quality drop-in accessible child care while parents further their education and careers. The Project Director is Dr. Lisa Bisogno.

Upward Bound Yr 2 of 5 2023-24..... \$309,504.00

A grant from U. S. Department of Education. Funds will provide services and projects that increase the likelihood that students will complete high school and a program of postsecondary education as well as earn postsecondary credits in high school. This program will increase high school graduation and college-going retention and completion rates for low-income, potentially first-generation students. The Project Director is Mr. Freeman Culver.

NASS Yr 3 of 5 2023-2024 \$441,576.00

Funds are requested to enhance the services provided by the Center for Tribal Studies focusing on student support, professional development opportunities and community building activities. The requested funding will provide additional staff and resources to offer a more comprehensive set of services to improve student's academic performance- to support academic, career, and cultural development of the American Indian students at NSU. The Project Director is Ms. Sara Barnett.

NIH SuRE Resource Center Seed Grant..... \$36,210.00

Purpose: NSU will have seasoned personnel give us a clear track for improvement through the SRAI consultation. Funds will be for improvements that would identify duplication of duties by departments that can be eliminated to reduce research administrative burden, enhance policies for compliance but reduce some restrictions in place by outdated University policies, equip Pre-award with NIH template and guides to better assist faculty and save time, train faculty and RA's with NIH training provided by experts, and have clear future goals to create a plan for future improvements. The Project Director is Ms. Jessica Secratt.

NSF Collaborative Research Stomatal Grasses 3-Yr Award..... \$252,088.00

This project seeks to develop a comprehensive understanding of how grass stomata function by experimentally analyzing and modeling cell wall mechanics, water transport-driven changes in turgor pressure, and intercellular forces between guard and subsidiary cells which facilitate fast stomatal responses. The Project Director is Dr. Deborah Petrik.

MLS On-site Introductory Clinical Training in Microbiology \$3,000.00

The MLS Program at NSU serves to educate MLS professionals that serve in many rural areas by providing initial training in the area of Microbiology. The Project Director is Dr Dianne Kirk.

NORTHEASTERN STATE UNIVERSITY

Project UPGCASTS – OSU 2023-2024 Yr 1 of 5 \$102,500.00

NSU Faculty for supervision and NSU School Counseling Graduate Assistants will work with the districts to provide school-based mental health services, i.e., MTSS implementation, Tier 1 SEL lessons, individual and small group counseling and career guidance. The Project Director is Dr. Amanda Stucky.

Great Expectations 2023-2024..... \$508,897.00

A grant from the Great Expectations Foundation. Funds will be used to teach innovative and inspirational education techniques to school teachers in order to help revolutionize the classroom educational experience of children in their school districts. The Project Director is Dr. Linda Dzialo.

Total Awarded

Grants: \$2,585,612.00

Respectfully submitted,



Rodney Hanley, Ph.D.
President

September 20, 2023

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. FACULTY RESIGNATIONS

Dr. Matthew Tracy resigned his position in the Department of Music as of July 31, 2023.

B. Faculty Change in Status

Ms. Marla Pankratz has been appointed to the Department Chair position as Assistant Professor in the Department of Education in the College of Education and Behavioral Sciences at Southwestern Oklahoma State University effective September 1, 2023. Her base salary for the nine-month appointment is \$52,102.00. This position comes with a \$3,200.00 Department Chair stipend. Her new total salary will be 55,302.00. Ms. Pankratz has been employed with Southwestern Oklahoma State University since August 14, 2019.

III. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS

Since August 18, 2023, the SWOSU Office of Sponsored Programs has received confirmation of **9 grant awards** for a total amount of **\$1,622,770**. A **profile** of the award is presented below.

A. SAGE STEAM Camp.....\$5,000

OK-INBRE has awarded the grant, entitled, “SAGE STEAM Camp” in the amount of \$5,000. The primary function of this award is Community Service. The principal investigator is **Dr. Lisa Appeddu**.

B. Work Ready Oklahoma.....\$960,239

The **Oklahoma Department of Human Services** has awarded the grant, entitled, “Work Ready Oklahoma” in the amount of \$960,239. The primary function of this award is Community Service. The principal investigator is **Dr. Amy Barnett**.

C. NASA Oklahoma Space Grant Consortium.....\$56,000

NASA has awarded the grant, entitled, “NASA Oklahoma Space Grant Consortium” in the amount of \$56,000. The primary function of this award is Research. The principal investigator is **Ms. Madeline Baugher**.

D. LSAMP Phase VI – Increase.....\$2,500

The **National Science Foundation** has awarded the grant, entitled, “LSAMP Phase VI - Increase” in the amount of \$2,500. The primary function of this award is Academic Service. The principal investigator is **Dr. Tim Hubin**.

E. Studies and Applied understanding of Prisoner Culture.....\$15,000

The **Oklahoma State Regents for Higher Education** has awarded the grant, entitled, “Studies and Applied Understanding of Prisoner Culture” in the amount of \$15,000. The primary function of this award is Academic Service. The principal investigator is **Dr. Howard Kurtz**.

F. Upward Bound.....\$468,704

The **U.S. Department for Education** has awarded the grant, entitled, “Upward Bound” in the amount of \$468,704. The primary function of this award is Academic Service. The principal investigator is **Ms. Jamie Novey**.

G. Study of the mitochondrial changes induced by a novel LDHA inhibitor in MIA PACa-2 cells by Flow Cytometry.....\$12,713

OK-INBRE has awarded the grant, entitled, “Study of the mitochondrial changes induced by a novel LDHA inhibitor in MIA PACa-2 cells by Flow Cytometry” in the amount of \$12,713. The primary function of this award is Research. The principal investigator is **Dr. Horrick Sharma**.

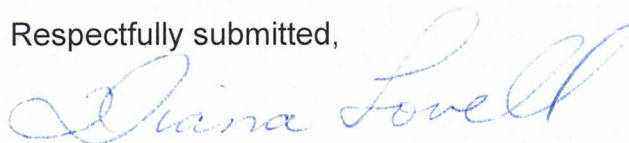
H. **Development of a Novel Class of LDH Inhibitors Against Pancreatic Cancer (RPI).....\$62,979**

OK-INBRE has awarded the grant, entitled, "Development of a Novel Class of LDH Inhibitors Against Pancreatic Cancer (RPI)" in the amount of \$62,979. The primary function of this award is Research. The principal investigator is **Dr. Horrick Sharma**.

I. **Structural and Functional Characterization of Proteins Essential for Metabolism and Virulence in Streptococcus sanguinis.....\$39,635**

OK-INBRE has awarded the grant, entitled, "Structural and Functional Characterization of Proteins Essential for Metabolism and Virulence in Streptococcus sanguinis" in the amount of \$39,635. The primary function of this award is Research. The principal investigator is **Dr. Vijay Somalinga**.

Respectfully submitted,



Diana Lovell
President



UNIVERSITY OF

Central Oklahoma

University of Central Oklahoma

Edmond, Oklahoma

October 6, 2023

Board of Regents Regional University System of Oklahoma
305 NW 5th #407
Oklahoma City, OK 73102

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. PERSONNEL

A. Faculty Appointments

College of Liberal Arts

Dr. Chelsea Ball has been appointed as an **Assistant Professor** and **Director of Museum Studies** in the **Department of History and Geography**. This is a full-time, tenure-track appointment, effective August 7, 2023.

Dr. Ball's degrees are: Ph.D. (2021) and M.A (2016), History, University of Oklahoma, Norman, OK; and B.S. (2014), History Education, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Assistant Professor (1), West Texas A&M University, Canyon, TX; Lecturer (1), University of North Texas, Denton, TX; Research and Legislative Assistant (1), Oklahoma House of Representatives, Oklahoma City, OK; Instructor of Record (3.25) and Graduate Teaching Assistant (5), University of Oklahoma, Norman, OK; Assistant Curator of Education (4), Oklahoma History Center, Oklahoma City, OK; Co-organizer (0.5), Summer Institute for Teachers of Oklahoma History, University of Oklahoma, Norman, OK; Teacher (1), Putnam City North High School, Oklahoma City, OK; and Tutor (2), University of Central Oklahoma, Edmond, OK.

Dr. Ball will be paid at an annual salary of \$73,409.56.

College of Mathematics and Science

Mr. Cole Prather has been appointed as a **Lecturer** in the **School of Engineering**. This is a full-time, non-tenure track appointment, effective August 14, 2023.

Mr. Prather's degrees are: M.S. (2020) and B.S. (2018), Physics, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Adjunct (1) and Graduate Research Assistant (0.5), University of Central Oklahoma, Edmond, OK; and Contract Engineer (1), AMICE Design, Edmond, OK.

Mr. Prather will be paid at an annual salary of \$40,000.00.

B. Temporary Faculty Appointments

1) Artist-in-Residence

College of Fine Arts and Design

Nicholas Poss	ACM
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2) Lecturer

College of Liberal Arts

Ms. Cecilia Garcia Marquez	Modern Languages
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College of Mathematics and Science

Ms. Sarah Hileman	Biology
Mr. Craig Pounds	Mathematics and Statistics
Ms. Camri Reinhart	Mathematics and Statistics
Dr. Sarder Sadique	School of Engineering

C. Resignations

Dr. Desiree Hill, Associate Professor in the **Department of Mass Communication**, has resigned her position, effective October 6, 2023. Dr. Hill has served the University of Central Oklahoma in a full-time capacity since 2011.

Dr. Willis Mwangola, Associate Professor in the **Department of Information Systems and Operations Management**, has resigned his position, effective August 31, 2023. Dr. Mwangola has served the University of Central Oklahoma in a full-time capacity since 2015.

Ms. Kenna Wenthold, Instructor in the **Department of Nursing**, has resigned her position, effective September 8, 2023. Ms. Wenthold has served the University of Central Oklahoma in a full-time capacity since 2023.

D. Approval of Honorary Degree for Wilma Hamilton

In accordance with the Oklahoma State Regents for Higher Education's policy on Honorary Degrees 3.14.6, the University of Central Oklahoma is requesting approval to award an honorary degree to **Wilma Hamilton** for her extraordinary contributions that enabled UCO student Jordan Cowan to complete a Bachelor of Business Administration in Management-Management, graduating from UCO in the spring 2020 semester. Ms. Hamilton attended all of her grandson's classes alongside him and served as his notetaker throughout his educational journey. Thanks to her devotion and tireless efforts, he was able to achieve his dream of attaining a college education despite the physical limitations arising from Duchenne muscular dystrophy. Mr. Cowan passed away in June 2023 at the age of twenty-five.

UCO plans to award an Honorary Baccalaureate of Business Administration to Ms. Hamilton at the December 2023 Commencement Ceremony.

II. EXECUTIVE SUMMARY OF AWARDS

Following are the new contracts that have been awarded since the last Board Letter:

August 2023

TRIO Training Priority 6, \$343,159
U.S. Department of Education
October 1, 2023 – September 30, 2024
Victoria Arnold Harrel, Academic Advisement
CFDA#: 84.103A

Funds from this grant will enable the UCO TRIO Training Center to provide Absolute Priority 6 training on general project management for new project directors.

UCO EOC Career and Academic Readiness for Educational Success, \$274,070
U.S. Department of Education
September 1, 2023 – August 31, 2024
Barry Lofton, Enrollment Management
CFDA#: 84.066A

Funds from this grant will provide high impact support services to ensure the success of 1,000 low-income and first-generation adults from secondary completion to post-secondary enrollment by establishing strong partnerships with social services agencies, career technology centers, community colleges, universities, and military installations in the Oklahoma City metropolitan area.

Center for Active Living and Learning, \$4,563

Department of Human Services

July 1, 2023 – June 30, 2024

Gregory Wilson, Office of Research and Sponsored Programs

These funds are an addition to the current Center for Active Living and Learning award and will be used to fund the delivery of the evidence-based SAIL program to older adults in the metropolitan community.

II. PURCHASES FOR APPROVAL

- A. Ex Libris USA Inc., library management system.
Source: E&G.....\$157,178
- B. Bruker Scientific LLC, custom built mass spectrometer microscope
Source: FSI Course Fee.....\$300,000
- C. Overland Charters, transportation for athletic teams at \$300,000 per year of a 5-year contract.
Source: Athletics.....\$1,500,000


IV. INFORMATIONAL ITEMS FROM PURCHASING

- A. International Business Machines Corporation, SPSS Statistics & Amos license subscription and support.
Source: E&G.....\$50,652
- B. Griffin Communications, contract for UCO outdoor advertising.
Source: E&G.....\$53,400
- C. Cuts Touring, Inc., concert performance.
Source: E&G.....\$50,000
- D. Software House International, Varonis information security monitoring application.
Source: E&G.....\$80,236

Respectfully,

Todd G. Lamb
President



TO: Academic Affairs Committee Chair
FROM: Todd G. Lamb, President 
DATE: August 29, 2023
SUBJECT: Academic Affairs Agenda Items – September 8, 2023

Please place the University of Central Oklahoma (UCO) on the Academic Affairs Committee agenda for the September 8, 2023, Board of Regents meeting. We request approval of the following item:

Approval of Honorary Degree for Wilma Hamilton:

In accordance with the Oklahoma State Regents for Higher Education's policy on Honorary Degrees 3.14.6, the University of Central Oklahoma is requesting approval to award an honorary degree to **Wilma Hamilton** for her extraordinary contributions that enabled UCO student Jordan Cowan to complete a Bachelor of Business Administration in Management-Management, graduating from UCO in the spring 2020 semester. Ms. Hamilton attended all of her grandson's classes alongside him and served as his notetaker throughout his educational journey. Thanks to her devotion and tireless efforts, he was able to achieve his dream of attaining a college education despite the physical limitations arising from Duchenne Muscular Dystrophy. Mr. Cowan passed away in June 2023 at the age of twenty-five.

UCO plans to award an Honorary Baccalaureate of Business Administration to Ms. Hamilton at the December 2023 Commencement Ceremony.



OFFICE OF THE PRESIDENT
Danley Hall, Suite 204
1100 E. 14th Street, PMB P - 8 • Ada, OK 74820 - 6999
(580) 559 - 5213 office • (580) 559 - 5788 fax • www.ecok.edu

21 September 2023

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Chair McDermott and Members of the Board:

The recommendations of East Central University are as follows:

I. PERSONNEL

FACULTY APPOINTMENTS

HALEY FOWLER has been appointed to a non-tenure track, Instructor position in the School of Nursing, effective 10 January 2024. Ms. Fowler’s annual salary will be \$50,000 for a ten-month period. She is replacing Gayla Reed.

Ms. Fowler will begin her Master of Science, with a concentration in Family Nurse Practitioner, at Maryville University in October 2023. She holds a BS in Nursing from East Central University (2019). Ms. Fowler began her nursing career at SSM St. Anthony Hospital in 2019 in the acute care setting. In 2021, she went to work in the Home Health/Community Health field.

PEYTON SPENCER has been appointed to a non-tenure-track, Instructor position in the School of Nursing, effective 10 January 2024. Ms. Spencer’s annual salary will be \$50,000 for a ten-month period. She is replacing Rebecca Williams.

Ms. Spencer will begin her Master of Science, with a concentration in Nursing Education, at Northwestern State University in October 2023. She holds a BS in Nursing from East Central University (2021). Ms. Spencer began her nursing career at Norman Regional Hospital, working in acute care settings and Labor & Delivery. In 2022, she began working at Purcell Municipal Hospital in the Perioperative Unit.

II. REQUESTS FOR CONTRACTS

None to report at this time.

III. GRANTS AND CONTRACTS

OK Program for School Readiness - SC Childcare Resource & Referral 24	\$144,809.00
SC Res & Ref Business Consultant 24	\$101,583.00
SC Res & Ref Infant Toddler24	\$106,662.00
SC Res & Ref Staffed Family Cc Network 24	\$65,241.00

To provide technical assistance and training to childcare providers (centers and homes) in the 13 county South Central region of Oklahoma. The Project Director is Leah Lyon.

State of Oklahoma through OU - Child Welfare Professional Enhancement 2024 \$102,790.00

To recruit and provide educational allowances for CWPEP students. The Project Director is Dr. Amy Ward.

EPA through Chickasaw Nation – CNES Water Quality Monitoring (Oka’) \$15,704.51

Development of a comprehensive water quality monitoring plan. The Project Director is Duane Smith.

OKDHS - Developmental Disabilities Training Contract 24 \$263,000.00

To provide residential & supervisory training for caregivers who provide direct care to individuals with developmental disabilities. The Project Director is Mary Weddle.

State of Oklahoma HEPS - ECU Opioid Prevention Services 24 \$50,000.00

To provide prevention services for opioids, and/or stimulant misuse, and access to suicide prevention education at East Central University by faculty/staff and students, for faculty/staff and students. The Project Director is Holli Witherington.

U.S. Dept. Of Ed. - Educational Opportunity Center 24 \$520,899.00

To assist adult learners in obtaining a secondary and/or post-secondary education. The Project Director is Stanley Balch.

EPA through Chickasaw Nation - Environmental Justice Drinking Water (Oka) \$30,728.00
To develop a water quality protection program and clean water education program in response to the impacts of mining operations on the sole source drinking water supply within the Chickasaw Nation (CN) Treaty Territory, Arbuckle Simpson Aquifer (ASA). The Project Director is Duane Smith.

OK Supreme Court Network (OSCN) Early Settlement East Central 24 \$105,577.00
To provide dispute mediation services, directives and forms through the east central section of Oklahoma. The Project Coordinator is Jorjia Cash.

OSCN - Early Settlement South Central 24 \$119,577.00
To provide dispute mediation services, directives and forms through the south-central section of Oklahoma. The Project Coordinator is Jaxie Johnston.

OSCN -Early Settlement Southeast 24 \$105,260.00
To provide dispute mediation services, directives and forms through the southeast section of Oklahoma. The Project Coordinator is Sara Northcutt.

Frosted Elfin Distribution 24 \$6,000.00
To visit and traverse several locations in the southeast corner of Oklahoma known to be within the historic range of the Frosted Elfin butterfly, to locate, identify, and study populations. The Project Director is Dr. Leah Dudley.

U.S. Dept. of Ed. - McNair Scholar Program 24 \$305,049.00
To prepare low income, first generation, and minority undergraduate students for success in graduate school. The Project Director is Yul Dotson.

US Fish and Wildlife through OSU Movement/Population of Pronghorn '24 \$14,360.55
To conduct field and lab research to assess endoparasite and ectoparasite loads of adult and fawn pronghorns. The Project Director is Dr. George Wang.

Oklahoma Aeronautics - OK Is Aviation Ecu Tigers Fly 24 \$2,500.00
To offer a one-day spring/summer camp for local area teachers and students. The camp will explore the forces of flight, airplane mechanics/anatomy, drone introduction, and possible careers in aviation. The Project Director is Darcy Tessman.

U.S. Dept. of Ed. through OKSDE - Ok Gear Up 2024	\$60,000.00
To assist LEA (Ada Schools) in preparing students for transition to college. The Project Director is Vice President Denver Stickrod (Coordinator – Doug Cardy).	
NASA through University of Oklahoma - OK NASA1-NIF 2024	\$15,000.00
Support for Student Experiences related to NASA and the Nations Future science, engineering, and technology workforce requirements. Student Internships, tutoring/project with Sasakwa School. The Project Director is Dr. Alisha Howard.	
NASA through University of Oklahoma - OK NASA Mission Directorate 2024	\$15,000.00
Support for Student Experiences related to NASA and the Nations Future science, engineering, and technology workforce requirements. Student internships. The Project Director is Dr. Alisha Howard.	
Pontotoc Co. DFC RX Enhancement 24	\$50,000.00
To collaborate with community agencies to address youth substance abuse. The Project Director is Holli Witherington.	
OSRHE - Recruiting Tigers to Teach 24	\$6,000.00
To recruit and retain teachers in Oklahoma. The Project Director is Dr. Gerald Mihelic	
U.S. Dept. of Ed. - Student Support Services 2024	\$272,364.00
To provide opportunities for academic development, assist students with basic college requirements, and motivate students toward the successful completion of their postsecondary education. The Project Director is Melissa Jones.	
EPA through Chickasaw Nation - Tech Support Summer '23 Stream (Oka)	\$11,891.38
For collection and Subsampling, Identification and Verification of Fish Species, Analytical Services for Macroinvertebrate. The Project Director is Dr. Bruce Moring.	
UCEDD-Center for Learning and Leadership 2024	\$11,500.00
The Project Director is Holli Witherington.	
OK-EPSCOR REU- Research Complex System Models For Watersheds	\$29,365.00
To enable undergraduate research on watersheds models. The Project Director is Dr. Jessica Brumley.	

U.S. Dept. of Ed. - Upward Bound 2 -Project Strive 24 \$309,192.00

To provide fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. The Project Director is Vencent Johnson.

U.S. Dept. of Ed. - Upward Bound 2024 \$628,373.00

To provide fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. The Project Director is Traci Crossland.

U.S. Dept. of Ed. - Veterans Student Support Services 24 \$272,364.00

To assist veterans enrolled at ECU by enhancing their experience, increasing persistence, and increasing graduation rates. The Interim Project Director is Bert Page.

U.S. Dept. of Ed. - Veterans Upward Bound 24 \$316,409.00

To provide financial and counseling assistance to 118 eligible veterans who want to either enter or return to college. The Project Director is Mary Meeks.

Grant total = \$4,057,198.44

IV. PURCHASES

The following purchases are presented as informational items in accordance with Board Policy 2.3.3 (over \$50,000 and under \$150,000):

- Softdocs SC, LLC. for subscription renewal for Etrieve license, content, storage, serve
 - Source: E&G \$59,460.00
- Invitation to Bid (ITB) Contractual Services for custodial supplies, janitorial paper products and equipment
 - Source: E&G \$71,000.00 estimated cost (annually)
- Request for Proposal (RFP) for Comprehensive Campaign Feasibility Consultant for ECU and the ECU Foundation
 - Source: E&G \$100,000.00 estimated cost

Request approval to make the following purchases which will be made in accordance with Board policy 2.3.4 (over \$150,000):

See Facilities Stewardship Memorandum.

East Central University

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Wendell L. Godwin".

Wendell L. Godwin
President



September 22, 2023

Regional University System of Oklahoma
305 N.W. 5th St., #407
Oklahoma City, OK 73102-4741

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. PURCHASES

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

Supplies for nursing students and equipment for nursing labs: Pocket Nurse, Pittsburgh, Pennsylvania, at a cost not to exceed \$100,000. (Fund 290, E&G Funds; Fund 705, Auxiliary Funds; Fund 705, ARPA Funds)

Yearly maintenance contract, service call charges and various repair parts for campus elevators: Kone Inc; Moline, Illinois, at a cost not to exceed \$75,000. (Various Funds)

Handicapped doors, repairs to windows/doors, various general maintenance needs: Oklahoma Glass & Wallpaper Co., Enid, Oklahoma, at a cost not to exceed \$100,000. (Various Funds)

II. GRANTS AND CONTRACTS

**Title III Grant (LASSO)\$446,494
(Leadership, Academic Success and Superior Outcomes)**

This grant from the U.S. Department of Education will provide first-time, full-time and at-risk students with the resources and knowledge to increase retention and, ultimately, graduation rates. Program participants will receive personalized student coaching and advising, attend a new and improved First-Year Experience course and receive enhanced Career Counseling. The Career Counseling will assist students with identifying purpose/link to work and help them declare a major earlier in their academic career. LASSO will also provide professional development to faculty and staff to improve student retention rates and overall student success. This is the third year of the five-year grant. Calleb Mosburg, Dean of Student Affairs and Enrollment Management, is the grant coordinator.

Alva Tourism..... \$15,000

Funding from the Alva Tourism Committee to partially support the Northwestern Ranger Rodeo on October 26, 27 & 28, 2023. Stockton Graves, Head Rodeo Coach, is the grant coordinator.

TOTAL GRANTS.....\$461,494

Sincerely,



Bo Hannaford, Ed.D.
President