

**REGIONAL UNIVERSITY SYSTEM  
OF  
OKLAHOMA**

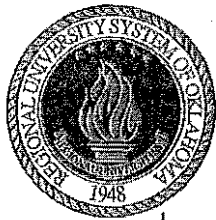


**MINUTES  
REGULAR BOARD MEETING**

**June 21, 2018  
Hilton Garden Inn Edmond/Oklahoma City North  
Edmond Conference Center, Room 3B  
Edmond, Oklahoma**

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# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

East  
Central  
University

Northeastern  
State  
University

Northwestern  
Oklahoma  
State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## AGENDA

June 21, 2018, 9:00 a.m.

Hilton Garden Inn Edmond/Oklahoma City North  
Edmond Conference Center, Room 3B  
Edmond, Oklahoma

- I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT
- II. CALL TO ORDER AND REGENTS' ROLL CALL
  - A. EXCUSE ABSENT REGENTS
  - B. INTRODUCTION OF GUESTS
- III. CHAIR'S REMARKS—Regent Mark Stansberry
- IV. CONSENT DOCKET
  - A. MINUTES OF PREVIOUS MEETINGS

Approval of Minutes of Regular Meeting, April 13, 2018
  - B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair Amy Ford
    1. Northeastern State University
      - a. Substantive Program Change Information Item
        1. Higher Education Leadership, M.S. (052):

## **AGENDA FOR JUNE 21, 2018**

NSU requests a program name change from Higher Education Leadership to Leadership, the addition of five options, and program curriculum modification to accommodate the new options. No new courses will need to be created, and the changes can be made with existing resources.

### **2. Southwestern Oklahoma State University**

#### **a. Program Modification Request**

1. B.A. Chemistry in Department of Chemistry and Physics (013)
2. B.S. E. Elementary Education in Department of Education (017)
3. B.A. in English Department of Language and Literature (018)
4. B.A. in Education Department of Education (019)
5. A.A.S. in Radiologic Technology in College of Associate and Applied Science (122)

### **3. Northwestern Oklahoma State University**

#### **a. Program Modifications**

1. Program Modification, Program Requirement Change – Bachelor of Science in Education, Special Education (055)
2. Program Modification, Other Degree Program Modification – Bachelor of Science, Biology (005)
3. Program Modification, Option Deletion – Master of Education, Elementary Education (014), Curriculum and Instruction (002) and Educational Leadership (007) options
4. Program Modification, Option Deletion – Master of Education, Secondary Education (033), Curriculum and Instruction (003) and Education Leadership (008) options

## **AGENDA FOR JUNE 21, 2018**

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5. Program Modification, Program Suspension – Master of Education, Elementary Education (014)
6. Program Modification, Program Suspension – Master of Education, Secondary Education (033)

### **4. Southeastern Oklahoma State University**

#### **a. Program Modifications**

1. **Bachelor of Music Education (037)** – Change music history requirements by deleting two and adding three courses to inventory. No change in total hours.
2. **Bachelor of Arts in Music (036)** – Change in music history requirements by deleting two and adding three courses to inventory. No change in total hours.
3. **Bachelor of Music (068)** – Change music history requirements by deleting two and adding three courses to inventory. No change in total hours.
4. **Bachelor of Arts in Communication (049)** – Replace two courses within the Strategic Communications options, update the list of electives and remove the Internship requirement. No change in total hours.
5. **Bachelor of Science in Liberal and Applied Studies (102)** – Add a new capstone course and change the number of elective hours required. No change in total hours.
6. **Master of Education in Mathematics (108)** – Program deletion.

## **V. REPORT OF RUSO COMMITTEE PROCEEDINGS**

### **A. AUDIT & FINANCE COMMITTEE–Regent Gary Parker**

1. Discussion regarding assessment of FY 2018 internal audit plan.
2. Discussion regarding future FY 2019 internal audit plan.
3. Approval of External Audit Engagement Letter with Arledge & Associates.

**VI. NORTHEASTERN STATE UNIVERSITY**

**A. Facilities Stewardship Committee Requests –  
Facilities Stewardship Committee Chair—Regent Connie Reilly**

**1. Project # 485-0074 - General Elevator Repairs**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, Elevator repairs and maintenance for University elevators and create maintenance savings for the University.

Requested Funding Approval: \$100,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): Section 12 (600) Fund

**2. Project # 485-0073 - General Repairs**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, needed general renovations and repairs to facilities on all three University campuses.

Requested Funding Approval: \$200,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): \$180,000 - 295 Fund, \$20,000 - Infrastructure Fee

**3. Project # 485-0073 - University Center Mechanical System Repair Replacement**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, University Center mechanical system replacement. This project will renovate the heating, air conditioning, and building control systems for the building creating energy and maintenance savings for the University.

Requested Funding Approval: \$150,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 751 Auxiliary Fund --

**4. Project # 485-0043 - Campus Roof Repair and Replacement**

Project Description: Request permission to design, bid and award to the lowest responsible bidder for the repair or replacement of existing roofs.

Requested Funding Approval: \$100,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 650 Fund

**5. FY 2020-2027 Long Range Campus Capital Plan**

NSU requests approval of the updated FY2020-2027 Campus Capital Plan. See attachment for our Capital Project Listing.

**Informational:**

**1. Project #485-0073 - Playhouse Interior Renovation**

Project Description: Renovation ticket booth, lobby and restrooms

Requested Funding Approval: \$44,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$30,000 - Private Fund, \$14,000 - 295 Fund

2. Northeastern State University respectfully requests approval of the contract between Northeastern State University and Cyntergy, LLC for Architectural and engineering services for various on-call projects. The contract will have a duration of twelve months, and shall have the option to renew annually.

**B. NSU President's Recommendations**

**1. Personnel**

**2. Budget and Tuition Increases**

Northeastern State University presents the Fiscal Year 2019 Budget and Tuition requests.

## AGENDA FOR JUNE 21, 2018

### 3. Room and Board Rates:

Northeastern State University is recommending the following, regarding room and board rates for the 2018-2019 academic year. Room rates will remain flat and will not reflect an increase for 2018-2019. Meal plan increases are being proposed to offset increasing costs from our food service provider, as reflected in the contract extension signed in 2017. The board rate increases being proposed average a 3.56% increase. The increases are intended to begin in the fall 2018 semester.

| <b>Residence Hall Rates</b>        | <b>FY18</b> | <b>Proposed</b> |
|------------------------------------|-------------|-----------------|
| <b><u>FY19</u></b>                 |             |                 |
| Leoser and Haskell Semi            | \$1,550.00  | No Change       |
| Leoser and Haskell Private         | \$2,100.00  | No Change       |
| Wyly Semi                          | \$1,750.00  | No Change       |
| Wyly Private                       | \$2,200.00  | No Change       |
| Cobb Standard (4 student - 1 bath) | \$2,200.00  | No Change       |
| Cobb Double (2 student - 1 bath)   | \$2,500.00  | No Change       |
| Cobb Private                       | \$2,950.00  | No Change       |
| Seminary Suites 4 BR               | \$2,500.00  | No Change       |
| Seminary Suites 2 BR               | \$2,900.00  | No Change       |

| <b>Courtside Apartment</b>                        |                    |                        |
|---|--------------------|------------------------|
| <b><u>Single &amp; Multiple Student Rates</u></b> | <b><u>FY18</u></b> | <b><u>Proposed</u></b> |
| <b><u>FY19</u></b>                                |                    |                        |
| <b>1 BEDROOM UNIT</b>                             |                    |                        |
| 1 bdr/1 student                                   | \$3,150.00         | No Change              |
| 1 bdr/2 students (per resident)                   | \$2,360.00         | No Change              |
| <b>2 BEDROOM UNIT</b>                             |                    |                        |
| 2 bdr/1 student                                   | \$3,650.00         | No Change              |
| 2bdr/2 students (1 bdr per resident)              | \$2,650.00         | No Change              |
| <u>2 bdr/3 students max</u>                       |                    |                        |
| 2 students per bdr per resident                   | \$2,000.00         | No Change              |
| 1 student per bdr per resident                    | \$2,300.00         | No Change              |
| <b>3 BEDROOM UNIT</b>                             |                    |                        |
| 3 bdr/1 student                                   | \$4,250.00         | No Change              |
| 3 bdr/3 students per resident                     | \$2,500.00         | No Change              |
| <u>3bdr/4 students max</u>                        |                    |                        |
| 2 students per bdr per resident                   | \$1,850.00         | No Change              |
| 1 student per bdr per resident                    | \$2,150.00         | No Change              |



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| <b>Meal Plan Rates</b>                        | <b>Proposed FY18</b> | <b>Proposed FY19</b> |
|---|----------------------|----------------------|
| 17 meals per week +\$150<br>Flex Per Semester | \$1,960.00           | \$2,000.00           |
| 15 meals per week +\$200<br>Flex Per Semester | \$1,935.00           | \$1,975.00           |
| 12 meals per week +\$200<br>Flex Per Semester | \$1,880.00           | \$1,925.00           |
| 10 meals per week +\$350<br>Flex Per Semester | \$1,830.00           | \$1,890.00           |
| 8 meals per week +\$175<br>Flex Per Semester  | \$1,360.00           | \$1,450.00           |
| Block 150 +\$75<br>Flex Per Semester          | \$1,345.00           | \$1,425.00           |
| Block 25 +\$75<br>Flex Per Semester           | \$ 295.00            | \$ 305.00            |
| Block 50 +\$75<br>Flex Per Semester           | \$ 495.00            | \$ 515.00            |
| Block 80 +\$100<br>Flex Per Semester          | \$ 730.00            | \$ 750.00            |

#### 4. Purchases:

**Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted.):**

- a. Optometry clinics merchandise for resale.....  
(Aux)..... \$2,100,000
- b. Media placement (advertising) services ..... \$500,000
- c. Annual postage - All mailings for recruiting, billing, and  
routine correspondence - (Funding – Agency Special)  
..... \$195,000
- d. Athletic insurance..... \$245,000
- e. Charter Tour Buses/Yearly – Athletics.....\$175,000
- f. Unleaded Gasoline ..... \$225,000

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- g. Central Computing Admin and Instructional Software Maintenance..... \$1,420,000
  - Banner .....\$ 800,000
  - TouchNet Support ..... \$195,000
  - Microsoft Campus Agreement License .....\$ 55,000
  - Adobe Campus-wide Subscription.....\$60,000
  - SmartNet network support .....\$ 120,000
  - Other (ITSM)..... \$190,000
- h. Campus Wide Copier Lease/Maint. - (Both E & G and Agency Special Funds)..... \$225,000  
Contractual Janitorial Supplies – (Both E&G and Agency Special Funds) ..... \$200,000
- i. PC Replacement Program and Support (Both E&G and Agency Special funds).....\$1,100,000
- j. EBSCO/OCLC Information Services (Library)..... \$300,000
- k. Data Center Refresh (IT).....\$465,000
- l. Telephone and Long Distance Services (Both E&G and Agency Special Funds).....\$180,000
- m. Computer Zoom Rooms..(Change in Scope from 4 rooms to 12 rooms).....\$238,000
- n. Recruitment Consulting, List Purchase & Outreach Services..... \$165,000

### **5. Information Items**

**The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):**

- a. Contractual Services for Elevators-3 Campuses..... \$105,000
- b. Contractual Services for On-Call Plumbing Services..... \$100,000
- c. Contractual Services for On-Call Electrical Services..... \$100,000

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- d. Contractual Services for On-Call HVAC Services ..... \$125,000
- e. Contractual Services for Grounds Keeping Services (Both E & G and Agency Special Funds).....\$100,000
- f. Housing Cable TV.....(Aux).... \$60,000
- g. Potential Banner 9 Conversion Consulting.....\$140,000
- h. International Student Health Insurance..... \$100,000
- i. Super Computer Access for Research .. ..... \$52,500
- j. Athletic Apparel & Equipment....(Agency Funds)....\$140,000
- k. Residence Hall Wireless Internet Project (Aux).....(2nd of 5 year lease).....\$ 70,000
- l. Fire Alarm Monitoring & Repair.....\$100,000
- m. Food Service Equipment Maintenance & Repair.....\$75,000
- n. Room Scheduling Software.....\$52,500
- o. Program Evaluation.....\$65,000
- p. Student Learning Assessment and Engagement Software..(C&W).....\$120,000
- q. Student Planning and Scheduling Software (Civitas).....\$110,000
- r. Auditing Services.....\$100,000

### **6. Grants & Contracts:**

Total grants and contracts: \$ 1,260,685.00

**C. Approval of FY 2019 Budget, Tuition and Fees**

**D. Renew President Turner's Contract for Fiscal Year 2019**

**VII. EAST CENTRAL UNIVERSITY**

**A. Facilities Stewardship Committee Requests –  
Facilities Stewardship Committee Chair—Regent Connie Reilly**

**1. Annual Campus Capital Master Plan**

Request approval of the Fiscal Year 2019 Long Range Capital Planning Commission Annual Campus Capital Master Plan for capital improvement projects. See the attached Agency Summary by Priority.

**2. Parking Lot Construction & Paving**

Project Description: Request approval to bid and award to the lowest and best bidder the construction and paving of the parking lot at the new residence hall (Anoatubby Hall) located at 315 South Francis Street.

Total Project Budget: The total cost of this project is estimated at \$250,000.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the University's Facility Master Plan and is listed as project #230-0029 (Construction and Surfacing – Parking Lots.)

Revenue Source: Auxiliary Fund (Parking Fees)

**3. Purchase Property (230-0031)**

Project Description: Request approval to purchase property located at 411 S Francis Street, Ada, Oklahoma.

Total Project Budget: Not to exceed market value appraisal.

Congruent with Facility Master Plan or Strategic Plans: This project is consistent with ongoing plans to purchase property adjacent to the campus.

Revenue Source: Auxiliary Fund (Parking Fees)

**B. ECU President's Recommendations**

**1. Personnel**

**2. Grants & Contracts**

## AGENDA FOR JUNE 21, 2018

Total grants and contracts: \$ 157,675.00

### 3. Room & Board Rates

East Central University is recommending the following changes to our meal plans, effective July 1, 2018.

|               | Per Semester<br>Present Cost | Projected<br>Increase Amt. | Projected<br>Cost | Projected<br>% Increase |
|---------------|------------------------------|----------------------------|-------------------|-------------------------|
| Flex Plan     | \$ 753.00                    | \$ 22.00                   | \$ 775.00         | 2.9%                    |
| 10 Meals/Week | \$ 1,322.00                  | \$ 40.00                   | \$ 1,362.00       | 3.0%                    |
| 14 Meals/Week | \$ 1,473.00                  | \$ 44.00                   | \$ 1,517.00       | 3.0%                    |
| 20 Meals/Week | \$ 1,607.00                  | \$ 48.00                   | \$ 1,655.00       | 3.0%                    |

East Central is recommending the following increases for our Room Rates, effective the fall 2018 semester.

|   | FY18<br>Semester<br>Cost | Projected<br>Increase Amt. | Projected FY19<br>Semester Cost | Projected<br>% Increase |
|---|--------------------------|----------------------------|---------------------------------|-------------------------|
| <b>(Dorm)</b>                                     |                          |                            |                                 |                         |
| Pesagi Double/Triple                              | \$ 1,150.00              | \$ -                       | \$ 1,150.00                     | 0.0%                    |
| Briles Double/Triple                              | \$ 1,150.00              | \$ -                       | \$ 1,150.00                     | 0.0%                    |
| Briles Single                                     | \$ 1,725.00              | \$ -                       | \$ 1,725.00                     | 0.0%                    |
| Pontotoc Double                                   | \$ 1,150.00              | \$ -                       | \$ 1,150.00                     | 0.0%                    |
| Pontotoc Single                                   | \$ 1,725.00              | \$ -                       | \$ 1,725.00                     | 0.0%                    |
| Knight Single                                     | \$ 1,725.00              | \$ -                       | \$ 1,725.00                     | 0.0%                    |
| Knight Double                                     | \$ 1,150.00              | \$ -                       | \$ 1,150.00                     | 0.0%                    |
| Tiger Commons 2 Bedroom                           | \$ 2,650.00              | \$ -                       | \$ 2,650.00                     | 0.0%                    |
| Tiger Commons 4 Bedroom                           | \$ 2,400.00              | \$ -                       | \$ 2,400.00                     | 0.0%                    |
| Greek Village 2 Bedroom                           | \$ 2,400.00              | \$ -                       | \$ 2,400.00                     | 0.0%                    |
| Stadium Apartments, 2 bedroom                     | \$ 2,400.00              | \$ -                       | \$ 2,400.00                     | 0.0%                    |
| Stadium Apartments, Triple                        | \$ 1,150.00              | \$ -                       | \$ 1,150.00                     | 0.0%                    |
| Anoatubby Hall (New Residence Hall for Fall 2018) | \$ -                     | \$ -                       | \$ 1,800.00                     |                         |

### 4. Purchases:

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**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

- a. Telco Supply for the installation of cable for the New Residence Hall at a cost of \$68,190.25. (Section 13 Offset Fund) (State Contract)
- b. Annual electronic data base expenditure from EBSCO Online at an appropriate cost of \$144,000. (Library Technology Fee; E&G Fund)
- c. Annual book expenditures form EBSCO online periodicals at an approximate cost of \$58,000. (E&G Fund)
- d. Annual book expenditures from EBSCO print periodicals at an approximate cost of \$52,000. (E&G Fund)
- e. Annual library maintenance from Innovative Interfaces, Inc. at an approximate cost of \$52,000. (E&G Fund)

**We request approval of the following purchases in accordance with Board Policy (over \$150,000):**

- a. Renewal of service agreement contract with Johnson Controls at an estimated cost of \$300,000. (E&G Fund)
- b. Academic Health Insurance for international students at an estimated cost of \$330,000. (Auxiliary Fund)
- c. Chartwell's board bill at an estimated annual cost of \$2,500,000. (Auxiliary Fund)
- d. Bank One (JP Morgan) annual purchase card purchases at an estimated cost of \$3,000,000. (Auxiliary Fund)
- e. Annual contract with Cable One for cable services in all student housing units, University Center and Kerr Center at an estimated cost of \$225,000. (E&G Fund and Auxiliary Fund)
- f. Request to extend the contract for hourly construction contractor services with Roadhouse Construction at an estimated cost of \$150,000. This contract with originally bid for fiscal year 2018 with the option to

## **AGENDA FOR JUNE 21, 2018**

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renewal for four additional years. (E&G, Auxiliary, Section 13, Section 13 Offset, and New College Funds)

- g. Request to extend the contract for annual Jenzabar software at a cost of \$460,000. (E&G Fund and Auxiliary Fund)
- h. Request to bid and award to the lowest and best bid for the purchase and installation of a Document Imaging system at an estimated cost of \$200,000. (Auxiliary Fund)

### **5. Budget for FY 2018-2019**

ECU recommend approval of the FY 19 budget, tuition, and fees.

### **C. Approval of FY 2019 Budget, Tuition and Fees**

### **D. Renew President Pierson's Contract for Fiscal Year 2019**

## **VIII. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

### **A. Facilities Stewardship Committee Requests – Facilities Stewardship Committee Chair—Regent Connie Reilly**

#### **1. FY 2018 Campus Master Plan**

NWOSU requests approval of the updated Campus Master Plan for Northwestern Oklahoma State University.

### **B. NWOSU President's Recommendations**

#### **1. Personnel**

#### **2. Purchases**

**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

- a. New roofs for Coronado Hall (head resident portion), \$36,000 and Carter Hall, \$88,500: Coontz Roofing, Inc., Enid, Oklahoma. (Auxiliary Funds and Section 13, Fund 600/650)

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- b. Fuel for the University fleet: Comdata, Brentwood, Tennessee, at a cost of \$115,000. (Fund 290, E&G Funds)
- c. Lab computers, printers, servers and technology supplies: Dell, Dallas, Texas, at a cost of \$125,000. (Fund 290, E&G Funds)
- d. Charter fees for non-University owned buses in addition to bus and driver expenses associated with University-owned buses: Red Carpet Charter, Oklahoma City, Oklahoma, at a cost of \$140,000. (Fund 290, E&G Funds)
- e. Yearly administrative software licenses and support: Jenzabar, Inc., Boston, Massachusetts, at a cost of \$145,000. (Fund 290, E&G Funds)

**We request approval of the following purchases in accordance with Board Policy (over \$150,000):**

- a. New roofs for Vinson Hall, \$60,000 and Education Center Building, \$125,000: State Wide Roofing, Inc., Oklahoma City, Oklahoma. (Section 13, Fund 600/650, Fund 290, E&G)
- b. Athletic uniforms and miscellaneous gear/apparel: First Team Sports Center, Greenville, South Carolina, at a cost of \$180,000. (Fund 290, E&G Funds, Section 13, Fund 600/650 School Land, Auxiliary Funds)
- c. Yearly premium, aggregate deductible, administrative costs, catastrophic coverage, and special risk mandatory student-athlete accident coverage: Borden Perlman, Lawrenceville, New Jersey; not to exceed \$270,000. (Fund 290, E&G Funds)

### **3. Grants & Contracts**

Total grants and contracts: \$ 1,005,079.50

### **4. Budget**

#### **FY19 Budget and Increase in Tuition**

We request approval of the Budget for 2018-2019 and increase in tuition for Northwestern Oklahoma State University.

### **5. Room and Board Rates**



## **AGENDA FOR JUNE 21, 2018**

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We request approval to increase room and board rates effective for the Fall 2018 Semester.

We request approval to increase board rates effective for the Fall 2018 Semester. There will be no increase to room rates. The proposed new board rates for FY19 are as follows:

|                           | Per Semester<br>For FY18 | Per Semester<br>for FY19 | Requested<br>Increase | Percent<br>of Increase |
|---------------------------|--------------------------|--------------------------|-----------------------|------------------------|
| <u>Meal Plan Rates</u>    |                          |                          |                       |                        |
| 17-Meal Plan + \$50 Flex  | \$1,415                  | \$1,500                  | \$85                  | 6%                     |
| 12-Meal Plan + \$100 Flex | \$1,350                  | \$1,425                  | \$75                  | 5.6%                   |
| 8-Meal Plan + \$150 Flex  | \$1,250                  | \$1,350                  | \$100                 | 8%                     |

### **6. Informational Items:**

#### **A. Nepotism**

We report the appointment of **Garret Lahr**, as Instructor of Business. Mr. Lahr is the son of Sheri Lahr, Registrar at Northwestern Oklahoma State University. Mr. Lahr will not report to Mrs. Lahr, as his immediate supervisor is Dr. W. David Hawkins, Chair of the Division of Business.

**Rachael Richardson**, has been hired as a part-time secretary for Northwestern's Student Support Services Grant Office. Mrs. Richardson is the sister of Calleb Mosburg, the Dean of Student Affairs and Enrollment Management, however, her immediate supervisor is Dr. Dennis Angle, Director of TRIO-SSS.

#### **C. Approval of FY 2019 Budget, Tuition and Fees**

#### **D. Renew President Cunningham's Contract for Fiscal Year 2019**

### **IX. REPORT OF RUSO COMMITTEE PROCEEDINGS**

#### **A. VISION & PLANNING COMMITTEE REPORT—Chair Regent Jeffrey T. Dunn**

1. Discussion and possible action on benchmarks and possible RUSO dashboard. —Dr. Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma

**B. POLICY AND PROCEDURES COMMITTEE—Chair Regent Lake Carpenter**

1. Discussion and approval of revisions to Chapter 3 of the RUSO Policy Manual.

**X. UNIVERSITY OF CENTRAL OKLAHOMA**

**A. Facilities Stewardship Committee Requests –  
Facilities Stewardship Chair—Regent Connie Reilly**

**1. Annual Campus Capital Master Plan**

Request approval of the Fiscal Year 2019 Campus Master Plan for Capital Improvements projects for forward to the Oklahoma State Regents for Higher Education for approval and forward to the State Long Range Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2020 to 2024.

**2. Project #120-1010 University Center Miscellaneous Renovations & Improvements**

Project Description: Request approval of multiple phases of renovations to Legends Dining area at the Nigh University Center in an amount not to exceed \$350,000 using pre-approved minor construction vendors as selected through an RFP process by UCO's Procurement Department.

Requested Funding Approval: Not to exceed \$350,000

Budget Breakdown: \$350,000

Job Order Contractor: No

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Auxiliary

**3. Property Exchange**

The University of Central Oklahoma requests approval to exchange property owned by the university at 224-230 E. Campbell with two properties owned by the First United Methodist Church of Edmond at 330 E. Campbell and 330 E.

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Ayers. All properties are currently used as parking lots by the church and university. No funds will be exchanged as a part of this transaction. This transaction will allow UCO to control two strategically located properties without sacrificing much-needed parking.

### **Change Orders:**

#### **1. Project # 120-0008 Liberal Arts Renovation and Addition**

Project Description: Approve Change Order #1 in the amount of \$41,617 for the College of Liberal Arts Addition for items including: modify four computer classrooms to utilize desktop units, add additional electrical circuits and modify the HVAC system to support the changes. This change order will increase the contract amount to \$14,707,988.

Budget Breakdown: \$41,617

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, Academic Facility Fee Funds, and Campus Facility Fee Funds.

#### **2. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Approve Change Order #6 in the amount of \$127,333 for Sports Performance Center Phase 1 for items including: modifications to the electrical, A/V and I/T infrastructure as well as interior signage. This change order will increase the contract amount to \$11,410,888.

Budget Breakdown: \$127,333

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, and Private Gifts

### **Information Items:**

#### **1. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 17 in the amount of \$24,788 was issued for STEM to include: various modifications including additional metal panels at exterior equipment yard, modification to fire rated walls and relocation of the ice machine.

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**2. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 18 in the amount of \$22,292 was issued for STEM to include: various modifications including additional metal panels at mechanical room plenum, elevator exhaust modification, marker board changes and additional lighting.

**3. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 2 in the amount of \$24,035 was issued for Sports Performance Center Phase 1 for the addition of changing rooms adjacent to the hydrotherapy pool area.

**4. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 3 in the amount of \$22,744 was issued for Sports Performance Center Phase 1 for an additional fire alarm annunciator panel to be placed in the shelter area and additional electrical wiring and I/T conduit.

**5. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 4 in the amount of \$22,339 was issued for Sports Performance Center Phase 1 to include: modification and addition of I/T and A/V infrastructure for the 3<sup>rd</sup> floor.

**6. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 5 in the amount of \$22,606 was issued for Sports Performance Center Phase 1 to include: exterior signage, additional fire suppression and tile upgrade throughout the building.

**7. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: Change Order # 1 in the amount of \$23,059 was issued for Sports Performance Annex to include: modification of framing and structural work to convert open room into a laundry room and an official locker room.

**8. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: Change Order # 2 in the amount of \$18,711 was issued for Sports Performance Annex to include: modification of electrical and plumbing.

**9. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: Change Order # 3 in the amount of \$23,814 was issued for Sports Performance Annex to include: modification of HVAC mechanical systems.

**10. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: A Guaranteed Maximum Price contract has been executed with Construction Manager at Risk, J.E. Dunn Construction Company, in the amount of \$7,964,877 for the North Hamilton Annex (Sports Performance Center Phase 2) based upon RUSO project approval of \$10,000,000 at the November 4, 2016 meeting with an additional Board approval to increase the project in the amount of \$1,500,000 at the November 3, 2017 meeting for a total project approval of \$11,500,000.

**11. Project # 120-0001 Performing Arts Facilities Backstage Facility – Mitchell Education Center**

Project Description: Final completion and closeout of construction contract with Shiloh Enterprises, Inc. in the amount of \$4,742,558. This closeout had been delayed due retainage withheld pending correction of flooring in the dance rehearsal room. An attempt to repair the floor during winter break failed and the floor was successfully replaced over spring break 2018.

**B. UCO President's Recommendations**

**1. Personnel**

**2. Grants & Contracts**

Total grants and contracts: \$ 1,002,128.00

**3. Purchases for approval:**

## **AGENDA FOR JUNE 21, 2018**

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- a. The University of Central Oklahoma Office of Campus Enterprises requests permission to obligate funds for FY2019 to provide commuter transportation services via "Citylink" through the City of Edmond to service areas adjacent to UCO, as well as within the City of Edmond as follows:  
Source:  
Auxiliary.....\$252,196.00
- b. The University of Central Oklahoma Office of Information Technology requests permission to obligate an additional \$151,110.35 for the \$8M technology unified communications infrastructure project originally approved in Jan 2014.  
Source:  
E&G.....\$151,110.35

### **4. Informational Items from Purchasing:**

- a. Red Carpet: NCUR Passenger Transportation  
Source: NCUR 2018.....\$71,400.00
- b. City of Edmond: Assessment Fees  
Source: E&G.....\$85,000.00
- c. ICIMS, INC.: Talent Acquisition Software  
Source: E&G.....\$62,852.00
- d. Cory's Audio Visual Services, LLC  
Source: NCUR 2018.....\$76,909.00
- e. Arledge & Associates PC  
Source: E&G.....\$58,000.00
- f. Embassy Suites, Oklahoma City Downtown Medical Center  
Source: E&G.....\$57,447.46
- g. KI Krueger International, Furniture  
Source: Course Fee Colleges/Departments  
.....\$61,700.00
- h. Central Tech Store  
Source: Course Fee  
Colleges/Departments.....\$70,209.75

### **5. Request to Transfer Funds Informational Items from Purchasing**

## AGENDA FOR JUNE 21, 2018

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- a. University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$15,000. The current operating budget includes this amount designated for major renovation and construction using Educational and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects-Fund 295.

### ACM Fourth Floor Restroom Renovation

Source: E&G.....\$15,000.00

- b. University of Central Oklahoma requests to transfer \$4,000,000 in College of Education and Professional Studies course facility fee revenue from fund 290 to fund 295 for the purpose of the future construction of an Allied Health Building. Approval to transfer funds for a feasibility study related to this project was granted by the board on January 26, 2018.

Source: CEPS Course Facility Fees....\$4,000,000.00

## 6. Proposed Housing and Dining Rate Increases

The University of Central Oklahoma proposes no change in the current housing and dining rates for the 2018-2019 academic year.

|                 |              |
|-----------------|--------------|
| Housing Average | 0.00% change |
|-----------------|--------------|

|                       |                     |
|-----------------------|---------------------|
| <u>Dining Average</u> | <u>0.00% change</u> |
|-----------------------|---------------------|

|                 |              |
|-----------------|--------------|
| Overall Average | 0.00% change |
|-----------------|--------------|

## AGENDA FOR JUNE 21, 2018

### Housing

|                             | Current<br>Semester Rate | Proposed<br>Semester Rate | Current<br>Annual Rate | Proposed<br>Annual Rate | Annual \$<br>Increase | Annual %<br>Increase |
|-----------------------------|--------------------------|---------------------------|------------------------|-------------------------|-----------------------|----------------------|
| <b>Murdaugh Hall</b>        |                          |                           |                        |                         |                       |                      |
| Economy                     | N/A                      | \$ 1,346                  | N/A                    | \$ 2,692                | N/A                   | N/A                  |
| Double                      | \$ 1,950                 | \$ 1,950                  | \$ 3,900               | \$ 3,900                | \$ -                  | 0.00%                |
| Premium                     | \$ 2,675                 | \$ 2,675                  | \$ 5,350               | \$ 5,350                | \$ -                  | 0.00%                |
| <b>West Hall</b>            |                          |                           |                        |                         |                       |                      |
| Double                      | \$ 1,950                 | \$ 1,950                  | \$ 3,900               | \$ 3,900                | \$ -                  | 0.00%                |
| Premium                     | \$ 2,675                 | \$ 267                    | \$ 5,350               | \$ 5,350                | \$ -                  | 0.00%                |
| <b>University Suites</b>    |                          |                           |                        |                         |                       |                      |
| Suite Double Economy        | N/A                      | \$ 2,065                  | N/A                    | \$ 4,130                | N/A                   | N/A                  |
| Suite Double                | \$ 2,950                 | \$ 2,950                  | \$ 5,900               | \$ 5,900                | \$ -                  | 0.00%                |
| Private Bath Double         | \$ 3,225                 | \$ 3,225                  | \$ 6,450               | \$ 6,450                | \$ -                  | 0.00%                |
| 4 Bedroom Apartment         | \$ 3,525                 | \$ 3,525                  | \$ 7,050               | \$ 7,050                | \$ -                  | 0.00%                |
| <b>The Quad</b>             |                          |                           |                        |                         |                       |                      |
| Pod Room                    | \$ 3,100                 | \$ 3,100                  | \$ 6,200               | \$ 6,200                | \$ -                  | \$ -                 |
| <b>University Commons</b>   |                          |                           |                        |                         |                       |                      |
| 2 Bedroom Apartment Economy | N/A                      | \$ 2,025                  | N/A                    | \$ 4,050                | N/A                   | N/A                  |
| 4 Bedroom Apartment Economy | N/A                      | \$ 1,796                  | N/A                    | \$ 3,591                | N/A                   | N/A                  |
| 2 Bedroom Apartment         | \$ 3,999                 | \$ 3,999                  | \$ 7,998               | \$ 7,998                | \$ -                  | 0.00%                |
| 4 Bedroom Apartment         | \$ 3,600                 | \$ 3,600                  | \$ 7,200               | \$ 7,200                | \$ -                  | 0.00%                |

### Dining

|                                 | Current<br>Semester Rate | Proposed<br>Semester Rate | Current<br>Annual Rate | Proposed<br>Annual Rate | Annual \$<br>Increase | Annual %<br>Increase |
|---------------------------------|--------------------------|---------------------------|------------------------|-------------------------|-----------------------|----------------------|
| <b>Residential Dining Plans</b> |                          |                           |                        |                         |                       |                      |
| The Max +\$100 Flex             | \$ 2,075                 | \$ 2,075                  | \$ 4,150               | \$ 4,150                | \$ -                  | 0.00%                |
| The 14 +\$200 Flex              | \$ 2,035                 | \$ 2,035                  | \$ 4,070               | \$ 4,070                | \$ -                  | 0.00%                |
| The 10 +\$25 Flex               | \$ 1,665                 | \$ 1,665                  | \$ 3,330               | \$ 3,330                | \$ -                  | 0.00%                |
| The 9 +\$425 Flex               | \$ 2,035                 | \$ 2,035                  | \$ 4,070               | \$ 4,070                | \$ -                  | 0.00%                |
| 167 Meals +\$220 Flex           | \$ 2,035                 | \$ 2,035                  | \$ 4,070               | \$ 4,070                | \$ -                  | 0.00%                |

### 7. Bookstore Contract

After a formal RFP process, UCO anticipates retaining their current campus bookstore partner, Barnes & Noble for an additional contract term of approximately five (5) years. Final details of the contract are still in negotiation. The proposal from B&N was significantly superior to those of the two other credible vendors, Follett and Textbook Brokers.

### 8. Request to exit OKHEEI



## **AGENDA FOR JUNE 21, 2018**

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The University of Central Oklahoma seeks approval to withdraw its membership from the Oklahoma Higher Education Employee Interlocal (OKHEEI) and become an independently insured entity effective January 1, 2019.

9. **Approval of Fiscal Year 2019 Budget, Tuition and Fees**
10. **Renew President Betz's Contract for Fiscal Year 2019**

- C. **Approval of FY 2019 Budget, Tuition and Fees**
- D. **Renew President Betz's Contract for Fiscal Year 2019**

### **XI. ADMINISTRATIVE OFFICE FISCAL YEAR 2019 BUDGET APPROVAL**

- A. **Approve FY 2019 Budget.**

### **XII. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

- A. **Facilities Stewardship Committee Requests –  
Facilities Stewardship Committee Chair—Regent Connie Reilly**

1. **Fine Arts Building HVAC Repair (660-0804)**

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting for approval to move forward in the repair of the Fine Arts Building HVAC System.

Project Number: 660-0804

Projection Description: Fine Arts Building HVAC System Repair

Amount: \$500,000 estimated

Source of Funding: E&G Deferred Maintenance, Auxiliary and Section 13 Funds/New College/Offset Funds

Vendor: To be Determined

## **AGENDA FOR JUNE 21, 2018**

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### **2. Paul Laird Field Lighting (660-0809)**

Project Number: 660-0809

Project Description: Paul Laird Field Lighting

Amount: \$167,000.00

Source of Funding: Donor Funds, Reserve, Auxiliary,  
Section 13/New College

Vendor: Shawnee Lighting

### **3. New Equestrian Center (660-0347)**

Southeastern Oklahoma State University is requesting approval to bid and award to the lowest responsible bidder contracts related to the design and construction of a new Equestrian Center.

Project Number: 660-0347

Project Description: New Equestrian Center

Amount: Project is estimated not to exceed \$1,000,000

Source of Funding: Auxiliary (sale of current Equestrian Center) and Section 13/New College Funds

Vendor: To be Determined

### **4. Campus Master Plan**

Southeastern is requesting approval of the Fiscal Year 2019 Campus Master Plan for Capital Improvements projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2019 thru 2023.

### **5. Approval of Use of University Land for Lease**

Request approval to use existing University land to lease to 501c3 nonprofit to be used to build a house which will take in foster children who have aged out of the system and will

## **AGENDA FOR JUNE 21, 2018**

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facilitate them in getting an education and finding employment. The nonprofit will handle all construction expenses related to the project including demolition of the existing structure. The construction is estimated to cost \$300,000. In the event that the program ceases to function, the property and any and all improvements would revert back to the sole ownership of Southeastern Oklahoma State University.

This approval will delegate the authority to the President or his designee to sign the documents necessary to sign the contract, subject to legal counsel's review.

### **B. SE President's Recommendations**

- 1. Personnel**
- 2. Nepotism Waiver**

Ms. Kaylie Ragsdale is being recommended as a Graduate Assistant Women's Basketball Coach beginning the Fall 2018. Kaylie is the Daughter of Mr. Keith Baxter, Director of Athletics. Any evaluations, recommendations, or personnel decisions regarding Mrs. Kaylie Ragsdale will originate with Darin Grover, Head Women's Basketball Coach. If needed, she may confer with Senior Associate Director of Athletics, Mrs. Cherrie Wilmoth. Mr. Keith Baxter will not participate in these decisions.

- 3. Grants & Contracts:**

Total grants and contracts: \$ 557,363.23

- C. Approval of FY 2019 Budget, Tuition and Fees**
- D. Renew President Burrage's Contract for Fiscal Year 2019**

## **XIII. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

### **A. Facilities Stewardship Committee Requests – Facilities Stewardship Committee Chair—Regent Connie Reilly**

- 1. SWOSU requests approval of the updated Campus Master Plan.**

## AGENDA FOR JUNE 21, 2018

### B. SWOSU President's Recommendations

1. Personnel
2. FY 2018-2019 Budget

We request approval of the FY19 budgets, and tuition and fee recommendations which are (or will be) submitted separately.

3. FY 2018-2019 Capital Master Plan

We request approval of the FY 19 Capital Master Plan.

4. Purchase Agenda:

- a. Informational Items in excess of \$50,000

| Vendor                 | Description:   | Amount:    | Fund:      |
|------------------------|--|------------|------------|
| Staples                | Furniture & Fixtures for CPP renovation<br>(These item were purchased under the E&I Cooperative Contract Consortium) | \$ 159,999 | Section 13 |
| PR Fitness             | Fitness equipment for Wellness Center<br>(This Item was purchased using UCO bid pricing)                             | \$149,773  | Auxiliary  |
| Frontier Waterproofing | Stewart Hall Masonry repair<br>(This project was competitively bid and approved by RUO Board January, 2018)          | \$129,787  | Auxiliary  |
| Allied Elevator        | Mann Hall Elevator renovation<br>(This project was competitively bid)  | \$ 76,745  | Auxiliary  |
| Limelight Productions  | Panorama Performance (Ben Rector)  | \$ 52,500  | Auxiliary  |

- b. Other Items FY 2019

Request permission to purchase or lease annual computer equipment replacement to maintain a four year rotation cycle for student labs, faculty and staff as needed during the year up to \$400,000.

Annual Software Licenses;

1. Learning Management System \$110,000.00
2. Jenzabar Enterprise System \$130,000.00

5. Residence Life and Food Services Rates Increases

## AGENDA FOR JUNE 21, 2018

### Southwestern Oklahoma State University Rate Increases for FY 2019

|  | FY-18               | FY-19                | Dollar          | Percent         |
|--|---------------------|----------------------|-----------------|-----------------|
| <b>Residence Life Rates (per semester)</b>   | <b>Current Cost</b> | <b>Proposed Cost</b> | <b>Increase</b> | <b>Increase</b> |
| Traditional-styled Residence Hall - Semi-private room per semester, academic term contracts <sup>a</sup> | \$ 1,150            | \$ 1,250             | \$ 100          | 8.70%           |
| Traditional-styled Residence Hall - Private room per semester, academic term contracts <sup>a</sup>      | \$ 1,725            | \$ 1,875             | \$ 150          | 8.70%           |
| Mann Hall (Rogers) - Semi-private room per semester, academic term contracts <sup>a</sup>                | \$ 1,350            | \$ 1,500             | \$ 150          | 11.11%          |
| Mann Hall (Rogers) - Private room per semester, academic term contracts <sup>a</sup>                     | \$ 2,025            | \$ 2,250             | \$ 225          | 11.11%          |
| Suite-styled Residence Hall - Semi-private room per semester, academic term contracts <sup>a</sup>       | \$ 1,650            | \$ 1,750             | \$ 100          | 6.06%           |
| Suite-styled Residence Hall - Private room per semester, academic term contracts <sup>a</sup>            | \$ 2,475            | \$ 2,625             | \$ 150          | 6.06%           |
| Mary Mabry Savage Apartments - Unrenovated apartment, academic term contracts                            | \$ 2,000            | \$ 2,000             | \$ -            | 0.00%           |
| Mary Mabry Savage Apartments - Renovated apartment w/ appliances, academic term contracts                | \$ 2,500            | \$ 2,750             | \$ 250          | 10.00%          |
|  |                     |                      |                 |                 |
|  | FY-18               | FY-19                | Dollar          | Percent         |
| <b>Food Service Rates (per semester)</b>   | <b>Current Cost</b> | <b>Proposed Cost</b> | <b>Increase</b> | <b>Increase</b> |
| 8 Meals per week (plan for returning students only)  | \$ 1,250            | \$ 1,300             | \$ 50           | 4.00%           |
| 10 Meals per week  | \$ 1,300            | \$ 1,435             | \$ 55           | 3.99%           |
| 14 Meals per week  | \$ 1,480            | \$ 1,540             | \$ 60           | 4.05%           |
| 19 Meals per week  | \$ 1,600            | \$ 1,665             | \$ 65           | 4.06%           |
| Average increase   |                     |                      |                 | 4.03%           |

## 6. Grants & Contracts

Total grants and contracts: \$ 53,997.00

## 7. Memorandum of Understanding

Southwestern Oklahoma State University, Custer County, Oklahoma, and the City of Weatherford, Oklahoma, Cooperative Services and Mutual Assistance Agreement

In accordance with Board policy 1.5.c, Management Responsibility, Southwestern Oklahoma State University is requesting approval of the agreement.

The Southwestern Oklahoma State University Athletic Field is located north of campus and outside of the Weatherford city limits and jurisdiction of the Weatherford Police Department (WPD).

In order to enhance security and thoroughly conduct investigations on the aforementioned location, this Agreement is requested to allow the SWOSU Police Department to work with the assistance of and in cooperation with the WPD in any manner that is prudent to the safety and security of the students, faculty, staff and visitors at the SWOSU Athletic Field.

This Agreement has been reviewed and approved by the City of Weatherford and the District Attorney's Office which includes Custer County, Oklahoma.

## **AGENDA FOR JUNE 21, 2018**

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**C. Approval of FY 2019 Budget, Tuition and Fees**

**D. Renew President Beutler's Contract for Fiscal Year 2019**

### **XIV. REPORT OF RUSO COMMITTEE PROCEEDINGS**

#### **A. AUDIT & FINANCE COMMITTEE—Regent Gary Parker**

1. Annual RUSO Retiree Medical Trust report—Kris Neuhold, Senior Vice President I Relationship Manager Institutional Wealth at Bank of Oklahoma
2. Possible action regarding report.

### **XV. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

### **XVI. REGENTS' COMMENTS AND ANNOUNCEMENTS**

### **XVII. NEW BUSINESS**

### **XVIII. EXECUTIVE SESSION**

#### **A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:**

1. Discussion of the employment of the President of the University of Central Oklahoma.
2. Discussion of the evaluation of the RUSO Executive Director.

#### **B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

### **XIX. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.

## AGENDA FOR JUNE 21, 2018

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### XX. ADJOURNMENT







# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

## MINUTES

June 21, 2018, 9:00 a.m.

Hilton Garden Inn Edmond/Oklahoma City North  
Edmond Conference Center, Room 3B  
Edmond, Oklahoma

East  
Central  
University

### I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**

The Board of Regents of the Regional University System of Oklahoma met in regular session at 9:00 a.m., on June 21, 2018, at The Hilton Garden Inn Edmond/Oklahoma City North, Edmond Conference Center, Room 3B, Edmond, Oklahoma. Notice of the regular meeting had been properly filed with the Secretary of State, June 20, 2018 and a copy of the Agenda posted by 9:00 a.m., June 20, 2018 in compliance with the Open Meeting Act.

Northeastern  
State  
University

### II. **CALL TO ORDER AND REGENTS' ROLL CALL**

Chairman Stansberry called the meeting to order. Roll call established the presence of a quorum with 8 Regents present.

Northwestern  
Oklahoma  
State  
University

Susan Winchester, Regent, Position 1  
Jeffrey T. Dunn, Regent, Position 2  
Lake Carpenter, Regent, Position 3  
Gary Parker, Vice Chair, Position 4  
Connie Reilly, Secretary, Position 5  
Jane McDermott, Regent, Position 6  
Amy Ford, Regent, Position 7  
Mark Stansberry, Chair, Position 8

Southeastern  
Oklahoma  
State  
University

#### A. **EXCUSE ABSENT REGENTS**

Regent Dunn made the motion, seconded by Regent Carpenter to excuse Regent Joy Hofmeister from the meeting.

Southwestern  
Oklahoma  
State  
University

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112  
Phone: (405) 942-8817 Fax: (405) 942-8847

**Voting for the motion:** Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

**Voting against the motion:** none

**B. INTRODUCTION OF GUESTS**

**University Presidents**

Don Betz, President, University of Central Oklahoma, Edmond, Oklahoma  
Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma  
Sean Burrage, President, Southeastern Oklahoma State University, Durant, Oklahoma  
Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma  
Katricea Pierson, President, East Central University, Ada, Oklahoma  
Steve Turner, President, Northeastern State University, Tahlequah, Oklahoma

**Regional University System of Oklahoma Administrative Staff**

Sheridan McCaffree, Executive Director  
Debra Lyon, General Counsel  
Lynn Griswold, Finance Officer  
Priya Desai, Executive Assistant

**Others in Attendance**

James Barthell, Provost, Vice President of Academic Affairs, University of Central Oklahoma, Edmond, Oklahoma  
Brenda Burgess, Vice President for Administration and Finance, Southwestern Oklahoma State University, Weatherford, Oklahoma  
Jerrid Freeman, Vice President of Student Affairs, Northeastern State University, Tahlequah, Oklahoma  
Bo Hannaford, Vice President of Academic Affairs, Northwestern Oklahoma State University, Alva, Oklahoma  
Lisa Harper, Assistant Vice President of Financial Operations, University of Central Oklahoma, Edmond, Oklahoma  
Jessica Kilby, Vice President of Administration and Finance, East Central University, Ada, Oklahoma  
Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma, Edmond, Oklahoma

## **MINUTES FOR JUNE 21, 2018**

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Christy Landsaw, Vice President of Administration and Finance,  
Northeastern State University, Tahlequah, Oklahoma  
Kris Neuhold, Senior Vice President of Institutional Wealth  
Management Relationship Manager, Bank of Oklahoma,  
Oklahoma City, Oklahoma  
Patti Neuhold, Vice President of Finance, University of Central  
Oklahoma, Edmond, Oklahoma  
David Pecha, Vice President for Administration, Northwestern  
Oklahoma State University, Alva, Oklahoma  
Myron Pope, Vice President of Student Affairs, University of  
Central Oklahoma, Edmond, Oklahoma  
James South, Vice President for Academic Affairs and Provost,  
Southwestern Oklahoma State University, Weatherford,  
Oklahoma  
Michael Sweeney, Bank of Oklahoma, Oklahoma City, Oklahoma  
Dennis Westman, Vice President of Business Affairs,  
Southeastern Oklahoma State University, Durant, Oklahoma

### **III. CHAIR'S REMARKS—Regent Mark Stansberry**

Regent Stansberry thanked the Regents for their work and their accomplishments for this year. Regent Stansberry noted many of the accomplishments of the Board committees and their work with the Presidents. He also thanked the RUSO staff for their work throughout the year. Regent Stansberry noted that the annual committee reports are due at the end of the month.

### **IV. CONSENT DOCKET**

#### **A. MINUTES OF PREVIOUS MEETINGS**

Approval of Minutes of Regular Meeting, April 13, 2018

#### **B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair Amy Ford (See Attachment A, Pages 63-68)**

##### **1. Northeastern State University (Page 63)**

##### **a. Substantive Program Change Information Item**

##### **1. Higher Education Leadership, M.S. (052):**

NSU requests a program name change from Higher Education Leadership to Leadership, the addition of five

options, and program curriculum modification to accommodate the new options. No new courses will need to be created, and the changes can be made with existing resources.

**2. Southwestern Oklahoma State University (Page 64)**

**a. Program Modification Request**

1. B.A. Chemistry in Department of Chemistry and Physics (013)
2. B.S. E. Elementary Education in Department of Education (017)
3. B.A. in English Department of Language and Literature (018)
4. B.A. in Education Department of Education (019)
5. A.A.S. in Radiologic Technology in College of Associate and Applied Science (122)

**3. Northwestern Oklahoma State University (Pages 65-66)**

**a. Program Modifications**

1. Program Modification, Program Requirement Change – Bachelor of Science in Education, Special Education (055)
2. Program Modification, Other Degree Program Modification – Bachelor of Science, Biology (005)
3. Program Modification, Option Deletion – Master of Education, Elementary Education (014), Curriculum and Instruction (002) and Educational Leadership (007) options
4. Program Modification, Option Deletion – Master of Education, Secondary Education (033), Curriculum and Instruction (003) and Education Leadership (008) options
5. Program Modification, Program Suspension – Master of Education, Elementary Education (014)

6. Program Modification, Program Suspension – Master of Education, Secondary Education (033)

4. **Southeastern Oklahoma State University** (Pages 67-68)

a. **Program Modifications**

1. **Bachelor of Music Education (037)** – Change music history requirements by deleting two and adding three courses to inventory. No change in total hours.
2. **Bachelor of Arts in Music (036)** – Change in music history requirements by deleting two and adding three courses to inventory. No change in total hours.
3. **Bachelor of Music (068)** – Change music history requirements by deleting two and adding three courses to inventory. No change in total hours.
4. **Bachelor of Arts in Communication (049)** – Replace two courses within the Strategic Communications options, update the list of electives and remove the Internship requirement. No change in total hours.
5. **Bachelor of Science in Liberal and Applied Studies (102)** – Add a new capstone course and change the number of elective hours required. No change in total hours.
6. **Master of Education in Mathematics (108)** – Program deletion.

V. **REPORT OF RUSO COMMITTEE PROCEEDINGS**

A. **AUDIT & FINANCE COMMITTEE–Regent Gary Parker**

1. Discussion regarding assessment of FY 2018 internal audit plan.

Regent Parker reported that the Committee met with Justin Kersey of Crawford & Associates and reviewed their work for the past fiscal year. The Committee and the universities have been pleased with the quality and scope of audits performed by Crawford & Associates for FY 2018.

2. Discussion regarding future FY 2019 internal audit plan.

## MINUTES FOR JUNE 21, 2018

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The Committee also discussed the internal audit plan for next year. Regent Parker reported that the Committee may expand the scope of the internal audit plan for FY 2019. The Regents may request additional areas to look into, and the plan will be finalized in the fall.

3. Approval of External Audit Engagement Letter with Arledge & Associates.

**Regent Parker made the motion, seconded by Regent Ford, to approve the External Audit Engagement Letter with Arledge & Associates for FY 2019.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry**

**Voting against the motion: none**

### **VI. NORTHEASTERN STATE UNIVERSITY (See Attachment B, Pages 69-80)**

#### **A. Facilities Stewardship Committee Requests – Facilities Stewardship Committee Chair—Regent Connie Reilly**

**Regent Winchester made the motion, seconded by Regent Parker, to approve the following facilities requests submitted by Northeastern State University:**

##### **1. Project # 485-0074 - General Elevator Repairs**

**Project Description:** Request permission to design, bid and award to the lowest responsible bidder, Elevator repairs and maintenance for University elevators and create maintenance savings for the University.

**Requested Funding Approval:** \$100,000

**Budget Breakdown:** Renovation/Repairs

**Revenue Source(s):** Section 12 (600) Fund

##### **2. Project # 485-0073 - General Repairs**

**Project Description:** Request permission to design, bid and award to the lowest responsible bidder, needed general renovations and repairs to facilities on all three University campuses.

**Requested Funding Approval:** \$200,000

## **MINUTES FOR JUNE 21, 2018**

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Budget Breakdown: Renovation/Repairs

Revenue Source(s): \$180,000 - 295 Fund, \$20,000 - Infrastructure Fee

**3. Project # 485-0073 - University Center Mechanical System Repair Replacement**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, University Center mechanical system replacement. This project will renovate the heating, air conditioning, and building control systems for the building creating energy and maintenance savings for the University.

Requested Funding Approval: \$150,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 751 Auxiliary Fund

**4. Project # 485-0043 - Campus Roof Repair and Replacement**

Project Description: Request permission to design, bid and award to the lowest responsible bidder for the repair or replacement of existing roofs.

Requested Funding Approval: \$100,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 650 Fund

**5. FY 2020-2027 Long Range Campus Capital Plan**

NSU requests approval of the updated FY 2020-2027 Campus Capital Plan. See attachment for our Capital Project Listing.

**Informational:**

**1. Project #485-0073 - Playhouse Interior Renovation**

Project Description: Renovation ticket booth, lobby and restrooms

Requested Funding Approval: \$44,000

Budget Breakdown: Renovation/Repairs

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Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$30,000 - Private Fund, \$14,000 - 295 Fund

2. Northeastern State University respectfully requests approval of the contract between Northeastern State University and Cyntergy, LLC for Architectural and engineering services for various on-call projects. The contract will have a duration of twelve months, and shall have the option to renew annually.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

### **B. NSU President's Recommendations**

Regent McDermott made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Turner reported that the starting budget base for NSU starting July 1, 2018 is \$86,981 greater than it was last year. Budget processes began in February which included consulting with student government and other divisions within NSU. Cuts from the previous three years total \$12,002,314. The budget submittal includes mandatory cost increases totaling \$1,347,000 for faculty promotions in rank, and other increases such as health insurance costs, Banner licensing, library periodicals and subscriptions, auditing, risk management, pension benefit obligations, scholarships and tuition fee waivers, refilling personnel positions after years of budget cuts, among other things.

President Turner reported that NSU is seeking a 5% increase in tuition and fees. The NSU Student Government Association was included in detailed budget discussions and agreed to the increase. President Turner reported that the budget also includes institutional priorities evolving from conversations within the departments, divisions, Budget Oversight Committee, and the President's Cabinet. Priorities include graduate student recruitment/marketing, student



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support services for online students, graduate assistantship, employee on-boarding software and a mid-year 3.0% salary increase for all eligible employees which will include comparing actual enrollment to initial enrollment.

President Turner thanked Dr. Jerrod Freeman and Christy Landsaw for their hard work on this year's budget.

### **C. Approval of FY 2019 Budget, Tuition and Fees**

Regent Ford made the motion, seconded by Regent Parker, to approve the 2018-2019 budget, tuition and fees for the Northeastern State University.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

### **D. Renew President Turner's Contract for Fiscal Year 2019**

Regent Dunn made the motion, seconded by Regent Reilly, to renew President Steve Turner's contract for Fiscal Year 2019.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

Chair Stansberry declared a break at 10:00 a.m.

The meeting resumed at 10:10 a.m.

## **VII. EAST CENTRAL UNIVERSITY (See Attachment C, Pages 81-94)**

### **A. Facilities Stewardship Committee Requests – Facilities Stewardship Committee Chair—Regent Connie Reilly**

Regent Reilly made the motion, seconded by Regent Ford, to approve the following facilities requests submitted by East Central University:

#### **1. Annual Campus Capital Master Plan**

Request approval of the Fiscal Year 2019 Long Range Capital Planning Commission Annual Campus Capital Master Plan for

capital improvement projects. See the attached Agency Summary by Priority.

**2. Parking Lot Construction & Paving**

Project Description: Request approval to bid and award to the lowest and best bidder the construction and paving of the parking lot at the new residence hall (Anoatubby Hall) located at 315 South Francis Street.

Total Project Budget: The total cost of this project is estimated at \$250,000.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the University's Facility Master Plan and is listed as project #230-0029 (Construction and Surfacing – Parking Lots.)

Revenue Source: Auxiliary Fund (Parking Fees)

**3. Purchase Property (230-0031)**

Project Description: Request approval to purchase property located at 411 S Francis Street, Ada, Oklahoma.

Total Project Budget: Not to exceed market value appraisal.

Congruent with Facility Master Plan or Strategic Plans: This project is consistent with ongoing plans to purchase property adjacent to the campus.

Revenue Source: Auxiliary Fund (Parking Fees)

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

**B. ECU President's Recommendations**

Regent Reilly made the motion, seconded by Regent Ford, to approve the President's Recommendations for East Central University as presented by President Katricia Pierson.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Pierson reported that the new residence hall is nearing completion and will be ready for students in the fall. They are close to a 100% occupancy rate. President Pierson will be sending invitations to everyone about the ribbon cutting date.

**C. Approval of FY 2019 Budget, Tuition and Fees**

**Regent Reilly made the motion, seconded by Regent McDermott, to approve the 2018-2019 budget, tuition and fees for the East Central University.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry**

**Voting against the motion: none**

President Pierson reported that enrollment in the area is declining, so ECU is focusing on and being aggressive with recruitment and retention. If ECU can simply retain 150 students, that equals \$1 million in revenue for the university. All it takes is one faculty member to reach out to a student to see what their barriers are in returning to campus. Enrollment has been irregular and have been monitoring the numbers weekly.

President Pierson reported that the budget that is being submitted is a conservative budget. They budget adequately and often end up using less than expected which provides them with extra money in the long run.

President Pierson reported that she is having conversations with faculty and staff to discuss their roles in aiding in recruitment and retention and how important it is to the university's vitality.

President Pierson reported that she will be returning with a request in September to enter into an agreement with Learning House, which is similar to Academic Partnerships, and includes face-to-face marketing, and will recruit internationally. This will assist with recruitment and retention.

President Pierson reported that included in ECU's budget request, is a raise for employees who have not had an increase since 2013. It has had a significant effect on employee morale. ECU will come back to the board for approval if there are no mid-year budget changes.

President Pierson also noted that information technology costs have been included in the budget since the internet hubs will soon need to be replaced and is a very expensive necessity to have on campus.

President Pierson has created a phone bank for employees, faculty, and staff that are individually calling students to see what they need to get back on campus. In this room are people who work in admissions, chairs, deans, the bursar, the registrar, records, and others that connect these students to the right place to get what they need to move forward with their education.

President Pierson reported that ECU is working on their new strategic plan which will include capital campaigns for projects as well as how to get salaries up to 80-90% of the CUPA cohort rate over the next three years.

**D. Renew President Pierson's Contract for Fiscal Year 2019**

**Regent Winchester made the motion, seconded by Regent Dunn, to renew President Katricia Pierson's contract for Fiscal Year 2019.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry**

**Voting against the motion: none**

**Chair Stansberry declared a break at 10:52 a.m.**

**The meeting resumed at 10:56 a.m.**

**VIII. NORTHWESTERN OKLAHOMA STATE UNIVERSITY (See Attachment D, Pages 95-104)**

**A. Facilities Stewardship Committee Requests –  
Facilities Stewardship Committee Chair—Regent Connie Reilly**

**Regent Reilly made the motion, seconded by Regent Carpenter, to approve the following facilities requests submitted by Northwestern Oklahoma State University:**

**1. FY 2018 Campus Master Plan**

NWOSU requests approval of the updated Campus Master Plan for Northwestern Oklahoma State University.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, and Stansberry

Absent: Regents Dunn, Parker, and Ford

Voting against the motion: none

**B. NWOSU President's Recommendations**

Regent Reilly made the motion, seconded by Regent Winchester, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, and Stansberry

Absent: Regents Dunn, Parker, and Ford

Voting against the motion: none

President Cunningham reported on the collaboration between NWOSU, SE, and SWOSU on a new information technology system that saved \$2.7 million dollars for all three institutions. Their new Enterprise Resource Planning (ERP) System, Student Information Systems, finance, human resources and talent management solutions with Colleague by Ellucian will streamline all of these things on a single platform and virtually eliminate manual processes. She also reported that the three presidents will be making a joint presentation to the State Regents in the next few weeks.

President Cunningham reported that the budget request includes a 4.9% increase in tuition and fees and funding for restoring two faculty positions. One faculty member for the School of Education and one faculty for the Doctor of Nursing Program. This increase will allow the university to absorb mandatory and operational cost increases

She also reported that the budget includes, if no revisions to budget is needed, a 2 ½% increase for all full-time faculty and staff at a minimum of \$600.00 on December 1, 2018. She would like to make it retroactive as well.

President Cunningham reported that while they are asking for an increase in tuition and fees they are working to stay low on room and board rates in comparison to other institutions.

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President Cunningham reported that summer enrollment up, and that she expects to be slightly behind on fall enrollment, but that the incoming freshmen class will top 400 students.

President Cunningham reported that this budget reflects the University's commitment to place student success at the forefront of their operations and that tuition and fee increases were recommended only after deliberation and consultation from many people to maintain quality instruction, student services and infrastructure. Despite the increase, NWOSU's tuition and mandatory fee rates remain well below the peer limit for regional universities. Approximately 82% of NWOSU's expenditures are investments in instruction, scholarships, student services, and academic support. Only 6.2% is allocated to administration and institutional support.

**Regent Dunn and Regent Parker returned to the meeting at 10:58 a.m.**

**Regent Ford returned to the meeting at 11:00 a.m.**

**C. Approval of FY 2019 Budget, Tuition and Fees**

Regent Reilly made the motion, seconded by Regent Winchester, to approve the 2018-2019 budget, tuition and fees for the Northwestern Oklahoma State University.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

**D. Renew President Cunningham's Contract for Fiscal Year 2019**

Regent Reilly made the motion, seconded by Regent Dunn, to renew President Janet Cunningham's contract for Fiscal Year 2019.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

**IX. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. VISION & PLANNING COMMITTEE REPORT—Chair Regent Jeffrey T. Dunn**

1. Discussion and possible action on benchmarks and possible RUSO dashboard. —Dr. Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma

Dr. Hannaford, Kinders, and South presented their findings regarding the benchmarks and possible RUSO Dashboard and how their findings may be used for advocacy and in-depth discussion at regular board meetings.

**Regent Dunn made the motion, seconded by Regent Ford, to approve and accept the dashboard report.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry**

**Voting against the motion: none**

Several Regents expressed their appreciation and congratulations to the team for their excellent work regarding the bench marks and possible RUSO dashboard. Many expressed excitement about the innovative team work being completed to advance the university system through a creative approach as well as its use as informative tool to gauge progress.

**Chair Stansberry declared a break at 11:40 a.m.**

**The meeting resumed at 12:00 p.m.**

**The order of the agenda changed to Section X, University of Central Oklahoma**

**X. UNIVERSITY OF CENTRAL OKLAHOMA (See Attachment E, Pages 105-136)**

**A. Facilities Stewardship Committee Requests –  
Facilities Stewardship Chair—Regent Connie Reilly**

**Regent Reilly made the motion, seconded by Regent Carpenter, to approve the following facilities requests submitted by the University of Central Oklahoma:**

**1. Annual Campus Capital Master Plan**

Request approval of the Fiscal Year 2019 Campus Master Plan for Capital Improvements projects for forward to the Oklahoma State Regents for Higher Education for approval and forward to the State Long Range Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2020 to 2024.

**2. Project #120-1010 University Center Miscellaneous Renovations & Improvements**

Project Description: Request approval of multiple phases of renovations to Legends Dining area at the Nigh University Center in an amount not to exceed \$350,000 using pre-approved minor construction vendors as selected through an RFP process by UCO's Procurement Department.

Requested Funding Approval: Not to exceed \$350,000

Budget Breakdown: \$350,000

Job Order Contractor: No

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Auxiliary

**3. Property Exchange**

The University of Central Oklahoma requests approval to exchange property owned by the university at 224-230 E. Campbell with two properties owned by the First United Methodist Church of Edmond at 330 E. Campbell and 330 E. Ayers. All properties are currently used as parking lots by the church and university. No funds will be exchanged as a part of this transaction. This transaction will allow UCO to control two strategically located properties without sacrificing much-needed parking.

**Change Orders:**

**1. Project # 120-0008 Liberal Arts Renovation and Addition**

Project Description: Approve Change Order #1 in the amount of \$41,617 for the College of Liberal Arts Addition for items



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including: modify four computer classrooms to utilize desktop units, add additional electrical circuits and modify the HVAC system to support the changes. This change order will increase the contract amount to \$14,707,988.

Budget Breakdown: \$41,617

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, Academic Facility Fee Funds, and Campus Facility Fee Funds.

**2. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Approve Change Order # 6 in the amount of \$127,333 for Sports Performance Center Phase 1 for items including: modifications to the electrical, A/V and I/T infrastructure as well as interior signage. This change order will increase the contract amount to \$11,410,888.

Budget Breakdown: \$127,333

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, and Private Gifts

**Information Items:**

**1. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 17 in the amount of \$24,788 was issued for STEM to include: various modifications including additional metal panels at exterior equipment yard, modification to fire rated walls and relocation of the ice machine.

**2. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 18 in the amount of \$22,292 was issued for STEM to include: various modifications including additional metal panels at mechanical room plenum, elevator exhaust modification, marker board changes and additional lighting.

**3. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

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Project Description: Change Order # 2 in the amount of \$24,035 was issued for Sports Performance Center Phase 1 for the addition of changing rooms adjacent to the hydrotherapy pool area.

**4. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 3 in the amount of \$22,744 was issued for Sports Performance Center Phase 1 for an additional fire alarm annunciator panel to be placed in the shelter area and additional electrical wiring and I/T conduit.

**5. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 4 in the amount of \$22,339 was issued for Sports Performance Center Phase 1 to include: modification and addition of I/T and AV infrastructure for the 3<sup>rd</sup> floor.

**6. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 5 in the amount of \$22,606 was issued for Sports Performance Center Phase 1 to include: exterior signage, additional fire suppression and tile upgrade throughout the building.

**7. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: Change Order # 1 in the amount of \$23,059 was issued for Sports Performance Annex to include: modification of framing and structural work to convert open room into a laundry room and an official locker room.

**8. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: Change Order # 2 in the amount of \$18,711 was issued for Sports Performance Annex to include: modification of electrical and plumbing.

**9. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

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Project Description: Change Order # 3 in the amount of \$23,814 was issued for Sports Performance Annex to include: modification of HVAC mechanical systems.

**10. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: A Guaranteed Maximum Price contract has been executed with Construction Manager at Risk, J.E. Dunn Construction Company, in the amount of \$7,964,877 for the North Hamilton Annex (Sports Performance Center Phase 2) based upon RUSO project approval of \$10,000,000 at the November 4, 2016 meeting with an additional Board approval to increase the project in the amount of \$1,500,000 at the November 3, 2017 meeting for a total project approval of \$11,500,000.

**11. Project # 120-0001 Performing Arts Facilities Backstage Facility – Mitchell Education Center**

Project Description: Final completion and closeout of construction contract with Shiloh Enterprises, Inc. in the amount of \$4,742,558. This closeout had been delayed due to retainage withheld pending correction of flooring in the dance rehearsal room. An attempt to repair the floor during winter break failed and the floor was successfully replaced over spring break 2018.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

**B. UCO President's Recommendations**

Regent Reilly made the motion, seconded by Regent Ford, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Don Betz.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Betz reported that the UCO Women's Rowing Team won the 2018 NCAA Division II national championship, capturing the first title in program history. This win comes just ten years after the team competed in their first race in 2008.

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President Betz reported that UCO has been again named as one The Chronicle of Higher Education's "Great Colleges to Work For" for its ninth year in a row and 5<sup>th</sup> year in a row to end up on the honor roll list as the only regional institution on the list.

### **C. Approval of FY 2019 Budget, Tuition and Fees**

Regent Reilly made the motion, seconded by Regent McDermott, to approve the 2018-2019 budget, tuition and fees for the University of Central Oklahoma.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, McDermott, Ford, and Stansberry

Absent: Regent Reilly

Voting against the motion: none

President Betz reported that UCO is seeking a 5.5% increase in tuition and fees for FY 2019. This increase is to offset the mandatory cost increases for contractual obligations, benefits, taxes, and health insurance. UCO has also prioritized student financial assistance with a significant increase in the tuition waiver budget.

In the past 16 years, state support has dwindled from 60% to now 22% state assisted. UCO will be dipping into reserve funds to keep the increase as low as possible and still meet funding obligations and mandatory cost increases while maintaining academic quality.

President Betz reported the new STEM building is nearing completion and is a win for the state as the demand for STEM graduates grows.

**Regent Reilly returned to the meeting at 12:21 p.m.**

### **D. Renew President Betz's Contract for Fiscal Year 2019**

Regent Ford made the motion, seconded by Regent Dunn, to renew President Don Betz's contract for Fiscal Year 2019.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

**The order of the agenda resumed.**

**IX. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**B. POLICY AND PROCEDURES COMMITTEE—Chair Regent Lake Carpenter (See Attachment F, Pages 137-162)**

1. Discussion and approval of revisions to Chapter 3 of the RUSO Policy Manual.  
Regent Reilly made the motion, seconded by Regent McDermott, to approve revisions to Chapter 3 of the RUSO Policy Manual.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

Chair Stansberry declared a break at 1:23 p.m.

The meeting resumed at 1:30 p.m.

The order of the agenda changed to Section XII, Southeastern Oklahoma State University.

**XII. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY (See Attachment G, Pages 163-170)**

**A. Facilities Stewardship Committee Requests –  
Facilities Stewardship Committee Chair—Regent Connie Reilly**

Regent Reilly made the motion, seconded by Regent Parker, to approve the following facilities requests submitted by Southeastern Oklahoma State University:

**1. Fine Arts Building HVAC Repair (660-0804)**

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting for approval to move forward in the repair of the Fine Arts Building HVAC System.

Project Number: 660-0804

Projection Description: Fine Arts Building HVAC System Repair

Amount: \$500,000 estimated

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Source of Funding: E&G Deferred Maintenance, Auxiliary and Section 13 Funds/New College/Offset Funds

Vendor: To be Determined

### **2. Paul Laird Field Lighting (660-0809)**

Project Number: 660-0809

Project Description: Paul Laird Field Lighting

Amount: \$167,000.00

Source of Funding: Donor Funds, Reserve, Auxiliary, Section 13/New College

Vendor: Shawnee Lighting

### **3. New Equestrian Center (660-0347)**

Southeastern Oklahoma State University is requesting approval to bid and award to the lowest responsible bidder contracts related to the design and construction of a new Equestrian Center.

Project Number: 660-0347

Project Description: New Equestrian Center

Amount: Project is estimated not to exceed \$1,000,000

Source of Funding: Auxiliary (sale of current Equestrian Center) and Section 13/New College Funds

Vendor: To be Determined

### **4. Campus Master Plan**

Southeastern is requesting approval of the Fiscal Year 2019 Campus Master Plan for Capital Improvements projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2019 thru 2023.

**5. Approval of Use of University Land for Lease**

Request approval to use existing University land to lease to 501c3 nonprofit to be used to build a house which will take in foster children who have aged out of the system and will facilitate them in getting an education and finding employment. The nonprofit will handle all construction expenses related to the project including demolition of the existing structure. The construction is estimated to cost \$300,000. In the event that the program ceases to function, the property and any and all improvements would revert back to the sole ownership of Southeastern Oklahoma State University.

This approval will delegate the authority to the President or his designee to sign the documents necessary to sign the contract, subject to legal counsel's review.

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry**

**Voting against the motion: none**

**B. SE President's Recommendations**

Regent Reilly made the motion, seconded by Regent Ford, to approve the President's Recommendations for the Southeastern Oklahoma State University as presented by President Sean Burrage.

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry**

**Voting against the motion: none**

President Burrage reported that SE has been collaborating with SWOSU and NWOSU on their new Enterprise Resource Planning (ERP) System, Student Information Systems, finance, human resources and talent management solutions with Colleague by Ellucian. This collaborative effort saved approximately \$2.74 million. President Burrage reported that he and Presidents Beutler and Cunningham will be making a presentation to the Oklahoma State Regents for Higher Education on Wednesday, June 27, 2018 beginning at 10:30 a.m.

President Burrage reported that SE's E & G I budget for FY 2019 is \$46,614,608 which is a \$2.1 million increase over last year's budget.

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This is due to a projected increase in student credit hours. SE is recommending no increase in tuition and or mandatory fees.

President Burrage reported that SE has included money in their personnel budget to hire more people to fill the positions that remained unfilled after SE's reduction in personnel in FY 2015-2016. During that time SE had 35 retirements and had left those positions unfilled.

President Burrage report that the percentage of state appropriations is currently 30.49% of SE's total budget, which represents a decrease from 52.5% in FY 2006-2007.

President Burrage reported that as the university continues to increase graduate degree program offerings through their partnership with Academic Partnerships, related expenditures will also increase. Because of the way they are required to classify those in the budget, they show up as an almost \$400,000 increase in supplies and other operating expenses.

President Burrage also reported that fringe benefits will be increasing by 8.5% to provide a new benefit to employees where SE will pay 100% of OTRS employer and employee contributions from date of employment. Previously SE contributed the employer share only after the individual had earned \$25,000 in gross pay. The reaction on campus has been good.

President Burrage reported that scholarships have increased by 5.73%, or \$600,000. The personnel budget includes a 5.2% increase, while travel has been decreased by 65%.

President Burrage reported that if the budget remains unchanged, he will be seeking a stipend or a raise in December or January. In the budget, a website redesign and upkeep RFP has been included.

President Burrage reported that graduate enrollment is up, while undergraduate enrollment is down.

President Burrage reported that Remote Area Medical (RAM) Oklahoma was on campus June 2-3, 2018 for a free healthcare weekend for those in need of care but cannot afford it. The southeastern part of the state is among the poorest in Oklahoma and SE was proud to host them on campus. The Surgeon General also came to see the work that was being done. RAM Oklahoma plans to provide services again in 2020.



**C. Approval of FY 2019 Budget, Tuition and Fees**

Regent Ford made the motion, seconded by Regent Parker, to approve the 2018-2019 budget, tuition and fees for the Southeastern Oklahoma State University.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

**D. Renew President Burrage's Contract for Fiscal Year 2019**

Regent Reilly made the motion, seconded by Regent Ford, to renew President Sean Burrage's contract for Fiscal Year 2019.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

Chair Stansberry declared a break at 1:58 p.m.

The meeting resumed at 2:07 p.m.

**XIII. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY (See Attachment H, Pages 171-178)**

**A. Facilities Stewardship Committee Requests –  
Facilities Stewardship Committee Chair—Regent Connie Reilly**

Regent Reilly made the motion, seconded by Regent Ford, to approve the following facilities requests submitted by Southwestern Oklahoma State University:

1. SWOSU requests approval of the updated Campus Master Plan.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

**B. SWOSU President's Recommendations**

Regent Reilly made the motion, seconded by Regent Ford, to approve the President's Recommendations for the Southwestern Oklahoma State University as presented by President Randy Beutler.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Beutler reported on the collaborative effort between SWOSU, NWOSU, and SE on their new ERP system. By working in partnership instead of separately, the three institutions saved \$2.7 million on this project. The contract with Colleague by Ellucian includes enterprise resource planning, student information systems, finance, human resources, and talent management solutions.

President Beutler reported that 33 youth camps are now being offered at SWOSU. The camps range from music/arts, science/math to athletic camps.

President Beutler reported that he is working with Representative Harold Wright to increase funding to higher ed faculty and staff who have not seen a raise in quite some time for the next legislative session.

President Beutler reported that SWOSU is seeking a 4.9% increase in tuition and mandatory fees for their undergraduate, graduate, and professional rates. This increase will help maintain rigorous academic standards and high quality faculty already in place. Enrollment has been increasing and SWOSU enrollment is expected to remain flat or see a slight decrease. Currently SWOSU only receives 30.12% in state funding. Even though state support has declined over the years, the budget for FY 2019 appears to be stabilizing for the first time in several years.

President Beutler reported that if the budget stays where it is currently at, they will be asking for a 2% raise for personnel between December and January.

**C. Approval of FY 2019 Budget, Tuition and Fees**

Regent Ford made the motion, seconded by Regent Carpenter, to approve the 2018-2019 budget, tuition and fees for the Southwestern Oklahoma State University.

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Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

**D. Renew President Beutler's Contract for Fiscal Year 2019**

Regent Winchester made the motion, seconded by Regent Dunn, to renew President Randy Beutler's contract for Fiscal Year 2019.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

The order of the agenda resumed.

**XI. ADMINISTRATIVE OFFICE FISCAL YEAR 2019 BUDGET APPROVAL**

**A. Approve FY 2019 Budget.**

Regent Ford made the motion, seconded by Regent Carpenter, to approve the 2018-2019 budget for the RUSO Administrative Office.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

The order of the agenda changed to Section XIV, Report of RUSO Committee Proceedings.

**XIV. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. AUDIT & FINANCE COMMITTEE—Regent Gary Parker**

1. Annual RUSO Retiree Medical Trust report—Kris Neuhold, Senior Vice President I Relationship Manager Institutional Wealth at Bank of Oklahoma

2. Possible action regarding report.

No action was taken.

The order of the agenda resumed.

**XV. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

Nothing to report.

**XVI. REGENTS' COMMENTS AND ANNOUNCEMENTS**

None to report.

**XVII. NEW BUSINESS**

None to report.

**XVIII. EXECUTIVE SESSION**

**A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:**

1. Discussion of the employment of the President of the University of Central Oklahoma.
2. Discussion of the evaluation of the RUSO Executive Director.

**B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**Regent Dunn made the motion, seconded by Regent McDermott, to move into executive session.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry**

**Voting against the motion: none**

**The Board convened in Executive Session at 3:22 p.m.**

**The Board reconvened in public session at 5:00 p.m.**

**XIX. RECONVENE IN PUBLIC SESSION**

Regent McDermott made the motion, seconded by Regent Parker, to move proceed as discussed in executive session.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

**XX. ADJOURNMENT**

Regent Carpenter made the motion, seconded by Regent Reilly, to adjourn the meeting.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

The meeting adjourned at 5:03 p.m.



## ATTACHMENTS TO MINUTES

June 21, 2018

### Attachment

|    |   |         |
|----|---|---------|
| A. | Educational Excellence Committee.....   | 63-68   |
|    | * Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Amy Ford prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City. |         |
| B. | Northeastern State University.....  | 69-80   |
| C. | East Central University.....  | 81-94   |
| D. | Northwestern Oklahoma State University.....   | 95-104  |
| E. | University of Central Oklahoma.....   | 105-136 |
| F. | Policy and Procedures Committee.....  | 137-162 |
| G. | Southeastern Oklahoma State University.....   | 163-170 |
| H. | Southwestern Oklahoma State University.....   | 171-178 |



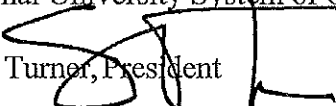




NORTHEASTERN STATE UNIVERSITY  
OFFICE *of the* PRESIDENT

DATE: June 1, 2018

TO: Regent Amy Ford, Chair  
Educational Excellence Committee  
Regional University System of Oklahoma

FROM:  Steve Turner, President

SUBJECT: Educational Excellence Committee Agenda Items – June 2018

The following substantive program change is submitted as an information item to the Educational Excellence Committee:

**Substantive Change - Program Modification:**

**Higher Education Leadership, M.S. (052):** NSU requests a program name change from Higher Education Leadership to Leadership, the addition of five options, and program curriculum modification to accommodate the new options. No new courses will need to be created, and the changes can be made with existing resources.

Thank you for your consideration of this proposal. If you have any questions, please contact me or Dr. Landry.

Enclosures

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs

TO: Board of Regents of the  
Regional University System of Oklahoma  
Mark Stansberry, Chair

FROM: Randy L. Beutler, President

DATE: June 1, 2018

SUBJECT: Educational Excellence Committee Agenda Items – June 21, 2018

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the June 21, 2018, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
  1. B.A. Chemistry in Department of Chemistry and Physics (013)
  2. B.S. E. Elementary Education in Department of Education (017)
  3. B.A. in English Department of Language and Literature (018)
  4. B.A. in Education Department of Education (019)
  5. A.A.S. in Radiologic Technology in College of Associate and Applied Science (122)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments

**Northwestern Oklahoma State University**

**Date:** May 31, 2018

**To:** Regional University System of Oklahoma  
Educational Excellence Committee  
Amy Ford, Chair

**From:** Dr. Janet Cunningham, President

**Re:** Educational Excellence Agenda Item – June 21, 2018

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the June 21, 2018, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

**Program Modification, Program Requirement Change – Bachelor of Science in Education, Special Education (055)**

**Program Modification, Other Degree Program Modification – Bachelor of Science, Biology (005)**

**Program Modification, Option Deletion – Master of Education, Elementary Education (014), Curriculum and Instruction (002) and Educational Leadership (007) options**

**Program Modification, Option Deletion – Master of Education, Secondary Education (033), Curriculum and Instruction (003) and Education Leadership (008) options**

**Program Modification, Program Suspension – Master of Education, Elementary Education (014)**

Program Modification, Program Suspension – Master of Education,  
Secondary Education (033)

**Program Modification, Program Suspension – Master of Education,  
Secondary Education (033)**

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachments (6)



*Office of the President*  
**Southeastern Oklahoma  
State University**

May 30, 2018

Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

RE: Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modifications:

Bachelor of Music Education (037) – Change music history requirements by deleting two and adding three courses to inventory. No change in total hours.

Bachelor of Arts in Music (036) – Change in music history requirements by deleting two and adding three courses to inventory. No change in total hours.

Bachelor of Music (068) – Change music history requirements by deleting two and adding three courses to inventory. No change in total hours.

Bachelor of Arts in Communication (049) – Replace two courses within the Strategic Communications options, update the list of electives and remove the Internship requirement. No change in total hours.

Bachelor of Science in Liberal and Applied Studies (102) – Add a new capstone course and change the number of elective hours required. No change in total hours.

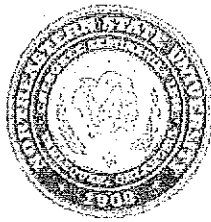
Master of Education in Mathematics (108) – Program deletion.

Please see the attached documents for the program requests.

Sincerely,

Sean Burrage  
President






**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

**DATE:** June 1, 2018

**TO:** Regent Connie Reilly, Facilities Stewardship Committee Chair  
Regional University System of Oklahoma

**FROM:** Dr. Steve Turner  
President 

**SUBJECT:** Facilities Stewardship Committee Agenda Items—June 2018

**1. Project # 485-0074 - General Elevator Repairs**

- Project Description: Request permission to design, bid and award to the lowest responsible bidder, Elevator repairs and maintenance for University elevators and create maintenance savings for the University.
- Requested Funding Approval: \$100,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): Section 12 (600) Fund

**2. Project # 485-0073 - General Repairs**

- Project Description: Request permission to design, bid and award to the lowest responsible bidder, needed general renovations and repairs to facilities on all three University campuses.
- Requested Funding Approval: \$200,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): \$180,000 - 295 Fund, \$20,000 - Infrastructure Fee

**3. Project # 485-0073 - University Center Mechanical System Repair Replacement**

- Project Description: Request permission to design, bid and award to the lowest responsible bidder, University Center mechanical system replacement. This project will renovate the heating, air conditioning, and building control systems for the building creating energy and maintenance savings for the University.
- Requested Funding Approval: \$150,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 751 Auxiliary Fund

**4. Project # 485-0043 - Campus Roof Repair and Replacement**

- Project Description: Request permission to design, bid and award to the lowest responsible bidder for the repair or replacement of existing roofs.
- Requested Funding Approval: \$100,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 650 Fund

**5. FY 2020-2027 Long Range Campus Capital Plan**

NSU requests approval of the updated FY2020-2027 Campus Capital Plan. See attachment for our Capital Project Listing.

**Informational:**

**6. Project #485-0073 - Playhouse Interior Renovation**

- Project Description: Renovation ticket booth, lobby and restrooms
- Requested Funding Approval: \$44,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): \$30,000 - Private Fund, \$14,000 - 295 Fund

7. Northeastern State University respectfully requests approval of the contract between Northeastern State University and Cyntergy, LLC for *Architectural and engineering services for various on-call projects*. The contract will have a duration of twelve months, and shall have the option to renew annually.



Agency: 485 Northeastern State University

| Priority | Name of Project:                         | Project # | Federal Funds | Other Funds       | State Approp | Total Project    |
|----------|--|-----------|---------------|-------------------|--------------|------------------|
| 1        | Wilson Hall Renovation                   | 485-0005  | 0             | \$ 12,000,000.00  | 0            | \$ 12,000,000.00 |
| 2        | Seminary Hall Renovation                 | 485-90-20 | 0             | \$ 4,000,000.00   | 0            | \$ 4,000,000.00  |
| 3        | Residence Halls                          | 485-0078  | 0             | \$ 15,000,000.00  | 0            | \$ 15,000,000.00 |
| 4        | Residence Halls Renovation & Repair      | 485-0063  | 0             | \$ 6,000,000.00   | 0            | \$ 6,000,000.00  |
| 5        | Computers, Phone & Network Upgrades Infr | 485-0044  | 0             | \$ 2,000,000.00   | 0            | \$ 2,000,000.00  |
| 6        | Repairs & Renovations to Campus Bldgs    | 485-0073  | 0             | \$ 3,000,000.00   | 0            | \$ 3,000,000.00  |
| 7        | Roof Replacement & Repairs               | 485-0043  | 0             | \$ 6,000,000.00   | 0            | \$ 6,000,000.00  |
| 8        | Elevators Repair & Replacement           | 485-0074  | 0             | \$ 2,000,000.00   | 0            | \$ 2,000,000.00  |
| 9        | Landscaping, Outdoor Art & Courtyards    | 485-0067  | 0             | \$ 1,600,000.00   | 0            | \$ 1,600,000.00  |
| 10       | Parking Lots                             | 485-0048  | 0             | \$ 5,600,000.00   | 0            | \$ 5,600,000.00  |
| 11       | Optometry Equipment                      | 485-0062  | 0             | \$ 2,400,000.00   | 0            | \$ 2,400,000.00  |
| 12       | Alumni Center Renovation                 | 485-0055  | 0             | \$ 500,000.00     | 0            | \$ 500,000.00    |
| 13       | Riverhawk Fields Athletic District       | 485-0004  | 0             | \$ 5,000,000.00   | 0            | \$ 5,000,000.00  |
| 14       | Doc Wadley Expansion                     | 485-0017  | 0             | \$ 6,000,000.00   | 0            | \$ 6,000,000.00  |
| 15       | Optometry Complex                        | 485-0076  | 0             | \$ 26,000,000.00  | 0            | \$ 26,000,000.00 |
| 16       | Center for Performing Arts               | 485-0077  | 0             | \$ 28,000,000.00  | 0            | \$ 28,000,000.00 |
| 17       | Property Purchase                        | 485-0037  | 0             | \$ 1,100,000.00   | 0            | \$ 1,100,000.00  |
| 18       | Hazardous Material Management            | 485-0034  | 0             | \$ 500,000.00     | 0            | 500,000.00       |
| 19       | Support Services Complex                 | 485-0039  | 0             | \$ 3,000,000.00   | 0            | 3,000,000.00     |
| 20       | Campus Lock Replacement                  | 485-90-19 | 0             | \$ 500,000.00     | 0            | \$ 500,000.00    |
| 21       | Public Safety Complex                    | 485-90-21 | 0             | \$ 250,000.00     | 0            | 250,000.00       |
| Totals:  |  |           | 0             | \$ 130,450,000.00 | 0            | 130,450,000.00   |



**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

June 1, 2018

Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations and informational items of Northeastern State University are as follows:

**I. PERSONNEL**

**A. ADMINISTRATIVE CHANGES**

**Dr. Deborah (Debbie) Landry**, tenured Professor of Curriculum and Instruction has been appointed Provost and Vice President for Academic Affairs. This appointment was effective as of April 20, 2018, at a fiscal rate of \$155,000.

Dr. Landry holds the following degrees: Associate of Science Degree, Shelby State Community College; B.S., University of the State of New York; M.S., Troy State University; M.Ed., Marymount University at Arlington; and Ed.D., Oklahoma State University.

For over 13 years, Dr. Landry has served our institution with integrity, a strong work ethic, and a commitment to improve the academic and overall work environment. In each of the roles held since coming to NSU in January of 2005, she excelled, provided strong leadership and accomplished many important priorities. She provides great leadership in the Division of Academic Affairs and the continuity we need for the years ahead. Currently, Dr. Landry serves in a leadership role on several statewide committees. She has also served our Nation with 20 years in the United States Marine Corps.

**Dr. Mike Chanslor**, tenured Professor of Media Studies and Department Chair of the Languages and Literature Department in the College of Liberal Arts has been named Dean of the College of Liberal Arts effective July 1, 2018. This is a full-time regular appointment at a fiscal year salary rate of \$120,000.

## **B. RETIREMENTS WITH RESOLUTIONS**

**Dr. Carl Farinelli**, tenured Professor of Educational Leadership in the College of Education has announced his retirement effective June 30, 2018. He has been employed since August 1988.

**Dr. Karen Patterson**, tenured Professor of Speech Language Pathology in the Gregg Wadley College of Science and Health Professions, has announced her retirement effective May 1, 2018. She has been employed since August 2004.

**Dr. Kathleen Reese**, Assistant Dean and tenured Professor of Marketing in the College of Business and Technology, has announced her retirement effective July 1, 2018. She has been employed since August 1994.

## **C. RESIGNATIONS**

**Dr. Suneeti Jog**, Associate Professor of Biology in the Gregg Wadley College of Science and Health Professions has submitted her resignation effective July 1, 2018. She has been employed January 2013.

**Dr. Sharon Jones**, Assistant Professor of Speech Language Pathology in the Gregg Wadley College of Science and Health Professions has submitted her resignation effective May 5, 2018. She has been employed since August 2013.

**Dr. Bradley Montgomery-Anderson**, tenured Professor of English in the College of Liberal Arts has submitted his resignation effective May 4, 2018. He has been employed since August 2007.

**Ms. Bianca Smith**, Instructor of Library Services in the John Vaughn Library has submitted her resignation effective March 20, 2018. She has been employed since August 2017.

**Dr. Vy Le**, Resident/Post-Doctoral Fellowship Candidate in the Oklahoma College of Optometry has submitted her resignation effective May 18, 2018. She has been employed since September 2017.

## **D. TERMINATIONS**

**Dr. Christopher Collins**, Assistant Professor of Psychology in the College of Education has been terminated effective March 8, 2018.

## II. BUDGET AND TUITION INCREASES

Northeastern State University presents the Fiscal Year 2019 Budget and Tuition requests.

## III. ROOM AND BOARD RATES

Northeastern State University is recommending the following, regarding room and board rates for the 2018-2019 academic year. Room rates will remain flat and will not reflect an increase for 2018-2019. Meal plan increases are being proposed to offset increasing costs from our food service provider, as reflected in the contract extension signed in 2017. The board rate increases being proposed average a 3.56% increase. The increases are intended to begin in the fall 2018 semester.

| <b>Residence Hall Rates</b>        | <b>FY18</b> | <b>Proposed FY19</b> |
|------------------------------------|-------------|----------------------|
| Leoser and Haskell Semi            | \$1,550.00  | No Change            |
| Leoser and Haskell Private         | \$2,100.00  | No Change            |
| Wyly Semi                          | \$1,750.00  | No Change            |
| Wyly Private                       | \$2,200.00  | No Change            |
| Cobb Standard (4 student - 1 bath) | \$2,200.00  | No Change            |
| Cobb Double (2 student - 1 bath)   | \$2,500.00  | No Change            |
| Cobb Private                       | \$2,950.00  | No Change            |
| Seminary Suites 4 BR               | \$2,500.00  | No Change            |
| Seminary Suites 2 BR               | \$2,900.00  | No Change            |

| <b>Courtside Apartment<br/>Single &amp; Multiple Student Rates</b> | <b>FY18</b> | <b>Proposed FY19</b> |
|--|-------------|----------------------|
| <b>1 BEDROOM UNIT</b>  |             |                      |
| 1 bdr/1 student  | \$3,150.00  | No Change            |
| 1 bdr/2 students (per resident)                                    | \$2,360.00  | No Change            |
| <b>2 BEDROOM UNIT</b>  |             |                      |
| 2 bdr/1 student  | \$3,650.00  | No Change            |
| 2bdr/2 students (1 bdr per resident)                               | \$2,650.00  | No Change            |
| <u>2 bdr/3 students max</u>  |             |                      |
| 2 students per bdr per resident                                    | \$2,000.00  | No Change            |
| 1 student per bdr per resident                                     | \$2,300.00  | No Change            |
| <b>3 BEDROOM UNIT</b>  |             |                      |
| 3 bdr/1 student  | \$4,250.00  | No Change            |
| 3 bdr/3 students per resident                                      | \$2,500.00  | No Change            |
| <u>3bdr/4 students max</u>   |             |                      |
| 2 students per bdr per resident                                    | \$1,850.00  | No Change            |
| 1 student per bdr per resident                                     | \$2,150.00  | No Change            |

**Northeastern State University**

Minutes for June 21, 2018

Attachment B  
Page 7 of 11

| <b><u>Meal Plan Rates</u></b>                 | <b><u>Proposed FY18</u></b> | <b><u>Proposed FY19</u></b> |
|---|-----------------------------|-----------------------------|
| 17 meals per week +\$150<br>Flex Per Semester | \$1,960.00                  | \$2,000.00                  |
| 15 meals per week +\$200<br>Flex Per Semester | \$1,935.00                  | \$1,975.00                  |
| 12 meals per week +\$200<br>Flex Per Semester | \$1,880.00                  | \$1,925.00                  |
| 10 meals per week +\$350<br>Flex Per Semester | \$1,830.00                  | \$1,890.00                  |
| 8 meals per week +\$175<br>Flex Per Semester  | \$1,360.00                  | \$1,450.00                  |
| Block 150 +\$75<br>Flex Per Semester          | \$1,345.00                  | \$1,425.00                  |
| Block 25 +\$75<br>Flex Per Semester           | \$ 295.00                   | \$ 305.00                   |
| Block 50 +\$75<br>Flex Per Semester           | \$ 495.00                   | \$ 515.00                   |
| Block 80 +\$100<br>Flex Per Semester          | \$ 730.00                   | \$ 750.00                   |

**IV. PURCHASES**

**Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted.):**

|   |             |
|---|-------------|
| Optometry clinics merchandise for resale.....(Aux)...   | \$2,100,000 |
| Media placement (advertising) services .....  | \$500,000   |
| Annual postage - All mailings for recruiting, billing, and routine correspondence -<br>(Funding – Agency Special) ..... | \$195,000   |
| Athletic insurance.....   | \$245,000   |
| Charter Tour Buses/Yearly – Athletics .....   | \$175,000   |

**Northeastern State University**

|   |             |
|---|-------------|
| Unleaded Gasoline .....   | \$225,000   |
| Central Computing Admin and Instructional Software Maintenance.....           | \$1,420,000 |
| • Banner .....  | \$ 800,000  |
| • TouchNet Support .....  | \$195,000   |
| • Microsoft Campus Agreement License .....                                    | \$ 55,000   |
| • Adobe Campus-wide Subscription.....   | \$60,000    |
| • SmartNet network support .....  | \$ 120,000  |
| • Other (ITSM).....   | \$190,000   |
| Campus Wide Copier Lease/Maint. - (Both E & G and Agency Special Funds).....  | \$225,000   |
| Contractual Janitorial Supplies – (Both E&G and Agency Special Funds) .....   | \$200,000   |
| PC Replacement Program and Support (Both E&G and Agency Special funds).....   | \$1,100,000 |
| EBSCO/OCLC Information Services (Library).....                                | \$300,000   |
| Data Center Refresh (IT).....   | \$465,000   |
| Telephone and Long Distance Services (Both E&G and Agency Special Funds)..... | \$180,000   |
| Computer Zoom Rooms..(Change in Scope from 4 rooms to 12 rooms).....          | \$238,000   |
| Recruitment Consulting, List Purchase & Outreach Services.....                | \$165,000   |

**V. INFORMATION ITEMS**

**The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):**

|   |           |
|---|-----------|
| Contractual Services for Elevators-3 Campuses.....        | \$105,000 |
| Contractual Services for On-Call Plumbing Services.....   | \$100,000 |
| Contractual Services for On-Call Electrical Services..... | \$100,000 |

|   |           |
|---|-----------|
| Contractual Services for On-Call HVAC Services .....  | \$125,000 |
| Contractual Services for Grounds Keeping Services (Both E & G and Agency<br>Special Funds)..... | \$100,000 |
| Housing Cable TV.....(Aux)....  | \$60,000  |
| Potential Banner 9 Conversion Consulting.....   | \$140,000 |
| International Student Health Insurance.....   | \$100,000 |
| Super Computer Access for Research .....  | \$52,500  |
| Athletic Apparel & Equipment.....(Agency Funds)....   | \$140,000 |
| Residence Hall Wireless Internet Project (Aux).....(2 <sup>nd</sup> of 5 year lease)....        | \$ 70,000 |
| Fire Alarm Monitoring & Repair.....   | \$100,000 |
| Food Service Equipment Maintenance & Repair.....  | \$75,000  |
| Room Scheduling Software.....   | \$52,500  |
| Program Evaluation.....   | \$65,000  |
| Student Learning Assessment and Engagement Software..(C&W).....                                 | \$120,000 |
| Student Planning and Scheduling Software (Civitas).....   | \$110,000 |
| Auditing Services.....  | \$100,000 |

## **VI. GRANTS AND CONTACTS**

The University has received notification of funding for the following proposals:

### **NSU Reducing the postsecondary gap – Native Americans . . . . . \$9,371.00**

A grant from Western Interstate Commission for Higher Education. Funds will help bridge the gap left by the loss of Cherokee Promise program by creating a University Strategies section for American Indian Students, creation of a Native Scholars LLC, and Implementation of Common Intellectual Experiences. The project director is Ms. Sara Barnett.

**Summer Mentor 2018 – Das Bradoo . . . . . \$2,200.00**

A grant from National Institute of Health through OK INBRE – OUHSC. Funds will cover the costs of supplies while Dr. Das Bradoo serves as a faculty mentor to a student conducting research to study the regulation of an evolutionarily conserved DNA replication protein, minichromosomal maintenance protein 10(Mcm10) for the improvement of therapeutic intervention and diagnosis of proliferation of cancer cells and other proliferative disorders. The project director is Dr. Sapna Das Bradoo.

**SMART – Determine MCM10 and MRC1 Interaction. . . . . \$5,497.00**

A grant from Oklahoma State Regents for Higher Education. Funds will provide the opportunity for Dr. Das Bradoo to mentor a student engaged in research. The project director is Dr. Sapna Das Bradoo.

**INBRE Travel 2018 – 256<sup>th</sup> American Chemical Society . . . . . \$2,000.00**

A grant from Oklahoma State Regents for Higher Education. Funds cover travel expenses to attend and present findings on Enzymatic Inhibition Studies of Histone Deacetylases by a Dihydrozamic Acid Derivative at the 256<sup>th</sup> meeting. The project director is Dr. Sung Kun Kim.

**Taberc Summer 2018. . . . . \$1,500.00**

A grant from TABERC (Tulsa Area Bioscience Education & Research Consortium). Funds will host one student intern for the summer. The project director is Dr. Kyeroda Kemp.

**Kinetic Analysis of the Biofilm-releasing Glycoside Hydrolase Dispersin B . . . . . \$2,200.00**

A grant from National Institute of Health through OU Health Science Center. Funds to support research to gain knowledge of the mechanism of the glycoside hydrolase dispersin B in order to design a better glycoside hydrolase to break bacterial biofilms for improving the function of DspB in antibacterial treatment. The project director is Dr. Sung Kun Kim.

**AISES Events Funding Request 2018 . . . . . \$500.00**

A grant from National Science Foundation through Oklahoma EPSCoR. Funds will assist with student participation in AISES events. The project director is Ms. Alisa Douglas.

**Summer Mentor 2018 – Kim & Green. . . . . \$4,400.00**

A grant from National Science Foundation through OU Heath Science Center. Funds will assist with the costs associated with hosting/mentoring a student for both Dr. Kim and Dr. Green this summer. The project directors are Dr. Sung-Kun “Sean” Kim and Dr. Nathan Green.

**Oklahoma Inbre Travel Award 2018 – Atlanta, GA - Ruskoski. . . . . \$2,000.00**

A grant from Oklahoma State Regents for Higher Education. Funds will cover a portion of travel expenses for Dr. Ruskoski to attend and present at the American Society for Microbiology Microbe 2018 meeting in Atlanta, June 7 – 12, 2018. The project director is Dr. Sallie Ruskoski.



**Great Expectations 2018 - 2019. .... \$1,231,017.00**

A grant from the Great Expectations Foundation. Funds will to teach innovative and inspirational education techniques to school teachers in order to help revolutionize the classroom educational experience of children in their school districts. The project director is Dr. Linda Dzialo

**Total of Grants and Contracts ..... \$1,260,685.00**

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'STL' with a large loop and a horizontal line extending to the right.

Steve Turner, Ph.D.  
President

## **Regional University System of Oklahoma**

### **RESOLUTION**

**WHEREAS**, Dr. Carl Farinelli will retire as Professor of Educational Leadership at Northeastern State University on July 1, 2018; and

**WHEREAS**, Dr. Farinelli has served faithfully and honorably on the Northeastern State University faculty for 30 years as a faculty member in the School Administration program, educating future principals across northeast Oklahoma and surrounding states; and

**WHEREAS**, Dr. Farinelli has many contributions as a faculty member, distinguishing himself through his work in the community and area through many presentations and writing; and

**WHEREAS**, prior to joining Northeastern State University, Dr. Farinelli served as teacher, principal, and counselor in Houston, Texas, where he helped to engineer a dramatic turnaround in school performance and coordinated curriculum development for an alternative high school; and

**WHEREAS**, Dr. Farinelli has served as an inspiration to his students and colleagues by sharing his life story from his time in Job Corps to earning his terminal degree in Educational Leadership; and ultimately receiving a place in the National Job Corps Hall of Fame; and

**WHEREAS**, his colleagues and the university community recognized Dr. Farinelli's accomplishments through the 2000-2001 Faculty Council Circle of Excellence Award for Teaching, the 2009 "Modeling the Way" award, and ultimately naming him a NSU Centurion in 2012; and

**WHEREAS**, Dr. Farinelli has conducted research to support development of the curriculum used to educate future school leaders for the School Administration program; and

**WHEREAS**, Dr. Farinelli's influence will continue in the Educational Leadership department through services as an adjunct faculty member for future educational leaders; and

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Carl Farinelli** the honorary title of "**Professor Emeritus of Educational Leadership**" and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to Dr. Carl Farinelli in Tahlequah, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 21<sup>st</sup> day of June, 2018.

---

Regent Mark A. Stansberry, Chair  
Regional University System of Oklahoma

ATTEST:

---

Regent Connie Reilly, Secretary  
Regional University System of Oklahoma

## **Regional University System of Oklahoma**

### **RESOLUTION**

**WHEREAS, Dr. Karen Patterson** will retire as Professor of Speech Language Pathology at Northeastern State University on May 1, 2018; and

**WHEREAS, Dr. Patterson** has served faithfully and honorably on the Northeastern State University faculty for 14 years and served as Program Chair of Speech Language Pathology for several years; and

**WHEREAS, Dr. Patterson** has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; and

**WHEREAS, Dr. Patterson** has demonstrated outstanding leadership through her membership in multiple professional associations and peer-reviewed presentations for state and national organizations including the American Speech-Language-Hearing Association (ASHA) and the Oklahoma Speech-Language-Hearing Association (OSHA); and

**WHEREAS, Dr. Patterson** has shown her dedication to the profession by serving as the Principle Investigator for scientific and service grants in Speech Language Pathology totaling more than \$3,000,000 which benefited the university, program, students, and the state; and

**WHEREAS, Dr. Patterson** has served the institution by assisting with multiple self-studies, reviews, and annual institutional reports for the Speech Language Pathology program's ASHA accreditation; and

**WHEREAS, Dr. Patterson** is an active scholar and committed teacher who supports the work of students and colleagues, has multiple publications in peer-reviewed venues, and has many noteworthy contributions in speech language pathology practice; and

**WHEREAS, through her commitment to the highest ideals of her profession, Dr. Patterson** is deserving of special recognition for the influence she has had on NSU, her colleagues, speech language pathology educators and practitioners, and the children and families of our state and nation; and

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Karen Patterson** the honorary title of **“Professor Emeritus of Speech Language Pathology”** and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to Dr. Karen Patterson in Tahlequah, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 21<sup>st</sup> day of June, 2018.

---

Regent Mark A. Stansberry, Chair  
Regional University System of Oklahoma

ATTEST:

---

Regent Connie Reilly, Secretary  
Regional University System of Oklahoma

## Regional University System of Oklahoma

### RESOLUTION

**WHEREAS, Dr. Kathleen Reese** will retire as Professor of Marketing at Northeastern State University on July 1, 2018; and

**WHEREAS, Dr. Kathleen Reese** has served faithfully and honorably on the Northeastern State University faculty for 24 years and served as Chair of the Department of Marketing and Hospitality and Tourism Management; Interim Dean; Director of Reach Higher; Associate Dean and Assistant Dean.

**WHEREAS, Dr. Kathleen Reese** has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; and

**WHEREAS, Dr. Kathleen Reese** has demonstrated outstanding leadership through her membership in multiple professional associations and presentations for state and national organizations including Advances in Consumer Research and Federation of Business Disciplines; and

**WHEREAS, Dr. Kathleen Reese** has shown her dedication to the profession by serving as a sponsor for the American Marketing Association; and

**WHEREAS, Dr. Kathleen Reese** has served the institution by assisting with multiple self-studies and reviews for the Association to Advance Collegiate Schools of Business (AACSB) and Higher Learning Commission (HLC) Accreditations and

**WHEREAS, Dr. Kathleen Reese** is an active scholar and committed teacher who supports the work of students and colleagues, has multiple publications in peer-reviewed venues, and has made noteworthy contributions in Marketing; and

**WHEREAS**, through her commitment to the highest ideals of her profession, **Dr. Kathleen Reese** is deserving of special recognition for the influence she has had on NSU, her colleagues, Marketing educators, Marketing majors, and the children and families of our state and nation; and

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Dr. Kathleen Reese** the honorary title of “**Professor Emeritus of Marketing**” and extend to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to **Dr. Kathleen Reese** in Tahlequah, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 21<sup>st</sup> day of June, 2018.

---

Regent Mark A. Stansberry, Chair  
Regional University System of Oklahoma

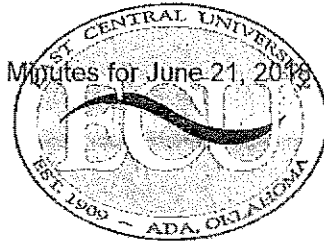
ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma







OFFICE OF THE PRESIDENT  
Danley Hall, Suite 204  
1100 E. 14<sup>th</sup> Street, PMB P-8 • Ada, Oklahoma 74010-4699  
(580) 559-5213 office • (580) 332-1623 fax • [www.ecok.edu](http://www.ecok.edu)

DATE: May 31, 2018

TO: Regent Connie Reilly, Chair  
Facilities Planning & Construction Stewardship Committee

FROM: Dr. Katricia G. Pierson, President

SUBJECT: Facilities Stewardship Committee Agenda Items for June Meeting

Please place East Central University on the Facilities Stewardship Committee agenda for the June 21, 2018, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

**A. Annual Campus Capital Master Plan**

Request approval of the Fiscal Year 2019 Long Range Capital Planning Commission Annual Campus Capital Master Plan for capital improvement projects. See the attached Agency Summary by Priority.

**B. Parking Lot Construction & Paving**

Project Description: Request approval to bid and award to the lowest and best bidder the construction and paving of the parking lot at the new residence hall (Anoatubby Hall) located at 315 South Francis Street.

Total Project Budget: The total cost of this project is estimated at \$250,000.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the University's Facility Master Plan and is listed as project #230-0029 (Construction and Surfacing – Parking Lots.)

Revenue Source: Auxiliary Fund (Parking Fees)

**East Central University**

**C. Purchase Property (230-0031)**

Project Description: Request approval to purchase property located at 411 S Francis Street, Ada, Oklahoma.

Total Project Budget: Not to exceed market value appraisal.

Congruent with Facility Master Plan or Strategic Plans: This project is consistent with ongoing plans to purchase property adjacent to the campus.

Revenue Source: Auxiliary Fund (Parking Fees)

If I need to provide further information, please let me know.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia Peterson". The signature is written in a cursive, flowing style.

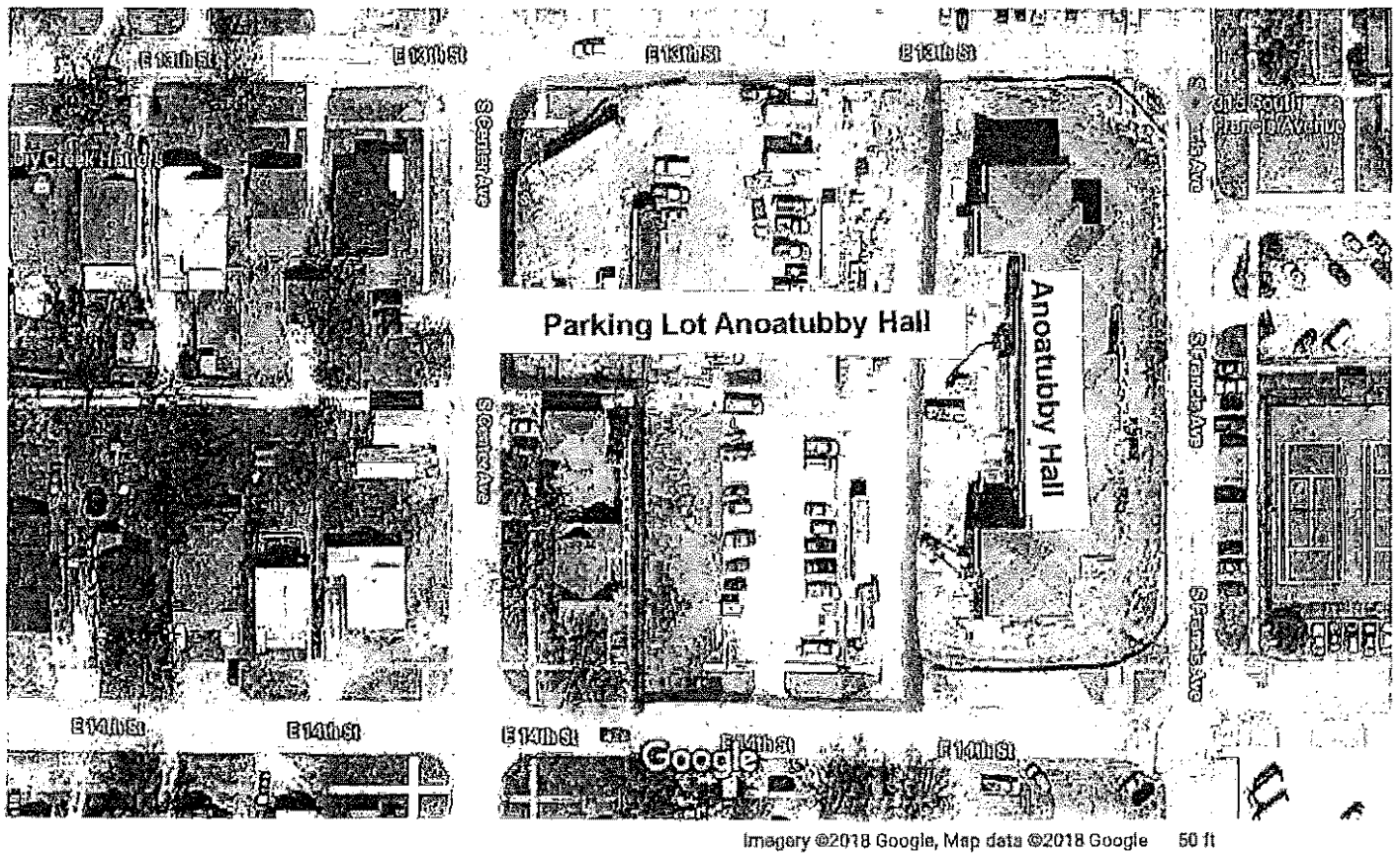
## LONG-RANGE CAPITAL PLANNING COMMISSION

## AGENCY SUMMARY BY PRIORITY

Fiscal Years 2020 through 2027

Agency: 230 East Central University

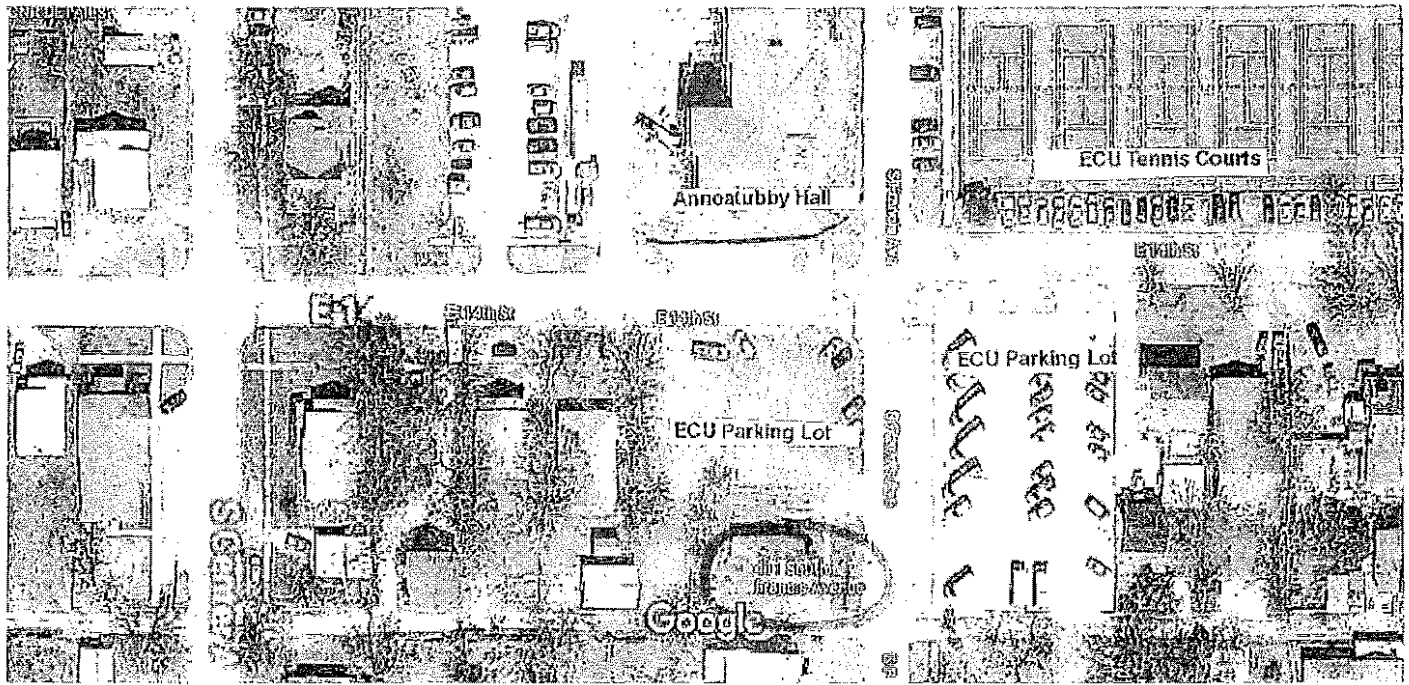
| Priority | Name of Project:                          | Proj. #  | Federal Funds | Other Funds | State Approp | Total Project |
|----------|---|----------|---------------|-------------|--------------|---------------|
| 1        | New Residence Hall                        | 230-0052 | 0             | 16,000,000  | 0            | 16,000,000    |
| 2        | Purchase Institutional Equipment          | 230-0045 | 0             | 400,000     | 0            | 400,000       |
| 3        | Purchase Academic Equipment               | 230-0027 | 0             | 400,000     | 0            | 400,000       |
| 4        | General Campus Repairs, Renov, Ada Compl  | 230-0043 | 0             | 8,000,000   | 0            | 8,000,000     |
| 5        | Construction and Surfacing - Parking Lots | 230-0029 | 0             | 845,000     | 395,000      | 1,240,000     |
| 6        | Purchase University Vehicles              | 230-0025 | 0             | 500,000     | 0            | 500,000       |
| 7        | Roof Repair - Pesagi                      | 230-0066 | 0             | 400,000     | 0            | 400,000       |
| 8        | Asbestos Abatement                        | 230-0033 | 0             | 500,000     | 500,000      | 1,000,000     |
| 9        | Norris Field Stadium Renovation           | 230-0024 | 0             | 12,000,000  | 0            | 12,000,000    |
| 10       | Purchase of Property                      | 230-0031 | 0             | 1,000,000   | 0            | 1,000,000     |
| 11       | Campus Sidewalks, Landscaping & Lighting  | 230-0049 | 0             | 575,000     | 0            | 575,000       |
| 12       | Fire Alarm System Upgrade/Maintenance     | 230-0041 | 0             | 515,000     | 0            | 515,000       |
| 13       | Student Activities Center                 | 230-0050 | 0             | 13,000,000  | 0            | 13,000,000    |
| 14       | New Nursing Academic Building             | 230-0059 | 0             | 16,500,000  | 0            | 16,500,000    |
| 15       | Renovation To Education Building          | 230-0051 | 0             | 500,000     | 0            | 500,000       |
| 16       | Campus Energy Efficiency Project          | 230-0047 | 0             | 500,000     | 0            | 500,000       |
| 17       | Physical Plant Facility                   | 230-0058 | 0             | 250,000     | 750,000      | 1,000,000     |
| 18       | Roof Repair - Knight Hall                 | 230-0067 | 0             | 25,000      | 0            | 25,000        |
| 19       | Roof Repair - Facilities                  | 230-0068 | 0             | 0           | 60,000       | 60,000        |
| 20       | Roof Repair - Administration Old & New    | 230-0069 | 0             | 0           | 150,000      | 150,000       |
| 21       | Renovation - Horace Mann                  | 230-0042 | 0             | 11,620,000  | 0            | 11,620,000    |
| 22       | Roof Repair - Danley Hall                 | 230-0061 | 0             | 0           | 120,000      | 120,000       |
| 23       | Roof Repair - Science Hall                | 230-0063 | 0             | 0           | 185,000      | 185,000       |
| 24       | Roof Replacement - PES Building           | 230-0060 | 0             | 0           | 250,000      | 250,000       |
| 25       | Roof Repair - Faust Hall                  | 230-0064 | 0             | 0           | 200,000      | 200,000       |
| 26       | Roof Replacement-Elvan George             | 230-0088 | 0             | 0           | 50,000       | 50,000        |
| 27       | Renovation - C Spencer Admin Bldg         | 230-0072 | 0             | 6,350,000   | 0            | 6,350,000     |
| 28       | Renovate McBride Gym                      | 230-0019 | 0             | 960,000     | 0            | 960,000       |
| 29       | Roof Repair - Horace Mann                 | 230-0065 | 0             | 0           | 300,000      | 300,000       |
| 30       | Roof Repair - Library Annex               | 230-0062 | 0             | 75,000      | 0            | 75,000        |
| 31       | New General Academic Building             | 230-0053 | 0             | 14,000,000  | 0            | 14,000,000    |
| 32       | Renovation - Pesagi Hall                  | 230-0075 | 0             | 5,700,000   | 0            | 5,700,000     |
| 33       | Renovation - Kerr Center                  | 230-0086 | 0             | 2,600,000   | 0            | 2,600,000     |
| 34       | Renovation - Knight Hall                  | 230-0078 | 0             | 5,800,000   | 0            | 5,800,000     |
| 35       | Renovation - Pontotoc Hall                | 230-0076 | 0             | 3,000,000   | 0            | 3,000,000     |
| 36       | Renovation - Married/Greek Housing        | 230-0074 | 0             | 3,100,000   | 0            | 3,100,000     |
| 37       | Renovation - Briles Hall                  | 230-0077 | 0             | 2,200,000   | 0            | 2,200,000     |
| 38       | Renovation - Fentem Hall                  | 230-0079 | 0             | 2,200,000   | 0            | 2,200,000     |
| 39       | Renovation - Faust Hall                   | 230-0082 | 0             | 1,600,000   | 0            | 1,600,000     |
| 40       | Renovation - PES                          | 230-0080 | 0             | 2,800,000   | 0            | 2,800,000     |
| 41       | Renovation - Kinesiology Bldg             | 230-0081 | 0             | 350,000     | 0            | 350,000       |
| 42       | Renovation - Library Annex                | 230-0083 | 0             | 550,000     | 0            | 550,000       |
| 43       | Renovation - Science Hall                 | 230-0085 | 0             | 1,600,000   | 0            | 1,600,000     |
| 44       | Renovation - Danley Hall                  | 230-0084 | 0             | 1,100,000   | 0            | 1,100,000     |
| 45       | Renovation - University Center            | 230-0071 | 0             | 2,700,000   | 0            | 2,700,000     |
| 46       | Renovation - Linsheid Library             | 230-0070 | 0             | 300,000     | 0            | 300,000       |
| 47       | Renovation - Tiger Commons                | 230-0073 | 0             | 3,200,000   | 0            | 3,200,000     |
| 48       | Skills Center-Criminal Justice Program    | 230-0048 | 1,000,000     | 800,000     | 0            | 1,800,000     |
| 49       | Renovation - HBFFAC                       | 230-0087 | 0             | 1,000,000   | 0            | 1,000,000     |
|          |   |          | 1,000,000     | 145,515,000 | 2,960,000    | 149,475,000   |



Imagery ©2018 Google, Map data ©2018 Google 50 ft

Minutes for June 21, 2018  
**Google Maps** 411 S Francis Ave

Attachment C  
 Page 5 of 14



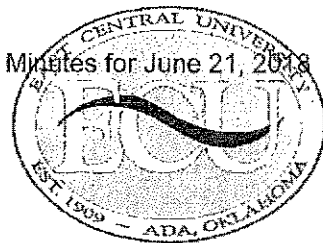
Imagery ©2018 Google, Map data ©2018 Google 50 ft



411 S Francis Ave

Ada, OK 74820





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(580) 559-5213 office • (580) 332-1623 fax • www.ecok.edu

May 31, 2018

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Chair Stansberry and Members of the Board:

The recommendations of East Central University are as follows:

## I. PERSONNEL

### A. FACULTY APPOINTMENTS

**MR. MARK FELTS** has been appointed to a tenure track position as an Assistant Professor of Education for the 2018-2019 academic year. His academic salary will be \$49,000, effective 15 August 2018.

Mr. Felts earned a Bachelor of Science in Criminal Justice/Psychology from Midwestern State University (2006), a Master of Education in Secondary Education from the University of North Texas (2009), and a Master of Arts in Comparative Cultural Studies from the Université Jean Moulin Lyon III, in Lyon, France (2013). He is currently working on his Doctor of Philosophy in Curriculum and Instruction at the University of North Texas. He is ABD status and expects to complete his degree in May 2018.

Mr. Felts is an experienced classroom educator with 5 years of experience in Texas secondary social studies classrooms, and has spent the last 4 years as a Teaching Fellow in the education department of UNT. In addition to his teaching responsibilities there, he also served as a graduate student representative on two Teacher Education committees. In addition to his degrees, he holds certification in Secondary Social Studies and Secondary French.

**East Central University**

**DR. SANJIV JHA** has been appointed to a tenure track position as an Assistant Professor of Physics for the 2018-2019 academic year. His academic salary will be \$55,000, effective 15 August 2018.

Dr. Jha earned his Bachelor of Science in Physics from Tribhuvan University in Nepal (2004). He received his Master of Science (2012) and Doctor of Philosophy (2015) degrees in physics from New Mexico State University.

In addition to having the educational background for the position, Dr. Jha has served as a faculty member at Samford University since 2017. In his teaching career, he has taught multiple courses in physics, including calculus based physics and modern physics. This teaching experience should serve ECU well in the future since he would have experience teaching courses for our physics students and pre-engineering students.

**DR. AMANDA KASHWER** has been appointed to a tenure track position as an Assistant Professor of Kinesiology for the 2018-2019 academic year. Her academic salary will be \$51,250, effective 15 August 2018.

Dr. Kashwer earned a Bachelor of Science in Health, Physical Education, and Recreation from East Central University (2002) and a Master of Education, emphasis Kinesiology and Health Studies from the University of Central Oklahoma (2006). She received her Doctorate of Philosophy in Health, Leisure, and Human Performance from Oklahoma State University (2014).

Dr. Kashwer just completed a one semester appointment at ECU as an Instructor in the Department of Kinesiology. Before coming to ECU, she was an Assistant Professor/Core Advising Coordinator at St. Gregory's University from August 2015 to December 2017, when the University closed its doors. She served as the Department Chair for Natural Sciences & Mathematics, at St. Gregory's, from May 2017 to December 2017. Prior to her stint at St. Gregory's, Dr. Kashwer was an adjunct instructor at Oklahoma City University from August 2012 to December 2014. She has experience as a graduate teaching assistant and three years of public school teaching.

**DR. NICHOLAUS MEYERS** has been appointed to a tenure track position as an Assistant Professor of Music and Director of Bands for the 2018-2019 academic year. His academic salary will be \$52,000, effective 15 August 2018.

Dr. Meyers earned a Bachelor of Music from Augusta State University (2002), a Master of Music from the University of Tennessee (2004) and a Doctor of Musical Arts from North Dakota State University (2014).

**East Central University**

Dr. Meyers is currently Director of Bands, Percussion and Composition and Assistant Professor of Music at Valley City State University in North Dakota where he has been for six years. Prior to that he served as Instructor of music at Troy University in Augusta, Georgia. Dr. Meyers has taught a wide variety of courses including Percussion, Music History, Marching Band and Drumline. His versatility makes him an excellent fit for our program.

**DR. ZHAOHUI SU** has been appointed to a tenure-track position as Assistant Professor of Mass Communication for the 2018 – 2019 academic year. Dr. Su fills the position previously held by Mr. Bruce Hartley who resigned in July 2017. Her academic salary will be \$46,000, effective 15 August 2018.

Dr. Su earned her Bachelor of Arts in Advertising from Henan University of Technology in 2008. She received her Master of Fine Arts in Advertising from the University of Florida (2012) and a PhD in Advertising from the University of Texas at Austin (2018).

Dr. Su served as a Teaching Assistant in the School of Advertising and Public Relations at the University of Texas at Austin from 2012-2015. She is a gifted researcher and scholar with a respectable CV of publications. Dr. Su's industry experience will be a wonderful asset to our campus.

**DR. DAVID THORNTON** has been appointed to a tenure track appointment as Assistant Professor of Education for the 2018 – 2019 academic year. Dr. Thornton fills the position currently held by Dana Jordan, who resigned in May 2018. His academic salary will be \$50,000, effective 15 August 2018.

Dr. Thornton earned a Bachelor of Science in Biology from Colorado State University (1998) and a Master of Science in Athletic Administration and Education Leadership from Oklahoma State University (1992). He received his Doctor of Philosophy in Curriculum and Instruction from the University of South Florida in 2017.

Dr. Thornton is an experienced classroom educator and school administrator with nearly 30 years of experience in schools in Colorado, Florida, Maine, and Oklahoma, and he has served as an adjunct instructor at 3 different universities. His dissertation research is in the area of the student teaching experience, and we feel his expertise in this area will be a great asset in preparing our own student teachers for success in the field.



**East Central University**

**B. CHANGE IN TITLE**

**DR. CARL GILBERT**, Professor of Biology and Dean of the College of Health and Sciences, has resigned his position as Dean, effective 1 July 2018. He is being replaced by Dr. Kenneth Andrews as Interim Dean of the College of Health and Sciences. Dr. Gilbert will be a tenured Professor in the Department of Biology with an annual salary for FY 2019 of \$60,000. His start date will be 16 August 2018.

**DR. KENNETH ANDREWS**, Professor and Chair, Department of Biology, has been named Interim Dean of the College of Health and Sciences, and has resigned as Chair of the department, effective 1 July 2018. His annual salary for FY 2019 will increase by \$47,500 for a total of \$104,545.

**DR. MICHAEL BAY**, Professor of Biology has been appointed Interim Chair of the Department of Biology, effective 1 July 2018. His annual salary for FY 2019 will increase by \$1,200 for a total of \$62,704.

**C. ENDOWED PROFESSORSHIP**

**DR. MELISSA INGLIS**, Assistant Professor, Department of Human Resources, has been named the Colonel Tom A. Thomas Endowed Chair in Human Resources effective with the 2018 Fall semester. Her salary for FY 2019 will increase by \$5,000 for a total of \$48,800.

**D. CHANGE IN RANK**

**MS. ROCHELLE BAILEY** is being moved from the position of Lecturer of Human Resources to Instructor (non-tenure track). No change in salary.

**E. RESIGNATIONS**

**MS. LUANN EVERT**, Instructor of Nursing, has resigned effective 30 June 2018.

**DR. MICHAEL J. PELOSI**, Assistant Professor of Computer Science, has resigned effective 30 June 2018.

**MS. ANNA DURAN**, Program Nursing Coordinator and Instructor of Nursing, has resigned effective 30 June 2018.

**East Central University****II. GRANTS AND CONTRACTS****OK GEAR UP STATE GRANT .....\$60,000**

East Central University has received a \$60,000 agreement with the Oklahoma State Regents for Higher Education. The project period: July 1, 2018, to June 30, 2019. This grant will provide funding for the Gear Up Regional Coordinator. The Project Director is Dr. Gerald Forbes.

**NASA THROUGH THE UNIVERSITY OF OKLAHOMA .....\$35,875**

East Central University has been awarded a \$35,875 grant from NASA. The funds will flow through the University of Oklahoma. The project period: May 1, 2018, to April 30, 2019. This grant will provide support for student experiences related to NASA and the Nation's future science, engineering, and technology workforce requirements through student internships and a tutoring project with Sasakwa Public School. The Project Director is Dr. Alisha Howard.

**FIRST STEPS NPS HOMELAND INTERNSHIP PROJECT.....\$27,000**

East Central University has received a \$27,000 agreement with the National Park Service. The project period: May 20, 2018, to September 30, 2018. This grant will fund an internship project for 2 students in Tupelo, MS (Homeland and Natchez Trace Project). The Project Director is Dr. Tom Cowger.

**CENTER FOR LEARNING AND LEADERSHIP.....\$11,500**

East Central University has been awarded an \$11,500 grant from the Board of Regents-OK Health Science. The project period: July 1, 2017, through June 30, 2018. This grant will train students on current best practices principles for interdisciplinary service provision and access to resources and support. The Project Director is Dr. Regina Robertson.

**TRIBAL REACHE PLANING PHASE GRANT .....\$10,000**

East Central University has been awarded a \$10,000 grant from the WICHE and Lumina Foundation. The project period: May 1, 2018, to April 30, 2020. This grant will provide funds to reduce post-secondary attainment gap for AI students. The Project Director is Ms. Leah Lyon.

**YOU ARE WHAT YOU EAT SUMMER ACADEMY .....\$6,700**

East Central University has been awarded a \$6,700 grant from Oklahoma State Regents of Higher Education. The project period: April 1, 2018, to September 30, 2018. This grant will provide a biochemistry academy for 16 middle school students. The Project Directors are Dr. Charles Crittall and Dr. Daniel McInnes.

**East Central University**

**SUGAR METABOLISM IN E-COLI RESEARCH MENTORSHIP .....\$2,200**

East Central University has been awarded a \$2,200 grant from the Oklahoma State Regents of Higher Education. The project period: May 1, 2018, to August 31, 2018. This grant will provide funding for the Summer Research Mentorship. The student will be paid separately. The Project Director is Ms. April Nesbit.

**EXTRACTION OF DNA FROM DRIED OSSEUS RESEARCH MENTOR ..\$2,200**

East Central University has been awarded a \$2,200 grant from the Oklahoma State Regents of Higher Education. The project period: May 1, 2018, to August 31, 2018. This grant will provide funding for extracting DNA from dried osseus. The Project Director is Dr. Kenneth Andrews.

**INBRE HUMAN T-CELL LEUKEMIA RESEARCH MENTOR.....\$2,200**

East Central University has been awarded a \$2,200 grant from the Oklahoma State Regents of Higher Education. The project period: May 1, 2018, to August 31, 2018. This grant will provide novel functions and host interactions for the protein-interaction domain of the Human T-Cell Leukemia Virus Oncoprotein-Tax. The Project Director is Dr. Alisha Howard.

**Total Grants and Contracts--\$157,675**

## East Central University

**III. ROOM AND BOARD RATES**

East Central University is recommending the following changes to our meal plans, effective July 1, 2018.

|               | <b>Per Semester<br/>Present Cost</b> | <b>Projected<br/>Increase Amt.</b> | <b>Projected<br/>Cost</b> | <b>Projected<br/>% Increase</b> |
|---------------|--------------------------------------|------------------------------------|---------------------------|---------------------------------|
| Flex Plan     | \$ 753.00                            | \$ 22.00                           | \$ 775.00                 | 2.9%                            |
| 10 Meals/Week | \$ 1,322.00                          | \$ 40.00                           | \$ 1,362.00               | 3.0%                            |
| 14 Meals/Week | \$ 1,473.00                          | \$ 44.00                           | \$ 1,517.00               | 3.0%                            |
| 20 Meals/Week | \$ 1,607.00                          | \$ 48.00                           | \$ 1,655.00               | 3.0%                            |

East Central is recommending the following increases for our Room Rates, effective the fall 2018 semester.

|   | <b>FY18<br/>Semester<br/>Cost</b> | <b>Projected<br/>Increase Amt.</b> | <b>Projected FY19<br/>Semester Cost</b> | <b>Projected<br/>% Increase</b> |
|---|-----------------------------------|------------------------------------|---|---------------------------------|
| <b>(Dorm)</b>                                     |                                   |                                    |   |                                 |
| Pesagi Double/Triple                              | \$ 1,150.00                       | \$ -                               | \$ 1,150.00                             | 0.0%                            |
| Briles Double/Triple                              | \$ 1,150.00                       | \$ -                               | \$ 1,150.00                             | 0.0%                            |
| Briles Single                                     | \$ 1,725.00                       | \$ -                               | \$ 1,725.00                             | 0.0%                            |
| Pontotoc Double                                   | \$ 1,150.00                       | \$ -                               | \$ 1,150.00                             | 0.0%                            |
| Pontotoc Single                                   | \$ 1,725.00                       | \$ -                               | \$ 1,725.00                             | 0.0%                            |
| Knight Single                                     | \$ 1,725.00                       | \$ -                               | \$ 1,725.00                             | 0.0%                            |
| Knight Double                                     | \$ 1,150.00                       | \$ -                               | \$ 1,150.00                             | 0.0%                            |
| Tiger Commons 2 Bedroom                           | \$ 2,650.00                       | \$ -                               | \$ 2,650.00                             | 0.0%                            |
| Tiger Commons 4 Bedroom                           | \$ 2,400.00                       | \$ -                               | \$ 2,400.00                             | 0.0%                            |
| Greek Village 2 Bedroom                           | \$ 2,400.00                       | \$ -                               | \$ 2,400.00                             | 0.0%                            |
| Stadium Apartments, 2 bedroom                     | \$ 2,400.00                       | \$ -                               | \$ 2,400.00                             | 0.0%                            |
| Stadium Apartments, Triple                        | \$ 1,150.00                       | \$ -                               | \$ 1,150.00                             | 0.0%                            |
| Anoatubby Hall (New Residence Hall for Fall 2018) | \$ -                              | \$ -                               | \$ 1,800.00                             |                                 |

#### IV. PURCHASES

**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

Telco Supply for the installation of cable for the New Residence Hall at a cost of \$68,190.25. (Section 13 Offset Fund) (State Contract)

Annual electronic data base expenditure from EBSCO Online at an appropriate cost of \$144,000. (Library Technology Fee; E&G Fund)

Annual book expenditures form EBSCO online periodicals at an approximate cost of \$58,000. (E&G Fund)

Annual book expenditures from EBSCO print periodicals at an approximate cost of \$52,000. (E&G Fund)

Annual library maintenance from Innovative Interfaces, Inc. at an approximate cost of \$52,000. (E&G Fund)

**Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):**

Renewal of service agreement contract with Johnson Controls at an estimated cost of \$300,000. (E&G Fund)

Academic Health Insurance for international students at an estimated cost of \$330,000. (Auxiliary Fund)

Chartwell's board bill at an estimated annual cost of \$2,500,000. (Auxiliary Fund)

Bank One (JP Morgan) annual purchase card purchases at an estimated cost of \$3,000,000. (Auxiliary Fund)

Annual contract with Cable One for cable services in all student housing units, University Center and Kerr Center at an estimated cost of \$225,000. (E&G Fund and Auxiliary Fund)

Request to extend the contract for hourly construction contractor services with Roadhouse Construction at an estimated cost of \$150,000. This contract with originally bid for fiscal year 2018 with the option to renewal for four additional years. (E&G, Auxiliary, Section 13, Section 13 Offset, and New College Funds)

Request to extend the contract for annual Jenzabar software at a cost of \$460,000.

**East Central University**

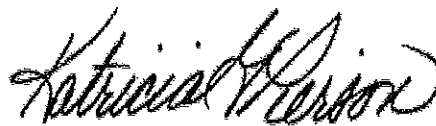
(E&G Fund and Auxiliary Fund)

Request to bid and award to the lowest and best bid for the purchase and installation of a Document Imaging system at an estimated cost of \$200,000.  
(Auxiliary Fund)

**V. BUDGET FOR FY2018-19**

We recommend approval of the FY 19 budget, tuition and fees.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katricia G. Pierson". The signature is fluid and cursive, with the first name "Katricia" being more prominent.

Katricia G. Pierson, Ph.D.  
President

**Northwestern Oklahoma State University**

**Date:** May 31, 2018  
**To:** Regional University System of Oklahoma  
Facilities Stewardship Committee  
Connie Reilly, Chair  
**From:** Dr. Janet Cunningham, President  
**Re:** Facilities Stewardship Committee Agenda Items – June 21, 2018

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the June 21, 2018, meeting of the Regional University System of Oklahoma Board of Regents for the following items:

**Campus Master Plan**

We request approval of the updated Campus Master Plan for Northwestern Oklahoma State University. A copy of the plan is attached.

JC:md

Attachment (1)

**LONG - RANGE CAPITAL PLANNING COMMISSION**  
**AGENCY SUMMARY BY PRIORITY**  
 Fiscal Years 2020 through 2024

Agency: 505      Northwestern Oklahoma State University

| Priority | Name of Project                           | Project # | Federal Funds | Other Funds      | State Approp  | Total Project    |
|----------|---|-----------|---------------|------------------|---------------|------------------|
| 1        | Enterprise Resource Planning (ERP) System | 505-0045  | \$ -          | \$ 2,000,000.00  |               | \$ 2,000,000.00  |
| 2        | Remodel Exterior - Fine Arts Bldg.        | 505-0043  | \$ -          | \$ 1,500,000.00  |               | \$ 1,500,000.00  |
| 3        | Residence Hall Renovations                | 505-0034  | \$ -          | \$ 1,500,000.00  |               | \$ 1,500,000.00  |
| 4        | Alva Campus Mall                          | 505-0014  | \$ -          | \$ 1,200,000.00  |               | \$ 1,200,000.00  |
| 5        | Renovation of Herod Hall Auditorium       | 505-0024  | \$ -          | \$ 3,400,000.00  |               | \$ 3,400,000.00  |
| 6        | Armory Building                           | 505-0041  | \$ -          | \$ 800,000.00    |               | \$ 800,000.00    |
| 7        | Rodeo Facility                            | 505-0040  | \$ -          | \$ 1,700,000.00  |               | \$ 1,700,000.00  |
| 8        | Campus Lighting and Safety                | 505-0038  | \$ -          | \$ 150,000.00    | \$ 160,000.00 | \$ 310,000.00    |
| 9        | Accessibility Upgrades - Infrastructure   | 505-0037  | \$ -          | \$ 75,000.00     | \$ 185,000.00 | \$ 260,000.00    |
| 10       | Instruct. Furniture and Equipment         | 505-0006  | \$ -          | \$ 265,000.00    |               | \$ 265,000.00    |
| 11       | Energy Management Debt Service            | 505-0026  | \$ -          | \$ 600,000.00    |               | \$ 600,000.00    |
| 12       | Admin. Furniture and Equipment            | 505-0007  | \$ -          | \$ 340,000.00    |               | \$ 340,000.00    |
| 13       | Major Repairs and Renovations             | 505-0005  | \$ -          | \$ 925,000.00    |               | \$ 925,000.00    |
| 14       | Equipment - Library and Media Center      | 505-0003  | \$ -          | \$ 340,000.00    |               | \$ 340,000.00    |
| 15       | Modification of HVAC                      | 505-0004  | \$ -          | \$ 800,000.00    |               | \$ 800,000.00    |
| 16       | Equipment - Physical Plant and Motor Pool | 505-0008  | \$ -          | \$ 568,000.00    |               | \$ 568,000.00    |
| 17       | Beautification of Lots and Grounds        | 505-0002  | \$ -          | \$ 200,000.00    |               | \$ 200,000.00    |
| 18       | Purchase of Land                          | 505-0012  | \$ -          | \$ 1,100,000.00  |               | \$ 1,100,000.00  |
| 19       | Exterior Renovation of Herod Hall         | 505-0001  | \$ -          | \$ 150,000.00    |               | \$ 150,000.00    |
| 20       | Remodel Interior - Fine Arts Bldg.        | 505-0018  | \$ -          | \$ 2,200,000.00  | \$ 300,000.00 | \$ 2,500,000.00  |
| 21       | Construction of Facilities                | 505-0015  | \$ -          | \$ 800,000.00    |               | \$ 800,000.00    |
| 22       | Remodel Interior - Jesse Dunn             | 505-0017  | \$ -          | \$ 6,400,000.00  |               | \$ 6,400,000.00  |
| 23       | Renovation of Percefull Fieldhouse        | 505-0032  | \$ -          | \$ 2,000,000.00  |               | \$ 2,000,000.00  |
| 24       | Campus Window Replacement                 | 505-0044  | \$ -          | \$ 1,200,000.00  |               | \$ 1,200,000.00  |
| Totals:  |   |           | \$ -          | \$ 30,213,000.00 | \$ 645,000.00 | \$ 30,858,000.00 |



**Northwestern Oklahoma State University**

June 12, 2018

Regional University System of Oklahoma  
3555 N.W. 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. Faculty Appointments**

**School of Arts and Sciences**

**Dawn Allen**, has been appointed Assistant Professor of English in a permanent full-time position. Her appointment is effective August 17, 2018, through May 10, 2019, at an academic salary rate of \$52,211.

Ms. Allen has been employed at Northwestern in a temporary position as an Instructor of English for the past three (3) academic years.

She earned a Bachelor of Science degree in English Education (1980) from Pittsburg State University, Pittsburg, Kansas, and a Master of Fine Arts degree in Writing (2008) from the University of Nebraska, Omaha, Nebraska.

## **Northwestern Oklahoma State University**

Ms. Allen's previous work experience includes: Adjunct Instructor of English (3) Northwestern Oklahoma State University, Alva, Oklahoma; English teacher (8) Chisholm Trail Junior High School, Olathe, Kansas.

### **School of Professional Studies**

**Garret Lahr**, has been appointed Instructor of Business in a permanent full-time position. His appointment is effective August 14, 2018, through May 10, 2019, at an academic salary rate of \$38,000.

Mr. Lahr holds a Bachelor of Business Administration degree (2016) from Northwestern Oklahoma State University, Alva, Oklahoma, and a Master of Business Administration degree (2017) from Southwestern Oklahoma State University, Weatherford, Oklahoma.

He served as an Adjunct Instructor of Business at Northwestern during the 2018 Spring Semester.

**Dr. Sara McCumber**, has been appointed Associate Professor of Nursing in the Doctorate of Nursing Practice program in a permanent full-time position. Her appointment is effective August 13, 2018, through May 10, 2019, at an academic salary rate of \$95,000.

Dr. McCumber earned a Bachelor of Applied Science degree in Community Health Education (1982), a Master of Science degree in Public Health Nursing (1996), and a Doctor of Nursing Practice degree (2014), all from the University of Minnesota, Duluth, Minnesota. She has additional training from multiple institutions in Minnesota and Indiana.

Her previous work experience includes: Staff Nurse (15) Arrowhead Regional Corrections Center, Duluth, Minnesota; Nurse Practitioner (6) Essentia Health Neurology, Duluth, Minnesota; and Associate Professor of Nursing (8) The College of St. Scholastica, Duluth, Minnesota.

### **Northwestern Oklahoma State University**

**Dr. Joseph Sundarraj Paul** has been appointed Associate Professor of Business in a permanent full-time position. His appointment is effective August 14, 2018, through May 10, 2019, at an academic salary rate of \$72,000.

Dr. Paul holds a Master of Business Administration degree (1992) from Texas A & M University at Commerce, Commerce, Texas, and a Doctor of Business Administration degree in International Business Management (2012) from Argosy University, Tampa, Florida.

His previous work experience includes: Assistant Professor of Management and Marketing (8) Oklahoma Christian University, Edmond, Oklahoma; Adjunct Professor of Business (4) Dallas Baptist University, Dallas, Texas.

**Heidi Ritchie**, has been appointed Instructor of Nursing in a permanent full-time position. Her appointment is effective August 14, 2018, through May 10, 2019, at an academic salary rate of \$55,000.

Ms. Ritchie holds a Bachelor of Science in Nursing degree (1998) from Nebraska Wesleyan University, Lincoln, Nebraska, and a Master of Science degree in Nursing Education (2003) from the University of Northern Colorado, Greeley, Colorado.

Her prior work experience includes: Assistant Chair and Instructor of Nursing (1.5) Northwestern Oklahoma State University, Alva, Oklahoma; Adjunct Instructor of Nursing (7) Northwestern Oklahoma State University, Alva, Oklahoma; Instructor of Nursing (1) Northern Oklahoma College, Tonkawa, Oklahoma.

## **Northwestern Oklahoma State University**

### **II. PURCHASES**

**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

New roofs for Coronado Hall (head resident portion), \$36,000 and Carter Hall, \$88,500: Coontz Roofing, Inc., Enid, Oklahoma. (Auxiliary Funds and Section 13, Fund 600/650)

Fuel for the University fleet: Comdata, Brentwood, Tennessee, at a cost of \$115,000. (Fund 290, E&G Funds)

Lab computers, printers, servers and technology supplies: Dell, Dallas, Texas, at a cost of \$125,000. (Fund 290, E&G Funds)

Charter fees for non-University owned buses in addition to bus and driver expenses associated with University-owned buses: Red Carpet Charter, Oklahoma City, Oklahoma, at a cost of \$140,000. (Fund 290, E&G Funds)

Yearly administrative software licenses and support: Jenzabar, Inc., Boston, Massachusetts, at a cost of \$145,000. (Fund 290, E&G Funds)

**We request approval of the following purchases in accordance with Board Policy (over \$150,000):**

New roofs for Vinson Hall, \$60,000 and Education Center Building, \$125,000: State Wide Roofing, Inc., Oklahoma City, Oklahoma. (Section 13, Fund 600/650, Fund 290, E&G)

Athletic uniforms and miscellaneous gear/apparel: First Team Sports Center, Greenville, South Carolina, at a cost of \$180,000. (Fund 290, E&G Funds, Section 13, Fund 600/650 School Land, Auxiliary Funds)

Yearly premium, aggregate deductible, administrative costs, catastrophic coverage, and special risk mandatory student-athlete accident coverage: Borden Perlman, Lawrenceville, New Jersey; not to exceed \$270,000. (Fund 290, E&G Funds)

**Northwestern Oklahoma State University****III. GRANTS AND CONTRACTS****Oklahoma Department of Corrections.....\$490,000**

A cooperative agreement to provide funding for continued residential substance abuse treatment services at the Charles E. "Bill" Johnson Correctional Center, Alva, Oklahoma. Mr. Jeff McAlpin, Instructor of Social Science, is the project coordinator.

**City of Alva.....\$235,641.50**

Economic Development Scholarship Incentive receipts for Spring 2018; Allen "Skeeter" Bird, Chief Executive Officer of the Northwestern Foundation and Alumni Association, is the scholarship coordinator.

**Upward Bound.....\$263,938**

A grant from the U.S. Department of Education from June 1, 2018, to May 31, 2019, to increase the academic and motivational levels of eligible enrollees so that they may complete secondary school and successfully pursue post-secondary education programs. Five high schools in three northwest Oklahoma counties will be serviced. This is the second year of a 5-year grant. Calleb Mosburg, Dean of Student Services and Enrollment Management, is the grant coordinator.

**LS-OKAMP-STEM.....\$10,000**

A grant in cooperation with Oklahoma State University and the National Science Foundation to encourage participation of minority students in the areas of science, technology, engineering and mathematics. Dr. Tim Maharry, Professor Mathematics and Chair of the Mathematics and Computer Science Department, is the grant coordinator.

**Northwestern Oklahoma State University**

**Alva Tourism.....\$5,000**

Grant funds from the Alva Tourism Committee to partially support various University events:

22<sup>nd</sup> Annual Ranger Golf Tournament.....\$5,000

**Partnership Recognition Program FY19.....\$500**

The Oklahoma State Regents for Higher Education have awarded a grant entitled "Partnership Recognition Program FY19" to support, in part, the development of a partnership with an external business and Northwestern Oklahoma State University. The primary function of this award is economic development. Dr. David Pecha, Vice President for Administration, is the grant coordinator.

**TOTAL GRANTS.....\$1,005,079.50**

**IV. BUDGET****FY19 Budget and Increase in Tuition**

We request approval of the Budget for 2018-2019 and increase in tuition for Northwestern Oklahoma State University. (See the attached forms.)

**Northwestern Oklahoma State University****V. ROOM & BOARD RATES**

We request approval to increase board rates effective for the Fall 2018 Semester. There will be no increase to room rates. The proposed new board rates for FY19 are as follows:

|                           | Per Semester<br>For FY18 | Per Semester<br>for FY19 | Requested<br>Increase | Percent<br>of Increase |
|---------------------------|--------------------------|--------------------------|-----------------------|------------------------|
| <u>Meal Plan Rates</u>    |                          |                          |                       |                        |
| 17-Meal Plan + \$50 Flex  | \$1,415                  | \$1,500                  | \$85                  | 6%                     |
| 12-Meal Plan + \$100 Flex | \$1,350                  | \$1,425                  | \$75                  | 5.6%                   |
| 8-Meal Plan + \$150 Flex  | \$1,250                  | \$1,350                  | \$100                 | 8%                     |

**VI. INFORMATIONAL ITEMS****A. Nepotism**

We report the appointment of **Garret Lahr**, as Instructor of Business. Mr. Lahr is the son of Sheri Lahr, Registrar at Northwestern Oklahoma State University. Mr. Lahr will not report to Mrs. Lahr, as his immediate supervisor is Dr. W. David Hawkins, Chair of the Division of Business.

**Rachael Richardson**, has been hired as a part-time secretary for Northwestern's Student Support Services Grant Office. Mrs. Richardson is the sister of Calleb Mosburg, the Dean of Student Affairs and Enrollment Management, however, her immediate supervisor is Dr. Dennis Angle, Director of TRIO-SSS.

Sincerely,

Janet Cunningham, Ed.D.  
President

Attachments (1)







UNIVERSITY OF

## Central Oklahoma

Date: June 21, 2018  
To: Board of Regents of the Regional University System of Oklahoma  
Facilities Stewardship Committee Chair, Connie Reilly  
From: President Don Betz

### University of Central Oklahoma

### June 2018 Facilities Stewardship Committee

1. Request Approval for Projects:

a. **Annual Campus Capital Master Plan**

Request approval of the Fiscal Year 2019 Campus Master Plan for Capital Improvements projects for forward to the Oklahoma State Regents for Higher Education for approval and forward to the State Long Range Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2020 to 2024.

b. **Project #120-1010 University Center Miscellaneous Renovations & Improvements**

Project Description: Request approval of multiple phases of renovations to Legends Dining area at the Nigh University Center in an amount not to exceed \$350,000 using pre-approved minor construction vendors as selected through an RFP process by UCO's Procurement Department.

Requested Funding Approval: Not to exceed \$350,000

Budget Breakdown: \$350,000

Job Order Contractor: No

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Auxiliary

**c. Property Exchange**

The University of Central Oklahoma requests approval to exchange property owned by the university at 224-230 E. Campbell with two properties owned by the First United Methodist Church of Edmond at 330 E. Campbell and 330 E. Ayers. All properties are currently used as parking lots by the church and university. No funds will be exchanged as a part of this transaction. This transaction will allow UCO to control two strategically located properties without sacrificing much-needed parking.

2. Ratification Items: None to Report

3. Change Orders:

**a. Project # 120-0008 Liberal Arts Renovation and Addition**

Project Description: Approve Change Order #1 in the amount of \$41,617 for the College of Liberal Arts Addition for items including: modify four computer classrooms to utilize desktop units, add additional electrical circuits and modify the HVAC system to support the changes. This change order will increase the contract amount to \$14,707,988.

Budget Breakdown: \$41,617

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, Academic Facility Fee Funds, and Campus Facility Fee Funds.

**b. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Approve Change Order # 6 in the amount of \$127,333 for Sports Performance Center Phase 1 for items including: modifications to the electrical, A/V and I/T infrastructure as well as interior signage. This change order will increase the contract amount to \$11,410,888.

Budget Breakdown: \$127,333

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, and Private Gifts.

4. Information Items:

**a. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order #-17 in the amount of \$24,788 was issued for STEM to include: various modifications including additional metal panels at exterior equipment yard, modification to fire rated walls and relocation of the ice machine.

**b. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 18 in the amount of \$22,292 was issued for STEM to include: various modifications including additional metal panels at mechanical room plenum, elevator exhaust modification, marker board changes and additional lighting.

**c. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 2 in the amount of \$24,035 was issued for Sports Performance Center Phase 1 for the addition of changing rooms adjacent to the hydrotherapy pool area.

**d. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 3 in the amount of \$22,744 was issued for Sports Performance Center Phase 1 for an additional fire alarm annunciator panel to be placed in the shelter area and additional electrical wiring and I/T conduit.

**e. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 4 in the amount of \$22,339 was issued for Sports Performance Center Phase 1 to include: modification and addition of I/T and A/V infrastructure for the 3<sup>rd</sup> floor.

**f. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)**

Project Description: Change Order # 5 in the amount of \$22,606 was issued for Sports Performance Center Phase 1 to include: exterior signage, additional fire suppression and tile upgrade throughout the building.

**g. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: Change Order # 1 in the amount of \$23,059 was issued for Sports Performance Annex to include: modification of framing and structural work to convert open room into a laundry room and an official locker room.

**h. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: Change Order # 2 in the amount of \$18,711 was issued for Sports Performance Annex to include: modification of electrical and plumbing.

**i. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: Change Order # 3 in the amount of \$23,814 was issued for Sports Performance Annex to include: modification of HVAC mechanical systems.

**j. Project # 120-0032 Sports Complex Improvements (SPC Phase 2)**

Project Description: A Guaranteed Maximum Price contract has been executed with Construction Manager at Risk, J.E. Dunn Construction Company, in the

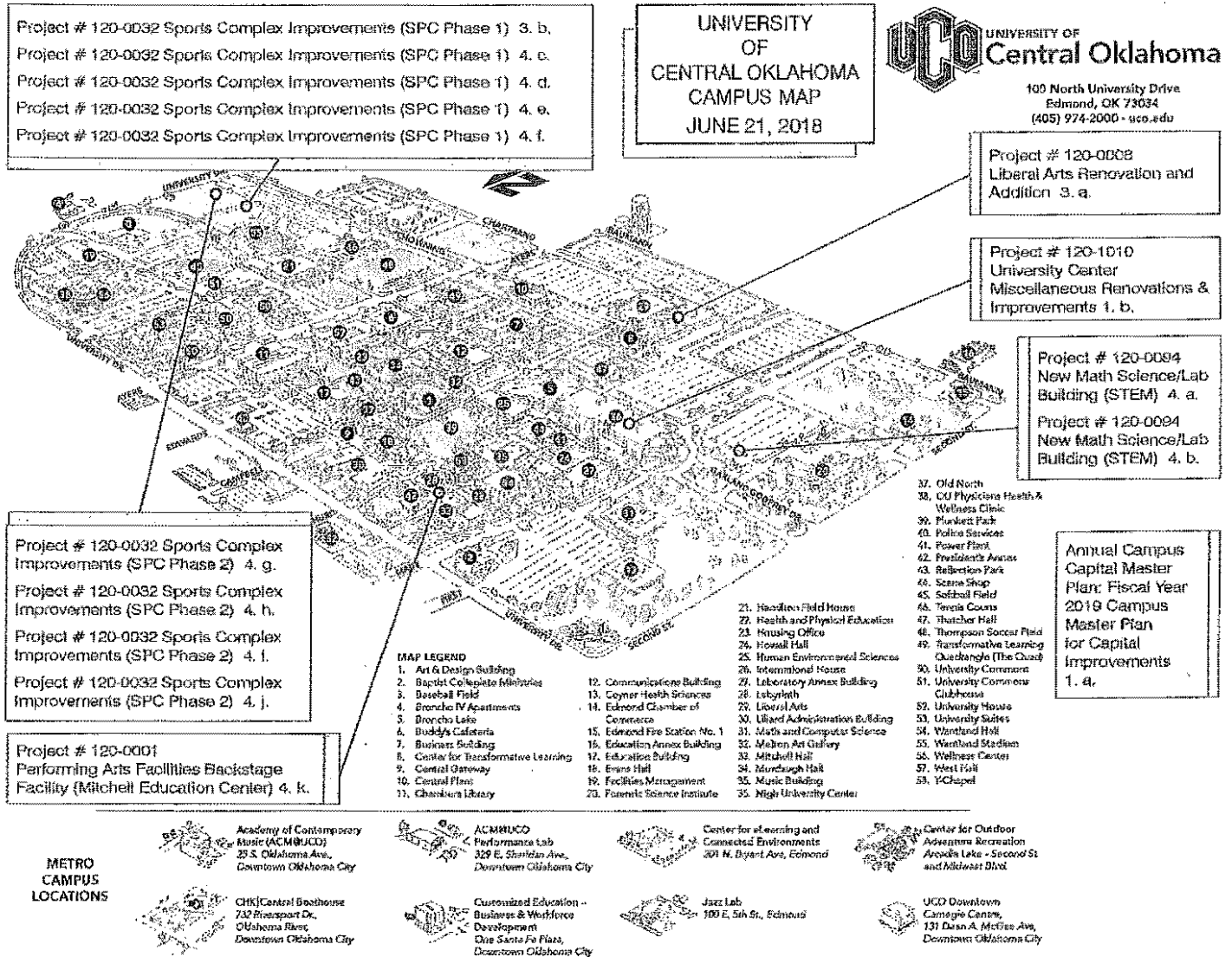
amount of \$7,964,877 for the North Hamilton Annex (Sports Performance Center Phase 2) based upon RUSO project approval of \$10,000,000 at the November 4, 2016 meeting with an additional Board approval to increase the project in the amount of \$1,500,000 at the November 3, 2017 meeting for a total project approval of \$11,500,000.

**k. Project # 120-0001 Performing Arts Facilities Backstage Facility – Mitchell Education Center**

Project Description: Final completion and closeout of construction contract with Shiloh Enterprises, Inc. in the amount of \$4,742,558. This closeout had been delayed due retainage withheld pending correction of flooring in the dance rehearsal room. An attempt to repair the floor during winter break failed and the floor was successfully replaced over spring break 2018.

Attachments:

- Campus Map
- Campus Master Plan Summary Sheet
- Property Exchange Map
- Change Order Form Liberal Arts Renovation & Addition
- Change Order Form Sports Complex Improvements  
(SPC Phase 1 – Sports Performance Center)
- Change Order Form New Math Science/Lab Building (STEM)
- Change Order Form Sports Complex Improvements  
(SPC Phase 2 – Sports Performance Annex)
- Change Order Form Performing Arts Facilities Backstage Facility



**LONG-RANGE CAPITAL PLANNING COMMISSION**  
**AGENCY SUMMARY BY PRIORITY**  
 Fiscal Years 2020 through 2024

**Agency: 120** University of Central Oklahoma

| Priority | Name of Project:                         | Proj. #  | Federal<br>Funds | Other<br>Funds | State<br>Approp | Total<br>Project |
|----------|--|----------|------------------|----------------|-----------------|------------------|
| 1        | New Allied Health Building               | 120-0096 | -                | 40,000,000     | 5,000,000       | 45,000,000       |
| 2        | New Dining/Student Center                | 120-1090 | -                | 19,000,000     | 3,000,000       | 22,000,000       |
| 3        | Howell Hall Renovation & Addition        | 120-0010 | -                | 6,000,000      | -               | 6,000,000        |
| 4        | Major Repairs and Deferred Maintenance   | 120-0027 | -                | 4,000,000      | 21,000,000      | 25,000,000       |
| 5        | Health & Safety Projects                 | 120-0060 | 400,000          | 1,600,000      | 8,000,000       | 10,000,000       |
| 6        | Business Bldg Renovation & Additions     | 120-0079 | -                | 3,000,000      | 2,000,000       | 5,000,000        |
| 7        | Wellness Center Phase II & III           | 120-0044 | -                | 7,500,000      | 7,500,000       | 15,000,000       |
| 8        | Library Learning Commons Renovation      | 120-0097 | -                | 10,000,000     | 7,500,000       | 17,500,000       |
| 9        | New College of Education & Prof Studies  | 120-0095 | -                | 12,000,000     | 5,000,000       | 17,000,000       |
| 10       | Murdaugh Hall Renovations & Addition     | 120-1078 | -                | 1,500,000      |                 | 1,500,000        |
| 11       | Performing Arts Facilities               | 120-0001 | -                | 40,000,000     | 20,000,000      | 60,000,000       |
| 12       | Lillard Admin Building Renovation        | 120-0041 | -                | 500,000        | 4,500,000       | 5,000,000        |
| 13       | Parking, Sidewalks, Lights & Landscaping | 120-0013 | -                | 5,500,000      | 2,500,000       | 8,000,000        |
| 14       | Sports Complex Improvements              | 120-0032 | -                | 10,000,000     | 1,000,000       | 11,000,000       |
| 15       | Land Acquisitions                        | 120-0049 | -                | 4,000,000      | 1,000,000       | 5,000,000        |
| 16       | Liberal Arts Renovation & Addition       | 120-0008 | -                | 2,000,000      | 1,000,000       | 3,000,000        |
| 17       | Roof Repair and Replacement              | 120-0043 | -                | 1,500,000      | 1,000,000       | 2,500,000        |

**Agency: 120** University of Central Oklahoma

**LONG-RANGE CAPITAL PLANNING COMMISSION**  
**AGENCY SUMMARY BY PRIORITY**  
 Fiscal Years 2020 through 2024

| Priority      | Name of Project:                         | Proj. #  | Federal<br>Funds | Other<br>Funds     | State<br>Approp    | Total<br>Project   |
|---------------|--|----------|------------------|--------------------|--------------------|--------------------|
| 18            | Distance Education/Downtown Facility     | 120-0098 | -                | 1,000,000          | -                  | 1,000,000          |
| 19            | New Department of Nursing Facility       | 120-0072 | -                | 10,000,000         | 5,000,000          | 15,000,000         |
| 20            | Coyner Hall Renovation & Addition        | 120-0080 | -                | 1,000,000          | -                  | 1,000,000          |
| 21            | Heat & Air Condition (Perform Contract)  | 120-0033 | -                | 3,000,000          | -                  | 3,000,000          |
| 22            | Elevator Replacement Project             | 120-0029 | -                | 550,000            | 950,000            | 1,500,000          |
| 23            | Univ Ctr Misc Renovations & Improvements | 120-1010 | -                | 15,000,000         | 5,000,000          | 20,000,000         |
| 24            | Math/Science Bldg Renovations/Additions  | 120-0061 | -                | 2,000,000          | 1,000,000          | 3,000,000          |
| 25            | Dept of Public Safety & Visitor Center   | 120-0056 | -                | 1,000,000          | 2,000,000          | 3,000,000          |
| 26            | Faculty Office Building                  | 120-0085 | -                |                    | 6,000,000          | 6,000,000          |
| 27            | Vehicle and Equipment Replacement        | 120-0042 | -                | 300,000            | 1,200,000          | 1,500,000          |
| 28            | Max Chambers Library Renovation Misc     | 120-0047 | -                | 1,000,000          | 1,500,000          | 2,500,000          |
| 29            | Residence Hall Improvements              | 120-1012 | -                | 10,000,000         | -                  | 10,000,000         |
| 30            | Wantland Hall Renovation and Additions   | 120-0092 | -                | 2,000,000          | 3,000,000          | 5,000,000          |
| 31            | Art Building Renovations & Additions     | 120-0018 | -                | 2,000,000          | 3,000,000          | 5,000,000          |
| 32            | New College Business Building            | 120-0089 | -                | 25,000,000         | 5,000,000          | 30,000,000         |
| <b>Totals</b> |  |          | <b>400,000</b>   | <b>241,950,000</b> | <b>123,650,000</b> | <b>366,000,000</b> |

FY - 2019 Budget Request

Capital Outlay Summary

1. c. Property Exchange





Page 1 Of 1  
Prepared by: Kevin Freeman  
21-Jun-18

**Contractor:** Lippert Bros. Construction

Original Contract Amount: \$14,666,371

Approval Date: 4-Nov-16

Final Inspection Date: TBD

**Final Contract Amount:** TBD

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.  
Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

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Page 1 Of 1  
Prepared by: Kevin Freeman  
21-Jun-18

Contractor: J.E. Dunn Construction

Original Contract Amount: \$11,058,066

Approval Date: 29-Jan-16

Final Inspection Date: TBD

Final Contract Amount: TBD

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.  
Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

6/4/2018, 12:27 PM

**CHANGE ORDERS FOR BUILDING PROJECTS  
BOARD OF REGENTS OF OKLAHOMA COLLEGES  
FAX NO. (405) 942-8847**

Page 1 Of 1  
Prepared by: Kevin Freeman  
21-Jun-18

University: University of Central Oklahoma

Contractor: Lippert Bros., Inc.

Building Project: New Math Science/Lab Building (STEM)

Original Contract Amount: \$18,896,000

Date of Contract Execution: 4-Jan-17

Approval Date: 6-Nov-15

Original Board Approval: \$28,000,000.00

Final Inspection Date: TBD

Type of Funding: Master Lease Bond Funds, and College of Math and Sciences Academic Funds

Final Contract Amount: TBD

| Date Approved | Change Order No. |   | Dollar Increase (Increase) | Total Cumulative Change Orders | %     | Total Cumulative Project Cost |
|---------------|------------------|---|----------------------------|--------------------------------|-------|-------------------------------|
| N/A           | 1                | Construction Camera   | \$9,050.00                 | \$9,050.00                     | 0.05% | \$18,905,050.00               |
| N/A           | 2                | Acoustical Deck and Storm Drainage  | \$22,381.00                | \$31,431.00                    | 0.19% | \$18,927,431.00               |
| N/A           | 3                | Hydronic Piping & Utility Changes   | \$18,133.00                | \$49,564.00                    | 0.26% | \$18,945,564.00               |
| 6/22/2017     | 4                | Terrazzo, Lightening Protection, Light Fixtures   | \$243,760.00               | \$293,314.00                   | 1.74% | \$17,189,314.00               |
| N/A           | 5                | Revisions to Ductwork, Water Purification System, and Storm Drains  | \$20,766.00                | \$314,080.00                   | 1.86% | \$17,210,080.00               |
| N/A           | 6                | Modifications to Elevator Shaft, and East & West Canopies, and Door Finishes  | \$23,848.00                | \$337,928.00                   | 2.00% | \$17,233,928.00               |
| 9/22/2017     | 7                | ADA Auto. Door Openers, Door Mod. for Key Card Access, and Light Fixtures   | \$53,108.00                | \$391,036.00                   | 2.31% | \$17,287,036.00               |
| N/A           | 8                | Mechanical Penthouse Ductwork Modifications & Addition of Smoke Dampers   | \$22,907.00                | \$413,943.00                   | 2.45% | \$17,309,943.00               |
| N/A           | 9                | Air Neutralization Tank, Lab Casework Mod., Acid Vents, Door Mod., Roof Tile  | \$21,806.00                | \$435,749.00                   | 2.58% | \$17,331,749.00               |
| N/A           | 10               | Modifications to Roof, Interior Glass, Ceiling tile & Flooring, Add. Window Shades  | \$23,058.00                | \$458,807.00                   | 2.72% | \$17,354,807.00               |
| N/A           | 11               | AV Infrastr. Mods to 1st Floor Comp. Teaching and Comp. Research Rooms  | \$24,856.00                | \$483,663.00                   | 2.86% | \$17,379,663.00               |
| 1/26/2018     | 12               | Additional AV Infrastructure Throughout Building  | \$108,760.00               | \$592,423.00                   | 3.49% | \$17,488,423.00               |
| N/A           | 13               | Gas Line Reloc., Add. Fireproofing, Mods to Comp. Access Flooring, Nano Lab Piping and Casework, Wall Safe, and Delete Light Fixtures | \$24,439.00                | \$616,862.00                   | 3.64% | \$17,512,862.00               |
| N/A           | 14               | Mods to Drywall, Framing, Paint, and to Accommodate Lab Equipment   | \$23,234.00                | \$640,096.00                   | 3.78% | \$17,536,096.00               |
| 4/13/2018     | 15               | Add. Domestic Water Booster Pump, Fire Pump, and Plumbing Connections   | \$207,175.00               | \$847,271.00                   | 5.00% | \$17,743,271.00               |
| 4/13/2018     | 16               | Add. 2 Autoclaves, 13 Nursing Simulation Walls, Roof Drains and Ceiling Mod.  | \$132,342.00               | \$979,613.00                   | 5.79% | \$17,875,613.00               |
| N/A           | 17               | Mod. Exterior Equip. Yard and Fire Rated Walls, and Ice Machine Relocation  | \$24,788.00                | \$1,004,401.00                 | 5.93% | \$17,899,401.00               |
| N/A           | 18               | Mods to Mechanical Room, Elevator Exhaust, Marker Board, & Add. Lighting  | \$22,292.00                | \$1,026,693.00                 | 6.05% | \$17,921,693.00               |
|               |                  | *Alternates presented at the time of bid opening are not subject to the allowable change order percentage                             |                            |                                |       |                               |
|               |                  | ** Unit pricing is not subject to the allowable change order percentage   |                            |                                |       |                               |

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.

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Page 1 Of 1  
Prepared by: Kevin Freeman  
21-Jun-18

Final Contract Amount: TED

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.  
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**CHANGE ORDERS FOR BUILDING PROJECTS  
BOARD OF REGENTS OF OKLAHOMA COLLEGES  
FAX NO. (405) 942-8847**

Page 1 Of 1  
Prepared by: Kevin Freeman  
21-Jun-18

University: University of Central Oklahoma

Contractor: Shiloh Enterprises, Inc.

Building Project: Mitchell Hall Backstage Facility

Original Contract Amount: \$4,443,000

Date of Contract Execution: 6-Oct-18

Approval Date: 12-Apr-13

Original Board Approval: \$4,100,000.00

Final Inspection Date: TBD

Type of Funding: Master Lease Bond Funds, E&amp;G Funds, Private Gifts, &amp; Academic Service Fees

Final Contract Amount: TBD

| Date Approved | Change Order No. |   | Dollar Increase (Increase) | Total Cumulative Change Orders | %     | Total Cumulative Project Cost |
|---------------|------------------|---|----------------------------|--------------------------------|-------|-------------------------------|
| N/A           | 1                | Bolier Stand, Extended Roof Ladder, Accessible Sidewalk   | \$5,129.00                 | \$5,129.00                     | 0.12% | \$4,448,129.00                |
| N/A           | 2                | Electrical Main Borings, Secondary Electrical Service Relocated Transformer                               | \$23,636.00                | \$28,765.00                    | 0.65% | \$4,471,765.00                |
| 9/23/2016     | 3                | Various Plumbing Changes, Interior Window RM 121 (48 day increase)  | \$23,391.00                | \$52,156.00                    | 1.17% | \$4,495,156.00                |
| 9/23/2016     | 3*               | Add alternate #5 HVAC equipment   | \$80,000.00                | \$132,156.00                   | 1.17% | \$4,575,156.00                |
| N/A           | 4                | Paint removal, Add sink RM 123, Revise RM 206, Columns at Elevator Shaft                                  | \$14,010.00                | \$146,166.00                   | 1.49% | \$4,589,166.00                |
| N/A           | 5                | Add. Conduit, Framing and Drywall, Elevator Shaft Revision (7 day increase)                               | \$19,907.00                | \$166,073.00                   | 1.91% | \$4,609,073.00                |
| 2/17/2017     | 6                | Mechanical Work, Wall Framing, finish Minor Project Mods and Corrections                                  | \$57,592.00                | \$222,665.00                   | 3.21% | \$4,655,665.00                |
| N/A           | 7                | Add. Coscrete Sidewalks, Revised Electrical, and Purchase of Appliances                                   | \$16,493.00                | \$239,158.00                   | 3.50% | \$4,682,158.00                |
| N/A           | 8                | Various Modifications Including Millwork, Lighting, and Additional Exit Signs                             | \$13,380.00                | \$252,538.00                   | 3.88% | \$4,695,538.00                |
| N/A           | 9                | Polished Concrete Floor, Exterior Site Revisions, Paint, & Add. Electrical & Door                         | \$23,162.00                | \$275,700.00                   | 4.40% | \$4,718,700.00                |
| N/A           | 10               | Various Mods Including Add. Sprinkler Head, Elevator Equipment and Add. Paint                             | \$5,380.00                 | \$281,080.00                   | 4.53% | \$4,724,080.00                |
| N/A           | 11               | Various Mods Including Add. Fire Caulking and a Portion of Sewer Line Repair                              | \$18,458.00                | \$299,538.00                   | 4.94% | \$4,742,538.00                |
|               |                  |   |                            |                                |       |                               |
|               |                  |   |                            |                                |       |                               |
|               |                  |   |                            |                                |       |                               |
|               |                  |   |                            |                                |       |                               |
|               |                  |   |                            |                                |       |                               |
|               |                  | *Alternates presented at the time of bid opening are not subject to the allowable change order percentage |                            |                                |       |                               |
|               |                  |   |                            |                                |       |                               |
|               |                  |   |                            |                                |       |                               |
|               |                  | ** Unit pricing is not subject to the allowable change order percentage                                   |                            |                                |       |                               |

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5/4/2018, 12:35 PM



UNIVERSITY OF  
**Central Oklahoma**

**University of Central Oklahoma**  
**Edmond, Oklahoma**  
**June 21, 2018**

Board of Regents Regional University System of Oklahoma  
Landmark Towers  
3555 N.W. 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

**I. Personnel**

**A. Administrative Appointments**

**Dr. Monica Lam** has been appointed **Dean** of the **College of Business**. Her appointment, effective July 1, 2018, is at an annual salary of \$144,955.

Dr. Lam's degrees are: Ph.D. (1994), Management Information Systems, University of Wisconsin-Madison, Madison, WI; M.S. (1988), Business Computing Science, Texas A&M University, College Station, TX; and B.A. (1984), Sociology, University of Hong Kong, Shatin, Hong Kong.

Her professional experiences include: Dean (2), Philadelphia University/Thomas Jefferson University, Philadelphia, PA; Associate Dean (6.5), MIS Area Liaison (2), Assessment Chairperson (2), MIS Chair Pro Tem (1), Professor (16), and Associate Professor (6), California State University-Sacramento, Sacramento, CA; External Lecturer (1), The Society of Management Accountants, Hong Kong Branch, British Columbia, Canada; MBA Executive Officer (2) and Assistant Lecturer (2), Chinese University of Hong Kong, Shatin, Hong Kong. Dr. Lam has remained active in her research throughout her more than decade-long administrative career and has published more than 30 articles and two books in her discipline. She has been a key contributor to business accreditation successes of California State University-Sacramento and Thomas Jefferson University and remains qualified as a scholarly academic by the Association to Advance Collegiate Schools of Business (AACSB) accreditation standards.

**Dr. Jeanetta Sims** has been appointed **Interim Dean** of the **Jackson College of Graduate Studies**. Her appointment, effective July 1, 2018, is at an annual salary of \$114,500.

Dr. Sims' degrees are: Ph.D. (2008), Communication, University of Oklahoma, Norman, OK; M.A. (1995), Communication, Abilene Christian University, Abilene, TX; and B.S. (1993), Organizational Communication, Oklahoma Christian University, Edmond, OK.

Her professional experiences include: Assistant Dean (1.5), Jackson College of Graduate Studies, Professor (1), Associate Professor (4), Assistant Professor (4.5), and Instructor (1.5), Department of Marketing, College of Business, University of Central Oklahoma, Edmond, OK; Assistant Professor (3) and Instructor (1) of Communication, and Admissions Counselor (1), Oklahoma Christian University, Edmond, OK; and Graduate Assistant (2), Abilene Christian University, Abilene, TX. Dr. Sims has been active in teaching, service and research in the College of Business for 11 years.

## **B. Faculty Appointments**

### **College of Education and Professional Studies**

**Dr. Judith Lashley** has been appointed as an **Assistant Professor** in the **Department of Curriculum and Instruction**. This is a full-time, tenure-track appointment, effective August 6, 2018.

Dr. Lashley's degrees are: Ph.D. (2013), Instructional Leadership and Academic Curriculum, University of Oklahoma, Norman, OK; M.A. (1990), Gifted and Talented Education, Oklahoma City University, Oklahoma City, OK; and B.S. (1976) Elementary Education, Oklahoma Christian University, Edmond, OK.

Her professional experiences include: Vice President of Education and College Guidance (6) and Coordinator/Instructor (3), Oklahoma Christian Academy, Edmond, OK; Director and Instructor (20), Gifted and Talented Programming and Education, Oakdale School, Edmond, OK; Adjunct Professor (11), College of Education and Professional Studies, University of Central Oklahoma, Edmond, OK; Adjunct Instructor (5), Oklahoma Christian University, Edmond, OK; and Instructor (2), Gifted and Talented Program, Just for Kids Enrichment, Inc., Edmond, OK.

Dr. Lashley will be paid an annual salary of \$53,814.

**Dr. Shannon Montgomery** has been appointed as an **Assistant Professor** in the

**Department of Curriculum and Instruction.** This is a full-time, tenure-track appointment, effective August 6, 2018.

Dr. Montgomery's degrees are: Ph.D. (expected 2018), Curriculum and Instruction, University of North Carolina - Charlotte, Charlotte, NC; M.A.T. (2014), Western Carolina University, Cullowhee, NC; and B.A. (2000), Elementary Education, Warren Wilson College, Swannanoa, NC.

Her professional experiences include: Classroom Teacher (12), Vance Elementary, Asheville, NC.

Dr. Montgomery will be paid an annual salary of \$53,814.

**Dr. Amy Townsend** has been appointed as an **Assistant Professor** in the **Department of Kinesiology and Health Studies**. This is a full-time, tenure-track appointment, effective August 6, 2018.

Dr. Townsend's degrees are: Ph.D. (2017), Organizational Leadership, Northcentral University, Prescott Valley, AZ; M.S. (1994) and B.S. (1992), Physical Education, Pittsburg State University, Pittsburg, KS.

Her professional experiences include: Visiting Instructor (1), Department of Kinesiology and Health Studies, University of Central Oklahoma, Edmond, OK; Instructor (11), Department of Health, Physical Education, and Recreation, Emporia State University, Emporia, KS; Instructor (1), Kinesiology and Health Studies Department, University of Central Oklahoma, Edmond, OK; Secondary Physical Education and Health Education Teacher (2); Piedmont High School; Piedmont, OK; Secondary Special Education Teacher (1), Carthage High School, Carthage, MO; Instructor (4), Department of Kinesiology, Missouri Southern State University, Joplin, MO; and Instructor (3), Department of Health, Physical Education, Pittsburg State University, Pittsburg, KS.

Ms. Townsend will be paid an annual salary of \$51,532.

**Dr. J. Adam Randell** has been appointed as an **Assistant Professor** in the **Department of Psychology**. This is a full-time, tenure-track appointment, effective August 6, 2018.

Dr. Randell's degrees are: Ph.D. (2013), Social Psychology, and M.A. (2010), Experimental Psychology, Texas Tech University, Lubbock, TX; and B.S. (2007), Psychology, East Central University, Ada, OK.

His professional experiences include: Assistant Professor (5) and General Psychology Coordinator (3), Cameron University, Cameron, OK; Graduate Part-



Time Instructor (4), Texas Tech University, and Research Assistant (2), Texas Tech University Health Sciences Center, Lubbock, TX.

Dr. Randell will be paid an annual salary of \$57,000.

### College of Liberal Arts

**Dr. Rebecca Quoss-Moore** has been appointed as an **Assistant Professor** in the **Department of English**. This is a full-time, tenure-track appointment, effective August 6, 2018.

Dr. Quoss-Moore's degrees are: Ph.D. (2016), M.A. (2011), and B.A. (2009), English, the University of Arkansas, Fayetteville, AR.

Her professional experiences include: Fulbright Teaching Fellowship (1), Graduate Assistant (1), and Graduate Tutor (7), University of Arkansas, Fayetteville, AR; and Contract Editor (2.5), Scribendi Editing Services, Scribendi.com.

Dr. Quoss-Moore will be paid an annual salary of \$51,812.

**Dr. Jesse Williams, Jr.** has been appointed as an **Assistant Professor** in the **Department of English**. This is a full-time tenure-track appointment, effective August 6, 2018.

Dr. Williams' degrees are: Ph.D. (2013), English, Middle Tennessee State University, Murfreesboro, TN; MFA (2006), Screenwriting, and M.A. (2005) Screenwriting & Film Studies, Hollins University, Roanoke, VA; B.A. (2003), English, East Tennessee State University, Johnson City, TN; and A.A. (2002), General Studies, Pellissippi State University Community College, Knoxville, TN.

His professional experiences include: Lecturer (4), Middle Tennessee State University, Murfreesboro, TN; Assistant Professor (6), Roane State Community College, Harriman, TN; and Adjunct Instructor (1), Pellissippi State Community College, Knoxville, TN.

Dr. Williams will be paid an annual salary of \$51,812.

### College of Mathematics and Science

**Dr. Marcy Tanner-Garrett** has been appointed as an **Assistant Professor** in the **Department of Nursing**. This is a full-time tenure-track appointment, effective August 6, 2018.

Dr. Tanner-Garrett's degrees are: Ed.D. (2014), Walden University, Minneapolis, MN; M.S.N. (2007), Nursing Education, University of Oklahoma Health Sciences Center, Oklahoma City, OK; B.S.N. (2002), Nursing, Southwestern Oklahoma State University, Weatherford, OK; and B.S. (1996), Horticulture and Landscape Architecture, Oklahoma State University, Stillwater, OK.

Her professional experiences include: Hospice R.N. (1), Frontier Hospice, Oklahoma City, OK; Associate Dean (1), M.S.N. Program Coordinator (1), R.N. to B.S.N. Coordinator (5.5) and Instructor (11), Southwestern State University, Weatherford, OK; Critical Care Staff Nurse (3.5) and BLS Instructor (5.5), St. Anthony Hospital, Oklahoma City, OK; Staff Nurse (2.5), Associate Medical Professionals, Oklahoma City, OK; Education Coordinator (2.5), Servant's Heart Community Church Children's Program, Weatherford, OK; and Nurse Partner Women's Health (1), University of Oklahoma Medical Center, Oklahoma City, OK.

Dr. Tanner-Garrett will be paid an annual salary of \$66,898.

### **C. Temporary Faculty Appointments**

The following have been hired as temporary faculty for the 2018-2019 academic year:

#### **1) Visiting Associate Professor**

##### **College of Business**

Dr. Jeri Jones

Marketing

#### **2) Visiting Assistant Professor**

##### **College of Liberal Arts**

Dr. Linda Meyers-Breslin

English

#### **3) Visiting Instructor**

##### **College of Business**

Ms. Patricia Blevins  
Management

Information Systems & Operations

##### **College of Liberal Arts**

Ms. Caroline Humphreys

Mass Communication

**4) Artist/Practitioner-in-Residence**

**College of Liberal Arts**

Dr. Carolyn Dunn

English

**College of Mathematics & Science**

Ms. Glenda Stansbury

Funeral Service

**5) Temporary Lecturer**

**College of Education & Professional Studies**

Ms. Shonna Covin Kinesiology & Health Studies

Ms. Jamie Clark Kinesiology & Health Studies

Ms. Amy Thomas Donna Nigh Department of Advanced Professional & Special Services

**College of Fine Arts & Design**

Mr. Kevin Lively

Academy of Contemporary Music

Ms. Sephra Scheuber

Academy of Contemporary Music

Dr. Peter Pollack

School of Music

Ms. Amy Reynolds-Reed

School of Music

**College of Liberal Arts**

Dr. Maria Diaz Montejo

History and Geography

Dr. Shannon Hall

History and Geography

Mr. Robert Sean Carroll

Mass Communication

Ms. Jennifer Manuel

Mass Communication

Mr. Carl Dement

School of Criminal Justice

**College of Mathematics & Science**

Ms. Allison Burrows

Biology

Ms. Andrea Curtis

Biology

Ms. Shahang Derakhshan

Biology

Mr. Stephen Smith

Biology

Dr. Jianguo Liu

Chemistry

Ms. Maria Bostwick

Engineering and Physics

Dr. Tierney Harvey

Engineering and Physics

Ms. Janice Ford

Mathematics and Statistics

Ms. Liliya McCoy

Mathematics and Statistics

Dr. Erin Williams

Mathematics and Statistics

Ms. Kayde Higgins

Nursing

Ms. Cristina Pickle

Nursing

Ms. Nancy Thomas

Nursing

**6) Temporary Instructor**

**College of Business**

Dr. Abbie Lambert

Management

**College of Education & Professional Studies**

Ms. Dorothy Cady

Adult Education & Safety Sciences

Ms. Dawn Pearce

Donna Nigh Department of Advanced

Professional & Special Services

**College of Fine Arts & Design**

Mr. Geoff Koch

Academy of Contemporary Music

**College of Liberal Arts**

Dr. Ryan Kiggins

Political Science

Dr. Alyssa Provencio

Political Science

**College of Mathematics & Science**

Dr. Sezin Kadioglu

Professional Science Master's Program

**D. Resignations**

**Dr. Meagan Baskin**, Assistant Professor in the **Department of Management**, has resigned, effective July 2018. Dr. Baskin has served the University of Central Oklahoma in a full-time capacity since 2014.

**Dr. Erika Olinger**, Assistant Professor in the **Department of Psychology**, has resigned, effective July 2018. Dr. Olinger has served the University of Central Oklahoma in a full-time capacity since 2014.

**Dr. Rowan Steineker**, Assistant Professor in the **Department of History and Geography**, has resigned, effective May 2018. Dr. Steineker has served the University of Central Oklahoma in a full-time capacity since 2016.

**Ms. Jime Wimmer**, Assistant Professor in the **Department of Design**, has resigned, effective May 2018. Ms. Wimmer has served the University of Central Oklahoma in a full-time capacity since 2016.

**E. Retirements with Resolution**

**Dr. Mary Spelman**, Professor in the **Department of English**, will retire her

position, effective July 1, 2018. Dr. Spelman has served the University of Central Oklahoma in a full-time capacity since 1991.

## **II. Executive Summary of Awards**

Following are the new contracts that have been awarded since the last Board Letter:

### **March 2018**

OSDE – Behavior Analysis, \$72,732

Oklahoma State Department of Education

2/1/2018 – 6/30/2018

Scott Singleton, College of Education and Professional Studies

Funding from this grant will enable Behavior Analysis graduate students from UCO to fill a need for behavioral expertise in Oklahoma public schools. The students will provide consultations which may include observation, functional behavior assessment support, behavior intervention plans, recommendations, training, and situation coaching.

Cowbird Trapping and Black-Capped Vireo Monitoring, (Year 4 Funding) \$79,000

U.S. Army Core of Engineers (pass-through entity Gulf South Research Corporation)

5/1/2018 – 4/30/2019

Joseph Grzybowski, College of Math and Science

This grant will assist in the mapping and distribution of Black-capped Vireos on Fort Sill Military Reservation, obtaining an estimate of age structure, mated status and reproductive success of the Black-capped Vireos and assessing the effects of recent drought, fire events and population changes.

GEAR UP Summer Partnership 2018 – Girl Power, \$10,595

Oklahoma State Regents for Higher Education

5/1/2018 – 7/31/2018

Barry Lofton, Student Affairs

This grant will provide funding for UCO to host the 2018 Girl Power Camp. The camp will be a five day residential summer STEM camp for 25-30 middle and high school young ladies. UCO will offer housing, meals, meeting rooms and student support.

Strategies: A Government-University-Industry Partnership and STEM CareerBuilder for the R&D of an Innovative Computer Forensics Program & an Education-Career Pathway for Girls,

(Year 1 Funding) \$274,148 (All 3 Years) \$830,871

National Science Foundation

3/1/2018 – 2/28/2021

Joselina Cheng, College of Business  
CFDA# 47.076

This grant will fund one summer academy and multi-faceted interventions (job shadowing, mentoring, internships, and research fellowships) to support 150 high school girls across three years with extensive exposure and opportunities in informal-learning, career-exploration, and skill-building venues.

**April 2018**

Oklahoma IDeA Network of Biomedical Research Excellence (INBRE III), \$44,703  
National Institute of Health

4/1/2018 – 4/30/2018

Wei Chen, College of Math and Science

This grant will help fund equipment for a new UCO STEM Facility.

Laser photothermal effects on cancer cells with absorption enhancement by nanoparticles. \$5,992

OK INBRE

6/18/2018 – 8/17/2018

Wei Chen, College of Math and Science

Funds from this grant will be used in the continuing research for the treatment of metastatic cancers. The long-term goal of this project is to understand the mechanism of laser irradiation and to achieve optimal effect of laser irradiation using nanoparticles for enhancement.

INBRE Travel Award, \$2,000

OK INBRE

3/1/2018 – 6/30/2018

Brittany Bannish, College of Math and Science

This grant will fund Dr. Bannish's travel to the 25<sup>th</sup> International Fibrinogen Workshop and 3<sup>rd</sup> International Factor XIII Workshop.

UCO Fulbright Visiting Scholars Program for Iraq, \$107,061

Institute of International Education

4/1/2018 – 11/30/2018

Wei Chen, College of Math and Science

CFDA# 19.021

UCO will host seven students from the Fulbright Visiting Scholar Program for Iraq. Funds will provide support for promoting events and provide opportunities for the scholars to share their knowledge and promote international understanding between the two cultures

Phenotypic effect of extra chromosome 5 in Ker-CT-Ras keratinocytes \$3,448

OK INBRE

5/14/2018 – 7/13/2018

Melville Vaughan, College of Math and Science 022324

Funding from this grant will aid in the research of metastatic cancer cell behavior. The goal is to develop the nested matrix model for use as a tumor metastasis model.

In vitro effects of bone growth protein-immobilized PMMA on biological functions, \$5,947

OK INBRE

6/11/2018 – 8/4/2018

Morshed Khandaker, College of Math and Science 022323

Funds from this grant will be used for research to improve biological and mechanical performances of total knee replacement (TKR) surgeries using functional nanofiber coating technologies.

In vivo evaluation of novel PEGDA-PCL scaffold for cartilage regeneration, \$3,900  
OK INBRE

5/14/2018 – 8/3/2018

Hari Kotturi, College of Math and Science

This grant will fund research on cartilage regeneration potential of our scaffold in rat tails.

OK INBRE Travel Grant (The effect of mycobacteriophage on planktonic and biofilm populations of Mycobacterium smegmatis), \$2,000

OK INBRE

3/1/2018 – 9/30/2018

Hari Kotturi, College of Math and Science

This grant will fund Dr. Kotturi's travel to the American Society of Virology meeting in Maryland.

### **May 2018**

Summer Mentor 2018, \$2,200

Oklahoma State Regents for Higher Education

5/1/2018 – 8/31/2018

Wei Chen, College of Math and Science

These funds will provide assistance to mentor students in research and provide supplies.

Summer Mentor 2018, \$2,200

Oklahoma State Regents for Higher Education

5/1/2018 – 8/31/2018

Jicheng Fu, College of Math and Science

These funds will provide assistance to mentor students in research and provide supplies.

Summer Mentor 2018, \$2,200

Oklahoma State Regents for Higher Education

5/1/2018 – 8/31/2018

Melville Vaughan, College of Math and Science

These funds will provide assistance to mentor students in research and provide supplies.

Summer Mentor 2018, \$2,200

Oklahoma State Regents for Higher Education

5/1/2018 – 8/31/2018

Hari Kotturi, College of Math and Science

These funds will provide assistance to mentor students in research and provide supplies.

Effect of immobilization of liquid crystal with polycaprolactone for improving its biomechanical performances, \$5,942

OK INBRE

6/11/2018 – 8/3/2018

Alaeddin Abuabed, College of Math and Science

The goal of this summer research is to produce PCL-LC nanofiber membrane and conduct degradation, mechanical, and cell viability assay.

Preparing a Unique Sponge Collection for Biomedical Assay Screening, \$31,021

OK INBRE

5/1/2018 – 4/30/2019

Amanda Waters, College of Math and Science

The specific aim of this project is to obtain crude extracts for biological testing with the potential to provide cures for hard to treat diseases plaguing human health.

Investigation of the Developing Biomechanics of the Avian Inner Ear, \$33,826

OK INBRE

5/1/2018 – 4/30/2019

Scott Mattison, College of Math and Science

The long-term goal of this project is to develop a working mechanical model of the inner ear's response to auditory stimuli, and to utilize this model to guide the development of novel treatments of partial hearing loss in patients.

Development of Hybrid Optical Coherence/Fluorescence Confocal Microscope, \$24,275

OK INBRE

5/1/2018 – 4/30/2019

Scott Mattison, College of Math and Science

The funding from this grant will aid in the development of a custom coherence microscopy (OCM) system. Dr. Mattison proposes to utilize the completed OCM system to further his research goal of elucidating cellular biomechanics within the inner ear.



A Mechanism for Selection of Screw-Type Dental Implants in Patients with Low-Density and Osteoporotic Bone, \$33,797

OK INBRE

5/1/2018 – 4/30/2019

Abdellah Ait Moussa, College of Math and Science

The long-term goal of this research is the development of a standard for the selection of endosseous dental implants for patients with low density and osteoporotic jaw bone.

Dihydropicolinate Synthase as a target for drug design, \$11,900

OK INBRE

5/1/2018 – 4/30/2019

Lillian Chooback, College of Math and Science

The goal of this research is to identify enzyme inhibitors that may serve as lead compounds for the development of new antibacterial drugs.

Acquisition of a portable hand-held radiography system for biomedical research and education,

\$13,690

OK INBRE

5/1/2018 – 4/30/2019

Abdellah Ait Moussa, College of Math and Science

Funds from this grant will be used for the purchase of an Apex Dental Sensor and MaxRay X-Ray Bundle and associated accessories.

Extraction and Concentration of Prostaglandin E Metabolite in a Microchannel, \$30,257

OK INBRE

5/1/2018 – 4/30/2019

Mohammad Hossan, College of Math and Science

The long term goal of this research is to develop a smart microfluidic platform for extraction, concentration and quantification PGEM from human urine sample for low cost screening of colorectal cancer and inflammatory status.

Effect of engineered surface topography on the immobilization of molecules with substrates, \$24,600

OK INBRE

5/1/2018 – 4/30/2019

Mohammad Hossan, College of Math and Science

This grant will fund the purchase of a three dimensional optical profiler (Profilom 3D) which will greatly advance biomedical research and education.

Bronchos with Kids, \$2,850

Women's Foundation of Oklahoma

6/1/2018 – 5/30/2019

Jasmyn Scott, Student Affairs

The aim of this grant is to implement a Bronchos with Kids student organization to provide an opportunity for single-parent students to connect. Funds will also be used to host a Childcare & Resource Expo, monthly lunch and learn sessions and to establish a student emergency fund.

Smart Start OK 2018-2019, \$292,000

Oklahoma Partnership for School Readiness Foundation

7/1/2018 – 6/30/2019

Greg Wilson, Office of Research & Sponsored Programs

This award will provide professional staffing services to support the infrastructure of the Oklahoma Partnership for School Readiness.

### III. Purchases for Approval

- A. The University of Central Oklahoma Office of Campus Enterprises requests permission to obligate funds for FY2019 to provide commuter transportation services via "Citylink" through the City of Edmond to service areas adjacent to UCO, as well as within the City of Edmond as follows:  
Source: Auxiliary.....\$252,196.00
- B. The University of Central Oklahoma Office of Information Technology requests permission to obligate an additional \$151,110.35 for the \$8M technology unified communications infrastructure project originally approved in Jan 2014.  
Source: E&G.....\$151,110.35

Map attached

### IV. Informational Items from Purchasing

- A. Red Carpet: NCUR Passenger Transportation  
Source: NCUR 2018.....\$71,400.00
- B. City of Edmond: Assessment Fees  
Source: E&G.....\$85,000.00
- C. ICIMS, INC.: Talent Acquisition Software  
Source: E&G.....\$62,852.00
- D. Cory's Audio Visual Services, LLC  
Source: NCUR 2018.....\$76,909.00

- E. Arledge & Associates PC  
Source: E&G.....\$58,000.00
- F. Embassy Suites, Oklahoma City Downtown Medical Center  
Source: E&G.....\$57,447.46
- G. KI Krueger International, Furniture  
Source: Course Fee Colleges/Departments...\$61,700.00
- H. Central Tech Store  
Source: Course Fee Colleges/Departments...\$70,209.75

#### V. Request to Transfer Funds Informational Items from Purchasing

- A. University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$15,000. The current operating budget includes this amount designated for major renovation and construction using Educational and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects-Fund 295.

ACM Fourth Floor Restroom Renovation

Source: E&G.....\$15,000.00

- B. University of Central Oklahoma requests to transfer \$4,000,000 in College of Education and Professional Studies course facility fee revenue from fund 290 to fund 295 for the purpose of the future construction of an Allied Health Building. Approval to transfer funds for a feasibility study related to this project was granted by the board on January 26, 2018.

Source: CEPS Course Facility Fees.....\$4,000,000.00

#### VI. Proposed Housing and Dining Rates

The University of Central Oklahoma proposes no change in the current housing and dining rates for the 2018-2019 academic year.

|                       |                     |
|-----------------------|---------------------|
| Housing Average       | 0.00% change        |
| <u>Dining Average</u> | <u>0.00% change</u> |
| Overall Average       | 0.00% change        |

**Housing**

|                             | Current<br>Semester Rate | Proposed<br>Semester Rate | Current<br>Annual Rate | Proposed<br>Annual Rate | Annual \$<br>Increase | Annual %<br>Increase |
|-----------------------------|--------------------------|---------------------------|------------------------|-------------------------|-----------------------|----------------------|
| <b>Murdaugh Hall</b>        |                          |                           |                        |                         |                       |                      |
| Economy                     | N/A                      | \$ 1,346                  | N/A                    | \$ 2,692                | N/A                   | N/A                  |
| Double                      | \$ 1,950                 | \$ 1,950                  | \$ 3,900               | \$ 3,900                | \$ -                  | 0.00%                |
| Premium                     | \$ 2,675                 | \$ 2,675                  | \$ 5,350               | \$ 5,350                | \$ -                  | 0.00%                |
| <b>West Hall</b>            |                          |                           |                        |                         |                       |                      |
| Double                      | \$ 1,950                 | \$ 1,950                  | \$ 3,900               | \$ 3,900                | \$ -                  | 0.00%                |
| Premium                     | \$ 2,675                 | \$ 267                    | \$ 5,350               | \$ 5,350                | \$ -                  | 0.00%                |
| <b>University Suites</b>    |                          |                           |                        |                         |                       |                      |
| Suite Double Economy        | N/A                      | \$ 2,065                  | N/A                    | \$ 4,130                | N/A                   | N/A                  |
| Suite Double                | \$ 2,950                 | \$ 2,950                  | \$ 5,900               | \$ 5,900                | \$ -                  | 0.00%                |
| Private Bath Double         | \$ 3,225                 | \$ 3,225                  | \$ 6,450               | \$ 6,450                | \$ -                  | 0.00%                |
| 4 Bedroom Apartment         | \$ 3,525                 | \$ 3,525                  | \$ 7,050               | \$ 7,050                | \$ -                  | 0.00%                |
| <b>The Quad</b>             |                          |                           |                        |                         |                       |                      |
| Pod Room                    | \$ 3,100                 | \$ 3,100                  | \$ 6,200               | \$ 6,200                | \$ -                  | \$ -                 |
| <b>University Commons</b>   |                          |                           |                        |                         |                       |                      |
| 2 Bedroom Apartment Economy | N/A                      | \$ 2,025                  | N/A                    | \$ 4,050                | N/A                   | N/A                  |
| 4 Bedroom Apartment Economy | N/A                      | \$ 1,796                  | N/A                    | \$ 3,591                | N/A                   | N/A                  |
| 2 Bedroom Apartment         | \$ 3,999                 | \$ 3,999                  | \$ 7,998               | \$ 7,998                | \$ -                  | 0.00%                |
| 4 Bedroom Apartment         | \$ 3,600                 | \$ 3,600                  | \$ 7,200               | \$ 7,200                | \$ -                  | 0.00%                |

**Dining**

|                                 | Current<br>Semester Rate | Proposed<br>Semester Rate | Current<br>Annual Rate | Proposed<br>Annual Rate | Annual \$<br>Increase | Annual %<br>Increase |
|---------------------------------|--------------------------|---------------------------|------------------------|-------------------------|-----------------------|----------------------|
| <b>Residential Dining Plans</b> |                          |                           |                        |                         |                       |                      |
| The Max +\$100 Flex             | \$ 2,075                 | \$ 2,075                  | \$ 4,150               | \$ 4,150                | \$ -                  | 0.00%                |
| The 14 +\$200 Flex              | \$ 2,035                 | \$ 2,035                  | \$ 4,070               | \$ 4,070                | \$ -                  | 0.00%                |
| The 10 +\$25 Flex               | \$ 1,665                 | \$ 1,665                  | \$ 3,330               | \$ 3,330                | \$ -                  | 0.00%                |
| The 9 +\$425 Flex               | \$ 2,035                 | \$ 2,035                  | \$ 4,070               | \$ 4,070                | \$ -                  | 0.00%                |
| 167 Meals +\$220 Flex           | \$ 2,035                 | \$ 2,035                  | \$ 4,070               | \$ 4,070                | \$ -                  | 0.00%                |

**VII. Bookstore Contract**

After a formal RFP process, UCO anticipates retaining their current campus bookstore partner, Barnes & Noble for an additional contract term of approximately five (5) years. Final details of the contract are still in negotiation. The proposal from B&N was significantly superior to those of the two other credible vendors, Follett and Textbook Brokers.

**VIII. Request to Exit OKHEEI**

The University of Central Oklahoma seeks approval to withdraw its membership from the Oklahoma Higher Education Employee Interlocal (OKHEEI) and become an independently insured entity effective January 1, 2019.

**IX. Approval of Fiscal Year 2019 Budget, Tuition and Fees**

**X. Renew President Betz's Contract for Fiscal Year 2019**

Don Betz  
President

**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. MARY SPELMAN, Professor in the Department of English,** has served the University of Central Oklahoma with honor and distinction for a period of twenty-seven years; and

**WHEREAS, DR. MARY SPELMAN,** will retire on July 1st, 2018; and

**WHEREAS, DR. MARY SPELMAN,** having served the University of Central Oklahoma for twenty-seven years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

**WHEREAS, DR. MARY SPELMAN's** many years of dedicated service deserve special recognition:

**NOW, THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **DR. MARY SPELMAN,** the honorary title of "**Emeritus Professor of English**" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. MARY SPELMAN.**

**ADOPTED** by the Regional University System of Oklahoma this **21st day of June, 2018.**

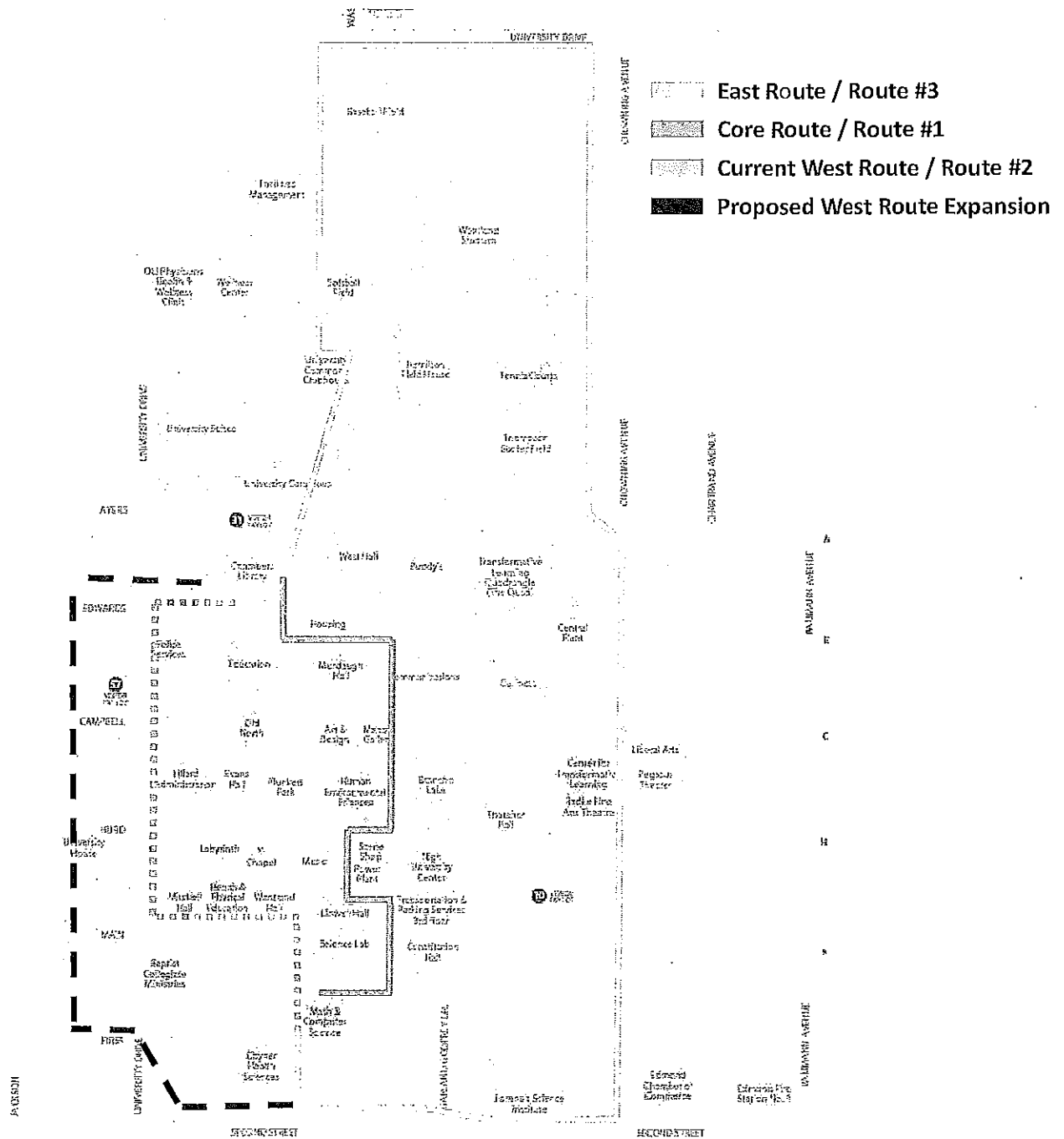
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Mark Stansberry, Chairman  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary







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## PREAMBLE

The Regional University System of Oklahoma is committed to recognizing and rewarding, through the promotion and tenure processes, faculty whose work demonstrates excellence in teaching, research, continuing education, and public service through the promotion and tenure processes to the institution and the public. This policy provides the procedures and processes that support reappointment, promotion, and tenure. The responsibility for carrying out this policy is shared by the Board of Regents of the Regional University System of Oklahoma, university administrative officers, and the faculty.

### 3. ACADEMIC AFFAIRS

**3.1. Faculty.** The faculty is composed of two major groups: full-time and part-time faculty members. Full-time refers primarily to Tenure Track (TT) and Non-Tenure Track (NTT) faculty members although other types of positions may be used on a university campus (e.g., military appointments, clinical supervisors, visiting, and academic practitioners). For accreditation purposes, full-time faculty may also be categorized according to a variety of criteria (academic, practitioner, professional, etc.). Part-time faculty members are generally referred to as adjunct faculty members. However, part-time teaching responsibilities may also be handled through other roles at a university (clinical supervisors, course coordinators, faculty teaching overloads, staff members, etc.). The Board may not obligate itself beyond a current fiscal year for salaries or compensation in any amount to its faculty employees except as authorized by the Oklahoma Constitution.

- a). **Full-time Faculty.** TT- faculty members hold the ranks of assistant, associate, or full professor; instructors may also be considered TT if their contracts specify a basis for entering the promotion process (e.g., completion of a terminal degree). NTT faculty members are primarily referred to as lecturers or instructors but may also include special types of instructors or other appointments. NTT appointments may be on a continuing or temporary (one academic year or less) basis. If temporary, these faculty members may replace the role of a TT faculty position while a search for a permanent replacement is underway (usually for one academic year). Authority to make appointments to the regular faculty is delegated to the university president. Appointments to the regular faculty are reported to the Board at the next regular meeting following the appointment. Full-time faculty members have instructional and non-instructional duties as assigned by the university. Instructional duties include, but are not limited to, teaching assigned classes, evaluating the students in the classes, and meeting with those ~~students who require assistance in their classes~~. Non-instructional duties include, but are not limited to, ~~conducting research and other scholarly activity, advising students, serving on committees, sponsoring organizations, and participating in professional organizations.~~

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students who require assistance in classes. Non-instructional duties include, but are not limited to, conducting research and other scholarly activities, advising students, serving on committees, sponsoring organizations, and participating in professional organizations. A full-time faculty member should generally carry an instructional load of twenty-four (24) to twenty-seven (27) hours per academic year and a non-instructional equivalent load of nine (9) to twelve (12) hours per academic year so the full-time load would be the equivalent of thirty-six (36) hours per academic year. The annual load is typically split evenly across semesters unless circumstances approved by the university president allows otherwise.

- b). **Part-time (Adjunct) Faculty.** Adjunct faculty members typically work with academic departments on a semester-by-semester basis. They represent a significant portion of a university's educational workforce and teach a prescribed number of course sections per semester but typically do not have research and service responsibilities. TT and NTT faculty members may serve as adjuncts (through overload assignments) but on a limited basis and when qualified adjunct faculty members are difficult to employ. Authority to make adjunct faculty appointments to the adjunct faculty is delegated to the university president. These appointments are limited to specific duties and a specific period of time. Adjunct faculty members are not provided notification of non-reappointment. Part-time faculty members are generally employed only for the purpose of teaching classes. The assigned responsibilities are to provide instruction, evaluate students pertaining to that instruction, and to meet with those students who require assistance in their classes. The load of a part-time faculty member who does not have additional duties will be determined by dividing his teaching load by eighteen (18). For example, a nine (9) hour teaching load would equal one-half time. Adjunct appointments are temporary appointments made for one semester or summer session only and often involve instructional duties for specific course sections only.

**April-June 2018**

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**3.2 Tenure and Non Tenure Track faculty appointments.** Several types of appointments may be made for full-time faculty members, including part-time administrative roles (chairperson, assistant dean, etc.). TT faculty members participate in tenure and promotion processes that may change the nature of their appointment by advancing them to tenured status or to a new rank (assistant, associate, or full professor).

- a). **Tenured** A tenured appointment is reserved for those faculty members who have been granted tenure by the Board. Tenured faculty members are on continuous appointment and, therefore, are not notified of their appointment status for the following year unless their appointment is being terminated and/or for a post tenure-review process.
- b). **Non-Tenured.** A non-tenured appointment refers to any appointment that is not tenured nor on a track toward tenure. This includes, but is not limited to, TT, NTT, temporary, and certain kinds of administrative appointments.
  - 1). **Tenure-Track.** A TT appointment is one in which the faculty member may become eligible to receive tenure in accordance with policy. TT appointments are for one (1) year and renewable annually at the option of the university. After receiving tenure, faculty members are generally still reviewed through a post-tenure interview process.
  - 2). **Non Tenure Track.** A NTT appointment is one in which the faculty member is appointed as full-time faculty member but is not eligible to participate in tenure or promotion processes. A faculty member on a NTT appointment may be continued annually, at the option of the university. A NTT appointment may be changed to a TT appointment upon written agreement between the university president (or designee) and the faculty member.

April June 2018

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- 3). **Temporary.** A temporary appointment is one in which the faculty member is appointed to the faculty for a period of one year or less. Upon termination of the temporary appointment, the position, if continued, will be opened and advertised to be filled again.
- 4). **Administrative.** An administrative appointment is one in which the faculty member is assigned to perform executive duties and function as part of the administration of the university. Examples include assistant deans, chairpersons, and directors.
- 5). **Summer Faculty.** An appointment to the summer faculty is limited to the specific summer for which the appointment is made. Summer faculty appointments are made by the university presidents or their designees.
- 6). **Graduate/Teaching Assistants.** Graduate assistants are -graduate students at the institution who may hold appointments as teaching, research, or administrative assistants. Graduate assistants must be enrolled in a minimum of three (3) semester hours. Teaching assistants shall not teach more than six (6) credit hours per semester.
- 7). **Joint Appointments.** Appointments between two -or more academic units or colleges or universities are encouraged when they are of mutual benefit. However, they (1) must not total more than 1.0 full-time equivalent (FTE) and (2) must be approved by all the units and colleges or universities involved. Such appointments must have the approval of the -appropriate administrative officials of all units involved and one academic unit and college shall have primary responsibility for promotion and tenure considerations.

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| April-June 2018 |
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### 3.2A-3 ACADEMIC RANK AND PROMOTION.

**3.2.1a). Rank or Promotion Granted by Board of Regents.** Authority to grant academic rank or promotion in academic rank is delegated to the university president. Determination of merit and granting promotion in rank shall be in accordance with the promotion policies and procedures of the university as well as the minimum criteria contained in these policies.

**3.2.2b). Principal Academic Ranks of the University.** The principal academic ranks of the university shall be Professor, Associate Professor, Assistant Professor, and Instructor or Lecturer. The minimum educational qualifications for these ranks Professor, Associate Professor and Assistant Professor shall be an earned doctorate degree awarded by a regionally accredited institution (e.g., Higher Learning Commission or Southern Association of Colleges and Schools) or an equivalent condition for a degree received in another country as follows:

- 1). Professor: Institutions may elect to award the rank of professor to individuals who have completed a non-doctoral terminal degree program requiring a minimum of 60 graduate hours
- 2). Associate Professor: Institutions may elect to award the rank of associate professor to individuals who have completed a non-doctoral terminal degree program requiring a minimum of 60 graduate hours.
- 3). Assistant Professor: Institutions may elect to award the rank of assistant professor to individuals who have completed a doctoral program except for The dissertation (or equivalent requirement) or who have completed a non-doctoral terminal degree program requiring a minimum of 60 graduate hours.
- 4). Instructor or: The minimum education qualification shall be an earned degree by a regionally accredited institution.  
Lecturer
- 5). Other: Institutions may classify instructional personnel who are not subject to assignment of rank by such titles as special instructors, lecturers, graduate assistants, adjunct instructors, part-time instructors, or by another title.

**c) Promotion Criteria.** Providing that candidates possess the required educational and experience qualifications the following are considered minimum criteria upon which promotion in rank is based: 1) effective classroom teaching, 2) scholarly or creative achievement, 3) contributions to the institution and profession, and 4) performance of non-teaching or administrative duties.

- a) Professor: ~~An earned doctorate degree awarded by a regionally accredited institution (e.g., Higher Learning Commission or Southern Association of Colleges and Schools). Institutions may elect to award the rank of professor to individuals who have completed a non-doctoral terminal degree program requiring a minimum of 60 graduate hours.~~
- b) Associate Professor: ~~An earned doctorate degree awarded by a regionally accredited Institution. Institutions may elect to award the rank of associate professor to individuals who have completed a non-doctoral terminal degree program requiring a minimum of 60 graduate hours.~~
- c) Assistant Professor: ~~An earned doctorate degree awarded by a regionally accredited Institution. Institutions may elect to award the rank of assistant professor to individuals who have completed all requirements in a doctoral program except the dissertation (or equivalent requirement) or have completed a non-doctoral terminal degree program requiring a minimum of 60 graduate hours.~~
- d) Instructor ~~An earned degree awarded by a regionally accredited Institution.~~
- e) Others ~~Institutions may classify instructional personnel who are not subject to assignment of rank by such titles as special instructors, lecturers, graduate assistants, adjunct instructors, part-time instructors, or by another title.~~
- ~~Providing that candidates possess the required educational and experience qualifications the following are considered minimum criteria upon which promotion in rank is based: 1) effective classroom teaching, 2) scholarly or creative achievement, 3) contributions to the institution and profession, and 4) performance of non-teaching or administrative duties.~~

~~April 2018~~

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### 3.2 ACADEMIC RANK AND PROMOTION OF FACULTY. (Continued)

3.2.3d). Education Requirements. The university shall verify the credentials of each faculty member according to the policies and procedures of the Higher Learning Commission, the Oklahoma State Regents for Higher Education, and the Regional University System of Oklahoma. Earned degrees or graduate work should be in a field related to the individual's assignment.

3.2.4e). Experience Requirements. Faculty members remain at the same rank for a minimum of five (5) years.

f). Exceptions. Exceptions to criteria and experience requirements for academic rank or promotion in rank may be made by the university president.

3.2.5g). Appeal. Individuals who are not satisfied with action taken as a result of the review process for change in rank may follow the established university appeal procedure. There shall be no right of review of such actions by the Board of Regents.

3.2.6 Exceptions. ~~Exceptions to criteria and experience requirements for academic rank or promotion in rank may be made by the university president.~~

### 3.3.4 ACADEMIC FREEDOM, ACADEMIC RESPONSIBILITY AND TENURE OF FACULTY.

#### a) 3.3.1 Academic Freedom.

a)1).-\_\_\_\_\_ Faculty members are entitled to freedom regarding research and in the publication of the results, subject to the adequate performance of instructional and non-instructional duties. Patent and copyright ownership will be vested in manner consistent with Board policy.

April 2018 June 2018

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### 3.3 ACADEMIC FREEDOM, ACADEMIC RESPONSIBILITY AND TENURE OF FACULTY. (Continued)

#### 3.3.1 Academic Freedom.

b)2). Faculty members are entitled to freedom in the classroom in discussing their subject, but faculty should be objective in teaching of a controversial matter which has relation to that subject and of controversial topics introduced by students. The faculty member should not introduce controversial matters which have little or no relation to the subject of instruction.

e)3). University faculty members are individuals, members of a learned profession, and representatives of a university. When faculty members speak or write as individuals, they should be free from institutional censorship or discipline, but faculty position in the community imposes special obligations. As persons of learning and education representatives, the faculty members should remember that the public may judge the profession and the university by extramural utterances. Hence, each faculty member should, at all times, be accurate, should exercise appropriate restraint, should show respect for the opinions of others and should make every effort to indicate that faculty do not speak on behalf of the university.

d)4). Academic freedom should be distinguished clearly from constitutional freedoms, which all citizens enjoy equally under the law. Academic freedom is an additional assurance to those who teach and pursue knowledge and, thus, pertains to rights of expression regarding teaching and research within specific areas of recognized professional competencies.

#### 3.3.2b) Academic Responsibility

a)1). The concept of academic freedom must be accompanied by an equally-demanding concept of academic responsibility. The concern of the university and its members for academic freedom safeguards must extend equally to requiring responsible service, consistent with the objectives of the university.

b)2). Faculty members have responsibilities to their discipline and to the advancement of knowledge generally. Their primary obligation in this respect is to seek and to state the truth as they see it. To this end, they shall devote their energies to developing and improving their scholarly competence. They shall exercise critical self-discipline and judgment in using, extending, and transmitting knowledge and they shall practice intellectual honesty.

**February 2004 June 2018**



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### 3.3 ACADEMIC FREEDOM, ACADEMIC RESPONSIBILITY AND TENURE OF FACULTY. (Continued)

#### 3.3.2 Academic Responsibility.

e)3). Faculty members have responsibilities to their students. They shall encourage in students the free pursuit of learning and independence of mind, while holding before them the highest scholarly and professional standards. Faculty members shall show respect for the student as an individual and adhere to their proper role as intellectual guides and counselors. They shall endeavor to define the objectives of their courses and to devote their teaching to the realization of those objectives. A proper academic climate can be maintained only when faculty members meet their fundamental responsibilities regularly, such as preparing for and meeting their assignments, conferring with and advising students, evaluating fairly and participating in group deliberations which contribute to the growth and development of students and the university. All faculty members also have the responsibility to accept those reasonable duties assigned to them within their fields of competency, whether curricular, co- curricular, or extra-curricular. Faculty members make every reasonable effort to foster honest academic conduct and to assure that their evaluations of students reflects their true merit. They do not exploit students for private advantage and acknowledge significant assistance from them. They protect students' academic freedom.

d)4). Faculty members have responsibilities to their colleagues, deriving from common membership in a community of scholars. They shall respect and defend the free inquiry of their associates. In the exchange of criticism and ideas, they should show due respect for the opinions of others. They shall acknowledge their academic debts and strive to be objective in the professional judgment of their colleagues. Faculty members accept a reasonable share of faculty responsibilities for the governance of the university.

e)5). Institutions of higher education are committed to open and rational discussion as a principal means for the clarification of issues and the solution of problems. In the solution of certain difficult problems, all members of the academic community must take note of their responsibility to society, to the institution, and to each other, and must recognize that at times the interests of each may vary and will have to be reconciled. The use of physical force, harassment of any kind, or other disruptive acts which interfere with ordinary institutional activities, with freedom of movement from place to

February 2001-June 2018

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### 3.3 ACADEMIC FREEDOM, ACADEMIC RESPONSIBILITY AND TENURE OF FACULTY. (Continued)

#### 3.3.2 Academic Responsibility.

place on the campus, or with freedom of all members of the academic community to pursue their rightful goals, are the antithesis of academic freedom and responsibility. So, also, are acts which, in effect, deny freedom to speak, to be heard, to study, to teach, to administer, and to pursue research. It is incumbent upon each member of the academic community to be acquainted with his individual responsibilities, as delineated by appropriate institutional statements found in the faculty handbook.

f)6). Faculty members have responsibilities to the educational institution in which they work. While maintaining their right to criticize and to seek revisions, they shall observe the stated regulations of the institution. Faculty members shall determine the amount and character of the work they do outside their institution with due regard to their paramount responsibilities within it. When considering the interruption or termination of his or her service, the faculty member recognizes the effect of such a decision upon the program of the institution and gives due notice of the decision.

g)7). Faculty members have responsibilities to their community. As a person engaged in a profession that depends upon freedom for its health and integrity, the faculty members have a particular obligation to promote conditions of free inquiry and to further public understanding of academic freedom.

h)8). Administrators must protect, defend and promote academic freedom.

#### 3.3.3c) Academic Tenure.

a)1). Tenure is a privilege and a distinctive honor. Tenure is defined as continuous reappointment which may be granted to a faculty member in a tenure-track position, subject to the terms and conditions of appointment. The tenure decision shall be based on a thorough evaluation of the candidate's total contribution to the mission of the university. While specific responsibilities of faculty members may vary because of special assignments or because of the particular mission of an academic unit, all evaluations -for tenure shall address at a minimum whether each candidate has achieved excellence in:

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3.3 ACADEMIC FREEDOM, ACADEMIC RESPONSIBILITY AND TENURE OF FACULTY. (Continued)

3.3.3 Academic Tenure.

- 4a) effective classroom teaching; 2b) scholarly or creative achievement; 3c) contributions to the institution and profession; and 4d) performance of non-teaching or administrative duties. Each university may formulate standards for this review and determine the appropriate weight to be accorded each criterion consistent with the mission of the academic unit.
- b)2). Tenure is granted by the Board of Regents of the Regional University System of Oklahoma upon recommendation of the university president. Determination of merit and recommendation for granting tenure shall comport with the minimum criteria and policies and procedures contained in this chapter.
- e)3). The terms and conditions of every appointment or reappointment shall be stated in writing and be in the possession of both the institution and faculty member before the appointment is consummated. Tenure shall be granted only by written notification after approval by the Board. Only full-time faculty members holding academic rank of assistant professor, associate professor, or professor may be granted tenure. Qualified professional librarians shall be considered faculty members if they are given academic rank.
- d)4). Tenure does not apply to administrative positions, but a tenured faculty member appointed to an administrative position retains tenured status previously granted as a member of the faculty.
- e)5). The Board intends that tenured personnel are reappointed to the faculties of the institutions under its control within existing positions that are continued the next academic year. The Board reserves the right to terminate tenured faculty at the end of any fiscal year if the Legislature fails to appropriate or the Oklahoma State Regents for Higher Education fails to allocate sufficient funds to meet obligations for compensation.
- f)6). The Board recommends that not more than sixty-five percent (65%) of the full-time faculty at a university receive tenure.

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**3.3 ACADEMIC FREEDOM, ACADEMIC RESPONSIBILITY, AND TENURE OF FACULTY.** (Continued)

**3.3.4d) Periods of Appointment and Tenure**

- a1.) Faculty members holding academic rank above the level of instructor or lecturer (assistant professor, associate professor, or professor) shall be on probation for a minimum of five (5) years after date of first being employed by the university in a tenure track position. Years of experience in any position other than a tenure track position may be used for the probation only if approved by the university president. Seven (7) years shall be the maximum probationary period for the eligible faculty member to become eligible for tenure. If, at the end of seven (7) years any faculty member has not attained tenure, there will be no renewal of appointment for the faculty member unless a specific recommendation for waiver of policy from the president to the contrary is approved by the Board each year.
- b)2). For the purpose of determining probationary employment of faculty members for tenure consideration, sabbatical leave counts as a part of the period of probationary employment, and a leave of absence is not included as part of the probationary period.

**e) 3.3.5 Procedure for Granting Tenure and Reviewing of Tenured Faculty.**

- a1). When a faculty member is to be considered for tenure, the chair of a division or department shall call a meeting of the tenured members of the division or department for a discussion of the case. The faculty member's contributions to the mission of the university shall be reviewed and evaluated by the tenured members of his or her division or department including his or her division and/or department chair if applicable, and a poll by secret ballot will be taken to determine whether a recommendation for the granting of tenure will be made. The results of all balloting will be confidential and will not be included in the faculty member's personnel file. This review may be conducted in a manner that allows for input from non-tenured colleagues, students, alumni and administrative information from the department chair. In the event that the number of tenured faculty members in a division or department is fewer than five (5), the actual tenured members in that division or department, plus additional tenured faculty members appointed by the chief academic officer or his or her designee to form a group of at least five (5) tenured faculty members shall act as an ad hoc committee for tenure recommendation. A simple majority rule shall prevail. The division or department chair shall report the results of the vote, separate from his or her recommendation,

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### 3.3 ACADEMIC FREEDOM, ACADEMIC RESPONSIBILITY AND TENURE OF FACULTY. (Continued)

#### 3.3.5 Procedure for Granting Tenure and Reviewing of Tenured Faculty (Continued)

to the dean who will forward that recommendation as well as the dean's recommendation to the chief academic officer. The chief academic officer will report these recommendations as well as his or her recommendation to the president.

A university may establish a process to have additional tenure committee(s) at the college and or university level. A recommendation for tenure may also come directly from the chief academic officer or from the president of the university without prior recommendation from the division or department. If the president determines to recommend granting of tenure, he or she will make the recommendation to the Board.

- b)2). The academic and professional performances of each tenured faculty member at each institution must be reviewed at least every three (3) years. When the review results in a finding that a tenured faculty member's academic and professional performance is unsatisfactory, the faculty member shall be notified of the deficiencies in performance and must be reviewed again within one (1) year. The results of each review will be placed in the personnel record of the tenured faculty member. The tenured faculty member should be given a copy of the review and an opportunity to respond. Two consecutive unsatisfactory post-tenure performance evaluations may be grounds for dismissal or suspension.

3.4—5 TERMINATION OF APPOINTMENT AND DISMISSAL No tenured member of the faculty shall have his or her appointment terminated in violation of the principles of tenure adopted by the Board except for one or more causes which may include, but are not limited to, the following:

- a). Committing a felony or other serious violation of law that is admitted or proved before a court of competent jurisdiction, preventing the faculty member from satisfactory fulfillment of professional duties or responsibilities, or violation of a court order which relates to the faculty member's proper performance of professional responsibilities.
- b). Moral turpitude.
- c). Insubordination.
- d). Professional incompetence or dishonesty.

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### 3.4 DISCIPLINARY ACTION AND DISMISSAL. (Continued)

- e). Substantial or repeated failure to fulfill professional duties or responsibilities or substantial or repeated failure to adhere to Board or university policies.
- f). Behavior preventing the faculty member from satisfactory fulfillment of professional duties or responsibilities.
- g). An act or acts which demonstrate unfitness to be a member of the faculty.
- h). Falsification of academic credentials.
- i). Two consecutive unsatisfactory post-tenure performance evaluations.
- j). \_\_\_\_\_ Bona fide lack of need for one's services in the university.
- k). \_\_\_\_\_ Bona fide necessity for financial retrenchment.
- l). Discontinuance of a program or department.

~~**3.4.1 Disciplinary Action Other Than Dismissal or Suspension.** Disciplinary action affecting the terms of employment taken by the university against a tenured faculty member must be based upon causes stated in this chapter, or any other adequate cause which related directly and substantially to the fitness of the tenured faculty member to perform professional duties. Disciplinary action shall begin with a conference between the tenured faculty member and the appropriate academic officer. If as a result of the conference, the academic officer finds that disciplinary action is warranted, a written recommendation for action should be forwarded to the appropriate dean or division head. If, after review, the dean or division head decides not to proceed with further disciplinary action, both parties should be notified in writing. If the dean or division head determines that additional action is warranted, then a conference with the tenured faculty member should be arranged. The dean or division head may determine that no further action is necessary. If, however, additional action is warranted, the faculty member and the chief academic officer shall be notified in writing within fourteen (14) days. The chief academic officer should arrange for a conference with the faculty member. The chief academic officer may then determine that no additional action is necessary.~~

~~However, the chief academic officer should notify the faculty member in writing if an additional plan of disciplinary action is made. A copy of the disciplinary action should be placed in the faculty member's personnel file.~~

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### 3.4 DISCIPLINARY ACTION AND DISMISSAL (Continued)

**3.4.23.6 -Suspension of a Tenured Faculty Member.** The president of the university shall have the authority to suspend any faculty member formally accused of causes a, b, c, d, e, f, g, h or i (listed above). The president shall notify the General Counsel of the Board in writing of the terms and conditions of the suspension within 30 days of notifying the faculty member. A faculty member should be suspended only if harm to the faculty or students is possible or disruption of proper conditions for teaching and learning are threatened by the faculty member's continuance. During the suspension period, compensation for the suspended person should be continued. If during the suspension period the faculty member is convicted of or admits to the commission of a felony or a crime involving moral turpitude or other serious violation of law referenced above, the institution shall not continue compensation.

**3.4.33.7 Dismissal of a Tenured Faculty Member for Cause.** Dismissal proceedings shall begin with a conference between the faculty member and the appropriate academic officer. The conference may result in agreement that the dismissal proceedings should be discontinued or that the best interest of the tenured faculty member and the university would be served by the faculty member's resignation. If this conference does not result in mutual agreement, the academic officer will submit a recommendation in writing with rationale to the faculty member and to the vice president for academic affairs. Within fourteen (14) days, the chief academic officer should have a conference with the faculty member. At the conclusion of the conference the chief academic officer will make a written recommendation to the president with a copy to the faculty member.

**3.4.43.8 Dismissal of Tenured Faculty for Program Discontinuance or Financial Retrenchment.** A faculty member with tenure whose position is terminated based on genuine bona fide lack of need for one's services in the university, or necessity for financial retrenchment, bona fide discontinuance of a program or lack of need for one's services, discontinuance of a program or department will be given five (5) months written notice unless an emergency arises.

Before terminating an appointment because of discontinuance of a program or department, or because of other lack of need of services, the university will make reasonable efforts to place affected members in other suitable positions.

If an appointment is terminated because of financial retrenchment, or because of discontinuance of a program, the released faculty member's position will not be filled by a replacement within a period of two years, unless the released faculty member has been offered reappointment at the previous status.

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### **3.4 DISCIPLINARY ACTION AND DISMISSAL** (Continued)

**3.4.53.9 Appellate Committee on Dismissal of Tenured Faculty Members.** A faculty member who receives notice of recommendation of dismissal by the Chief Academic Officer may request and shall be afforded a hearing before the Appellate Committee on Dismissal of Tenured Faculty Members. Failure to make a request in writing to the president of the university within fourteen (14) days after receipt of notification shall constitute a waiver by such faculty member of his or her right to a hearing before the Appellate Committee on Dismissal of Tenured Faculty Members and the president shall then make a final determination. Each university shall institute an Appellate Committee on Dismissal of Tenured Faculty Members. The committee shall not exceed nine (9) tenured faculty members, eight (8) of whom shall be nominated or elected by the faculty governing body of the university and one member appointed by the president of the university. A quorum shall be five (5) members or a majority of qualified members of the committee. Initially, one half ( $\frac{1}{2}$ ) of the elected members shall be elected for twelve (12) months and one half ( $\frac{1}{2}$ ) shall be elected for twenty-four (24) months; thereafter, one half ( $\frac{1}{2}$ ) shall be elected each year. No member may serve more than two (2) consecutive terms. One (1) or more alternate members of the committee shall be elected to serve in the event a regular member is unable to serve. If any member of the committee is an interested party in a case which comes before the Appellate Committee on Dismissal of Tenured Faculty Members, said committee member shall not serve on that case.

The incumbent committee shall serve until the completion of any case pending at the time their term of service expires.

The decision of the committee will be based on majority vote. Prior to any hearings the committee will hold an organizational meeting at which time the committee will at a minimum elect its own chair, who will have the right to vote.

### **3.4.63.10 Appeal Procedures for Tenured Faculty.**

a). After a faculty member has requested a hearing before the Appellate Committee on Dismissal of Tenured Faculty Members, service of notice of hearing with specific charges in writing will be made at least twenty (20) days prior to the hearing. The faculty member may respond by waiving the hearing and filing a written brief or the matter may proceed to a hearing. If the faculty member waives hearing, but denies the charge or asserts that the charges do not support a finding of adequate cause, the Appellate Committee on Dismissal of Tenured Faculty Members will evaluate all available evidence, including testimony and documentary evidence presented by the university, and make its recommendation upon the evidence in the record.

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### 3.4 DISCIPLINARY ACTION AND DISMISSAL

#### 3.4.6 Appeal Procedures for Tenured Faculty, (Continued)

- b). If the faculty member requests a hearing, the Appellate Committee on Dismissal of Tenured Faculty Members shall, with due diligence, considering the interests of both the university and the faculty member affected, hold a hearing and report its findings and recommendations to the university president and to the involved faculty member.
- c). At hearings before the Appellate Committee on Dismissal of Tenured Faculty Members, faculty members and the university shall be permitted academic advisors and/or counsel. A court reporter will be retained by the university to record the proceedings. Parties will pay the cost of a copy of the transcript. The committee will determine whether the hearing should be public or private.
- d). The faculty member will be afforded an opportunity to obtain necessary witnesses and documentary or other evidence, and the administration of the university will attempt to secure the cooperation of such witnesses and will make available necessary documents and other evidence within its control. No employee of the institution, regardless of position, should be excluded or excused from appearing before the committee, if available.
- e). The hearing will begin with the Chief Academic Officer presenting the case for dismissal and continue with the faculty member presenting the case against dismissal. Each side may introduce evidence and/or call witnesses as desired. The faculty member and the university will have the right to cross examine all witnesses present. Depositions are admissible whenever a witness cannot appear.
- f). The committee may conclude: a) that adequate cause for dismissal has been established by the evidence; b) that adequate cause for dismissal has not been established by the evidence; or c) that adequate cause for dismissal has been established, but an academic penalty less than dismissal, including removal of tenure, would be more appropriate. The committee may make any other recommendations it determines are appropriate. The committee's findings and recommendations shall be made to the university president. The committee shall send a copy of its findings and recommendations to the affected faculty member.

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**3.4 DISCIPLINARY ACTION AND DISMISSAL.** (Continued)**3.4.6 Appeal Procedures for Tenured Faculty.**

- g). The university president shall notify the affected faculty member of the president's recommendation to the Board. The faculty member shall have the right to request the Board to review adverse findings and recommendations of the president. The request must be in writing and filed within fifteen (15) days after final notification by the president of the university at the office of the Regional University System of Oklahoma. If the affected faculty member does not timely request that the Board review the president's findings and recommendations, the president's determinations become final and binding.
- h). In the event the faculty member submits a timely request to the Board to review adverse findings and recommendations of the university president, the faculty member must indicate whether he or she desires a hearing of all of the evidence of the case, otherwise the review will be a review of the record of the case. The Board has the discretion to determine whether the review will be a de novo hearing or a review of the record. The Board may retain a hearing officer to conduct the review and make recommendations to the Board.
- i). Public statements and publicity about the case by the university will be avoided until the proceedings, including consideration by the Regents, have been concluded.

**3.11 Disciplinary Action Other Than Dismissal or Suspension Process.** Disciplinary action affecting the terms of employment taken by the university against a tenured faculty member must be based upon causes stated in this chapter, or any other adequate cause which related directly and substantially to the fitness of the tenured faculty member to perform professional duties. Disciplinary action shall begin with a conference between the tenured faculty member and the appropriate academic officer. If as a result of the conference, the academic officer finds that disciplinary action is warranted, a written recommendation for action should be forwarded to the appropriate dean or division head. If, after review, the dean or division head decides not to proceed with further disciplinary action, both parties should be notified in writing. If the dean or division head determines that additional action is warranted, then a conference with the tenured faculty member should be arranged. The dean or division head may determine that no further action is necessary. If, however, additional action is warranted, the faculty member and the chief academic officer shall be notified in writing within fourteen (14) days. The chief academic officer should arrange for a conference with the faculty member. The chief academic officer may then determine that no additional action is necessary.

However, the chief academic officer should notify the faculty member in writing if an additional plan of disciplinary action is made. A copy of the disciplinary action should be placed in the faculty member's personnel file.

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**3.4.73.12 Non-Tenured Faculty.** Non-tenured faculty shall be afforded the same rights of academic freedom as tenured faculty.

Annual Evaluation. Unless the faculty member will not be reappointed the performance of non-tenured faculty members shall be evaluated on or before March 1, each year, and the results of the evaluation shall be placed in the personnel file of the non-tenured faculty member. The non-tenured faculty member shall be given a copy of the evaluation.

Non-Reappointment. The Board delegates to the university president or his or her designee the authority to reappoint or not to reappoint non-tenured faculty members. A non-tenured faculty member whose appointment is not renewed will be given written notice from the university on or before March 1, prior to termination of the current appointment. Failure to reappoint may be without specific or stated cause.

Termination for Cause or Suspension of Non-Tenured Faculty. The termination of employment for cause or suspension of a non-tenured faculty member within an existing contract period shall follow the same procedures and be limited to the same reasons as provided for tenured faculty members who are terminated for cause or suspended. A failure to re-appoint may be without specific or stated cause.

Termination for Program Discontinuance or Financial Retrenchment. Employment of a non-tenured faculty member may be discontinued within an existing contract period based on genuine financial retrenchment, bona fide discontinuance of a program or department, or lack of need of one's services. Non-tenured faculty members discontinued within an existing contract period based on genuine financial retrenchment, bona fide discontinuance of a program or department, or lack of need of one's services shall not have greater job protection than tenured faculty.

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**3.4 DISCIPLINARY ACTION AND DISMISSAL.****3.4.7 Non-Tenured Faculty.** (Continued)

~~Termination for Cause or Suspension of Non-Tenured Faculty. The termination of employment for cause or suspension of a non-tenured faculty member within an existing contract period shall follow the same procedures and be limited to the same reasons as provided for tenured faculty members who are terminated for cause or suspended. A failure to re-appoint may be without specific or stated cause.~~

~~Termination for Program Discontinuance or Financial Retrenchment. Employment of a non-tenured faculty member may be discontinued within an existing contract period based on genuine financial retrenchment, bona fide discontinuance of a program or department, or lack of need of one's services. Non-tenured faculty members discontinued within an existing contract period based on genuine financial retrenchment, bona fide discontinuance of a program or department, or lack of need of one's services shall not have greater job protection than tenured faculty.~~

**3.5-13 SABBATICAL LEAVE.** The Board authorizes the university to grant sabbatical leave. If a university chooses to grant sabbatical leave, the following guidelines will prevail:

Purpose: The university may grant a sabbatical leave to faculty members to provide an opportunity for continued professional growth and new or renewed intellectual achievement through study, research, writing, and travel. The primary purpose of sabbaticals should be for post-doctoral study. A sabbatical may be used to engage in specialized scholarly activity or to provide a broad cultural experience. Such sabbaticals are intended to take place in off-campus settings. The university views a sabbatical as an investment with the expectation that the sabbatical will significantly enhance the faculty member's capacity to contribute to the objectives of the university. For this reason sabbatical leave applications are approved only when significant evidence indicates that the individual will achieve this purpose. Also, the approval of such sabbaticals shall be consistent with the appropriate budgetary and faculty arrangements so as not to disrupt the instructional program or other vital operations of the university.

Conditions of Award: A full sabbatical leave will be for one year at one-half salary. Persons who qualify for less than full sabbatical may be awarded a sabbatical on a proportional basis. Sabbatical leaves shall not be used as a means of augmenting personal income. The sabbatical program requires that persons on sabbatical devote full-time to the scholarly activity for which the sabbatical is granted and will receive no salary or stipend from sources other than the university, except that, with university approval, (1) persons on sabbatical at less than full salary may engage in other scholarly activity consistent with that for which the sabbatical is granted and receive salary, stipend, or honorarium from other sources in such amounts that total salary stipend, and honorarium do not exceed the annual income normally earned, and (2) persons on leave may receive grants from other sources for travel and research expenses

incident to their scholarly activity.

Individuals receiving sabbatical leave shall enter into the following written agreement to return to the service of the university and remain for a number of months equal to four times the number of months of full-time equivalent salary (example: One half ( $\frac{1}{2}$ ) salary x ten (10) months = five (5) full-time months; the number of months to return to the university is five (5) full-time months x four (4) = twenty (20) months) or to repay the university the amount of salary received while on sabbatical leave, unless released from the obligation by the Board. If the individual leaves the university prior to the end of the required time, whether voluntary or involuntarily, the amount to be paid the university shall be proportionally reduced.

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### AGREEMENT

1. I agree to report in writing to the Chief Academic Officer via my department chair or division chair within three months of returning to University service a report of the activities I undertook on my sabbatical and I understand that should I fail to do so any future leave application can be denied.
2. I agree to withdraw from all departmental, college, and University committees for the duration of my leave.
3. I agree to remain in the service of the University at not less than my present salary for a number of months equal to four times the number of months of full-time equivalent salary.
4. I further agree that, in the event I do not return to the University, I will repay the University salary and cost of benefits received from the University during the sabbatical leave, and that, if I do not repay such sums upon demand the University may bring all necessary legal actions to recover this money from me.
5. I have read the section of the Faculty Handbook regarding the official policy of sabbatical leave.

6. I have read and reviewed the rules and regulations of the Oklahoma Teachers Retirement System related to sabbatical leave.

NAME (Please type):

SIGNATURE:

**3.5 SABBATICAL LEAVE.** (Continued)

~~Conditions of Award: A full sabbatical leave will be for one year at one-half salary. Persons who qualify for less than full sabbatical may be awarded a sabbatical on a proportional basis. Sabbatical leaves shall not be used as a means of augmenting personal income. The sabbatical program requires that persons on sabbatical devote full time to the scholarly activity for which the sabbatical is granted and will receive no salary or stipend from sources other than the university, except that, with university approval, (1) persons on sabbatical at less than full salary may engage in other scholarly activity consistent with that for which the sabbatical is granted and receive salary, stipend, or honorarium from other sources in such amounts that total salary stipend, and honorarium do not exceed the annual income normally earned, and (2) persons on leave may receive grants from other sources for travel and research expenses incident to their scholarly activity.~~

~~Individuals receiving sabbatical leave shall enter into the following written agreement to return to the service of the university and remain for a number of months equal to four times the number of months of full-time equivalent salary (example: One-half (1/2) salary x ten (10) months = five (5) full-time months; the number of months to return to the university is five (5) full-time months x four (4) = twenty (20) months) or to repay the university the amount of salary received while on sabbatical leave, unless released from the obligation by the Board. If the individual leaves the university prior to the end of the required time, whether voluntary or involuntarily, the amount to be paid the university shall be proportionally reduced.~~

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At the termination of the sabbatical, and not later than three months after returning to the campus, the individual shall submit a report of the activities undertaken to the chief academic officer through the department chair and division chair. The report will be used to evaluate future applications for sabbaticals of faculty members who have been granted one or more sabbaticals.

Eligibility: Faculty members are eligible for full sabbatical leaves when they have been full-time employees of the university for six academic years. In order to qualify for a prorated sabbatical, the individual must have been a full-time employee of the university for a minimum of two academic years. For the purpose of determining eligibility for a sabbatical leave, time spent on a sabbatical is considered as full-time employment; however, time spent on leave without pay is not considered full-time employment. A faculty member is eligible for a subsequent full sabbatical after six years following any sabbatical leave grant whether full or partial.

Application: A faculty member shall make formal application for a sabbatical leave which includes the reasons for requesting the sabbatical leave, the activities planned during the sabbatical, and a schedule of the use of time while on the sabbatical leave. The application should be submitted to the president of the university through the appropriate department chair, division chair or dean, and vice president. The department chair, division chair or dean, and vice president shall each include a recommendation regarding the sabbatical leave. The decision for recommendation of a sabbatical leave shall be based on the following criteria:

- a). evidence of the highest critical need in order to maintain academic effectiveness;
- b). total years of academic or professional service at the university;
- c). potential contribution to an academic or professional discipline;
- d). length of remaining service to the university;
- e). possession of a terminal degree in the teaching field assigned; or pursuing a terminal degree in a teaching field in which there is a shortage of qualified faculty.

### 3.5 SABBATICAL LEAVE (Continued)

#### AGREEMENT

- ~~1. I agree to report in writing to the Chief Academic Officer via my department chair or division chair within three months of returning to University service a report of the activities I undertook on my sabbatical and I understand that should I fail to do so any future leave application can be denied.~~

- ~~2. I agree to withdraw from all departmental, college, and University committees for the duration of my leave.~~
- ~~3. I agree to remain in the service of the University at not less than my present salary for a number of months equal to four times the number of months of full-time equivalent salary.~~
- ~~4. I further agree that, in the event I do not return to the University, I will repay the University salary and cost of benefits received from the University during the sabbatical leave, and that, if I do not repay such sums upon demand the University may bring all necessary legal actions to recover this money from me.~~
- ~~5. I have read the section of the Faculty Handbook regarding the official policy of sabbatical leave.~~
- ~~6. I have read and reviewed the rules and regulations of the Oklahoma Teachers Retirement System related to sabbatical leave.~~

NAME (Please type):

SIGNATURE: \_\_\_\_\_

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| REGIONAL UNIVERSITY<br>SYSTEM OF<br>OKLAHOMA | CHAPTER 3<br>ACADEMIC AFFAIRS | Page<br>3-21 |
|--|-------------------------------|--------------|

### 3.5 SABBATICAL LEAVE. (Continued)

At the termination of the sabbatical, and not later than three months after returning to the campus, the individual shall submit a report of the activities undertaken to the chief academic officer through the department chair and division chair. The report will be used to evaluate future applications for sabbaticals of faculty members who have been granted one or more sabbaticals.

Eligibility: Faculty members are eligible for full sabbatical leaves when they have been full-time employees of the university for six academic years. In order to qualify for a prorated sabbatical, the individual must have been a full-time employee of the university for a minimum of two academic years. For the purpose of determining eligibility for a sabbatical leave, time spent on a sabbatical is considered as full-time employment; however, time spent on leave without pay is not considered full-time employment. A faculty member is eligible for a subsequent full sabbatical after six years following any sabbatical leave grant whether full or partial.

Application: A faculty member shall make formal application for a sabbatical leave which includes the reasons for requesting the sabbatical leave, the activities planned during the sabbatical, and a schedule of the use of time while on the sabbatical leave. The application should be submitted to the president of the university through the appropriate department chair, division chair or dean, and vice president. The department chair, division chair or dean, and vice president shall each include a recommendation regarding the sabbatical leave. The decision for recommendation of a sabbatical leave shall be based on the following criteria:

- a) — evidence of the highest critical need in order to maintain academic effectiveness;
- b) — total years of academic or professional service at the university;
- c) — potential contribution to an academic or professional discipline;
- d) — length of remaining service to the university;
- e) — possession of a terminal degree in the teaching field assigned; or pursuing a terminal degree in a teaching field in which there is a shortage of qualified faculty.

|   |                                       |                      |
|---|---------------------------------------|----------------------|
| <b>REGIONAL UNIVERSITY<br/>SYSTEM OF<br/>OKLAHOMA</b> | <b>CHAPTER 3<br/>ACADEMIC AFFAIRS</b> | <b>Page<br/>3-22</b> |
|---|---------------------------------------|----------------------|

**3.5 SABBATICAL LEAVE.** (Continued)

- e) ~~possession of a terminal degree in the teaching field assigned; or pursuing a terminal degree in a teaching field in which there is a shortage of qualified faculty.~~

**September 2006**



May 30, 2018

Regent Connie Reilly  
Regional University System of Oklahoma  
Landmark Tower, Suite 320  
3555 N. W. 58<sup>th</sup> Street  
Oklahoma City, OK 73112

RE: June Facilities Stewardship Committee

Dear Regent Reilly:

Please place Southeastern Oklahoma State University on the Facilities Stewardship Committee Agenda for June 2018 for the following items:

**Fine Arts Building HVAC Repair**

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting for approval to move forward in the repair of the Fine Arts Building HVAC System.

Project Number: 660-0804  
Projection Description: Fine Arts Building HVAC System Repair  
Amount: Project is estimated not to exceed \$500,000  
Source of Funding: E&G Deferred Maintenance, Auxiliary and Section 13 Funds/New College/Offset Funds  
Vendor: To be Determined

**Paul Laird Field Lighting**

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting for approval to move forward in the installation of new lighting for Paul Laird Field.

Project Number: 660-0809  
Project Description: Paul Laird Field Lighting  
Amount: \$167,000.00  
Source of Funding: Donor Funds, Reserve, Auxiliary, Section 13/New College  
Vendor: Shawnee Lighting

In accordance with Board policy 2.4, Public Construction and Improvement Projects,

Southeastern Oklahoma State University is requesting approval to bid and award to the lowest responsible bidder contracts related to the design and construction of a new Equestrian Center.

Project Number: 660-0347  
Project Description: New Equestrian Center  
Amount: Project is estimated not to exceed \$1,000,000  
Source of Funding: Auxiliary (sale of current Equestrian Center) and Section 13/New College Funds  
Vendor: To be Determined

### **Campus Master Plan**

Southeastern is requesting approval of the Fiscal Year 2019 Campus Master Plan for Capital Improvements projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2019 thru 2023.

### **Approval of Use of University Land for Lease**

Request approval to use existing University land to lease to 501c3 nonprofit to be used to build a house which will take in foster children who have aged out of the system and will facilitate them in getting an education and finding employment. The nonprofit will handle all construction expenses related to the project including demolition of the existing structure. The construction is estimated to cost \$300,000. In the event that the program ceases to function, the property and any and all improvements would revert back to the sole ownership of Southeastern Oklahoma State University.

This approval will delegate the authority to the President or his designee to sign the documents necessary to sign the contract, subject to legal counsel's review.

Please let me know if additional information is needed.

Sincerely,



Sean Burrage  
President

## Southeastern Oklahoma State University

|          |   |  |
|----------|---|--|
| 660-0102 | Baseball/Intermural Complex                   | Construction of Baseball Stadium and Intermural fields.  |
| 660-0311 | Morrison                                      | Renovate approx 25,000 sq ft of classroom/auditorium space and allow for a roof replacement.   |
| 660-0316 | Bloomer Sullivan Gymnasium                    | Installation of an automatic sprinkler system in the auditorium will meet the current fire code.   |
| 660-0321 | Visual & Performing Arts Center               | Remodel and renovation of the existing facility including but not limited to roof repair, HVAC Equipment, safety and accessibility.                            |
| 660-0322 | Fine Arts                                     | Renovation to support new and existing programs.   |
| 660-0330 | Russell                                       | Renovations will include: roof repairs, HVAC repairs, safety, accessibility and general remodel.   |
| 660-0335 | Aerospace                                     | Construction of Annex 20,000 sq ft.  |
| 660-0340 | Science                                       | Includes roof repairs, HVAC repairs, safety accessibility and general remodel.   |
| 660-0341 | Biology Building                              | Remodel and renovation of the existing facility including roof repair, HVAC Equipment, parking, safety and accessibility.                                      |
| 660-0343 | Math Building                                 | Renovate approximately 20,000 sq. ft. of classroom and lab spaces, elevator upgrade & address fire/safety issues.  |
| 660-0347 | Equestrian Center                             | Renovation of existing facility including: HVAC, roof, safety and accessibility and general remodel.   |
| 660-0558 | Auxiliary Facilities General R&M              | Add ADA elevator, renovate classrooms and upgrade air handler system.  |
| 660-0770 | Henry G. Bennett Library                      | Construction and maintenance of SE Equestrian Center   |
| 660-0800 | Durant Campus Deferred Maintenance            | Repair roof leaks and/or replace outdated heat/air systems and enhance technological telecommunications and networking.  |
| 660-0801 | Durant Campus Non-Structural Repairs          | Remodel and renovation of the existing facility including roof repair, HVAC Equipment, safety and accessibility.   |
| 660-0804 | Durant Campus Infrast: HVAC & Water           | Miscellaneous Repairs and Improvements to Campus Facilities  |
| 660-0805 | Durant Campus Sidewalks, ADA, Ramps, Bldg     | General Repair and improvement to non-structural areas such as: parking, fences, roads, above ground utilities, distribution systems, landscaping, signs, etc. |
| 660-0808 | Strength and Conditioning Multipurpose Center | This project will address the obsolescence and energy consumption of the existing HVAC systems on campus   |
| 660-0809 | Paul Laird Field                              | Adding and upgrading sidewalks, ADA ramps, parking and building entrances  |
| 660-0810 | Hallie McKinney                               | Strength and Conditioning Multi Purpose Center   |
| 660-0891 | McCurtain Branch Campus Deferred Maintenance  | Renovations and deferred maintenance of restrooms, concessions, pressbox and stadium stands.   |
| 660-0892 | McCurtain Branch Campus Non-Strutual Repairs  | Future renovations for growing programs & to serve students and the community  |
|          |   | This project would include general renovations and deferred maintenance for the entire facility. Included in this project are                                  |
|          |   | General repair and improvements to non-structural areas.   |



*Office of the President*  
**Southeastern Oklahoma  
State University**

Regent Mark Stansberry  
Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

Dear Regent Stansberry:

The recommendations of Southeastern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. RETIREMENT WITH EMERITUS RESOLUTION**

School of Education and Behavioral Sciences

***Dr. Ed Mauzey***, Professor of Psychology and Counseling and Chair of the Behavioral Sciences Department, has submitted his resignation effective August 19, 2018. Dr. Mauzey has served in this department full-time since June 2000.

**B. RESIGNATION**

School of Arts and Sciences

***Ms. Rebecca Doyal-Meyer***, Instructor of English and Learning Center Liaison, has submitted her resignation effective June 30, 2018. Ms. Doyal-Meyer has served in this capacity full-time since August 2015.

***Dr. Stephanie Emberley***, Instructor of Class and Applied Piano, has submitted her resignation effective May 31, 2018. Ms. Emberley has served in this capacity full-time since August 2017.

School of Education and Behavioral Sciences

***Mr. Brian Solemsaas***, Instructor and Assistant Baseball Coach, has submitted his resignation effective May 31, 2018. Mr. Solemsaas has served in this capacity full-time since August 2017.

***Mr. Brett Watson***, Instructor and Assistant Football Coach, has submitted his resignation effective February 28, 2018. Mr. Watson has served in this capacity full-time since

**II. NEPOTISM WAIVER**

Ms. Kaylie Ragsdale is being recommended as a Graduate Assistant Women's Basketball Coach beginning the Fall 2018. Kaylie is the Daughter of Mr. Keith Baxter, Director of Athletics. Any evaluations, recommendations, or personnel decisions regarding Mrs. Kaylie Ragsdale will originate with Darin Grover, Head Women's Basketball Coach. If needed, she may confer with Senior Associate Director of Athletics, Mrs. Cherrie Wilmoth. Mr. Keith Baxter will not participate in these decisions.

**III. NOTICE OF GRANT AWARDS**

The following grants have been awarded to Southeastern Oklahoma State University:

**Chickasaw Summer Leadership Academy.....\$42,450.23**

This grant was awarded to Southeastern Oklahoma State University from the Chickasaw Nation of Oklahoma in the amount of \$42,450.23. The effective date of the grant is April 1, 2018. The grant's Project Director is Ms. Lauren B. Rowland, Director of the Native American Institute. The purpose of this grant is to provide a week-long college-prep camp for 18-20 Chickasaw high school juniors and seniors on Southeastern's campus. The goal is to expose students to a college campus in hopes of widening their scope of opportunities, preparing them for college entrance exams, recruiting specifically to Southeastern, engaging in Chickasaw cultural activities, and having an overall fun summer camp experience.

**Oklahoma IDeA Network of Biomedical Research Excellence SMaRT Summer Program.....\$5,995.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma State Regents for Higher Education in the amount of \$5,995. The effective date of the grant is May 1, 2018. The Principle Investigator is Dr. Nancy L. Paiva, Professor of Chemistry, Computer, & Physical Sciences. The purpose of this grant is to create a new SMaRT Summer Program to support faculty time and effort for enhancing undergraduate involvement in research endeavors. A goal of the program is to help provide faculty-mentored research experiences for lower-level science majors, up to those completing their Freshman or Sophomore years. Funds support a small stipend for the faculty mentor, student hourly wages, and supply funds. The overall goal is to increase the number of students at all levels participating in biomedical research in Oklahoma and encourage those to continue in biomedical research careers.

**Upward Bound Program.....\$502,918.00**

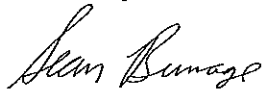
This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$502,918. The effective date of the grant is

June 1, 2018. The grant's Project Director is Ms. Susy Haworth. This grant will fund Upward Bound to serve  $\pm$  110 students in six counties. The purpose of this grant is to identify and select low-income, first-generation students with an identified academic need, improve their academic skills, retain participants through graduation from secondary programs, assist with postsecondary admission and enrollment, and track and/or assist students through graduation from postsecondary education. Approximately  $\pm$  110 students will attend a summer session of six weeks on the Southeastern campus. During the academic year, we will offer these students tutoring, mentoring, academic enrichment, cultural enrichment, and cultural/educational field trips. In addition to the full-time staff (Director, Assistant Director, Academic Coordinator, two Academic Advisors, Office Assistant, and Student Worker), the summer staff will include seven instructors, one residence hall supervisor, and five tutor/mentors.

**Aviation Education Grant: "SE's Take Flight Aviation Science Camp"....\$6,000.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Aeronautics Commission in the amount of \$6,000. The effective date of the grant is August 23, 2017. The Project Director is Mr. George Jacox, Director of Aviation Sciences Institute. The purpose of this grant is to focus on the long-term goal of stirring the interest of middle school children toward STEM-related careers. During these years, kids (campers) are only beginning to imagine the range of possibilities life holds for them. Campers focus will be on various career paths in Aeronautics dealing with the details of manned flight and/or aircraft design. With Aviation, the camper will be able to grasp what it means to be a pilot, navigator and/or airport operator. Students will cover aerodynamics aircraft design/performance flight and navigation and weather during the week-long camp.

Sincerely,



Sean Burrage



**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. ED MAUZEY**, Professor of Psychology and Counseling, has served Southeastern Oklahoma State University for 18 years with honor and distinction and will retire effective August 19, 2018; and

**WHEREAS, DR. ED MAUZEY**, has faithfully served the American Association of Colleges of Teacher Education as the Oklahoma Representative, and the *Journal of Professional Counseling* as a member of the editorial board; and

**WHEREAS, DR. ED MAUZEY**, has faithfully served the State of Oklahoma as President of the Oklahoma Association of Colleges of Teacher Education, Chairman of the Oklahoma Licensed Professional Counselor Advisory Board, President of the Oklahoma Association for Counselor Education and Supervision, Member of the Oklahoma State Department of Education School Counselor Advisory Board, and Team Member and State Team Chair for Oklahoma/National Council for Accreditation of Teacher Education accreditation visits, as well as numerous Distinguished Service Awards for committee service to the Texas Counseling Association; and

**WHEREAS, DR. ED MAUZEY**, has faithfully served Southeastern Oklahoma State University by serving on dozens of committees, and as Chair of the Department of Behavioral Sciences for 9 years, Director of Teacher Education, Dean of the School of Education and Behavioral Sciences, Coordinator of the School Counseling Program, and by his membership and contributions to the Graduate Council, Academic Council, Teacher Education Council, and President's Planning & Resource Council; and

**WHEREAS, DR. ED MAUZEY**, brought distinction and honor to himself and to Southeastern Oklahoma State University by publishing in numerous refereed and non-refereed state and national journals, by numerous successful grant applications, state, national, and international presentations, and two Southeastern Faculty Senate Awards for Excellence and the Alumni Ambassador Award from the Department of Counseling, Texas A&M University-Commerce; and

**NOW, THEREFORE, BE IT RESOLVED** that the *Regional University System of Oklahoma* bestows upon **DR. ED MAUZEY** the honorary title of "**Professor of Psychology and Counseling Emeritus**" and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for him continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the state of Oklahoma; and

**BE IT FURTHER RESOLVED**, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be

forwarded to **Dr. ED MAUZEY**.

Adopted by the *Regional University System of Oklahoma* this 21<sup>st</sup> day of June, 2018.

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Mark Stansberry, Chair  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary

TO: Board of Regents of the  
Regional University System of Oklahoma  
Mark Stansberry, Chair

FROM: Randy L. Beutler, President

DATE: June 1, 2018

SUBJECT: Facilities Stewardship Committee Agenda Items  
– June 21, 2018

Please place Southwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the June 21, 2018, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Request approval of our FY19 Campus Master Plan.

Documents listing information for this request is attached. If I need to provide further information, please let me know.

Attachment

CAPITAL MASTER PLAN  
FY 2019  
SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

| <u>Number</u>          |  | <u>FY</u><br><u>Project</u><br><u>Year</u><br><u>Ending</u> | <u>Parking</u><br><u>Fees</u> | <u>OSRHE</u><br><u>Master Lease</u><br><u>Program</u> | <u>Academic</u><br><u>Enhanceme</u><br><u>nt Fee</u> | <u>290</u><br><u>Reserve</u><br><u>Funds</u> | <u>State Bond</u><br><u>Issue</u> | <u>Federal</u><br><u>Funds</u> | <u>Revolving</u><br><u>Auxiliary</u><br><u>Funds</u> | <u>Projected</u><br><u>Gift Funds</u> | <u>Sec 13 &amp;</u><br><u>Sec. 13</u><br><u>Offset New</u><br><u>College</u><br><u>&amp; 295</u> | <u>Total Need</u> |
|------------------------|--|---|-------------------------------|---|--|--|-----------------------------------|--------------------------------|--|---------------------------------------|--|-------------------|
| <b>Future Projects</b> |  |   |                               |   |  |  |                                   |                                |  |                                       |  |                   |
| 6650020                | Student Housing Renovation                   | 2019-2021   |                               | \$8,000,000   |  |  |                                   |                                | \$1,000,000  |                                       | \$500,000  | \$9,500,000       |
| 6650036                | Library Renovation                           | 2019-2021   |                               |   |  |  |                                   |                                |  |                                       | \$250,000  | \$250,000         |
| 6650045                | Sayre Campus Improvements                    | 2019-2022   |                               |   |  |  |                                   |                                | \$50,000   | \$50,000                              |  | \$100,000         |
| 6650049                | Art/Theatre/Fine Arts Improvements           | 2019-2022   |                               |   | \$450,000  |  |                                   |                                |  |                                       | \$550,000  | \$1,000,000       |
| 6650041                | Equipment, Fire Safety & ADA Improvements    | 2019-2023   |                               |   |  |  |                                   |                                |  |                                       | \$250,000  | \$250,000         |
| 6650048                | Campus Energy Improvements/Green Initiatives | 2019-2024   |                               |   |  |  |                                   |                                | \$250,000  |                                       | \$250,000  | \$500,000         |
| 6650035                | Classroom and Office Development (Parker)    | 2019-2025   |                               |   | \$300,000  |  |                                   | \$900,000                      |  | \$500,000                             | \$0  | \$1,700,000       |
| 6650037                | Streets & Parking Improvements               | 2019-2026   | \$800,000                     |   |  |  |                                   |                                |  |                                       |  | \$800,000         |
| 6650043                | Athletic Complex Development                 | 2019-2026   |                               |   |  |  |                                   |                                |  | \$150,000                             | \$150,000  | \$300,000         |
| 6650064                | Student Union Addition                       | 2019-2026   |                               |   |  |  |                                   |                                |  | \$450,000                             |  | \$450,000         |
| 6650066                | Exterior Maintenance Projects                | 2019-2027   |                               |   |  |  |                                   |                                |  |                                       | \$1,000,000  | \$1,000,000       |
| 6650056                | New Resident Hall                            | 2019-2029   |                               | \$12,000,000  |  |  |                                   |                                |  |                                       |  | \$12,000,000      |
| 6650067                | Pharmacy Building                            | 2019-2029   |                               |   | \$2,000,000  |  | \$10,000,000                      | \$8,000,000                    |  | \$5,000,000                           | \$3,000,000  | \$28,000,000      |
| 6650068                | Art Building Renovation                      | 2019-2029   |                               | \$3,000,000   | \$1,000,000  |  |                                   |                                |  |                                       | \$1,000,000  | \$5,000,000       |
| 6650069                | Football Field Press Box renovation          | 2019-2029   |                               |   |  |  |                                   |                                |  | \$1,250,000                           | \$250,000  | \$1,500,000       |
|                        |  |   | \$800,000                     | \$20,000,000  | \$2,750,000  | \$0  | \$10,000,000                      | \$8,900,000                    | \$1,300,000  | \$6,150,000                           | \$5,950,000  | \$55,850,000      |

Minutes for June 21, 2018

June 1, 2018

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. FACULTY APPOINTMENTS**

Dr. **Roxanne Davis** has been appointed to a tenure track position as Assistant Professor in the Department of Business and Computer Science in the School of Business and Technology in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 15, 2018. Her salary for the nine month appointment will be \$95,520.00. Dr. Davis completed a Ph.D. in Accounting from University of Oklahoma.

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**Joseph Frederickson** has been appointed to a tenure track position as Assistant Professor in the Department of Biological Sciences in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 15, 2018. His salary for the nine-month appointment will be \$45,854.00. Upon completion of his PhD, his salary for the nine-month appointment will be \$50,854.00. Mr. Frederickson completed a Master of Science in Geology from Temple University and is currently a Ph.D candidate in Ecology and Evolutionary Biology with an expected conferral of May 2018 from the University of Oklahoma.

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Dr. **Daniel Kavish** has been appointed to a tenure track position as Assistant Professor in the Department of Social Sciences College of Arts and Sciences at Southwestern Oklahoma State University effective August 15, 2018. His salary for the nine month

appointment will be \$46,000.00. Dr. Kavish completed a PhD from Southern Illinois University.

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**Dawn Keller** has been appointed to a non-tenure track position as Instructor in the Department of Education in the School of Behavioral Sciences and Education in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 15, 2018. Her salary for the nine month appointment will be \$43,881.00. Ms. Keller completed a Master of Education in School Counseling and in School Psychometry from Southwestern Oklahoma State University.

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Dr. **David Lawrence** has been appointed to a tenure track position as Associate Professor in the Department of Engineering Technology in the School of Business and Technology in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 15, 2018. His salary for the nine month appointment will be \$70,186.00. Dr. Lawrence completed a Ph.D. in Mathematics Education from University of Oklahoma.

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**Amy Maynard** has been appointed a non-tenure track position as Instructor in the Department of Allied Health in the school of Nursing and Allied Health in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 15, 2018. Her salary for the nine-month appointment will be \$48,000.00. Ms. Maynard completed a Master of Science in Management and Health Informatics from Southwestern Oklahoma State University.

---

**Nolan Meditz** has been appointed to a tenure track position as Assistant Professor in the Department of Language and Literature in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 15, 2018. His salary for the nine-month appointment will be \$45,000.00. Mr. Meditz completed a Master of Fine Art from Hofstra University and is currently completing a PhD in English with an expected conferral of May 2018.

---

**Carmen Nickel** has been appointed to a one-year temporary position as Instructor in the Department of Nursing in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 15, 2018. Her salary for the nine month appointment will be \$55,000.00. Ms. Nickel completed a Master of Science in Nursing Education from Northeastern State University.

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Dr. **Allyson Oyler** has been appointed to a voluntary position as Assistant Professor in Pharmacy Practice in the College of Pharmacy at Southwestern Oklahoma State University effective February 6, 2018. Dr. Oyler will be involved in providing rotation experiences for students in the College of Pharmacy PharmD program. This is a

continuing 12-month appointment that automatically renews each year. Dr. Oyler completed a Doctorate of Pharmacy from University of Oklahoma.

---

Dr. **Barbara Patterson** has been appointed as the Interim Associate Dean position in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 1, 2018. Her salary for the five month appointment ending December 31, 2018 will be \$25,000.00. Dr. Patterson completed a Doctorate of Education from University of Oklahoma.

---

Dr. **Nicholas Twidale** has been appointed to a voluntary position as Assistant Professor in Radiologic Technology in the College of Associate and Applied Programs at Southwestern Oklahoma State University at Sayre effective May 1, 2018. Dr. Twidale will be involved in guest lecturing and providing expert knowledge to the students in the Radiologic Technology program. This is a continuing 12-month appointment that automatically renews each year. Dr. Twidale completed a PhD from Flinders University of South Australia.

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#### **B. CHANGE IN STATUS**

Dr. **Joel Kendall** has been appointed as Associate Provost at Southwestern Oklahoma State University effective July 1, 2018. His salary for the twelve-month appointment will be \$95,000.00. Dr. Kendall completed a PhD from University of Oklahoma and has been employed at Southwestern Oklahoma State University since 1998.

---

Dr. **Lori Gwyn** has been appointed as Director of the Office of Sponsored Programs at Southwestern Oklahoma State University effective July 1, 2018. Her salary for the twelve-month appointment will be \$70,000.00. Dr. Gwyn completed a PhD from University of Missouri and has been employed at Southwestern Oklahoma State University since 2010.

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#### **C. TENURE**

The following faculty members are recommended for tenure effective with the beginning of the Fall 2018 semester:

Dr. Becky Bruce, Department of Social Science

Dr. Jieun Chang, Department of Social Sciences

Dr. Shelley Martinson, Department of Music

Dr. Mapopa Sanga, Center for Excellence in Teaching and Learning

Dr. Amber Sturgeon, Department of Kinesiology

#### **D. PROMOTION IN RANK**

The following faculty members are recommended for advancement in rank effective with the beginning of the Fall 2018 semester. The faculty listed have been recommended by the Provost and President.

**PROMOTION FROM ASSISTANT PROFESSOR TO ASSOCIATE PROFESSOR**

Dr. Becky Bruce, Department of Social Sciences

Dr. Robin Griffeth, Department of Music

Dr. Shelley Martinson, Department of Music

Dr. Mapopa Sanga, Center for Excellence in Teaching and Learning

Dr. Amber Sturgeon, Department of Kinesiology

**PROMOTION FROM ASSOCIATE PROFESSOR TO PROFESSOR**

Dr. Amy Barnett, Department of Psychology

Dr. E.K. Jeong, Department of Art, Communication, and Theatre

Dr. Howard Kurtz, Department of Social Sciences

Dr. Eric Paul, Department of Biological Sciences

Dr. Randall Sharp, Department of Pharmacy Practice

**II. FY2018-2019 BUDGET**

We request approval of the FY19 budgets, and tuition and fee recommendations which are (or will be) submitted separately.

**III. FY2018-2019 CAPITAL MASTER PLAN**

We request approval of the FY19 Capital Master Plan.

**IV. PURCHASE AGENDA**

**A. Informational Items in excess of \$50,000**

| Vendor                 | Description:   | Amount:    | Fund:      |
|------------------------|--|------------|------------|
| Staples                | Furniture & Fixtures for CPP renovation<br>(These item were purchased under the E&I Cooperative Contract Consortium) | \$ 159,999 | Section 13 |
| PR Fitness             | Fitness equipment for Wellness Center<br>(This item was purchased using UCO bid pricing)                             | \$149,773  | Auxiliary  |
| Frontier Waterproofing | Stewart Hall Masonry repair<br>(This project was competitively bid and approved by RUISO Board January, 2018)        | \$119,787  | Auxiliary  |
| Allied Elevator        | Mann Hall Elevator renovation<br>(This project was competitively bid)  | \$ 76,745  | Auxiliary  |
| Limelight Productions  | Panorama Performance (Ben Rector)  | \$ 52,500  | Auxiliary  |



Minutes for June 21, 2018

Attachment H

Page 7 of 8

**B. Other Items FY 2019**

- Request permission to purchase or lease annual computer equipment replacement to maintain a four year rotation cycle for student labs, faculty and staff as needed during the year up to \$400,000.
- Annual Software Licenses;
  1. Learning Management System \$110,000
  2. Jenzabar Enterprise System \$130,000

**V. RESIDENCE LIFE AND FOOD SERVICES RATES INCREASES**

We recommend approval of the following Residence Life and Food Services rates effective with the 2018 fall semester:

| Southwestern Oklahoma State University Rate Increases for FY 2019                            |                     |                      |                 |                 |  |
|--|---------------------|----------------------|-----------------|-----------------|--|
|  | FY-18               | FY-19                | Dollar          | Percent         |  |
| <b>Residence Life Rates (per semester)</b>   | <b>Current Cost</b> | <b>Proposed Cost</b> | <b>Increase</b> | <b>Increase</b> |  |
| Traditional-styled Residence Hall - Semi-private room per semester, academic term contracts^ | \$ 1,150            | \$ 1,250             | \$ 100          | 8.70%           |  |
| Traditional-styled Residence Hall - Private room per semester, academic term contracts^      | \$ 1,725            | \$ 1,875             | \$ 150          | 8.70%           |  |
| Mann Hall (Rogers) - Semi-private room per semester, academic term contracts^                | \$ 1,350            | \$ 1,500             | \$ 150          | 11.11%          |  |
| Mann Hall (Rogers) - Private room per semester, academic term contracts^                     | \$ 2,025            | \$ 2,250             | \$ 225          | 11.11%          |  |
| Suite-styled Residence Hall - Semi-private room per semester, academic term contracts*       | \$ 1,650            | \$ 1,750             | \$ 100          | 6.06%           |  |
| Suite-styled Residence Hall - Private room per semester, academic term contracts*            | \$ 2,475            | \$ 2,625             | \$ 150          | 6.06%           |  |
| Mary Mabry Savage Apartments - Unrenovated apartment, academic term contracts                | \$ 2,000            | \$ 2,000             | \$ -            | 0.00%           |  |
| Mary Mabry Savage Apartments - Renovated apartment w/ appliances, academic term contracts    | \$ 2,500            | \$ 2,750             | \$ 250          | 10.00%          |  |
|  |                     |                      |                 |                 |  |
|  | FY-18               | FY-19                | Dollar          | Percent         |  |
| <b>Food Service Rates (per semester)</b>   | <b>Current Cost</b> | <b>Proposed Cost</b> | <b>Increase</b> | <b>Increase</b> |  |
| 8 Meals per week (plan for returning students only)  | \$ 1,250            | \$ 1,300             | \$ 50           | 4.00%           |  |
| 10 Meals per week  | \$ 1,380            | \$ 1,435             | \$ 55           | 3.99%           |  |
| 14 Meals per week  | \$ 1,480            | \$ 1,540             | \$ 60           | 4.05%           |  |
| 19 Meals per week  | \$ 1,600            | \$ 1,665             | \$ 65           | 4.06%           |  |
| Average Increase   |                     |                      |                 | 4.03%           |  |

**VI. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS****A. Proposals Submitted**

Appeddu, Lisa (College of Pharmacy), Gwyn, Lori (Physics and Chemistry), Albrightson, Cindi (Engineering Technology), Jorie Edwards (Psychology). SAGE STEAM Camp. OK INBRE. \$5,000 each. No Cash Match.

Proposal Total: \$20,000

**B. Grants Awarded**

Gwyn, Lori (Department of Chemistry and Physics). Investigation of DNA binding specificity of -Cyclen and -Cyclam Complexes (OK INBRE Summer Mentor). \$2,200. No Cash Match.

Minutes for June 21, 2018

Attachment H

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**Hendrikson, Jon** (Department of Chemistry and Physics). Determination of pKa's of glycine metal complexes by VIS/NIR spectroscopic techniques. OK-INBRE SMarT Program. \$5,664. No Cash Match.

**Hubin, Tim** (Department of Chemistry and Physics). Oklahoma INBRE Mini Grant. \$34,133. No Cash Match.

**Hubin, Tim** (Department of Chemistry and Physics). INBRE SMarT Student. \$6,000. No Cash Match.

**McGrane, Regina** (Department of Biological Sciences) American Society for Microbiology, Undergraduate Research Fellowship Program, \$6,000. No Match.

Grants Awarded Total: \$53,997

#### ***VII. MEMORANDUM OF UNDERSTANDING:***

Southwestern Oklahoma State University, Custer County, Oklahoma, and the City of Weatherford, Oklahoma, Cooperative Services and Mutual Assistance Agreement

In accordance with Board policy 1.5.c, Management Responsibility, Southwestern Oklahoma State University is requesting approval of the agreement.

The Southwestern Oklahoma State University Athletic Field is located north of campus and outside of the Weatherford city limits and jurisdiction of the Weatherford Police Department (WPD).

In order to enhance security and thoroughly conduct investigations on the aforementioned location, this Agreement is requested to allow the SWOSU Police Department to work with the assistance of and in cooperation with the WPD in any manner that is prudent to the safety and security of the students, faculty, staff and visitors at the SWOSU Athletic Field.

This Agreement has been reviewed and approved by the City of Weatherford and the District Attorney's Office which includes Custer County, Oklahoma.

Respectfully submitted,



Randy L. Beutler  
President