

# **REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**



## **FINAL AGENDA**

### **REGULAR BOARD MEETING**

**January 28, 2022**

**9:00 am**

**University of Central Oklahoma  
Bausher Place Dining Center  
Multipurpose Dining Room  
Edmond, Oklahoma**



**ORDER OF BUSINESS**  
**Regular Meeting of January 28, 2022**

<b>I.</b>	<b>Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Opening Meeting Act.....</b>	<b>1</b>
<b>II.</b>	<b>Call to Order and Regents' Roll Call</b>	
	<b>A. Excuse Absent Regents .....</b>	<b>1</b>
	<b>B. Introduction of Guests .....</b>	<b>1</b>
<b>III.</b>	<b>Chair's Report.....</b>	<b>1</b>
<b>IV.</b>	<b>Consent Docket</b>	
	<b>A. Minutes of Previous Meetings .....</b>	<b>1</b>
	<b>B. Academic Affairs.....</b>	<b>2-6</b>
<b>V.</b>	<b>Report of RUSO Committee Proceedings</b>	
	<b>A. Facilities Stewardship Committee Report.....</b>	<b>7-12</b>
	<b>B. Audit &amp; Finance Committee Report.....</b>	<b>12</b>
	<b>C. System Advancement Committee Report .....</b>	<b>13</b>
	<b>D. Policy and Procedures Committee Report.....</b>	<b>13</b>
<b>VI.</b>	<b>Informational Presentation .....</b>	<b>13</b>
<b>VII.</b>	<b>Presidents' Council Report.....</b>	<b>13</b>
<b>VIII.</b>	<b>Presidents' Recommendations</b>	
	<b>A. University of Central Oklahoma.....</b>	<b>14</b>
	<b>B. Northeastern State University.....</b>	<b>14-15</b>
	<b>C. Southeastern Oklahoma State University .....</b>	<b>15</b>
	<b>D. Northwestern Oklahoma State University .....</b>	<b>15-16</b>
	<b>E. East Central University.....</b>	<b>16-17</b>
	<b>F. Southwestern Oklahoma State University .....</b>	<b>17-18</b>
<b>IX.</b>	<b>Executive Director's Report.....</b>	<b>18</b>
<b>X.</b>	<b>Regents' Comments and Announcements .....</b>	<b>18</b>
<b>XI.</b>	<b>New Business .....</b>	<b>18</b>
<b>XII.</b>	<b>Executive Session .....</b>	<b>18-20</b>
<b>XIII.</b>	<b>Reconvene in Public Session .....</b>	<b>20-21</b>
<b>XIV.</b>	<b>Adjournment .....</b>	<b>21</b>





# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

East  
Central  
University

Northeastern  
State  
University

Northwestern  
Oklahoma  
State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## **FINAL AGENDA**

January 28, 2022

9:00 a.m.

University of Central Oklahoma  
Bausher Place Dining Center  
Multipurpose Dining Room  
Edmond, Oklahoma

Official action can only be taken on items which appear on the Agenda. The RUSO Board of Regents may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Regents may refer the matter to the Executive Director or Legal Counsel. The Regents may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

### **I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**

### **II. CALL TO ORDER AND REGENTS' ROLL CALL**

#### **A. EXCUSE ABSENT REGENTS**

#### **B. WELCOME GUESTS**

### **III. CHAIR'S REPORT—Regent Connie Reilly**

### **IV. CONSENT DOCKET**

#### **A. MINUTES OF PREVIOUS MEETING**

1. Approval of Minutes of Regular Meeting,  
November 12, 2021

305 NW 5th St, #407 Oklahoma City, Oklahoma 73102  
Phone: (405) 942-8817 Fax: (405) 942-8847

**B. ACADEMIC AFFAIRS–** (Attachment A, Pages 25-34)

**1. University of Central Oklahoma** (Pages 25-26)

**a. New Program Additions**

1. Certificate, Cybersecurity (undergraduate)
2. Bachelor of Fine Arts, Interior Design

**b. Modifications to Program Requirements**

1. Certificate, Accounting
2. Bachelor of Science, Accounting
3. Bachelor of Arts, Applied Liberal Arts
4. Bachelor of Art, Arts Administration
5. Bachelor of Science, Biology – Biology
6. Bachelor of Science, Biology – Biology – Biomedical Sciences
7. Bachelor of Science, Biology – Biology – Medical Laboratory Science
8. Bachelor of Science, Chemistry – Chemistry – Health Sciences
9. Bachelor of Science, Computer Science – Computer Science
10. Bachelor of Science, Computer Science – Computer Science – Information Science
11. Bachelor of Science in Education, Early Childhood Education
12. Bachelor of Fine Arts, Dance
13. Bachelor of Arts in Education, Dance Education
14. Bachelor of Fine Arts, Design – Graphic Design

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15. Bachelor of Science, Forensic Science – Chemistry
16. Bachelor of Science, Forensic Science – Digital Forensics
17. Bachelor of Science, Forensic Science – Forensic Investigations (also see option name change)
18. Bachelor of Science, Forensic Science – Molecular Biology
19. Bachelor of Science, Human Development and Family Sciences – Child Development
20. Bachelor of Science, Human Development and Family Sciences – Family and Lifespan Development (also see option name change)
21. Bachelor of Business Administration, Information Systems and Operations Management – Management Information Systems
22. Bachelor of Business Administration, Information Systems and Operations Management – Operations and Supply Chain Management
23. Bachelor of Science, Kinesiology – Exercise/Fitness Management
24. Bachelor of Science, Kinesiology – Outdoor and Community Recreation
25. Bachelor of Science, Occupational Safety
26. Bachelor of Science, Organizational Leadership
27. Bachelor of Science, Public Health
28. Bachelor of Science, Science Education – Science Education – Biology
29. Bachelor of Science, Science Education – Science Education – General Science
30. Bachelor of Science, Software Engineering – Software Engineering

31. Bachelor of Science, Speech-Language Pathology

**c. Option Name Change**

1. Bachelor of Science, Forensic Science – Forensic Science to Forensic Investigations
2. Bachelor of Bachelor of Science, Human Development and Family Sciences – Marriage and Family to Family and Lifespan Development

**d. Option Deletion**

1. Bachelor of Science, Human Development & Family Sciences – Gerontology
2. Bachelor of Fine Arts, Design – Interior Design

**2. Northeastern State University (Pages 27-31)**

**a. Program/Certificate Modifications**

1. Accounting, B.B.A. (001)
2. Media Studies, B.A. (050)
3. Reading, Graduate Certificate (074)
4. Reading, M.Ed. (075)
5. Social Studies Education, B.A. Ed. (080)
6. Speech Language Pathology, B.S. (087)
7. Nursing, B.S.N. (104)
8. Early Childhood Education, M.Ed. (117)
9. Accounting and Financial Analysis, M.S. (130)
10. School Library Media Specialist, Graduate Certificate (140)
11. Nursing, M.S.N. (149)
12. Occupational Therapy, M.S. (151)



13. Nutritional Sciences, B.S. (153)
14. Special Education—Autism Spectrum Disorders (ASD) M.Ed. (154)

**b. Existing Programs Electronic Delivery**

1. Accounting and Financial Analysis, M.S. (130)
2. Professional Business Administration, M.B.A. (157)
3. Psychology, B.S. (072)

**c. New Embedded Certificates**

1. Fundamentals of Accounting Certificate
2. Tax Compliance Certificate
3. Business Basics Certificate
4. Small Business Certificate
5. Project Management Certificate
6. Quality Management Certificate
7. Soft Skills Certificate
8. Digital Marketing Certificate
9. Special Education Graduate Certificate

**d. New Program**

1. Public Relations, M.A.

**3. Northwestern Oklahoma State University (Page 32)**

**a. Program Modification, Other Degree Program Modification**

1. Reading Specialist, M Ed, 032
2. Program Modification, Other Degree Program

Modification (non-substantive) - BSED - Elementary Education (013), Natural Science Education (028), Special Education (055), Early Childhood Education (057), Health and Sports Science Education (059), Mathematics (062), Agricultural Education (065); BAED - Social Science (035), English (058); BME - Music-Instrumental (026) and Music-Vocal (027)

**4. Southwestern Oklahoma State University (Page 33)**

**a. Program Modification Requests**

1. MEd in Education (Parks and Recreation Management) 064 – Adding elective course
2. BS in Parks and Recreation Management 049 – Adding elective course
3. BS in Parks and Wildlife Law Enforcement 146 – Adding elective course
4. MEd in Education (Art) 064 – removing a course and updating admission requirements
5. BFA in Graphic Design 007 – updating required courses
6. Bachelor of Arts in Education 008 - updating required courses
7. Bachelor of Music 037 – updating course offerings within the electives
8. Bachelor of Science in Organizational Leadership 775 – updating courses
9. LOI for Electronic Delivery for AS Criminal Justice 138

**V. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. FACILITIES STEWARDSHIP COMMITTEE –Regent Lake Carpenter  
(Attachment B, Pages 35-42)**

**Report of the Facilities Stewardship Committee, Thursday,  
January 27, 2022, 4:00 p.m., University of Central Oklahoma,  
Bausher Place Dining Center, Multipurpose Dining Room,  
Edmond, Oklahoma.**

**1. Southwestern Oklahoma State University (Pages 35-36)**

**a. Project: Oklahoma Hall Perimeter Concrete Column  
Repair**

This project was approved at the October, 2021, meeting. SWOSU is requesting to increase the amount of the project from \$200,000 to \$250,000.

Three bids were received:

Mid Continental Restoration	\$248,938 (Bid award requested)
MTS Contracting	\$284,264
Restek, Inc	\$255,234

Project Description: Request approval to bid and award engineering services and structural repairs to be completed at Oklahoma Hall, a residential hall built in 1965. The perimeter has concrete delamination (layer separation) at the soffit near the drip edge in multiple locations, apparently due to corroded steel spanning the edge of the building. Repairs are expected to include column spalling (cracks) and exposed column/beam damage; there may be some rebar damage. At this time, there is no danger of structural instability, but these repairs should be made as soon as possible.

Requested Funding Approval: \$200,000 approved in October, 2021  
\$250,000 revised request

Congruent with Capital Master Plan: Yes

Revenue Sources: Auxiliary funds

**b. Project: Installation of Chillers**

Project Description: Request approval to bid and award installation of two chillers at Oklahoma Hall. The chillers were purchased from Trane through a purchasing consortium contract.

Requested Funding Approval: \$100,000

Congruent with Capital Master Plan: Yes

Revenue Sources: Auxiliary funds

**2. Northeastern State University (Pages 37-39)**

**a. Master Lease Funding for Oklahoma College of Optometry Complex**

Northeastern State University requests permission to submit a request for up to \$8,000,000 on the Oklahoma State Regents for Higher Education Master Lease-Real Property, with repayment over 20 years. Funds will be used for construction of a new Oklahoma College of Optometry Complex located on the NSU Tahlequah campus (Project #485-0076). Source of funds for repayment will be from an existing \$4.50 student facility fee.

NSU also requests approval of this item under the Bond Purchase Program Reimbursement Resolution allowing Northeastern State University to proceed with this project prior to the availability of funds (OSRHE Master Lease Program).

The Board approval of this item will serve as the formal resolution for reimbursement of funds expended on the project approved for the Bond Program. Under federal guidelines, a reimbursement allocation is a designated use of bond proceeds to pay an expenditure which was previously paid from sources other than bond proceeds. According to Internal Revenue Code, Section 1.150-2, certain preliminary original expenditures related to capital projects may be reimbursed from bond proceeds if the Board declares the intent to do so in a formal resolution. This item will serve as the formal resolution for reimbursement of core operating funds expended on purchases approved for the OSRHE Master Lease Purchase Program.

**Informational:**

**a. Project #485-0073 - Campus Life Safety System Upgrades**

Project Description: Repair/replace campus life safety systems

Requested Funding Approval: \$94,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Infrastructure fee \$9,000; 650 Fund \$85,000

**b. Project #485-0074 - General Elevator Repairs**

Project Description: Repairs/replacements of campus elevators and components.

Requested Funding Approval: \$75,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 600 Fund

**c. Project #485-0063 - General Housing Building Repairs**

Project Description: General repairs to all housing facilities campus wide.

Requested Funding Approval: \$40,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 751 Fund

**d. Project #485-0073 - Resurface Athletic Courts**

Project Description: Resurface and paint repairs to athletic courts campus wide

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Requested Funding Approval: \$25,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 600 Fund

**e. Project #485-0073 - Campus Signage**

Project Description: Updates, repairs and replacements to campus signage campus wide

Requested Funding Approval: \$15,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 650 Fund

**Change Orders:**

**a. Wilson Hall Phase III**

Flintco, LLC Change Order #7, cumulative increase for many items: added access panels/doors, modified HVAC fresh air intake at 4<sup>th</sup> floor building penetrations, added flashing at structural lintels, added 24" square stainless sinks and clay traps in ground floor art classrooms.....\$105,345.00

**3. University of Central Oklahoma (pages 40-42)**

**Approval Items:**

**a. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Request approval to fund and award contract not to exceed \$180,000 for replacement of paving at Washington Drive. Contract to be issued to A-Tech Paving, an approved university contractor.

Requested Funding Approval: \$180,000

## **FINAL AGENDA FOR JANUARY 28, 2022**

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Budget Breakdown: \$120,000 for asphalt sections, \$60,000 for concrete section

Vendor: A-Tech Paving

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source: Section 13 Offset

**b. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Request approval to fund and award contract not to exceed \$200,000 for renovation of women's showers and restroom at Thatcher Hall. Contract to be issued to Lippert Bros. Construction, an on-call university construction manager.

Requested Funding Approval: \$200,000

Budget Breakdown: \$180,000 for remodel, \$20,000 for asbestos abatement

Vendor: Lippert Bros. Construction

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source: Section 13 Offset

**Information Items:**

**a. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Issued contract to Johnson Controls Inc. in the amount of \$31,125 for the purpose of replacing a rooftop HVAC unit at the Art and Design Building.

Fund Source: Section 13 Offset

**b. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Issued contract to Trade Mechanical, an on-call university contractor, in the amount of \$37,257 for the

purpose of replacing two rooftop HVAC units at the College of Business Building.

Fund Source: Section 13 Offset, Remaining Project Funds

**c. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Issued contract to Patco Electrical, an on-call university contractor, in the amount of \$59,120 for electrical service upgrade to the Physical Plant Building.

Fund Source: Section 13 Offset

**d. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Issued contract to Matthews Trenching Company in the amount of \$48,750 for replacement of sanitary sewer lines directly east of Lillard Administration Building.

Fund Source: Section 13 Offset

**e. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Lippert Bros. Construction was selected as construction manager for the renovation of St. Mary's building into the UCO School of Design. Project was approved at the January 31, 2020 RUSO meeting.

Fund Source: Section 13 Offset, College of Fine Arts and Design Course Fees, Student Facilities Fees, Private Donations

**B. AUDIT & FINANCE COMMITTEE—Chair, Regent Gary Parker**

1. Discussion and possible action to accept external audited financial statements for the year ended June 30, 2021.



**C. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Susan Winchester**

**Report of the System Advancement Committee, Thursday, January 27, 2022, 3:00 p.m., University of Central Oklahoma, Bausher Place Dining Center, Multipurpose Dining Room, Edmond, Oklahoma.**

1. Discussion and possible action regarding Higher Education Day 2022.
2. Discussion and possible action regarding FY 2022 RUSO legislative advocacy agenda plan.

**D. POLICY & PROCEDURES COMMITTEE—Chair, Regent Amy Anne Ford**

**Report of the Policy & Procedures Committee, Thursday, January 27, 2022, 2:00 p.m., University of Central Oklahoma, Bausher Place Dining Center, Multipurpose Dining Room, Edmond, Oklahoma.**

1. Discussion and possible action to approve conflict of interest policy for RUSO Policy 1.17.
5. Discussion and possible action to approve conflict of interest policy for RUSO Policy Chapter 5.

**VI. INFORMATIONAL PRESENTATION — WORKFORCE NEEDS—HEALTHCARE IN OKLAHOMA—Jeff Seymour, Executive Vice President for Economic Development at the Oklahoma City Chamber of Commerce; Ronda Little, Vice President of Strategy and Business Development at Integris Health; Kerri Bayer, Chief Nurse Executive at Integris Health; and Jennifer McGoldrick, Director of Human Resources Strategy at Integris Health.**

1. Discussion and possible action regarding presentation.

**VII. PRESIDENTS' COUNCIL REPORT—President Janet Cunningham**

**VIII. PRESIDENTS' RECOMMENDATIONS**

**A. UNIVERSITY OF CENTRAL OKLAHOMA**

(See attachment C, pages 43-48)

**1. Personnel**

**2. Grants and Contracts**

Total grants and contracts: \$ 334,250.00

**3. Purchases for Approval**

- a. Schendel Pest Services, five-year campus pest maintenance contract

Source: E&G .....\$389,800

**4. Informational Items from Purchasing**

- a. BOK Financial Insurance Inc., benefits consulting

Source: E&G .....\$75,000

- b. CDW LLC, create online dashboard

Source: Technology Fees.....\$54,150

- c. Ellucian, annual renewal of recruiting software

Source: E&G.....\$72,787

- d. Hyland Software, Inc., annual renewal of imaging software

Source: E&G .....\$55,826

- e. Next Thought LLC, development of blended learning program

Source: Unrestricted Cash.....\$70,000

**5. COVID-19 Report**

**B. NORTHEASTERN STATE UNIVERSITY**

(See attachment D, pages 49-60)

**1. Personnel**

**2. Information Items**

**The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):**

- a. External Funding Consulting.....(IDC).....\$ 82,175

**3. Grants & Contracts**

Total grants and contracts: \$ 383,934.00

**4. COVID-19 Report**

**C. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

(See attachment E, Pages 61-62)

**1. Personnel**

**2. Grants & Contracts**

Total grants and contracts: \$ 68,780.00

**3. Informational Items:**

- a. Refinance of Master Lease 2013B

Request permission to refinance Master Lease 2013B Student Union Bonds. Rates are lower and will result in an estimated net savings of approximately \$85,000 or 3.1% NPV over the remaining life of the bond. The term of the refunded bonds will not exceed the term of the original bonds. Maturity date remains the same at June 2028.

**4. COVID-19 Report**

**D. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment F, Pages 63-74)

**1. Personnel**

**2. Grants & Contracts**

Total grants and contracts: \$ 364,812.00

**3. Informational Items:**

a. Higher Learning Commission

On January 3, 2022, Northwestern received a positive Multi-Location Visit Report from the Higher Learning Commission with no further review or monitoring needed. A copy of the letter and report from the HLC is attached.

b. PepsiCo Agreement

Following an RFP process, Northwestern selected to continue their partnership with PepsiCo for exclusive pouring rights for the campus community. Terms of the agreement will run for five years ending in December of 2026.

c. Summer Hours

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. Summer hours will be in effect for 9 weeks, May 23, 2022, to July 25, 2022.

**4. COVID-19 Report**

**E. EAST CENTRAL UNIVERSITY**

(See attachment G, pages 75-78)

**1. Personnel**

**2. Request for Contracts:**

None to report.

**3. Grants & Contracts**

Total grants and contracts: \$ 62,472.00

**4., Purchases:**

**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

- a. Village Travel LLC, \$74,865.00 for charter buses allowing social distancing during Fall 2021 athletic competition travel. (HEERF Fund) (Ok Higher Ed Procurement Consortium Contract)

- b. Home Depot Pro USA INC, \$77,399.14 for bottle filling stations for COVID-19 precautionary efforts. (HEERF Fund) (OMNIA Partners Cooperative Purchasing – Public Sector, Higher Education)

**Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):**

None to report.

**5. COVID-19 Report**

**F. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**  
(See attachment H, pages 79-84)

**1. Personnel**

**2. Purchase Agenda:**

- a. **Zoom room equipment and installation**  
**\$250,000.....CARES Act**

SWOSU requests permission to bid and award zoom room equipment and installation for up to eight classrooms.

- b. **Network and Cybersecurity Consulting Ferrilli Consulting**  
**\$ 96,000..... E&G**

SWOSU requests permission to continue consulting contract through June 2022.

- c. **Fiber optic backbone replacement**  
**\$150,000..... CARES ACT**

SWOSU requests permission to bid and award replacement of aging multimode fiber cabling with new single mode fiber which will allow to increase bandwidth for streaming and transferring data faster to keep up with current demand. This is needed to support 7 times the number of wireless access points it was originally designed to support for four classroom buildings.

- d. **Copper cable replacement**  
**\$600,000..... CARES ACT**

SWOSU requests permission to bid and award replacement of brittle category 5 cable with category 6a copper cable for

the Stafford and Hays Administration Buildings; this will also allow an increase in bandwidth for streaming and transferring data faster to keep up with demand. Stafford Building houses the ITS department.

**e. Transfer of funds**

SWOSU requests permission to transfer \$500,000 from Auxiliary fund 765 to construction Fund 295 to be used for preliminary costs associated with construction of the Hodge Center.

**3. Grants & Contracts:**

Total grants and contracts: \$ 259,173.00

**4. COVID-19 Report**

**IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

**X. REGENTS' COMMENTS AND ANNOUNCEMENTS**

**XI. NEW BUSINESS**

**XII. EXECUTIVE SESSION**

**A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:**

1. Discussion regarding the employment of the President of East Central University.
2. Discussion regarding the employment of the President of Northwestern Oklahoma State University.
3. Discussion regarding the six-month evaluation review of the President of Southwestern Oklahoma State University.

**B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**Actions:**

- a. United States and Rachel Tudor v. Southeastern Oklahoma State University and Regional University System of Oklahoma, United States District Court for the Western District, Case# 5:15-CV-00324-C.
- b. Charles E. Sneed and Tabitha Sneed v. Northeastern State University ("NSU"), Acting President Kim Cherry, and, NSU Employees, E.C.A.L. [sic et al.], Cherokee County, Case# CJ-2007-840.
- c. Mark A. Pendergraft v. Board of Regents of Oklahoma Colleges ("RUSO"), David Misak, and Todd Thurman, United States District Court for the Western District of Oklahoma, Case# CIV 18-793 D.
- d. Marci D. Walkingstick Dixon v. State of Oklahoma ex rel the Regional University System of the Oklahoma Board of Regents sic. d/b/a Northeastern State University ("NSU"), United States District Court for the Eastern District of Oklahoma Case #CIV 19-391.
- e. Deanie Hensley v. State of Oklahoma, ex rel Regional University System of Oklahoma Board of Regents ("RUSO") d/b/a/ Northeastern State University ("NSU"), and Steven Turner and Randy Grogan, United States District Court for the Western District of Oklahoma Case #CIV 20-54-JD.
- f. Miranda Summar, Olivia Wells, Priscilla Pena, Rheanna Jackson, Gabrielle Glidewell, and Morgan Brown Russell v. The State of Oklahoma ex re/ University of Central Oklahoma ("UCO"), Western District of Oklahoma, Case #CIV-21-473-G.
- g. Mary H. Alvarez v. The Board of Regents of Oklahoma Colleges ("RUSO") & University of Central Oklahoma ("UCO"), District Court of Oklahoma County, Case #CJ-2018-5269.
- h. Ronald Wyatt, v. Jennifer Kay Wyatt, Patti Buhl, Northeastern State University Police Department, Northeastern State University Board of Regents, and Northeastern State University ("NSU"), District Court of Wagoner County, Case #CJ-2017-240.

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- i. Vicki Dismukes v. State of Oklahoma ex rel. University of Central Oklahoma ex rel. UCO Jazz Lab, District Court of Oklahoma County Case #CJ-2018-3273.
- j. Terry Worcester v. East Central University, District Court of Pontotoc County Case #CJ-2019-37.
- k. Skye Singleton et. al. v. Southwestern Oklahoma State University et. al., District Court of Custer County Case #CJ-2019-114.
- l. Billy Elliott v. University of Central Oklahoma, District Court of Oklahoma County Case #CJ-2021-3586.

### **Claims:**

- a. Tort Claims pending with State Risk Management

None.

### **Charges pending with the Equal Employment Opportunity Commission (“EEOC”):**

None.

### **Claims pending with the U.S. Department of Education Office of Civil Rights (“OCR”)**

- a. Compliance Audit of NSU Case # 07-15-6001
- b. Mary Brown, OCR Docket #07132064 (“NSU”)
- c. Tony Hebblethwaite, OCR Docket #07212049 (“UCO”)

### **Miscellaneous Matters**

- a. Status of Presidential Executive Order 14042

## **XIII. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.
  - 1. Action regarding the employment of the President of East Central University.



## **FINAL AGENDA FOR JANUARY 28, 2022**

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- a. Ratification of Emergency Approval of Dr. Jeffrey Gibson's ECU Interim President Contract.
  - b. Ratification of Emergency Approval to retain Higher Education Leadership Search for the ECU Presidential Search.
  - c. Approve ECU position profile, search timeline, and the Regents search committee.
  - d. Status report on ECU Presidential Search.
2. Action regarding the employment of the President of Northwestern Oklahoma State University.
- a. Ratification of Emergency Approval to retain Higher Education Leadership Search for the NWOSU Presidential Search.
  - b. Approve NWOSU position profile, search timeline, and the Regents search committee.
  - c. Status report on NWOSU Presidential Search.

## **XIV. ADJOURNMENT**



## ATTACHMENTS TO AGENDA

JANUARY 28, 2022

### Attachment

A.	Educational Excellence Committee.....	25-34
	* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the RUSO Administrative Office and this documentation is available in the office in Oklahoma City.	
B.	Facilities Stewardship Committee.....	35-42
C.	University of Central Oklahoma.....	43-48
D.	Northeastern State University.....	49-60
E.	Southeastern Oklahoma State University.....	61-62
F.	Northwestern Oklahoma State University.....	63-74
G.	East Central University.....	75-78
H.	Southwestern Oklahoma State University.....	79-84





TO: Academic Affairs Committee Chair

FROM: Patti Neuhold-Ravikumar  
President

DATE: January 13, 2022

SUBJECT: Academic Affairs Agenda Items – January 27-28, 2022

Please place the University of Central Oklahoma on the Academic Affairs Committee agenda for the January 27-28, 2022, Board of Regents meeting. We request approval of the following items:

**New Programs**

- Add new Certificate, Cybersecurity (undergraduate)
- Add new Bachelor of Fine Arts, Interior Design

**Program Modification**

- Change program requirements for Certificate, Accounting
- Change program requirements for Bachelor of Science, Accounting
- Change program requirements for Bachelor of Arts, Applied Liberal Arts
- Change program requirements for Bachelor of Art, Arts Administration
- Change program requirements for Bachelor of Science, Biology – Biology
- Change program requirements for Bachelor of Science, Biology – Biology – Biomedical Sciences
- Change program requirements for Bachelor of Science, Biology – Biology – Medical Laboratory Science
- Change program requirements for Bachelor of Science, Chemistry – Chemistry – Health Sciences
- Change program requirements for Bachelor of Science, Computer Science – Computer Science
- Change program requirements for Bachelor of Science, Computer Science – Computer Science – Information Science
- Change program requirements for Bachelor of Science in Education, Early Childhood Education
- Change program requirements for Bachelor of Fine Arts, Dance
- Change program requirements for Bachelor of Arts in Education, Dance Education
- Change program requirements for Bachelor of Fine Arts, Design – Graphic Design
- Change program requirements for Bachelor of Science, Forensic Science – Chemistry
- Change program requirements for Bachelor of Science, Forensic Science – Digital Forensics

- Change program requirements for Bachelor of Science, Forensic Science – Forensic Investigations (also see option name change)
- Change program requirements for Bachelor of Science, Forensic Science – Molecular Biology
- Change program requirements for Bachelor of Science, Human Development and Family Sciences – Child Development
- Change program requirements for Bachelor of Science, Human Development and Family Sciences – Family and Lifespan Development (also see option name change)
- Change program requirements for Bachelor of Business Administration, Information Systems and Operations Management – Management Information Systems
- Change program requirements for Bachelor of Business Administration, Information Systems and Operations Management – Operations and Supply Chain Management
- Change program requirements for Bachelor of Science, Kinesiology – Exercise/Fitness Management
- Change program requirements for Bachelor of Science, Kinesiology – Outdoor and Community Recreation
- Change program requirements for Bachelor of Science, Occupational Safety
- Change program requirements for Bachelor of Science, Organizational Leadership
- Change program requirements for Bachelor of Science, Public Health
- Change program requirements for Bachelor of Science, Science Education – Science Education – Biology
- Change program requirements for Bachelor of Science, Science Education – Science Education – General Science
- Change program requirements for Bachelor of Science, Software Engineering – Software Engineering
- Change program requirements for Bachelor of Science, Speech-Language Pathology

### **Option Name Change**

- Change option name for Bachelor of Science, Forensic Science – Forensic Science to Forensic Investigations
- Change option name for Bachelor of Bachelor of Science, Human Development and Family Sciences – Marriage and Family to Family and Lifespan Development

### **Option Deletion**

- Option deletion for Bachelor of Science, Human Development & Family Sciences – Gerontology
- Option deletion for Bachelor of Fine Arts, Design – Interior Design



**NORTHEASTERN STATE UNIVERSITY**  
OFFICE *of the* PRESIDENT

DATE: January 14, 2022

TO: Regents  
Regional University System of Oklahoma

FROM: Steve Turner, President

SUBJECT: Academic Affairs Agenda Items – January 2022

The following proposals for program and certificate modifications, existing programs by electronic delivery, new embedded certificates, and a new program are submitted for your consideration:

**Program / Certificate Modifications**

**Accounting, B.B.A. (001).** Faculty propose a non-substantive program modification, specifying courses in an elective list to support an embedded certificate proposal.

**Media Studies, B.A. (050).** Faculty propose curriculum modifications to the major core and multimedia option. Total credit hours for the degree will not change.

**Reading, Graduate Certificate (074).** Course credit will be standardized three-credit hours per course. The total number of credit hours for the certificate will change from 20 to 21.

**Reading, M Ed. (075).** Faculty propose changes in credit hours for two courses in the program's core and the addition of a new course, READ 5213 Remediation for Dyslexia & Struggling Readers to course selection list of enrichment courses. Total credit hours for the degree will not change.

**Social Studies Education, B.A. Ed. (080).** Faculty propose a one-credit course to prepare students to enter and persist in the program. Political Science Elective requirements will be lowered from six hours to three hours to maintain degree credit hour limits for education programs.

**Speech Language Pathology, B.S. (087).** Faculty propose a change in major elective requirements from 15 to 18 credit hours, moving three hours of free electives to the major elective section. This will better prepare students for graduate school and better aligns with NSU's accelerated degree program for graduate school. Students will be able to graduate in the spring and move directly to the graduate program in the summer. Total credit hours for the degree will not change.

**Nursing, B.S.N. (104).** Faculty propose standardizing course credit hour requirements to three credit hours per course to help students with scheduling. Course titles will be updated to align with new ACEN accreditation expectations. A new course, NURS 4973 Professional Nursing Practice will be added as a requirement. Total credit hours for the degree will not change.

**Early Childhood Education, M.Ed. (117).** Faculty propose a non-substantive program modification, adding a new course, ECED 5763 Classroom Management for Early Childhood to the elective list. This addition will support alternatively certified teachers who did not have the benefit of undergraduate courses in classroom management.

**Accounting and Financial Analysis, M.S. (130).** Faculty propose revising admission requirements, revising a guided elective list, and revising the capstone experience to limit it to either passing a professional licensure examination, thesis, or six (6) hours of additional course work. Total credit hours for the degree will not change.

**School Library Media Specialist, Graduate Certificate (140).** To better serve students from across the country, the admission requirement of a standard Oklahoma teacher's license or certificate will be removed. Students will be guided to check certification requirements in their home state.

**Nursing, M.S.N. (149).** Faculty propose modifying admission requirements to remove a candidacy requirement that duplicates program admission. Curricular changes will be to add a new course at the request of students, NURS 5011 Transition to Graduate Nursing Studies and modify NURS 5993 Nursing Practice Capstone to a two-hour course. Total credit hours for the degree will not change.

**Occupational Therapy, M.S. (151).** Faculty propose changes to admission requirements and processes to reflect the use of health professional school portals and align with surrounding universities. Curriculum changes reflect re-alignment with ACOTE standards. The degree program will change from 81 required credit hours to 76 required credit hours.

**Nutritional Sciences, B.S. (153).** Faculty propose modifying Admission and Retention requirements for the Dietetics Option which is part of the Didactic Program in Dietetics (DPD), approved by specialty accreditor ACEND. Curricular changes include course changes in the Nutritional Sciences core and Dietetics option with a new course to assist students in studying for the Registered Dietitian exam. Total credit hours for the degree will not change.

**Special Education – Autism Spectrum Disorders (ASD) M.Ed. (154).** An undergraduate course used in the program will be replaced by a new course, SPED 5263 Assistive Technology and Universal Design for Students with Autism Spectrum Disorders. This replacement will eliminate 4000/5000 contracts and delays in financial aid triggered by the Comprehensive Program of Study (CPOS) rules.



**Existing Programs Electronic Delivery**

**Accounting and Financial Analysis, M.S. (130).** Student and employer demand data indicate a preference for online course delivery to meet the needs of working adults. Faculty can meet this need within the program's current capacity and with no extra costs. Online delivery is expected to increase the number of majors. The Letter of Intent was sent to OSRHE October 25, 2021.

**Professional Business Administration, M.B.A. (157).** Offering this cohort program by electronic delivery will better meet the needs of students who are working adults. Having the online delivery available will allow them to progress in the program without stopping out due to schedule challenges. The Letter of Intent was sent to OSRHE October 25, 2021.

**Psychology, BS (072).** Enrollment data, student surveys, and employer demand data suggest a need for online delivery of the program to increase program accessibility for students. Faculty expect that having the availability of the entire program online will have a positive impact on retention of current students and has the potential of increasing the number of students by ten percent (10%) in the next five years. The Letter of Intent was sent to OSRHE October 25, 2021.

**New Embedded Certificates**

**Fundamentals of Accounting certificate.** Embedded in Accounting, B.B.A. (001) program, this 15-credit hour certificate will provide professional development for students currently working as accounting clerks who seek to improve their skills or advance to the next level with their current employer. The certificate will be available at Tahlequah and Broken Arrow by traditional delivery and online delivery. The Letter of Intent was sent to OSRHE October 25, 2021.

**Tax Compliance certificate.** Embedded in the Accounting, B.B.A. (001) program, this 15-credit hour certificate will acquire skills for advancing their employment or improving their business accounting skills. Students survey data indicate that 80% of respondents were very or extremely interested in earning the proposed certificate. The certificate will be available in both Tahlequah and Broken Arrow and through online Delivery. The letter of intent was sent October 25, 2021.

**Business Basics certificate.** Embedded in the Business Administration, B.B.A. (012) program, this 15-credit hour certificate will meet the dual purposes of providing confidence in the workplace and insight into the pursuit of a four-year degree. The certificate will be available at Tahlequah and Broken Arrow by traditional delivery and online delivery. The Letter of Intent was sent to OSRHE October 25, 2021.

**Small Business certificate.** This 15 credit-hour certificate will be embedded in Entrepreneurship, B.B.A. (136). The new certificate reflects program curriculum modifications submitted in October 2021. The certificate supports the northeastern Oklahoma region by providing support for economic development efforts. It will be available at Tahlequah and Broken Arrow by traditional delivery and through online delivery. The Letter of Intent was sent to OSRHE October 25, 2021.

Page | 4

**Project Management certificate.** Embedded in the Management, B.B.A. (054) program, this 15-credit hour certificate reflects program curriculum modifications submitted in October 2021. Project managers can be hired across a spectrum of industries and this certificate will serve both new employees by enhancing their degree as well as those returning to learn new skills. It will be available at Tahlequah and Broken Arrow by traditional delivery and through online delivery. The letter of Intent was sent to OSRHE October 25, 2021.

**Quality Management certificate.** Embedded in the Management, B.B.A. (054) program, this 12-credit hour certificate reflects program curriculum modifications submitted in October 2021. Student/employee demand for the certificate is strong. It will be available in both Tahlequah and Broken and through online delivery. The Letter of Intent was sent to OSRHE October 25, 2021.

**Soft Skills certificate.** This certificate is also embedded in the Management, B.B.A. (054) program. This certificate is requested and supported by members of the CBT Advisory Board. It will be available in both Tahlequah and Broken and through online delivery. The Letter of Intent was sent to OSRHE October 25, 2021.

**Digital Marketing certificate.** Embedded in Marketing, B.B.A. (055), this certificate supports student and employer interest in digital marketing which is critical to area businesses. It will be available in both Tahlequah and Broken and through online delivery. The Letter of Intent was sent to OSRHE October 25, 2021.

**Special Education graduate certificate.** This 18 credit-hour certificate will be embedded in Special Education – Autism Spectrum Disorders (ASD) M.Ed. (154). This certificate will help prepare teacher candidates who follow a non-traditional pathway to special education certification and address a critical teacher shortage area in Oklahoma. It will be available in both Tahlequah and Broken and through online delivery. The Letter of Intent was sent to OSRHE October 25, 2021.

### **New Program**

**Public Relations, M.A.** Faculty propose a new Master of Arts in Public Relations. The degree utilizes existing communication and media studies courses as well as four new courses. Recent demand data indicate there were more than 30,000 Google searches related to the CIP code and multiple undergraduate programs in communication, media studies, marketing, and strategic communication at institutions within 250 miles of NSU. By offering advanced preparation for professionals, NSU will meet its mission of empowering students and community to reach their full intellectual and human potential. The Letter of Intent was sent to OSRHE June 18, 2021.

Thank you for your consideration of these proposals. If you have any questions, please contact me or Dr. Landry.

Enclosures

P a g e | **5**

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs



709 Oklahoma Boulevard • Alva, Oklahoma 73717-2799 • Phone: (580) 327-8400 • Email: [jlcunningham@nwosu.edu](mailto:jlcunningham@nwosu.edu)

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**OFFICE OF THE PRESIDENT**

**Date:** January 13, 2022

**To:** Regional University System of Oklahoma  
Board of Regents

**From:** Dr. Janet Cunningham, President

**Re:** Program Modification Agenda Items – January 27, 2022

Please place Northwestern Oklahoma State University on the agenda for the January 27, 2022, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

**Program Modification, Other Degree Program Modification (non-substantive) - Reading Specialist, M Ed, 032**

**Program Modification, Other Degree Program Modification (non-substantive) - BSED - Elementary Education (013), Natural Science Education (028), Special Education (055), Early Childhood Education (057), Health and Sports Science Education (059), Mathematics (062), Agricultural Education (065); BAED - Social Science (035), English (058); BME - Music-Instrumental (026) and Music-Vocal (027)**

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Att. (2)



TO: Board of Regents of the  
Regional University System of Oklahoma  
Susan Winchester, Chair

FROM: Diana Lovell, President

DATE: January 14, 2022

SUBJECT: Program Modification Requests – January 28, 2022

Please place Southwestern Oklahoma State University on the agenda for the January 28, 2022, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
  1. MEd in Education (Parks and Recreation Management) 064 – Adding elective course
  2. BS in Parks and Recreation Management 049 – Adding elective course
  3. BS in Parks and Wildlife Law Enforcement 146 – Adding elective course
  4. MEd in Education (Art) 064 – removing a course and updating admission requirements
  5. BFA in Graphic Design 007 – updating required courses
  6. Bachelor of Arts in Education 008 - updating required courses
  7. Bachelor of Music 037 – updating course offerings within the electives
  8. Bachelor of Science in Organizational Leadership 775 – updating courses
  9. LOI for Electronic Delivery for AS Criminal Justice 138

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments





OFFICE OF THE PRESIDENT

100 Campus Drive, Weatherford, OK 73096  
580 • 774 • 3766  
www.swosu.edu

TO: Board of Regents of the  
Regional University System of Oklahoma  
Lake Carpenter, Chair

FROM: Diana Lovell, President

DATE: January 14, 2022

SUBJECT: Facilities Stewardship Committee Agenda Items – January 28, 2022

Please place Southwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the January 28, 2022, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

This project was approved at the October, 2021, meeting. SWOSU is requesting to increase the amount of the project from \$200,000 to \$250,000.

Three bids were received:

Mid Continental Restoration	\$248,938 (Bid award requested)
MTS Contracting	\$284,264
Restek, Inc	\$255,234

- **Project: Oklahoma Hall perimeter concrete column repair**

**Project Description:**

Request approval to bid and award engineering services and structural repairs to be completed at Oklahoma Hall, a residential hall built in 1965. The perimeter has concrete delamination (layer separation) at the soffit near the drip edge in multiple locations, apparently due to corroded steel spanning the edge of the building. Repairs are expected to include column spalling (cracks) and exposed column/beam damage; there may be some rebar damage. At this time, there is no danger of structural instability, but these repairs should be made as soon as possible.

**Requested Funding Approval:** \$200,000 approved in October, 2021  
\$250,000 revised request

**Congruent with Capital Master Plan:** Yes

**Revenue Sources:** Auxiliary funds

January 2022

SWOSU page 2 of 2

- **Project: Installation of chillers**

**Project Description:**

Request approval to bid and award installation of two chillers at Oklahoma Hall. The chillers were purchased from Trane through a purchasing consortium contract.

**Requested Funding Approval:** \$100,000

**Congruent with Capital Master Plan:** Yes

**Revenue Sources:** Auxiliary funds



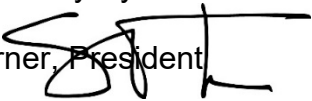


## NORTHEASTERN STATE UNIVERSITY

OFFICE *of the* PRESIDENT

**DATE:** January 14, 2022

**TO:** Lake Carpenter, Facilities Stewardship Committee Chair  
Regional University System of Oklahoma

**FROM:** Dr. Steve Turner, President 

**SUBJECT:** Facilities Stewardship Committee Agenda Items—January 2022

### **Master Lease Funding for Oklahoma College of Optometry Complex**

Northeastern State University requests permission to submit a request for up to \$8,000,000 on the Oklahoma State Regents for Higher Education Master Lease-Real Property, with repayment over 20 years. Funds will be used for construction of a new Oklahoma College of Optometry Complex located on the NSU Tahlequah campus (Project #485-0076). Source of funds for repayment will be from an existing \$4.50 student facility fee.

NSU also request approval of this item under the Bond Purchase Program Reimbursement Resolution allowing Northeastern State University to proceed with this project prior to the availability of funds (OSRHE Master Lease Program).

The Board approval of this item will serve as the formal resolution for reimbursement of funds expended on the project approved for the Bond Program. Under federal guidelines, a reimbursement allocation is a designated use of bond proceeds to pay an expenditure which was previously paid from sources other than bond proceeds. According to Internal Revenue Code, Section 1.150-2, certain preliminary original expenditures related to capital projects may be reimbursed from bond proceeds if the Board declares the intent to do so in a formal resolution. This item will serve as the formal resolution for reimbursement of core operating funds expended on purchases approved for the OSRHE Master Lease Purchase Program.

### **Informational:**

1. Project #485-0073 - Campus Life Safety System Upgrades
  - a. Project Description: Repair/replace campus life safety systems
  - b. Requested Funding Approval: \$94,000
  - c. Budget Breakdown: Renovation/Repairs
  - d. Congruent with Facility Master Plans or Strategic Plans: Yes
  - e. Revenue Source(s): Infrastructure fee \$9,000; 650 Fund \$85,000

2. Project #485-0074 - General Elevator Repairs
  - a. Project Description: Repairs/replacements of campus elevators and components.
  - b. Requested Funding Approval: \$75,000
  - c. Budget Breakdown: Renovation/Repairs
  - d. Congruent with Facility Master Plans or Strategic Plans: Yes
  - e. Revenue Source(s): 600 Fund
  
3. Project #485-0063 - General Housing Building Repairs
  - a. Project Description: General repairs to all housing facilities campus wide.
  - b. Requested Funding Approval: \$40,000
  - c. Budget Breakdown: Renovation/Repairs
  - d. Congruent with Facility Master Plans or Strategic Plans: Yes
  - e. Revenue Source(s): 751 Fund
  
4. Project #485-0073 - Resurface Athletic Courts
  - a. Project Description: Resurface and paint repairs to athletic courts campus wide
  - b. Requested Funding Approval: \$25,000
  - c. Budget Breakdown: Renovation/Repairs
  - d. Congruent with Facility Master Plans or Strategic Plans: Yes
  - e. Revenue Source(s): 600 Fund
  
5. Project #485-0073 - Campus Signage
  - a. Project Description: Updates, repairs and replacements to campus signage campus wide
  - b. Requested Funding Approval: \$15,000
  - c. Budget Breakdown: Renovation/Repairs
  - d. Congruent with Facility Master Plans or Strategic Plans: Yes
  - e. Revenue Source(s): 650 Fund

## Change Orders:

### Wilson Hall Phase III:

Flintco, LLC Change Order #7, cumulative increase for many items: added access panels/doors, modified HVAC fresh air intake at 4<sup>th</sup> floor building penetrations, added flashing at structural lintels, added 24" square stainless sinks and clay traps in ground floor art classrooms.....\$105,345.00

**Page 1 of 1**  
**Prepared by:** Harold McMillen

**Contractor:** Flintco LLC

**Original Contract Amount:** \$10,963,635.00

**Approval Date:** December 1, 2020

**Final Inspection Date:****Final Contract Amount:**[illegible]

Contracts of over one million dollars (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount



Date: January 28, 2022

To: Board of Regents of the Regional University System of Oklahoma Facilities  
Stewardship Committee Chair, Lake Carpenter

From: President Patti Neuhold-Ravikumar

University of Central Oklahoma

January 2022 Facilities Stewardship Committee

**1. Approval Items:**

**a. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Request approval to fund and award contract not to exceed \$180,000 for replacement of paving at Washington Drive. Contract to be issued to A-Tech Paving, an approved university contractor.

Requested Funding Approval: \$180,000

Budget Breakdown: \$120,000 for asphalt sections, \$60,000 for concrete section

Vendor: A-Tech Paving

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source: Section 13 Offset

**b. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Request approval to fund and award contract not to exceed \$200,000 for renovation of women's showers and restroom at Thatcher Hall. Contract to be issued to Lippert Bros. Construction, an on-call university construction manager.

Requested Funding Approval: \$200,000

Budget Breakdown: \$180,000 for remodel, \$20,000 for asbestos abatement

Vendor: Lippert Bros. Construction

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source: Section 13 Offset

**2. Information Items:****a. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Issued contract to Johnson Controls Inc. in the amount of \$31,125 for the purpose of replacing a rooftop HVAC unit at the Art and Design Building.

Fund Source: Section 13 Offset

**b. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Issued contract to Trade Mechanical, an on-call university contractor, in the amount of \$37,257 for the purpose of replacing two rooftop HVAC units at the College of Business Building.

Fund Source: Section 13 Offset, Remaining Project Funds

**c. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Issued contract to Patco Electrical, an on-call university contractor, in the amount of \$59,120 for electrical service upgrade to the Physical Plant Building.

Fund Source: Section 13 Offset

**d. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Issued contract to Matthews Trenching Company in the amount of \$48,750 for replacement of sanitary sewer lines directly east of Lillard Administration Building.

Fund Source: Section 13 Offset

**e. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Lippert Bros. Construction was selected as construction manager for the renovation of St. Mary's building into the UCO School of Design. Project was approved at the January 31, 2020 RUSO meeting.

Fund Source: Section 13 Offset, College of Fine Arts and Design Course Fees, Student Facilities Fees, Private Donations

Attachments:

Campus Map



January 28, 2022

Project # 120- 0027  
Major Repairs and Deferred Maintenance  
2. c.

Project # 120- 0027  
Major Repairs and Deferred Maintenance  
2. b.

Project # 120- 0027  
Major Repairs and Deferred Maintenance  
1. b.

Project # 120- 0027  
Major Repairs and Deferred Maintenance  
1. a.

Project # 120- 0027  
Major Repairs and Deferred Maintenance  
2. d.

Project # 120- 0027  
Major Repairs and Deferred Maintenance  
2. a.

Project # 120- 0027  
Major Repairs and Deferred Maintenance  
2. e.




**MAP LEGEND**

1. Art & Design Building
2. Baptist Collegiate Ministries
3. Baseball Field
4. Bausher Place
5. Betz STEM Research and Learning Center
6. Broncho IV Apartments
7. Broncho Lake
8. Business Building
9. Center for Transformative Learning
10. Central Gateway

11. Central Plant
12. CFAD Storage Building
13. Chambers Library
14. Communications Building
15. Co-op Esports Gaming Center
16. Coyner Health Sciences
17. Edmond Chamber of Commerce
18. Edmond Fire Station No. 1
19. Education Annex Building
20. Education Building
21. Evans Hall
22. Facilities Management
23. Forensic Science Institute
24. Hamilton Field House
25. Health and Physical Education
26. Howell Hall
27. Human Environmental Sciences
28. International House
29. Laboratory Annex Building
30. Labyrinth
31. Liberal Arts North Wing
32. Liberal Arts South Wing
33. Lillard Administration Building
34. Math and Computer Science
35. Melton Art Gallery
36. Mitchell Education Center
37. Mitchell Hall
38. Murdaugh Hall
39. Music Building
40. Nigh University Center
41. Old North
42. OU Physicians Health & Wellness Clinic
43. Plunkett Park

44. Police Services
45. Power Plant
46. President's Annex
47. Public Safety Administration
48. Reflection Park
49. School of Design (future)
50. Softball Field
51. South Central Plant
52. Sports Performance Center Annex
53. Sports Performance Center
54. Tennis Courts
55. Thatcher Hall
56. Thompson Soccer Field
57. Transformative Learning Quadrangle (The Quad)
58. TRIO Training
59. University Commons
60. University Guest House
61. University House
62. University Suites
63. VetHERO Center
64. Wantland Hall
65. Wantland Stadium
66. Wellness Center
67. West Hall
68. Y.Chapel

**METRO CAMPUS LOCATIONS**

 Academy of Contemporary Music (ACM@UCO)  
25 S. Oklahoma Ave.,  
Downtown Oklahoma City

 Center for eLearning and Connected Environments  
201 N. Bryant Ave.,  
Edmond

 Jazz Lab  
100 E. 5th St.,  
Edmond

 UCO Boathouse at Arcadia Lake  
Arcadia Lake - Second St. and  
Midwest Blvd.

 UCO Boathouse at Oklahoma River  
732 Riversport Dr.,  
Oklahoma River Boathouse District,  
Downtown Oklahoma City

 UCO at Carnegie Centre  
131 Dean A. McGee Ave.,  
Downtown Oklahoma City

 UCO at Santa Fe Plaza  
101 North E.K. Gaylord, Ste. 1  
Downtown Oklahoma City



Edmond, Oklahoma

January 28, 2022

Board of Regents Regional University System of Oklahoma  
Landmark Towers  
3555 N.W. 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

**I. PERSONNEL**

**A. Administrative Appointments**

**College of Liberal Arts**

**Dr. M. Nicole Warehime** has been appointed as Interim Assistant Dean of the College of Liberal Arts. Her appointment, effective January 1, 2022, is at an annual salary of \$76,654.32.

Dr. Warehime's degrees are: Ph.D. (2008), and M.A. (2004), Sociology, University of Oklahoma, Norman, OK; and B.S. (2002), Sociology and Criminal Justice, Oklahoma City University, Oklahoma City, OK.

Her professional experiences include: Interim Department Chair (0.5), Associate Professor (3.5), and Assistant Professor (2), University of Central Oklahoma, Edmond, OK; Associate Professor (2), Oklahoma City University, Oklahoma City, OK; Assistant Professor (5), Oklahoma Baptist University, Shawnee, OK; and Instructor (5), University of Oklahoma, Norman, OK.

**B. Faculty Appointments**

**College of Mathematics and Science**

University of Central Oklahoma

**Dr. Justin Agan** has been appointed as a **Lecturer** in the **Department of Biology**. This is a full-time, non-tenure track appointment, effective January 10, 2022.

Dr. Agan's degrees are: Ph.D. (2021), Zoology, Oklahoma State University, Stillwater, OK; and B.S. (2013), Biology, and B.A. (2013), Philosophy, Clayton State University, Morrow, GA.

His professional experiences include: Adjunct (0.5), and Graduate Teaching/Research Assistant (7.5), Oklahoma State University, Stillwater, OK.

Dr. Agan will be paid an annual salary of \$41,400.

**Dr. Carie Strauch** has been appointed as an **Assistant Professor** in the **Department of Nursing**. This is a full-time, tenure-track appointment, effective January 10, 2022.

Dr. Strauch's degrees are: Ph.D. (2017), Nursing Education, Oklahoma City University, Oklahoma City, OK; M.S. (2012), Nursing Education, Oklahoma Baptist University, Oklahoma City, OK; and B.S. (1989), Nursing, Southwestern Oklahoma State University, Weatherford, OK.

Her professional experiences include: Visiting Assistant Professor (0.5), University of Central Oklahoma, Edmond, OK; Associate Professor (9), Southwestern Oklahoma State University, Weatherford, OK; Instructor (6), Platt College, Oklahoma City, OK; and Registered Nurse (18), Weatherford Hospital, Weatherford, OK.

Dr. Strauch will be paid an annual salary of \$69,239.43.

**Dr. Fei Zou** has been appointed as an **Assistant Professor** in the **Department of Computer Science**. This is a full-time, tenure-track appointment, effective January 10, 2022.

Dr. Zou's degrees are: Ph.D. (2021), Computer Science, University of South Carolina, Columbia, SC; M.S. (2016), Computer Science, University of Melbourne, Melbourne, Victoria, AUS; and B.S. (2008), Software Engineering, Northwestern Polytechnical University, Xi'an, Shannxi, China.

His professional experiences include: Graduate Research Assistant (1), and Teaching Assistant (1), Temple University, Philadelphia, PA; and Graduate Teaching Assistant (3.5), Teaching Assistant (1), and Instructor (0.5), University of South Carolina, Columbia, SC.

Dr. Zou will be paid an annual salary of \$79,695.



University of Central Oklahoma

**C. Temporary Faculty Appointments**

The following have been hired as temporary faculty for the spring 2022 semester:

**1) Visiting Assistant Professor****College of Liberal Arts**

Dr. David Vaughan

English

Dr. Joshua Rollins

Humanities and Philosophy

**2) Visiting Instructor****College of Education and Professional Studies**

Ms. Elizabeth Dawson

Donna Nigh Department of Advanced  
Professional & Special Services

Ms. Kristin Hommel-Miller

Human Environmental Sciences

Mr. Landon Jackson

Kinesiology and Health Studies

Ms. Julie Kellogg

Human Environmental Sciences

Ms. Eunice Menja

Psychology

**3) Temporary Lecturer****College of Mathematics and Statistics**

Mr. Craig Pounds

Mathematics &amp; Statistics

**D. Retirement with Resolution**

**Dr. Cheryl Frech**, Professor in the **Department of Chemistry**, will retire her position, effective June 1, 2022. Dr. Frech has served the University of Central Oklahoma in a full-time capacity since 1991.

**II. EXECUTIVE SUMMARY OF AWARDS**

Following are the new contracts that have been awarded since the last Board Letter:

**October 2021**

Oklahoma Comprehensive Outdoor Recreation Plan (SCORP), \$10,000

Office of Naval Research (Pass through Oklahoma State University)

September 20, 2021 – December 31, 2022

Kevin Fink, College of Education and Professional Studies

SCORP is a plan, inventory, and documentation compiled by states as part of federal efforts to inventory outdoor recreation resources. The inventory and assistance efforts exist to protect and conserve outdoor spaces for present and future generations.

University of Central Oklahoma

OK-INBRE Travel Award, \$2,000

OK-INBRE

March 14, 2022 – March 18, 2022

Benjamin Tayo, College of Math and Science

Funding from this grant will allow Dr. Tayo to present his research at the American Physical Society (APS) March Meeting, March 14th-18th in Chicago, IL.

OK-INBRE Travel Award, \$2,000

OK-INBRE

February 4, 2022 – February 8, 2022

Morshed Khandaker, College of Math and Science

This grant will fund Dr. Khandaker's travel to the 2022 Orthopedic Research Society Technical Meeting in Tampa, FL, February 4th-8th.

Creating Healthy Environments in School, \$20,621

Oklahoma State Department of Health

July 1, 2021 – June 29, 2022

Rachelle Franz, College of Education and Professional Studies

Funding from this grant will provide the development of curriculum to be used in training future and current educators about creating healthy environments in schools.

1801 Project Get Fit, \$16,100

Oklahoma State Department of Education

September 1, 2021 – June 30, 2022

Rachelle Franz, College of Education and Professional Studies

Funding will be used to create an assessment to identify an advantageous layout of painted play spaces for social distancing on the playground/blacktop/sidewalks of priority school sites, as well as the development of a training resource for procedures on how to use the painted play spaces.

UCO EOC Career and Academic Readiness for Educational Success (UCO EOC CARES), \$263,529

U.S. Department of Education

September 1, 2021 – August 31, 2022

Barry Lofton, Enrollment and Student Success

CFDA#84.066A

The Educational Opportunity Center for Career & Academic Readiness for Educational Success will provide high impact support services to ensure the success of 1,000 low-income and first-generation adults from secondary completion to postsecondary enrollment. This will be achieved by establishing strong partnerships with social services agencies, career technology center, community colleges, universities, and military installations in the Oklahoma City Metropolitan Area.

University of Central Oklahoma

### **November 2021**

2021-2022 UCO Endeavor Games, \$16,000

Move United (Pass through U.S. Department of Veterans Affairs)

October 1, 2021 – September 30, 2022

Leigha Pemberton, Student Affairs

This grant will fund the UCO Endeavor Games and Adventure Therapy programs, both facilitating the overall goal of aiding in developing ongoing rehabilitative, therapeutic, and whole-life health adaptive sports opportunities for disabled veterans and members of the Armed Forces.

2021-2022 UCO Archery and Air Rifle Programs, \$4,000

Move United (Pass through U.S. Department of Veterans Affairs)

October 1, 2021 – September 30, 2022

Leigha Pemberton, Student Affairs

This grant will fund Archery and Air Rifle programs for veterans and member of the Armed Services who have a permanent disability.

### **December 2021**

No new contracts have been awarded in December.

## **III. PURCHASES FOR APPROVAL**

- A.** Schendel Pest Services, five-year campus pest maintenance contract  
Source: E&G .....\$389,800

## **IV. INFORMATIONAL ITEMS FROM PURCHASING**

- A.** BOK Financial Insurance Inc., benefits consulting  
Source: E&G .....\$75,000
- B.** CDW LLC, create online dashboard  
Source: Technology Fees.....\$54,150
- C.** Ellucian, annual renewal of recruiting software  
Source: E&G.....\$72,787
- D.** Hyland Software, Inc., annual renewal of imaging software  
Source: E&G .....\$55,826
- E.** Next Thought LLC, development of blended learning program  
Source: Unrestricted Cash.....\$70,000

Patti Neuhold-Ravikumar, President

**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. CHERYL FRECH, Professor in the Department of Chemistry,** has served the University of Central Oklahoma with honor and distinction for a period of thirty-one years; and

**WHEREAS, DR. CHERYL FRECH,** will retire on June 1, 2022; and

**WHEREAS, DR. CHERYL FRECH,** having served the University of Central Oklahoma for thirty-one years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on Departmental, College, and University councils and committees.

**WHEREAS, DR. CHERYL FRECH's** many years of dedicated service deserve special recognition:

**NOW, THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **DR. CHERYL FRECH,** the honorary title of “**Emeritus Professor of Chemistry**” and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. CHERYL FRECH.**

**ADOPTED by the Regional University System of Oklahoma this 28th day of January, 2022.**

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Connie Reilly, Chairman  
Regional University System of Oklahoma

ATTEST:

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Amy Anne Ford, Secretary



## NORTHEASTERN STATE UNIVERSITY

OFFICE *of the* PRESIDENT

January 14, 2022

Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

### I. PERSONNEL

#### A. ADMINISTRATIVE APPOINTMENTS/CHANGES

**Dr. Kelli Carney**, tenured Associate Professor of Educational Leadership has been promoted to Associate Professor/Assistant Dean in the College of Education effective January 4, 2022. This position is 12-month position and an additional \$16,000 will be added to her salary. Dr. Carney is stepping down as the Eddings Endowed Chair. She is filling the Assistant Dean role left vacant by Dr. Tracy Thompson.

**Dr. Meagan Moreland**, tenured Associate Professor of Curriculum and Instruction in the College of Education has been appointed the Eddings Endowed Chair position. She will be paid a stipend of \$10,000 to finish out the second half of the academic year. Dr. Moreland is filling the endowed chair position left vacant by Dr. Kelli Carney.

#### B. FACULTY APPOINTMENTS (TENURE TRACK)

**Dr. Shermaine “LeShay” McNack** has been appointed Assistant Professor of Management in the College of Business and Technology effective January 4, 2022. This is a full-time regular, 9-month, tenure track position at an academic year salary rate of \$81,460. She is filling the position left vacant by Dr. Benjamin Ofili.

Dr. McNack holds the following degrees: D.B.A., Business Administration, University of Phoenix; M.B.A., Business Administration, University of Phoenix; and B.B.A., Business Administration, Northeastern State University.

## Northeastern State University

Her professional experience includes: Assistant Director, Human Resources, Northeastern State University – one year; Adjunct Faculty, Business Administration and Management, Northeastern State University – five years; Talent Manager, City of Broken Arrow- one and 1/2 years; Human Resource Manager, Tulsa Educare, Inc. – two years; Human Resource Manager & HR Analyst, Cherokee Nation/Cherokee Elder Care- seven years; Human Resource Consultant, Property Up-Keep- six years; Human Resource Specialist, Department of Veteran Affairs- one year; Human Resource Coordinator, QTG-Quaker, Tropicana, Gatorade-Start up- two years.

**Dr. Athena Wooldridge** has been appointed Assistant Professor of Marketing in the College of Business and Technology effective January 4, 2022. This is a full-time regular, 9-month, tenure track position at an academic year salary rate of \$81,460. She is filling the position left vacant by Dr. Jitendra Tewari.

Dr. Woodridge holds the following degrees: Ph.D., Environmental Science, Oklahoma State University; M.L.A., Liberal Arts, Harvard University; and B.B.A., Business Administration, Southern Methodist University.

Her professional experience includes: Adjunct Faculty, Management and Marketing, Northeastern State University- two years; Marketing Director, Legendary Q Brands, DBA Billy Sims BBQ- three years; Consumer Insights Manager, QuikTrip Corporation, one and ½ years; Freelance / Contract Designer & Marketer- ongoing as needed; Senior Director of Marketing and Communications, Sweet Adelines International- one year; Marketing and Product Manager (Director), Orchid Ceramics- two years; Marketing & Publications Director, PEI- two years; Marketing Programs Manager, ASI-Modulex- one year.

## C. FACULTY APPOINTMENTS (NON-TENURE TRACK)

**Dr. JoAnna Cupp** has been appointed Clinical Assistant Professor / Program Chair of Nutritional Sciences in the Gregg Wadley College of Science and Health Professions effective January 4, 2022. This is a full-time regular, 12-month, non-tenure track position at a fiscal year salary rate of \$74,600. Dr. Cupp is filling the position left vacant by Ms. Kelley Sky-Eagle.

Dr. Cupp holds the following degrees: D.HSc. Health Science, A.T. Still University; M.S., Family and Consumer Science and B.S., Dietetics/Nutrition, University of Central Arkansas.

Her professional experience includes: Inpatient Dietitian, Jack C. Montgomery VA Medical Center-five months; Adjunct Instructor, University of Kansas Medical Center- five months; Program Director, Dietetics Program, Arkansas State University- two years; Interim Program Director, Nutritional Science Program,

## Northeastern State University

Arkansas State University- one year; Assistant Professor, Nutritional Science Program, Arkansas State University- three years; Adjunct Faculty/Clinical Instructor, Arkansas State University- five months; Clinical Dietitian, Mercy Hospital & Medical Center- two years; and other positions beforehand.

**Ms. Jamie Morris** has been appointed Instructor of Nursing in the Gregg Wadley College of Science and Health Professions effective January 4, 2022. This is a full-time regular, 12-month, non-tenure track position at a fiscal year salary rate of \$60,888. Ms. Morris is filling the position left vacant by Dr. Tamara Hryshchuk. Ms. Morris holds the following degrees; M.S., Nursing, University of Oklahoma Health Sciences Center; B.S., Nursing, East Central University; B.A., Psychology, Southeastern Oklahoma State University; and A.A., Psychology, Eastern State College.

Her professional experience includes: Practical Nursing Instructor, Kiamichi Technology Center-one year; Instructor of Nursing; University of Oklahoma College of Nursing-Tulsa Campus- thirteen years; ICU Staff Nurse, McAlester Regional Hospital- ten years; Home Health Care Coordinator-McAlester Branch, Healthback Home Health- two years; Nursing Faculty, Eastern Oklahoma State College- five years; Emergency Department/ICU Staff Nurse, Eastern Oklahoma Medical Center- 1.5 years; Intensive Care Staff Nurse, Medical Center of Oklahoma- six months.

**Mr. Philip Wilcox** has been appointed Clinical Assistant Professor of Physician Assistant Studies in the Gregg Wadley College of Science and Health Professions effective December 1, 2021. This is a full-time regular, non-tenure track position at a fiscal year salary rate of \$101,292. This is a new position.

Mr. Wilcox holds the following degrees: M.S., Physician Assistant Studies, University of Texas Rio Grande Valley; M.S., Emergency Services Administrations, California State University Long Beach; B.C.H.S., Clinical Health Services, University of Washington; and B.A., Economics, Sonoma State University.

His professional experience includes: Physician Assistant, Wellpath/California Forensics Medical Group -four years; P.A. / Emergency Medicine, Schumacher Clinical Partners/Valley Hospital- one year; P.A., Rockwood Pulmonary, Critical Care and Sleep Medicine-two years; P.A., Emergency Medicine Critical Access Ridgeview-Sibley Medical Center- one and ½ years; P.A., Surgical First Assist, Orthopedics Southern Oregon Orthopedics- one year; Firefighter/Paramedic, Nice Volunteer Fire and Rescue Department; and Adjunct Faculty, Fire Science, Emergency Medicine Mendocino College- two years.

## D. FACULTY APPOINTMENTS (TEMPORARY)

## **Northeastern State University**

**Dr. John Mark Whitfield, Jr.** has been appointed Instructor / Interim Director of Bands, Department of Music in the College of Liberal Arts effective January 10, 2022. This is a full-time temporary, non-tenure track position for the Spring 2022 semester at a salary rate of \$25,000. He is filling the position left vacant by Dr. Bryan Raya.

Dr. Whitfield holds the following degrees: D.M.A., Trombone Performance, University of Southern Mississippi; M.M., Music, University of North Carolina School of the Arts; and B.M., Music Education, University of North Carolina Wilmington.

His professional experience includes: Assistant Marching Band Director, North Carolina State University – one year; Teaching Professor of Trombone, East Carolina University – two years; Faculty, Drum Major Camp, North Carolina State University- three summer semesters; Director of Bands, Havelock Middle School – two and 1/2 years; and other adjudication, performance, and university performances.

### **E. FACULTY CHANGE OF STATUS**

**Ms. Courtney Hamby**, Instructor of HCA is moving to Assistant Professor of Management in the College of Business and Technology effective January 4, 2022. This is a full-time regular, 9-month, tenure track position as an academic year salary rate of \$81,460. Ms. Hamby is working on her doctorate at Northcentral University. She is filling the position left vacant by Dr. Ricky Wallace.

### **F. RETURN FROM SABBATICAL LEAVE**

**Dr. Hsin-I Sydney Yueh**, tenured Associate Professor in Communication Studies in the College of Liberal Arts is returning to her faculty position from Sabbatical leave effective January 4, 2022. She completed an Academic Fellowship in Taiwan from the Ministry of Foreign Affairs.

### **G. RETIREMENTS WITH RESOLUTIONS**

**Dr. Christopher Owen**, tenured Professor of History in the College of Liberal Arts has announced his retirement effective January 1, 2022. Dr. Owen has been employed with Northeastern State University since August 1992.

**Dr. Mary Waters-Bilbo**, tenured Associate Professor of Psychology in the College of Education has announced her retirement effective January 1, 2022. Dr. Waters-Bilbo has been employed with Northeastern State University since August 2012.



## **Northeastern State University**

### **H. RETIREMENTS**

**Dr. Tracy Thompson**, Assistant Professor of Curriculum & Instruction / Assistant Dean of the College of Education is retiring effective November 10, 2021. Dr. Thompson has been employed with Northeastern State University since August 2014.

### **I. RESIGNATIONS**

**Mr. Aaron Pope**, Instructor of Library Services in the John Vaughn Library has submitted his letter of resignation effective November 12, 2021. He has been employed with Northeastern State University since March 2019.

**Dr. Bryan Raya**, Assistant Professor of Music / Director of Bands in the College of Liberal Arts has submitted his letter of resignation effective November 9, 2021. He has been employed with Northeastern State University since August 2019.

**Dr. Nicole Stout**, Assistant Professor of Optometry in the Northeastern State University Oklahoma College of Optometry has submitted her letter of resignation effective December 31, 2021. She has been employed with Northeastern State University since August 2017.

## **II. INFORMATION ITEMS**

The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):

External Funding Consulting.....(IDC).....\$ 82,175

## **III. GRANTS AND CONTACTS**

The University has received notification of funding for the following proposals:

**Oklahoma Alliance for Minority Participation 2021-2022 Year 2 of 5.....\$ 42,481.00**

A subaward from Oklahoma State University through the National Science Foundation to assist in increasing the number of underrepresented minorities receiving B.S. degrees in science, technology, engineering and mathematics. The Project Director is Dr. Jody Buckholtz.

**Northeastern State University****RPI Investigating Diabetic Retinopathy: New Tool and Mouse Model Development Year .5 of 2.5.....\$ 57,490.00**

Research to develop a better understanding of the underlying mechanisms that drive Diabetic Retinopathy development for seeking alternative treatment options. Diabetic Retinopathy (DR) is a common microvascular complication of diabetes that leads to vision loss and blindness. The Project Director is Dr. Cammi Valdez.

**Deciphering the Roles of Mcm10 and Polymerase Epsilon Interaction - 2021-2022 .....\$ 78,645.00**

The goals of this proposal are to determine the roles of Mcm10 and Polymerease in DNA replication and checkpoint activation pathways. These studies will advance understanding of how genome integrity is maintained over generations and how this integrity can be disrupted under stress in all eukaryotes. The Project Director is Dr. Sapna Das Bradoo.

**Improving Chemotherapy by Potentiation of necroptosis in AML Yr. 2 of 3 2021-22.....\$ 45,000.00**

This research project will extend previous preliminary work to see if further studies, including studies in primary acute myeloid leukemia (AML) cells from leukemia patients, are worth pursuing in order to improve therapeutic response for AML in adults. This funding will also enable several undergraduate students to gain research experience while completing requirements for the respective degree programs. The Project Director is Dr. Michael Morgan.

**1<sup>st</sup> Annual Green Country Children's Book Festival 2021-2022 .....\$ 3,500.00**

NSU Tahlequah Campus – John Vaughn Library will host the 1<sup>st</sup> annual Green Country Children's Book Festival for area children from local schools to come and meet a variety of children's authors in the Fall of 2022. The Project Directors are Ms. Sarah Whittle and Mr. Michael Jones.

**Genentech Career Development Award 2021-22.....\$100,000.00**

To develop two new tools for the field of diabetic retinopathy: 1) an adaptable automated image analysis program and 2) a new method to incorporate systematic and accurate cell labeling of microvasculature. This would allow for the creation of an open-source, adaptable, and multi-species automated image and analysis program and concrete cell identification and counting of endothelial cells and pericytes. The Project Director is Dr. Cammi Valdez.

**INBRE Additional Funding 2021-2022.....\$ 56,818.00**

Funds will be used to support early research for freshman, sophomore, junior and senior level students in the Spring 2022. Funds will also be used to purchase essential equipment to support biomedical research efforts at Northeastern State University. The Project Director is Dr. Jessica Martin.

**Northeastern State University**

**Total of Grant and Contract Awards:.....\$ 383,934.00**

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'STL' with a horizontal line extending from the top of the 'L'.

Steve Turner, Ph.D.  
President

**Regional University System of Oklahoma****RESOLUTION**

**WHEREAS, Dr. Christopher Owen** will retire as Professor of History at Northeastern State University on January 1, 2022; and

**WHEREAS, Dr. Owen** has served faithfully and honorably on the Northeastern State University faculty for 30 years; and

**WHEREAS, Dr. Owen** has demonstrated excellence in historical scholarship through the publication of book chapters and journal articles on nineteenth-century Methodism and Oklahoma political theorist Willmoore Kendall; and

**WHEREAS, Dr. Owen** has received grants from the National Endowment for the Humanities and the Oklahoma Humanities Council for his research; and

**WHEREAS, Dr. Owen** has been recognized by his colleagues as a Circle of Excellence Award recipient for Research; and

**WHEREAS, Dr. Owen** has made many contributions as a faculty member which have benefitted students, colleagues, the university, and the community, including service on the Honors Program Advisory Committee and as Faculty Council President; and

**WHEREAS, through his commitment to the highest ideals of his profession, Dr. Owen** is deserving of special recognition for the influence he has had on Northeastern State University, his students, colleagues, and the people of our state and nation; and

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Christopher Owen** the honorary title of “**Professor of History Emeritus**” and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for him continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and be forwarded to Dr. Christopher Owen in Tahlequah, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 28<sup>th</sup> day of January, 2022.

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Regent Connie Reilly, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Amy Anne Ford, Secretary  
Regional University System of Oklahoma

**Regional University System of Oklahoma****RESOLUTION**

**WHEREAS, Dr. Mary Waters-Bilbo** will retire as Associate Professor of Psychology and Counseling at Northeastern State University on January 1, 2022; and

**WHEREAS, Dr. Waters-Bilbo** has served faithfully and honorably on the Northeastern State University faculty for 10 years; and

**WHEREAS, Dr. Waters-Bilbo** has shown her dedication to the teaching profession and her students through cultivating awareness and advocacy of cultural differentiation, social justice, and global diversity; and

**WHEREAS, Dr. Water-Bilbo** has demonstrated excellence in scholarship through state and national conference presentations including the Zarrow Family Foundation, the American School Counselor Association, and the Association for Counselor Education and Supervision; and

**WHEREAS, Dr. Waters-Bilbo** has served the institution and profession by advancing, developing, and executing research with students and colleagues to inspire them and encourage best practice awareness; and

**WHEREAS, Dr. Waters-Bilbo** has demonstrated outstanding leadership through her creation and commitment to the Tulsa Public School-NSU Scholarship Program, consistently providing NSU School Counseling candidates with opportunities to bridge from TPS teacher to school counselor; and

**WHEREAS, Dr. Waters-Bilbo** has made many contributions as a faculty member which have benefitted students, colleagues, the university, and the community, including her service as student mentor and coordinator for the School Counseling, M.S. program; and

**WHEREAS, through her commitment to the highest ideals of her profession, Dr. Waters-Bilbo** is deserving of special recognition for the influence she has had on Northeastern State University, her students, colleagues, public school educators, and families of our state and nation; and

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Mary Waters-Bilbo** the honorary title of “**Associate Professor of Psychology and Counseling Emeritus**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. Mary Waters-Bilbo in Tulsa, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 28<sup>th</sup> day of January, 2022.

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Regent Connie Reilly, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Amy Anne Ford, Secretary  
Regional University System of Oklahoma







Regent Connie Reilly  
Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58th, Suite 320  
Oklahoma City, OK 73112

Dear Regent Reilly:

The recommendations of Southeastern Oklahoma State University are as follows:

## I. PERSONNEL

### RESIGNATIONS

#### School of Arts and Sciences

**Ms. Tascha Bond**, Instructor in the Department of Art, Communication, and Theatre, has submitted her resignation effective December 31, 2021. Ms. Bond has served in this capacity full-time since August 2014.

**Dr. JiuHong Zhang**, Assistant Professor in the Department of Chemistry, Computer, and Physical Science, has submitted his resignation effective December 31, 2021. Dr. Zhang has served in this capacity full-time since August 2018.

### FACULTY APPOINTMENTS

#### John Massey School of Business

**Dr. Michael Friday** has been appointed to the position of full-time Assistant Professor in the Aviation Sciences Institute, effective January 3, 2022 at a 12-month salary of \$60,000.

Dr. Friday earned his Ed.D. in Applied Educational Studies (Aviation Sciences) at Oklahoma State University in 2011. He earned an M.B.A. in Business Administration at the University of Central Oklahoma in 2004 and a B.S. in Electrical Engineering from the University of Miami in 1979. His previous experience includes one year as an Adjunct Instructor at Southeastern Oklahoma State University and 11 years as an Adjunct Instructor at Oklahoma State University.

### School of Arts and Sciences

**Mr. Darrin Wade** has been appointed to the position of full-time Assistant Professor/Technical Theatre Director in the Department of Art, Communication, and Theatre, effective January 5, 2022 at a 10-month salary of \$43,140.

Mr. Wade earned his M.F.A. in Drama at the University of California Irvine in 2016. He earned a B.A. in Theatre and a B.S. in Biology from Southeastern Oklahoma State University in 2013 and 2020, respectively. His previous experience includes three years as a Teaching Assistant at the University of California Irvine and two years as the Technical Director for Marble Falls High School.

## **II. NOTICE OF GRANT AWARDS**

The following grants have been awarded to Southeastern Oklahoma State University:

**Louis Stokes – OK Alliance for Minority Participation.....\$68,780.00**

This grant was awarded to Southeastern Oklahoma State University from the National Science Foundation via Oklahoma State University in the amount of \$68,780. The effective date of the grant is August 1, 2021. This grant's project director is Dr. Ning Wu, Professor Biological Sciences. The purpose of this grant is to increase the number of under-represented minorities entering the Science, Technology, Engineering, and Math (STEM) fields by providing research opportunities and mentors, scholarships, and summer internships.

## **III. INFORMATIONAL ITEMS**

### **Refinance of Master Lease 2013B**

Request permission to refinance Master Lease 2013B Student Union Bonds. Rates are lower and will result in an estimated net savings of approximately \$85,000 or 3.1% NPV over the remaining life of the bond. The term of the refunded bonds will not exceed the term of the original bonds. Maturity date remains the same at June 2028.

Sincerely,



Thomas W. Newsom  
President



709 Oklahoma Boulevard • Alva, Oklahoma 73717-2799 • Phone: (580) 327-8400 • Email: jlcunningham@nwsu.edu

**OFFICE OF THE PRESIDENT**

January 13, 2022

Regional University System of Oklahoma  
305 N.W. 5<sup>th</sup> St., #407  
Oklahoma City, OK 73102-4741

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. Faculty Appointments**

**School of Professional Studies**

**Dr. Tamika Dowling**, has been appointed Assistant Professor of Nursing in a permanent fulltime online position with the Doctor of Nursing Practice program. Her appointment is effective from January 3, 2022, through May 6, 2022, at an academic salary rate of \$85,000.

She has earned a Bachelor of Science degree in Criminal Justice (2001) from Old Dominion University, in Norfolk, Virginia, a Bachelor of Science in Nursing degree (2008) from Norfolk State University, in Norfolk, Virginia; a Master of Science in Nursing degree (2016) and a Doctor of Nursing Practice degree (2018), both from South University, Savannah, Georgia.

Dr. Dowling's prior work experience includes: Home Health Nurse (5), Humana-Your Home Advantage, Deerfield Beach, Florida; Urgent Care Nurse (2), Centra Care, Maitland, Florida; Adjunct Faculty in Nursing (5), Seminole State College, Altamonte Springs, Florida.

## Northwestern Oklahoma State University

### II. GRANTS AND CONTRACTS

**City of Alva.....\$265,062**

Economic Development Scholarship Incentive receipts for Fall 2021. Mr. Allen (Skeeter) Bird, Chief Executive Officer of the Northwestern Foundation and Alumni Association, is the scholarship coordinator.

**State Opioid Response.....\$41,000**  
**(Higher Education Community Outreach Initiative)**

A grant from the Oklahoma State Regents for Higher Education to help Northwestern Oklahoma State University fund our campus outreach plan regarding opioid prevention and treatment as part of the Higher Education Community Outreach Initiative, a project in partnership with the Oklahoma Department of Mental Health and Substance Abuse Services. Dr. Bo Hannaford, Executive Vice President, is the grant coordinator.

**Workforce Micro-Credentials.....\$40,000**  
**(and Rapid Re-Employment Initiative)**

A grant from the Oklahoma State Regents for Higher Education to allow Northwestern Oklahoma State University to improve educational opportunities for students and to meet critical workforce development outcomes. Northwestern will work with businesses and industry to help engage workers in the field. The micro-credentialing opportunities will give potential workers the skills needed to meet the challenging demands of the profession. Dr. Bo Hannaford, Executive Vice President, is the grant coordinator.

**2022 Summer Academies Program.....\$18,750**

A grant from the Oklahoma State Regents for Higher Education, “Exploring Renewable Energy: A Summer STEM Camp”, to fund a camp for students in 8<sup>th</sup>-12<sup>th</sup> grades to engage in hands-on learning with Northwestern faculty members and professionals in the field of renewable energy. The camp is a collaboration with Northwestern Oklahoma State

## Northwestern Oklahoma State University

University, High Plains Technology Center and Nextera Energy. Dr. Tim Maharry, Professor and Chair of the Mathematics and Computer Science department, is the grant coordinator.

**TOTAL GRANTS.....\$364,812**

### III. INFORMATIONAL ITEMS

#### A. Higher Learning Commission

On January 3, 2022, Northwestern received a positive Multi-Location Visit Report from the Higher Learning Commission with no further review or monitoring needed. A copy of the letter and report from the HLC is attached.

#### B. PepsiCo Agreement

Following an RFP process, Northwestern selected to continue their partnership with PepsiCo for exclusive pouring rights for the campus community. Terms of the agreement will run for five years ending in December of 2026.

#### C. Summer Hours

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. Summer hours will be in effect for 9 weeks, May 23, 2022, to July 25, 2022.

Sincerely,

Janet Cunningham, Ed.D.  
President



# HIGHER LEARNING COMMISSION

230 South LaSalle Street, Suite 7-500  
Chicago, IL 60604-1411  
312.263.0456 | 800.621.7440  
Fax: 312.263.7462 | [hlcommission.org](http://hlcommission.org)

January 3, 2022

Dr. Janet Cunningham  
President  
Northwestern Oklahoma State University  
709 Oklahoma Blvd.  
Alva, Oklahoma 73717

Dear President Cunningham,

Attached is a copy of the Multi-Location Visit Report completed following the visit to Northwestern Oklahoma State University. As detailed in the report, the pattern of operations at the locations appears to be adequate and no further review or monitoring is necessary.

Within the Multi-Location Visit Report, you will find brief comments on the instructional oversight, academic services, student services, facilities, marketing and recruitment information and adequacy of assessment of student performance. Please consider these comments as advice for continued improvement of the additional locations.

Per HLC policy, completion of these visits and fulfillment of the requirement will be noted in your institution's history record and the completed report will be included in your institution's permanent file.

If you have any questions or comments regarding the Multi-Location Visit or the attached report, please contact Pat Newton-Curran ([pnewton@hlcommission.org](mailto:pnewton@hlcommission.org)).

Sincerely,

Higher Learning Commission



HIGHER LEARNING COMMISSION

FORM

## Multi-Location Visit Peer Review Report

**Institution:** Northwestern Oklahoma State University

**Additional Locations Visited:**

Location Name	Location Address ( <i>street, city, state and ZIP code</i> )	Date Reviewed
Enid Campus	2929 E Randolph Enid, OK 73701	11-15-2021
Crabtree Correctional Center	Route 1 Box 8, 3 <sup>rd</sup> and Murray Helena, OK 73741	11-15-2021 (virtual)  12-21-2021 (on location)

**Peer Reviewer**

Name: Dr. Rick Edgington

Institution: Northern OK College      Title: VP for Enrollment Management

*Instructions*

In order to document effective administrative systems for managing multiple additional locations, please complete the following. For each item, check **adequate** or **attention needed**, and indicate in Comments the institution's strengths and/or opportunities for improvement in controlling and delivering degree programs off-campus. If comments pertain to a specific location, they should be included along with the identity of that location.

Submit the completed report as a PDF file at [hlcommission.org/upload](https://hlcommission.org/upload). Select "Final Reports" from the list of submission options to ensure the institution's materials are sent to the correct HLC staff member. The report is due within 30 days after the last additional location is visited.

### Overview Statement

Provide information about current additional locations and the institution's general approach to off-campus instruction. Describe the growth pattern at the institution since the last review of off-campus instruction. Provide information about the involvement of external organizations or other higher education institutions.

**Judgment of reviewer.** Check appropriate box:

☒ Adequate

☐ Attention Needed

**Comments:**

The current locations visited by the reviewer are well-maintained and provide a welcoming environment for students, faculty, staff, and the general public. The Enid facility was built in 1994. There are offices for faculty and staff and appropriate classroom facilities for students. Classrooms have the appropriate technology expected in the modern classroom. During the visit with faculty housed at the Enid location, it was routinely stated that while primarily located in the Enid facility, each person stated that they served all of NWOSU. All faculty reported teaching on all locations, either through use of ZOOM technology to the other locations, or physically driving to other sites. While their primary office might be found on the Enid campus, they reported having additional office space in Alva, OK.

During the afternoon, a meeting was conducted via ZOOM to the Crabtree Correctional Center. The meeting included both students and an employee charged with providing educational opportunities. During other meetings, the employee of Crabtree was often cited as the vital link between NWOSU and the students being served. The employee provided all necessary services required by both students at Crabtree and the faculty and staff of NWOSU. All individuals involved in the meetings were pleased with the seamless service.

On December 21, 2021, an on-location review of the Crabtree Correctional Center was conducted. The director of educational services for Crabtree Correctional Center and the liaison between NWOSU and its students at Crabtree was present. The educational building and the room where student files are stored were observed. Files are kept in a locked filing cabinet. This director serves as exam proctor for prospective and current students. The interactive classroom was also observed. It contained equipment provided by NWOSU for the classes they provide. In addition, a meeting was arranged with one of the students from the November 15 virtual meeting. Visit confirmed observations and conclusions made during the virtual meeting.

## **Institutional Planning**

What evidence demonstrates that the institution effectively plans for growth and maintenance of additional locations? Identify whether the institution has adequate controls in place to ensure that information presented to students is adequate. Describe whether the financial planning and budgeting process has proven effective at additional locations.

**Judgment of reviewer.** Check appropriate box:

☒ Adequate

☐ Attention Needed

**Comments:**

The dean of the NWOSU-Enid campus serves as the primary representative to the President's executive team. The dean collects information regarding students' concerns via the Leadership Advisory Board. In a meeting with students, they confirmed the role of the board in conveying concerns, but also positive feedback, to the NWOSU leadership team. It should be noted that the students spoke very favorably of the manner in which the administration handled COVID and kept academic disruption to a minimum.



The faculty reported that while they are housed primarily on the NWOSU-Enid campus, they felt they belonged to the institution as a whole. Their expertise and skills were valued throughout the institution as a whole. Because they are being used throughout the entire institution, this serves as evidence that the institution is serving as a good steward of its' resources and planning for the future.

## Facilities

What evidence demonstrates that the facilities at the additional locations meet the needs of the students and the curriculum? Consider, in particular, classrooms and laboratories (size, maintenance, temperature, etc.); faculty and administrative offices (site, visibility, privacy for meetings, etc.); parking or access to public transit; bookstore or text purchasing services; security; handicapped access; and other (food or snack services, study and meeting areas, etc.)

**Judgment of reviewer.** Check appropriate box:

☒ Adequate

☐ Attention Needed

## Comments:

The facility in Enid was built in 1994 and has been well-maintained. Space not directly utilized by the institution has been used by area partners, e.g. Enid public schools, Oklahoma Department of Commerce, or Rural Health.

As institutions have changed over time, so has facility use. Students reported that when given the option for space utilization, students chose to have a space formerly dedicated to library usage to be repurposed into a student lounge. The students reported they specifically asked for a printer to be available in the space and that request was honored. The library did not see a need to continue to house materials in the room because of a robust inter-campus library loan system.

When visiting with students at Crabtree, they reported the same usage of the inter-campus library loan system. Requests were submitted to the librarian at the Alva campus who then insured materials were delivered by the courier.

The students, faculty, and staff have reported an overall satisfaction with the facilities, their use, and their maintenance. In order to insure robust academic offerings, the institution has made practical use of ZOOM/ITV technology. This service is used throughout all of the various institutional locations. In meetings with a variety of constituents, no one reported any outstanding issues and all reported satisfaction with services. During the height of COVID, students reported the institution provided additional hot-spots to assist students in preventing disruption of academic progress. Students stated they were very pleased with the response of the administration to their needs.

## Instructional Oversight

What evidence demonstrates that the institution effectively oversees instruction at the additional locations? Consider, in particular, consistency of curricular expectations and policies, availability of courses needed for program and graduation requirements, faculty qualifications, performance of instructional duties, availability of faculty to students, orientation of faculty/professional development, attention to student concerns.

**Judgment of reviewer.** Check appropriate box:

☒ Adequate

☐ Attention Needed

**Comments:**

The institution utilizes the same assessments throughout the institution. All faculty, irrespective of assignments, are vetted for essential qualifications and then are provided professional development to utilize the technological modes used to deliver coursework. This is to insure the quality of multiple site delivery and consistent course quality. Faculty reported that their coursework was delivered to students at multiple locations, that they might travel to multiple locations, and while housed at one campus principally, they were members of one single institution and focused their energies to insuring quality course delivery and rigorous course content throughout the institution, as a whole. The message from faculty, staff, and administration was a consistent message. Coursework is delivered to students in multiple settings, but they are students of one institution and deserve all services, regardless of their setting.

## Institutional Staffing and Faculty Support

What evidence demonstrates that the institution has appropriately qualified and sufficient staff and faculty in place for the location, and that the institution supports and evaluates personnel at off-campus locations? Consider the processes in place for selecting, training, and orienting faculty at the location.

**Judgment of reviewer.** Check appropriate box:

☒ Adequate

☐ Attention Needed

**Comments:**

A number of full-time faculty are housed at the Enid location. There are a number of staff housed at the Enid location also. In visiting with students, no student reported a problem with academic advisement, degree progression, or student services. Institutions utilize technological features, e.g. ZOOM, to provide answers to students in a timely manner. The institution is making the best use of its resources to provide the necessary student support. The faculty also noted that while housed at the Enid location, they were providing coursework and academic advisement across the institution. The faculty also supported the notion that this was the best use of their time and their levels of expertise.

## Student Support

What evidence demonstrates that the institution delivers, supports, and manages necessary student services at the additional locations? Consider, in particular, the level of student access (in person, by computer, by phone, etc.) to academic advising/placement, remedial/tutorial services, and library materials/services. Also, consider the level of access to admissions, registration/student records, financial aid, and job placement services, as well as attention to student concerns.

**Judgment of reviewer.** Check appropriate box:

☒ Adequate

☐ Attention Needed

**Comments:**

Student support is provided by the institution in a variety of ways. There are some staff assigned to the Enid location that serve as the frontline to addressing student needs. Students interviewed responded positively to those staff meeting their needs. The institution houses the majority of student support services at the Alva campus. Students reported using telephone meetings, ZOOM meetings, staff from the Alva campus physically coming to the Enid location, or they choosing to go to the Alva campus to perhaps more quickly resolve a need. The institution listened to student input and chose to repurpose the room set as a library to become a student center. The library makes use of a courier system to provide the necessary materials to the students at the locations they attend. Interviews with the students supported the change in the room, their satisfaction with the institution listening to the input, and then implementing the change. The librarian also reported a better use of materials, time, and talent.

The students at the Crabtree location rely on the employee of Crabtree to serve as an intermediary between themselves and NWOSU as a whole. The students reported how happy they were to have the opportunity for higher education in the first place. One student reported that his participation in the higher education experience provided by NWOSU “gives me a connection to the outside world and makes me feel human.” The students, faculty, staff, and Crabtree administrator all reported a positive, well organized, and efficient manner of enrolling and providing the necessary coursework to students. The Crabtree administrator serves as the link between the students and the services provided by NWOSU.

**Evaluation and Assessment**

What evidence demonstrates that the institution measures, documents, and analyzes student academic performance sufficiently to maintain academic quality at the additional locations? How are measures and techniques employed at a location equivalent to those for assessment and evaluation on the main campus? Consider, in particular, the setting of measurable learning objectives, the actual measurement of performance, and the analysis and use of assessment data to maintain/improve quality.

**Judgment of reviewer.** Check appropriate box:

☒ Adequate

☐ Attention Needed

**Comments:**

The intuition reports that all methods of evaluation and assessment utilized by the institution are used at all locations. A meeting with faculty report that evaluations of instruction are uniform. In a meeting with faculty, they reported that evaluations had to be uniform because they were teaching institution wide. There are some courses that are offered singularly at the Enid location, but the faculty reported those were few. The faculty reported that if the course were standalone, it was evaluated using the same instrument. Faculty reported that they serve on institutional committees and participate in the institutional assessment program.

**Continuous Improvement**

What evidence demonstrates that the institution encourages and ensures continuous quality improvement at its additional locations? Consider in particular the institution's planning and evaluation

processes that ensure regular review and improvement of additional locations and ensure alignment of additional locations with the mission and goals of the institution as a whole.

**Judgment of reviewer.** Check appropriate box:

☒ Adequate

☐ Attention Needed

**Comments:**

The institution reported that any assessments used are used at all locations. A meeting with faculty supported that statement. Students also reported that they participate in the same evaluative process as would be found on classes offered on the Alva campus. Students reported that they travel among locations if necessary. They might find a section offered at another location more conducive to their schedule for a variety of reasons. The students also reported their participation in the NESSE. Comments made led to the remodel of the student center. The President and executive team met with the local student advisory committee to review the comments and develop a plan. The students reported their satisfaction with the remodeled student center and the creation of a wellness/workout room.

## Marketing and Recruiting Information

What evidence confirms that the information presented to students in advertising, brochures, and other communications is accurate?

**Judgment of reviewer.** Check appropriate box:

☒ Adequate

☐ Attention Needed

**Comments:**

No specific program marketing is developed for the Enid location. Students are made aware if a given major offered by NWOSU is available in Enid, but otherwise the marketing pieces for given programs are developed system-wide. One specific marketing piece highlights specific scholarships available to Enid students given by the Enid Higher Education Council. All print materials and pieces found on the website reflect current recruiting practices and are not misleading and are easily accessible to the general public. Meetings with administration confirmed the institution is very careful to present itself with accuracy and transparency to all constituents.

Meetings with students confirmed the accuracy of the materials they were provided or observed on the institutional website. No one reported any challenges. Students also felt they were a part of the institution as a whole through the communications provided by the institution.

## Summary Recommendation

Select one of the following statements. Include, as appropriate, a summary of findings.

- ☒ Overall, the pattern of this institution's operations at its additional locations appears to be adequate, and no further review or monitoring by the Higher Learning Commission is necessary.

- ☐ Overall, the pattern of this institution's operations at its additional locations needs some attention as defined in this report. The institution can be expected to follow up on these matters without monitoring by the Higher Learning Commission. The next scheduled comprehensive review can serve to document that the matters identified have been addressed. **[Identify specific areas needing organizational attention.]**
- ☐ The overall pattern of this institution's operations at its additional locations is inadequate and requires attention from the Higher Learning Commission. **[Identify the specific concerns and provide a recommendation for HLC follow-up monitoring.]**

### Summary of Findings:

## Notification Program for Additional Locations Approval Form

Complete this form **only** if an institution has been granted access to the Notification Program for Additional Locations. The Institutional Status and Requirements Report for the institution will indicate whether the institution has access to the Program under "Location Stipulation."

The institution has been accredited by HLC for at least 10 consecutive years with no record of any action during that period for sanction or show-cause.	<input type="checkbox"/> Yes <input type="checkbox"/> No
HLC has not required monitoring of issues related to the quality of instruction or to the oversight of existing additional locations or campuses in the past 10 years.	<input type="checkbox"/> Yes <input type="checkbox"/> No
The institution has demonstrated success in overseeing at least three locations.	<input type="checkbox"/> Yes <input type="checkbox"/> No
The institution has no other HLC or other legal restrictions on additional locations and/or programs offered off campus.	<input type="checkbox"/> Yes <input type="checkbox"/> No
The institution has appropriate systems to ensure quality control of locations that include clearly identified academic controls; regular evaluation by the institution of its locations; a pattern of adequate faculty, facilities, resources and academic/support systems; financial stability; and long-range planning for future expansion.	<input type="checkbox"/> Yes <input type="checkbox"/> No







OFFICE OF THE PRESIDENT

Danley Hall, Suite 204

1100 E. 14<sup>th</sup> Street, PMB P - 8 • Ada, OK 74820 - 6999  
(580) 559 - 5213 office • (580) 559 - 5788 fax • [www.ecok.edu](http://www.ecok.edu)

12 January 2022

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Chair Reilly and Members of the Board:

The recommendations of East Central University are as follows:

**I. PERSONNEL**

**A. FACULTY APPOINTMENTS**

**DR. SARAH PETERS** stepped down as Assistant Dean of the College of Liberal Arts and Social Studies as well as Chair of the Department of English and Languages. Dr. Peters has been appointed Associate Provost & Dean of Graduate Studies beginning 3 January 2022. Dr. Peters will retain her current academic rank as Associate Professor of English with tenure in the English and Languages Department. Her annual salary will be \$90,000 for a twelve-month period. She is replacing Dr. Adrianna Lancaster.

Dr. Peters holds both a bachelor's degree (2001) and master's degree (2003) from Henderson State University; and she earned her Ph.D. in English from Texas A&M University in 2009. She was both a post-doctoral lecturer at Texas A&M and a member of the faculty at Collin College in Plano, TX, before her initial faculty appointment at ECU in 2012.

**DR. PAUL EMRICH** has been appointed a tenure-track, Associate Professor position in the Department of Professional Programs and Human Services, effective 1 February 2022. Dr. Emrich's annual salary will be \$70,000 for a twelve-month period. He is replacing Dr. Jacque Dalton.

Dr. Emrich holds a BA in Family Psychology from Oklahoma Baptist University (1996), an MS in Marriage and Family Therapy from Oklahoma Baptist University (1999), and a PhD from Oklahoma State University (2011) in Human Sciences with a specialization in Human Development and Family Science. He earned a Post-Graduate Certificate in

Medical Family Therapy from Oklahoma Baptist University (2015) as well as a certificate in Tribal Law II from Oklahoma City University (2019).

**MS. ASHLEY SCHNEIDER** has been appointed to a non-tenure track, Instructor position in the School of Nursing, effective 6 January 2022. Ms. Schneider's annual salary will be \$52,000 for a ten-month period.

Ms. Schneider holds a BS in Nursing from ECU (2011) and an MS in Nursing Education from Western Governors University (2020).

## **II. REQUESTS FOR CONTRACTS**

None to report at this time.

## **III. GRANTS AND CONTRACTS**

### **BIOELECTRIC TREATMENT OF NITRATE IMPAIRED WATER..... \$62,472**

East Central University received a \$62,472 grant from the U.S. Department of Interior, USGS. The project period: 1 September 2021 to 31 August 2022. This program will pilot test a bio-electric treatment approach as in situ remedy of nitrate defined marginal quality ground water. The Project Director is Mr. Guy Sewell.

**Total Grants and Contracts--\$62,472**

## **IV. PURCHASES**

**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

Village Travel LLC, \$74,865.00 for charter buses allowing social distancing during Fall 2021 athletic competition travel. (HEERF Fund) (Ok Higher Ed Procurement Consortium Contract)

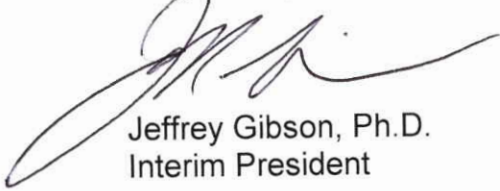
Home Depot Pro USA INC, \$77,399.14 for bottle filling stations for COVID-19 precautionary efforts. (HEERF Fund) (OMNIA Partners Cooperative Purchasing – Public Sector, Higher Education)

**Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):**

None to report at this time



Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Gibson', with a long, sweeping horizontal line extending to the right.

Jeffrey Gibson, Ph.D.  
Interim President





January 14, 2022

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. FACULTY RETIREMENTS with Emeritus Status**

Dr. **John Hayden** will retire from his position as Bernhardt Professor of History in the Social Sciences Department effective June 1, 2022.

Dr. **Dan Brown** will retire from his position as Assistant Professor in the Social Sciences Department effective August 1, 2022.

**B. FACULTY APPOINTMENTS**

Dr. **Bo Pagliasotti** has been appointed to the tenure track position as Assistant Professor in the Department of Kinesiology in the School of Behavioral Sciences and Education in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective September 10, 2021. His salary for the nine-month appointment will be \$46,148.00. After July 1, 2022 his salary will be \$48,148.00. He will be able to apply for promotion in Fall of 2025, unless approved by the provost to apply at an earlier date. Dr. Pagliasotti has been employed with SWOSU since August 2007.

Dr. **Trisha Wald** has been appointed to the Department Chair position as Professor in the Department of Business in the School of Business and Technology in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective January 10, 2022. Her salary for the nine-month appointment will be \$106,094.00 which includes a \$3,200.00 chair stipend. Her prorated chair stipend will be \$1,600.00 for the spring semester.

**Elissa Saunders** has been appointed the Director of On-Campus Nursing Programs effective January 7<sup>th</sup>, 2022. She will receive a \$6,000 stipend out of the nursing workforce funds for this position and will continue as instructor and Coordinator of the traditional RN-BSN program with no change in salary.

## Southwestern Oklahoma State University

**C. HIRES**

**Josh Kirkland** has been hired as Head Football Coach in the Athletics Department effective December 16, 2021. His salary is \$100,000.

**D. CHANGE IN STATUS**

Dr. **Chad Kinder** has been promoted to the position as Acting Assistant Vice President for Strategic Partnerships at Southwestern Oklahoma State University effective January 1, 2022. His salary for the twelve-month appointment will be \$123,000.

**Garrett King** has been promoted to the position as Vice President for Institutional Advancement & Chief of Staff to the President at Southwestern Oklahoma State University effective November 4, 2021. His salary for the twelve-month appointment will be \$120,000 of which 36% is reimbursed to the university by the SWOSU Foundation.

Dr. **Jonna Myers** has been promoted to the position as Dean of Enrollment at Southwestern Oklahoma State University effective January 1, 2022. Her salary for the twelve-month appointment will be \$85,000.

Dr. **Patsy Parker** has been promoted to the position as Acting Vice President of Student Affairs at Southwestern Oklahoma State University effective September 2, 2021. She will receive a \$15,000 stipend for this position and will continue as Associate Dean of the School of Business & Technology with no change in salary.

**Jordan Selman** has been promoted to the position as Acting Dean of Students at Southwestern Oklahoma State University effective September 27, 2021. Her salary for the twelve-month appointment will be \$73,650.

**E. RESIGNATIONS**

Dr. **Angela Gore** has resigned her position as Nursing Department Chair as of December 13, 2021. She has been appointed as the Director of On-Line Nursing Programs and will receive a \$3,200 stipend out of the nursing workforce funds for this position. She will retain her position as Assistant Professor and remain the BSN-MSN Program Coordinator with no change in salary for this position.

Dr. **Holly McKee** has resigned her position as Business Department Chair as of December 31, 2021. She will retain her Associate Professor position.

**Chet Pobolish** has resigned his position as Head Football Coach in the Athletic Department effective January 5, 2022.

**II. PURCHASE AGENDA**

	<b>Amount</b>	<b>Budget</b>
<b>1) Zoom room equipment and installation</b>	<b>\$250,000</b>	<b>CARES Act</b>

## Southwestern Oklahoma State University

SWOSU requests permission to bid and award zoom room equipment and installation for up to eight classrooms.

**2) Network and Cybersecurity Consulting Ferrilli Consulting \$ 96,000 E&G**

SWOSU requests permission to continue consulting contract through June 2022.

**3) Fiber optic backbone replacement \$150,000 CARES ACT**

SWOSU requests permission to bid and award replacement of aging multimode fiber cabling with new single mode fiber which will allow to increase bandwidth for streaming and transferring data faster to keep up with current demand. This is needed to support 7 times the number of wireless access points it was originally designed to support for four classroom buildings.

**4) Copper cable replacement \$600,000 CARES ACT**

SWOSU requests permission to bid and award replacement of brittle category 5 cable with category 6a copper cable for the Stafford and Hays Administration Buildings; this will also allow an increase in bandwidth for streaming and transferring data faster to keep up with demand. Stafford Building houses the ITS department.

**5) Transfer of funds**

SWOSU requests permission to transfer \$500,000 from Auxiliary fund 765 to construction Fund 295 to be used for preliminary costs associated with construction of the Hodge Center.

**Informational Items in excess of \$50,000:**

Vendor	Description:	Amount:	Fund:
None to report			

**III. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS**

SWOSU has received confirmation of eight **(11)** grants for a total amount of **\$259,173**. A profile of these awards is presented below:

**A. Exploration of the molecular mechanism of anticancer activity of novel Lactate Dehydrogenase inhibitors against pancreatic cancer cell line, MIA PaCa-2 ..... \$450**

The **Beta Beta Beta Honor Society** has awarded the grant, entitled, "*Exploration of the molecular mechanism of anticancer activity of novel Lactate Dehydrogenase inhibitors against pancreatic cancer cell line, MIA PaCa-2*" in the amount of \$450. The primary function of this award is research. The principal investigator is **Dr. Pragya Sharma**.

**B. ICWA Partnership Grant - Research, Data, and Evaluation Chair ..... \$33,682**

The **Oklahoma Department of Human** awarded a grant called "*ICWA Partnership Grant - Research, Data, and Evaluation Chair*" in the amount of \$33,682. The primary function of this award is research. The principal investigator is **Dr. Amy Barnett**.

## Southwestern Oklahoma State University

**C. Investigating Potential Circadian Rhythms in *Pseudomonas Syringae* .....\$450**

The **Beta Beta Beta Honor Society** has awarded the grant, entitled, "*Investigating Potential Circadian Rhythms in Pseudomonas Syringae*" in the amount of \$450. The primary function of this award is research. The principal investigator is **Dr. Regina McGrane**.

**D. Evaluating the role of motility and biofilm factors in the pathogenicity of *Pseudomonas aeruginosa* ..... \$450**

The **Beta Beta Beta Honor Society** has awarded a grant entitled "*Evaluating the role of motility and biofilm factors in the pathogenicity of Pseudomonas aeruginosa*" in the amount of \$450. The primary function of this grant is research. The principal investigator of the grant is **Dr. Regina McGrane**.

**E. Structural & Functional Characterization of DNA Binding Protein ..... \$550**

The **Beta Beta Beta Honor Society** has awarded a grant entitled "*Structural & Functional Characterization of DNA Binding Protein*" in the amount of \$550. The primary function of this grant is research. The principal investigator of the grant is **Dr. Vijay Somalinga**.

**F. SWOSU Rodeo ..... \$15,000**

The **City of Weatherford Hotel Motel Tax Commission** has awarded a grant entitled "*SWOSU Rodeo*" in the amount of 15,000. The primary function of this award is public service. The principal investigator is **Ms. Kayla McQuillan**.

**G. A Survey for *Triaenodes Tridontus* in SE Oklahoma ..... \$25,675.12**

The **United States Environmental Protection Agency** via the **Oklahoma Department of Wildlife Conservation** has awarded a grant entitled "*A Survey for Triaenodes Tridontus in SE Oklahoma*" in the amount of \$25,675.12. The primary function of this award is research. The principal investigator is **Dr. Rickey Cothran**.

**H. Dosimeter Flight Opportunities Testing (Benton) ..... \$3,800**

The **National Aeronautics and Space Administration** via **Oklahoma State University** has awarded a grant entitled "*Dosimeter Flight Opportunities Testing (Benton)*" in the amount of \$3,800. The primary function of this award is research. The principal investigator is **Ms. Madeline Baugher**.

**I. Crowder Lake Interpretive Nature Trail ..... \$77,000**

The **Oklahoma State Department of Tourism** has awarded a grant entitled "*Crowder Lake Interpretive Nature Trail*" in the amount of \$77,000. The primary function of this award is public service. The principal investigator is **Mr. Paul Hummel**.

**J. Louis Stokes Alliance for Minority Participation in Science, Mathematics, Engineering, & Technology, Phase VI ..... \$54,525**

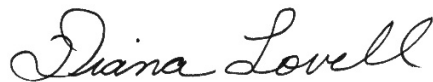
The **National Science Foundation** has awarded a grant entitled "*Louis Stokes Alliance for Minority Participation in Science, Mathematics, Engineering, & Technology, Phase VI*" in the amount of \$54,525. The primary function of this award is research. The principal investigator is **Dr. Tim Hubin**.

**K. SWOSU Summer Science and Mathematics Academy ..... \$47,591**

The **Oklahoma State Regents for Higher Education** has awarded a grant entitled "*SWOSU Summer Science and Mathematics Academy*" in the amount of \$47,591. The primary function of this award is public service. The principal investigators are **Dr. Brian Campbell** and **Dr. Keturah Adams**.

Southwestern Oklahoma State University

Respectfully submitted,

A handwritten signature in black ink that reads "Diana Lovell". The script is cursive and elegant, with the first letters of each name being capitalized and prominent.

Diana Lovell  
President

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS**, John K. Hayden will retire from Southwestern Oklahoma State University on June 1, 2022; and,

**WHEREAS**, John K. Hayden has had a prestigious career for 30 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

**WHEREAS**, John K. Hayden has served with distinction as Bernhardt Professor of History of the Social Sciences department at Southwestern Oklahoma State University; and,

**WHEREAS**, John K. Hayden has provided invaluable service in the Social Sciences department in the College of Arts & Sciences at Southwestern Oklahoma State University; and,

**WHEREAS**, John K. Hayden has demonstrated dedication to his profession by exhibiting excellence in teaching, university service, professional activity, and community service; and

**WHEREAS**, John K. Hayden is deserving of special recognition for his loyal and faithful service to the University.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Regents of the Regional University System of Oklahoma bestows upon John K. Hayden the honorary title of “Bernhardt Professor Emeritus” and extends to him an expression of commendation and appreciation for his many contributions to the success of Southwestern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to John K. Hayden at Weatherford, Oklahoma.

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this Twenty-Eighth day of January 2022.

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Connie Reilly, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

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Amy Anne Ford  
Secretary