

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA



MINUTES

REGULAR BOARD MEETING

February 23, 2024

9:00 am

**University of Central Oklahoma
Robert S. Kerr Room
High University Center
Edmond, Oklahoma**

MINUTES

February 23, 2024

9:00 a.m.

University of Central Oklahoma

Robert S. Kerr Room

Nigh University Center

Edmond, Oklahoma

Official action can only be taken on items which appear on the agenda. The RUSO Board of Regents may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Regents may refer the matter to the Executive Director or Legal Counsel. The Regents may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

- I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**

- II. **CALL TO ORDER AND REGENTS' ROLL CALL AND EXCUSE ABSENT REGENTS**

Chair McDermott called the meeting to order. Roll call established the presence of a quorum with 7 Regents present.

Susan Winchester, Position 1
Chris VanDenhende, Position 2
Lake Carpenter, Position 3
Eric Fisher, Position 4
Connie Reilly, Chair, Position 5
Jane McDermott, Position 6
Amy Anne Ford, Position 7

Regent Ford made the motion, seconded by Regent Reilly to excuse Regent Parker from the meeting.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

III. CHAIR’S REPORT—Regent Jane McDermott

Regent McDermott acknowledged guests from UCO, as well as guests from the City of Broken Arrow, and thanked them all for their attendance.

Regent McDermott thanked President Lamb for his hospitality and congratulated him on UCO’s enrollment and the liveliness of the UCO campus.

Regent McDermott reported on the success of Higher Ed Day and thanked the Presidents for their University’s participation and for bringing their mascots.

IV. CONSENT DOCKET

Regent Ford made the motion, seconded by Regent Reilly to approve all of the items on the consent docket.

A. MINUTES OF PREVIOUS MEETING

1. Approval of Minutes of Regular Board Meeting, January 26, 2024

A. ACADEMIC AFFAIRS

1. University of Central Oklahoma

a. Program Name Change

1. Engineering Physics to Engineering
2. Adult and Higher Education to Talent Development and Workplace Learning

b. New Certificate

1. Certificate, Policy Analysis [embedded within Master of Public Administration] (GR)

c. Certificate Name Change

1. Certificate, Historical Performance to Performance (GR)

d. Major Name Change

1. Bachelor of Arts, Criminal Justice - Corrections to Corrections & Transformative Justice
2. Bachelor of Arts, Strategic Communications - Strategic Communications to Advertising and Public Relations
3. Bachelor of Science, Chemistry - ACS Certificate to ACS Approved
4. Master of Education, Bilingual Education - Bilingual Education/Teachers of English to Speakers of

Other Languages to Bilingual Education/Teaching English to Speakers of Other Languages

5. Master of Education, School Counseling - School and Professional Counseling to School/Professional Counseling
6. Master of Science, Engineering - Physics to Engineering Physics (see program name change)

e. Request for Online Delivery of Existing Programs

1. Master of Education, Talent Development and Workplace Learning (see program name change)

f. Program Modifications

1. Bachelor of Arts, Communication - Interpersonal Communication
2. Bachelor of Arts, Criminal Justice - Corrections & Transformative Justice (see major name change)
3. Bachelor of Arts, Criminal Justice - General Criminal Justice
4. Bachelor of Arts, Criminal Justice - Police
5. Bachelor of Arts, Geography
6. Bachelor of Arts, History - Museum Studies
7. Bachelor of Arts, Mass Communications - Professional Media
8. Bachelor of Arts, Strategic Communications- Advertising and Public Relations (see major name change)
9. Bachelor of Arts, Photographic Arts
10. Bachelor of Arts, Political Science - Public Service
11. Bachelor of Arts in Education, History Education
12. Bachelor of Business Administration, Business Administration- Business Law
13. Bachelor of Business Administration, Business Administration - General Business
14. Bachelor of Business Administration, Business Administration - International Business
15. Bachelor of Business Administration, Economics - Economics
16. Bachelor of Business Administration, Economics - Energy Economics
17. Bachelor of Business Administration, Finance - Finance
18. Bachelor of Business Administration, Finance - Insurance and Risk Management
19. Bachelor of Business Administration, Information Systems and Operations. Management- Management Information Systems

20. Bachelor of Business Administration, Management-
Human Resource Management
21. Bachelor of Business Administration, Management -
Management
22. Bachelor of Business Administration, Management-
PGA Golf Management
23. Bachelor of Business Administration, Marketing-
Marketing
24. Bachelor of Business Administration, Marketing -
Professional Selling
25. Bachelor of Fine Arts, Design - Graphic Design
26. Bachelor of Science, Accounting
27. Bachelor of Science, Biology
28. Bachelor of Science, Biology - Biomedical Sciences
29. Bachelor of Science, Biology - Medical Laboratory
Science
30. Bachelor of Science, Chemistry - Chemistry
31. Bachelor of Science, Chemistry - Environmental
Chemistry
32. Bachelor of Science, Chemistry- Health Sciences
33. Bachelor of Science, Fashion Marketing
34. Bachelor of Science, Forensic-Science Chemistry
35. Bachelor of Science, Forensic Science – Digital
Forensics
36. Bachelor of Science, Forensic Science - Forensic
Investigations
37. Bachelor of Science, Forensic Science - Molecular
Biology
38. Bachelor of Science, Funeral Service
39. Bachelor of Science, Nursing
40. Bachelor of Science, Occupational Safety
41. Bachelor of Science, Public Health
42. Bachelor of Science, Psychology
43. Bachelor of Science in Education, Science Education
- Biology
44. Bachelor of Science in Education, Science Education
- Chemistry
45. Bachelor of Science in Education, Science Education
- General Science
46. Bachelor of Science in Education, Science Education
- Physical Science
47. Bachelor of Science in Education, Science Education
- Physics
48. Bachelor of Science in Education, Special
Education - Severe-Profound/Multiple Disabilities
49. Certificate, Accounting (UG)

50. Certificate, Chemistry-ACS Approved (see certificate name change) (UG)
51. Certificate, Funeral Service (UG)
52. Certificate, Enterprise Analytics (GR)
53. Certificate, Higher Education Leadership- Program Management (GR)
54. Certificate, Licensed Professional Counseling (GR) [embedded certificate]
55. Certificate, Performance (see certificate name change) (GR)
56. Doctor of Science, Forensic Science
57. Master of Athletic Training, Athletic Training
58. Master of Arts, Museum Studies
59. Master of Arts, Teaching English as a Second Language
60. Master of Education, Bilingual Education - Bilingual Education/Teaching English to Speakers of Other Languages (see major name change)
61. Master of Education, Curriculum and Instruction - Early Childhood Education
62. Master of Education, Curriculum and Instruction - Teaching & Learning in PreK-6
63. Master of Education, Reading
64. Master of Education, School Counseling - School/Professional Counseling (see major name change)
65. Master of Education, Special Education - Severe- Profound/Multiple Disabilities
66. Master of Education, Talent Development and Workplace Learning- Talent Development (see program name change)
67. Master of Public Health, Public Health - Community Engagement
68. Master of Science, Business Analytics
69. Master of Science, Computer Science
70. Master of Science, Engineering - Biomedical Engineering
71. Master of Science, Engineering - Electrical Engineering
72. Master of Science, Engineering-Engineering Physics (see major name change)
73. Master of Science, Engineering - Mechanical Engineering
74. Master of Science, Family and Child Studies - Family Science
75. Master of Science, Family and Child Studies -

- Infant/Child Specialist
- 76. Master of Science, Family and Child Studies - Marriage and Family Therapy
- 77. Master of Science, Finance
- 78. Master of Science, Nutrition and Food Science
- 79. Master of Science, Psychology - Experimental Psychology
- 80. Master of Science, Psychology-Forensic Psychology
- 81. Master of Science, Psychology - General Psychology

G. Program Suspensions

- 1. Bachelor of Science, Workforce Development
- 2. Certificate, eLearning (GR)

H. Major Deletions

- 1. Bachelor of Business Administration, Information Systems and Operations Management
- 2. Operations & Supply Chain Management

2. Northeastern State University

A. Existing Program Electronic Delivery

- 1. Early Childhood Education B.S.Ed. (023)

3. Southwestern Oklahoma State University

A. Program Modification

- 1. Bachelor of Music – option deletion (03 7)
- 2. Master of Music - option deletion (099)
- 3. Doctor of Pharmacy (142)

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. FACILITIES STEWARDSHIP COMMITTEE –Regent Amy Anne Ford

Report of the Facilities Stewardship, Thursday, February 22, 2024, 4:00 p.m., University of Central Oklahoma, Nigh University Center, Mary Fallin Room, Edmond, Oklahoma.

1. Report of campus tour.

Regent Ford reported that she and Regent Van Denhede toured the UCO campus yesterday and thanked Kevin Freeman, Kevin Tero and Kelly Vaughn for facilitating the tour. She reported that they focused on deferred maintenance issues and toured the following facilities:

- Hamilton Fieldhouse, which was built in 1963.
- Murdaugh Hall exterior stairs, which have degraded due to rust.
- Mitchell Hall Theater, which is almost 100 years old.
- Wantland Hall, which was the original fieldhouse.
- The Boiler Plant, which has some aging boilers that need to be replaced.

Regent Ford expressed her appreciation to the UCO employees who shepherd the university's facilities through the challenges of aging, the weather, earthquakes, and all the maintenance issue that arise from the operations of a large university.

2. East Central University

In accordance with Board policy 2.4, Public Construction and Improvement Projects exceeding \$100,000, East Central University is requesting approval for the following projects:

- **Project Name:** Armada Disaster Solutions, Inc.
- **Project description:** To mitigate water damage for declared emergency 17 January 2024 due to flooding/pipe breaking in Hallie Brown Ford Fine Arts Building during below-freezing temperatures.
- **Amount:** +/- \$270,000 to \$320,000
- **Source of funds:** TBD

Regent Ford made the motion, seconded by Regent Carpenter to approve East Central University's facilities request.

Voting for the motion: Regents Winchester, VanDenhede, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

3. Southwestern Oklahoma State University

In accordance with Board policy 2.4, Public Construction and Improvement Projects exceeding \$100,000, Southwestern Oklahoma State University is requesting

to revise the following project.

Request approval to increase the overall project budget for the Jerry and Margaret Hodge Pharmacy and Rural Health Center.

The project was previously approved during the October 2022 board meeting. Construction material and labor expenses caused overall project costs to increase.

Project Name: Jerry and Margaret Hodge Pharmacy and Rural Health Center

Project Number: 665-0067

Project Description: This project will consist of the construction of a two-story, approximately 60,000 sf, building to provide classroom and office space to enhance and expand SWOSU's healthcare programs.

Previous Approved Amount:	\$26,500,000
Guaranteed Maximum Price:	\$27,700,000
Source of Funding:	
ARPA funding through the State of Oklahoma	\$15,000,000
Private donation	\$ 4,500,000
City Sales Tax	\$ 7,000,000
State Master Lease	<u>\$ 1,200,000</u>

Total **\$27,700,000**

Vendor: Joe D. Hall G.C.

Regent Ford made the motion, seconded by Regent Carpenter to approve Southwestern Oklahoma State University's facilities request.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

4. Northwestern Oklahoma State University

1. Approval Item:

a. Project #505-0024 Herod Hall Auditorium

Project Description: Request permission to bid and award the removal and replacement of vintage surfaces and coverings in the Herod Hall Auditorium and first floor of the Herod Hall Building. Items of focus include auditorium seating, flooring, wall covering, ceiling surface, hallway corridors and public restrooms. These areas of replacement currently date back to the 1950s and 1960s and need updating. No structural modification will be performed with this request. Easley Associates, Enid, Oklahoma, will oversee the project.

Requested Funding Approval: Up to \$850,000

Budget Breakdown: Auditorium seating \$154,000; Auditorium flooring \$35,000; Wall surfacing \$175,000; Ceiling surfacing, \$95,000; Hallway corridors \$20,000; Restroom updates \$275,000; Contingency estimate \$46,000 and architect fees \$50,000.

Revenue Source: Donated funds and 600/650 School Land funds.

Regent Ford made the motion, seconded by Regent Reilly to approve Northwestern Oklahoma State University's facilities request.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

5. Northeastern State University

1. Approval Items:

a. **Project #485-90-20 – Seminary Hall Boiler Replacement and General HVAC Repairs**

- Project Description: Requesting permission to design, bid and award to the lowest responsible bidder the removal of existing storm damaged boiler and install replacement cascade style boiler system relocated inside Seminary Hall structure. Includes repairs, replacements, and modifications to the associated HVAC equipment and components.
- Requested Funding Approval: \$325,000
- Budget Breakdown: Renovations/Repairs
- Revenue Source(s): 600 Fund, 650 Fund, 751 Infrastructure Fee

b. **Project #485-0073 – Synar and Muskogee Admin Bldg Cadaver Lab HVAC Repairs**

- Project Description: Requesting permission to design, bid and award to the lowest responsible bidder General HVAC repairs and replacement of malfunctioning and end of life equipment and HVAC components.
- Requested Funding Approval: \$1,500,000
- Budget Breakdown: Renovations/Repairs
- Revenue Source(s): 290 Science Facility and Equipment Fee, 751 Facility Fee

Regent Ford made the motion, seconded by Regent Carpenter to approve Northeastern State University's facilities requests.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

6. University of Central Oklahoma

1. Approval Items:

a. **Project #120-0032 Sports Complex Improvements**

Project Description: Request approval to award Lingo Construction a contract for phase 1 of restroom upgrades within Hamilton Fieldhouse. Phase 1 will

consist of a total remodel and expansion of the first-floor women's restroom, the addition of coaches' lockers/restrooms, and two newly added family restrooms. The project is being done in 3 phases to allow for work to be completed over multiple summers and to keep the building open for the duration of the projects. Lingo Construction has an on-call construction manager contract that expires July of 2024.

Requested Funding Approval: \$675,000

Budget Breakdown: \$620,000 construction, \$40,000 asbestos abatement, \$15,000 audio/video

Vendors: Lingo Construction, various others

Congruent with Facility Master Plan or Strategic Plan:

Yes Fund Source(s): Section 13

b. Project #120-0033 Existing Building Renovations & Additions

Project Description: Request approval to award Lingo Construction a contract for the renovation of Howell Hall 252 & 254 cadaver lab. The renovation expands the current cadaver lab by approximately 200% and upgrades the facility to meet all needed accreditation criteria. Number of cadaver work stations will increase from the current two to six stations. Lingo Construction has an on-call construction manager contract that expires July of 2024.

Requested Funding Approval: \$400,000

Budget Breakdown: \$350,000: construction, \$50,000 audio/video & access control

Vendors: Lingo Construction, various others

Congruent with Facility Master Plan or Strategic Plan:

Yes, Fund Source(s): Student Facility Fees, Course Fees

c. Project #120-0033 Existing Building Renovations & Additions

Project Description: Request approval to award Lippert Bros. Construction a contract for the renovation of Art & Design 117 & 119 jewelry lab. The renovation expands the current jewelry lab (rm 119) with a connection to a former computer lab (rm 117) more than doubling the size of the work area. Lippert Bros. Construction has an on-call construction manager contract that expires July of 2024.

Requested Funding Approval: \$160,000

Budget Breakdown: \$140,000: construction, \$10,000 asbestos abatement, \$10,000 I/T
Vendors: Lippert Bros. Construction, various others
Congruent with Facility Master Plan or Strategic Plan: Yes, Fund Source(s): Section 13 Offset, Course Fees

d. Project #120-0047 Max Chambers Library Renovation

Project Description: Request approval to award Lingo Construction a contract for the renovation of Max Chambers Library rooms 201 and 201A. The renovation subdivides two larger spaces into smaller meeting and study areas, with work impacting approximately 1200 sqft. of space. Lingo Construction has an on-call construction manager contract that expires July of 2024.

Requested Funding Approval: \$140,000

Budget Breakdown: \$130,000: construction, \$10,000 asbestos abatement

Vendors: Lingo Construction, various others

Congruent with Facility Master Plan or Strategic Plan:

Yes, Fund Source(s): Library Facility Fees

e. Property Lease

Request approval to a enter into lease with Third Street Properties for 11,324 sqft. located at 201 N Bryant Avenue in Edmond. UCO has leased this property at this location since 2014. This location serves as office and studio space for the Center of eLearning and Connected Environments (CeCE). The initial term of the lease is 3 years. The proposed lease includes two 1-year renewal options. The annual lease rate for the initial term is \$18.66 per sqft. or \$211,262.16 per year.

Revenue Source: Distance Education Academic Service Fee

2. Information Items:

a. Project #120-0027 Major Repairs and Deferred

Maintenance Project Description: Issued contract in the amount of \$43,745 to Johnson Controls International (JCI) for the emergency repair of the hydronic line near the Mitchell Education Center. Project was procured utilizing

GSA pricing.

Fund Source(s): Section 13 Offset

b. Project #120-0079 Business Building Renovation & Additions

Project Description: Selected Lippert Bros. Construction as the construction manager for the Business Building addition project, approved at January 2020 RUSO meeting. Rank Order: 1. Lippert Bros. Construction 2. Lingo Construction 3. Timberlake Construction 4. Miller-Tippens Construction 5. Nabholz Construction

Fund Source(s): Business Course Fees and Private Donations (project already funded)

Attachment:

Campus Map

Regent Ford made the motion, seconded by Regent Carpenter to approve the University of Central Oklahoma's facilities requests.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

B. AUDIT & FINANCE COMMITTEE—Chair, Regent Chris VanDenhende

Report of the Audit & Finance Committee, Thursday, February 22, 2024, 3:00 p.m., University of Central Oklahoma, Nigh University Center, Mary Fallin Room, Edmond, Oklahoma.

Regent VanDenhende reported that the Audit and Finance Committee including Regent Carpenter and himself met with representatives of the six universities in a virtual meeting on Wednesday. He reported that the Audit and Finance Committee plans to start meeting virtually before board meetings as a way to facilitate the schedule for other meetings and board events.

1. Discussion and possible action regarding student-faculty ratios and university budgets.

Regent VanDenhende reported that he has requested that each university set a goal of reaching the highest student faculty ratio they have achieved in the last 10 years, and they should increase their student side of the ratio by one point each year until they reach that goal.

Regent VanDenhende reported that the universities need to be mindful of increasing reliance on tuition and fees and be diligent about managing costs so that they can continue to provide the quality and value that are the hallmark of a RUSO education.

2. Discussion and possible action to hire external auditor.

Regent VanDenhende reported that the committee interviewed four firms along with the Business Officers and the input of our internal auditor.

Regent VanDenhende suggested that the board send a letter indicating intent to award a contract to Forvis for the purpose of engaging in negotiations to reduce the price proposal submitted by Forvis and contingent upon reaching an agreement. He reported that the Committee will request final approval of the agreement from the Board.

Regent Winchester made the motion, seconded by Regent Ford to continue negotiations with Forvis.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

3. Financial Benchmark report—Dennis Westman, SE Vice President for Business Affairs

Regent VanDenhende reported that Dennis Westman provided a thorough review of the financial metrics of the universities to the committee. Regent VanDenhende thanked Dennis for his report and analysis.

4. Discussion and possible action to approve Southeastern Oklahoma State University's budget revision request:

In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is

requesting to amend the following FY 2023 budget as indicated below.

In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2024 budget as indicated below.

Budget:	Fund 789 – Payroll & Benefits Clearing, \$3,000,000 increase
Source of Funds:	Additional External Funding including Grants from State Regents, Small Business Administration, and the Department of Education.

Regent VanDenhende made the motion, seconded by Regent Ford to approve Southeastern Oklahoma State University’s budget revision request.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

5. Discussion and possible action to approve the University of Central Oklahoma’s request to transfer funds:

University of Central Oklahoma requests a transfer of \$539,893 from 290 operating funds to 295 funds established by OSRHE for capital projects.

College of Math & Science- \$400,000

Library- \$130,000

College of Math & Science & College of Education and Professional Studies - \$9,893

Source: Student Facility Fees, Course Fees, Grant Money

Regent Fisher made the motion, seconded by Regent Ford to approve the University of Central Oklahoma’s request to transfer funds.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

C. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Susan Winchester

Report of the System Advancement Committee, Thursday, February 22, 2024, 1:00 p.m., University of Central Oklahoma, Nigh University Center, Mary Fallin Room, Edmond, Oklahoma

1. After action report on Higher Ed Day

Regent Winchester reported that Higher Ed Day went very well and thanked the university presidents and their staff and students for participating in support of the State Regents' legislative agenda and to share RUSO's message with legislators and give students an opportunity to interact with their representatives at the Capitol.

2. Report on Legislative Reception April 9, 2024

Regent Winchester reported that the Legislative reception is set for April 9. Save that date cards have been delivered to all legislators and we are starting to get RSVPs. Regent Reilly and Hayley Thompson are working to find a caterer for the event, and they will work on messaging and all of the details that are necessary to host this event.

3. Legislative Update

Regent Winchester reported that Hayley Thompson presented a legislative update at the System Advancement Committee meeting. Hayley is currently tracking 260 bills, especially SB 1399, the deferred maintenance bill. Regent Winchester also reported on the discussion of HB 3457, which would set a flat rate for concurrent enrollment of \$120 per hour. She reported that there was discussion about the decreased revenue the RUSO system would have experienced this year if this had been in effect and the discussion was significantly in opposition to the bill.

4. Status report on Ethics Commission training

Regent Winchester reported that the Ethics Commission training is currently scheduled online for March 29 and everyone who is interested should have received a calendar invite from Hayley.

5. Discussion and possible action to approve resolution regarding guns on campus.

Regent Winchester reported that the State Regents have requested a resolution regarding RUSO's position on guns on campus legislation and provided a proposed draft.

Regent Ford made the motion, seconded by Regent Carpenter to approve the proposed resolution regarding guns on campus.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

6. Report on RUSO's employment outcomes and impact on Oklahoma workforce, Dr. Joel Kendall, SWOSU Provost and Vice President of Academic Affairs

Dr. Joel Kendall presented a report on RUSO employment outcomes and impact on the Oklahoma degreed workforce.

7. Report on discussion with City of Broken Arrow officials and possible action.

Regent Winchester recognized representatives from the City of Broken Arrow, Debra Wimpee, Mayor, Christi Gillespie, Vice Mayor, and Michael Spurgeon, City Manager. She reported that the System Advancement Committee had a discussion with them yesterday about the need of Broken Arrow (BA) for a 4-year university.

- The more than 7,000 BA students in Wagoner County who do not qualify for Tulsa Achieves free tuition and are underserved by the current system.
- The brain drain that occurs in BA as students leave the city to get higher education elsewhere and do not return.
- The resulting loss of economic benefits to the city.
- The population growth of BA since 1990 and the projected population growth that needs to be anticipated and served.
- The return on investment to the State and to BA for a 4-year university.
- The \$16m funding provided by a vote of BA citizens which helped to fund the first phase of the campus and the \$26m of funding by vote of the people of Tulsa County that funded Phase 2 of the campus.

Mayor Debra Wimpee, Vice Mayor Christi Gilespie, and City Manager Michael Spurgeon spoke on their support of a 4-year university in Broken Arrow and the positive impact they project it would have on the community.

**A break was taken at 9:54 a.m.
The meeting resumed at 10:07 a.m.**

D. POLICIES AND PROCEDURES – Chair, Regent Eric Fisher

Report of the Policies and Procedures Committee, Thursday, February 22, 2024, 2:00 p.m., University of Central Oklahoma, Nigh University Center, Mary Fallin Room, Edmond, Oklahoma

- 1. Discussion and possible action to approve policy regarding reporting requirements for campus lawyers.**

No action was taken.

- 2. Discussion and possible action to approve revisions to RUSO administrative staff leave policy.**

Regent Fisher reported that the RUSO administrative staff leave policy mirrors the state Personnel Act. The accumulation limit on annual leave was raised by the legislature effective July 1 last year and the committee recommends having the same accumulation limit.

Regent Fisher made the motion, seconded by Regent Ford to approve revisions to RUSO administrative staff leave policy.

Voting for the motion: Regents VanDenhende, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

Abstentions: Regents Winchester and Carpenter

- 3. Discussion and possible action to approve template for real property purchase contracts.**

Regent Fisher reported that the committee was asked to create a template for real property purchase contracts to be used to standardize real estate purchases throughout or system. He reported that the committee recommends using the applicable forms from the Oklahoma Real Estate Commission which may change from time to time. Regent Fisher moved to add a reference to the Oklahoma Real Estate Commission forms to the applicable policy and incorporating the appraisal policy which was approved at the last meeting.

Regent Fisher made the motion, seconded by Regent Ford to approve template for real property purchase contracts.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

**E. EDUCATIONAL EXCELLENCE COMMITTEE—Chair,
Regent Amy Anne Ford**

Report of the Educational Excellence Committee, Thursday, February 22, 2024, 12:00 p.m., University of Central Oklahoma, Nigh University Center, Mary Fallin Room, Edmond, Oklahoma

- 1. Discussion and possible approval of the following new program proposals:**
 - a. University of Central Oklahoma New Program Proposals**
 1. Bachelor of Business Administration, Supply Chain Management
 2. Bachelor of Science, Ecology and Conservation
 - b. Northeastern State University New Program Proposals**
 1. Medical Laboratory Science, MS
 2. Sport/Recreation Management B.S
 - c. East Central University New Program Proposals**
 1. Master of Business Administration
 2. Master of Science in Biological Services
 - d. Southwestern Oklahoma State University**
 1. Bachelor of Music in Music Therapy (New)
 2. Master of Music in Music Therapy (New)
 3. Bachelor of Science in Artificial Intelligence (New)

Regent Ford made the motion, seconded by Regent Reilly to approve the new program proposals.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Fisher, Reilly, McDermott, and Ford

Voting against the motion: none

2. Report on review of academic service fee proposals and waiver requests

Regent Ford reported that the committee reviewed the university fee and waiver proposal requests.

3. Report on spring enrollment

Regent Ford reported that the committee discussed spring enrollment as well as student credit hours and compared them to budgeted credit hours and the committee would like to receive this comparison in the fall and the spring in addition to the review at the June budget meeting.

4. Discussion of OSRHE Policy Changes and Processes

Regent Ford reported that the recent changes to OSRHE's Chapter 4 policies have created some concerns for the committee. She reported that the committee is continuing to review the policies and has requested additional information from the business officers and staff about the substance of the changes and will report back to the board with recommendations for further action after additional analysis.

VII. UCO FOUNDATION REPORT – Art Cotton- Vice President of Advancement and President UCO Foundation, Alumni and Engagement Office

Art Cotton reported that President Lamb's Investiture Week of April 22, 2024 will feature the theme "The Broncho Way" which emphasizes community partnerships and culminates in the investiture on April 26, 2024. The UCO Foundation has recently merged with the Alumni Association. The foundation will be launching a comprehensive campaign in the fall of 2024 which will be directed toward endowment and scholarships. The silent phase of the campaign has generated \$33 million in cash and pledges to date.

VIII. PRESIDENTS' COUNCIL REPORT— President Diana Lovell

President Lovell reported that the presidents discussed the following:

- Considering changing their policies to allow for quicker admission responses.
- The growth of concurrent enrollment.
- The collective power of the RUSO universities and that they are stronger as a group than individually.
- The service areas that they are each required to recognize.
- RUSO enrollment report.

IX. PRESIDENTS' RECOMMENDATIONS

A. UNIVERSITY OF CENTRAL OKLAHOMA

President Lamb reported the following:

- UCO held their first signing day for future educators on February 7, 2024. UCO recognized 45 future educators and awarded more than \$50,000 in scholarships.
- The UCO School of Criminal Justice and the FBI Law Enforcement Executive Development Association, Inc. are collaborating to provide enhanced educational opportunities for aspiring and seasoned criminal justice professionals.
- UCO strategic communications students received an honorable mention in the Invent2Prevent competition.
- UCO will be hosting General Tommy Franks' Four Star Leadership Program.
- Mark Hanebutt, J.D., professor of journalism has been recognized as a distinguished inductee to the Oklahoma Journalism Hall of Fame.

B. NORTHEASTERN STATE UNIVERSITY

President Hanley reported the following:

- NSU will host his Presidential Investiture on March 1, 2024.
- The construction for the new NSU College of Optometry continues in its new stages of development.
- NSU has announced the 2024 class of Centurions.
- NSU has recently explained their disc golf course on campus from 9 holes to 18 holes.
- The NSU fishing team was ranked in the top 30 collegiate teams in the nation and ranked as the top team in Oklahoma.
- NSU has been featured on an upcoming episode of the award-winning TV show called “Military Makeover.”

C. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

President Hannaford reported the following:

- NWOSU played host to the Oklahoma Medical Research Foundation as members celebrated their 77th anniversary of the organization.
- The 2024 Sports Hall of Fame inductee class had four inductees and brought in a great crowd of alumni and community members for the celebration.
- Fowler Early Childhood Center in Enid has changed their mascot from the Cubs to the “Little Rangers.”
- NWOSU’s next HLC visit will be in April.

D. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

President Newsom reported the following:

- The Joel F. and Beverly Westeimer Wellnitz Scholarship Fund was created with an initial gift of \$200,000 by Joel Wellnitz to establish the endowment.

- A donation of \$200,000 from Distinguished Alumnus Evert Tigner's estate was made to further fund scholarships for English education which were previously endowed.
- A new video board is being installed at the SE football stadium.
- SE basketball has been a great success this year, and attendance for the games has increased significantly.
- SE's online MBA program has been ranked as one of the top programs in the nation by College Consensus.
- HLC has granted continued accreditation for SE with the next reaffirmation of accreditation in 2033-2034.

E. EAST CENTRAL UNIVERSITY

President Godwin reported that ECU brought more than 80,000 people to campus and the Ada community in 2023.

President Godwin reported that the Ada water tower was featured on the cover of Blake Shelton's last album.

President Godwin reported that the university expects over 800 people to attend Tiger Tangles, ECU's talent show, and have 20 approved acts that will be performing. The university will be awarding \$5,000 in prize money.

F. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

President Lovell reported the following:

- The Pharmacy Center has started construction.
- There were 18 high schools that came to SWOSU to participate in the anatomage tournament.
- SWOSU received a \$1,000,000 USDA grant for tele- education in the rural areas, focusing on high schools in the west.
- Enrollment is up for SWOSU's pharmacy school.

X. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

Ms. McCaffree reported that four regents are signed up for the AGB Conference and asked anyone else who would like to attend to let the administrative office know.

Ms. McCaffree reported that the administrative office will start sending regents calendar invites only for their committee meetings in addition to the complete schedule.

XI. REGENTS' COMMENTS AND ANNOUNCEMENTS

XII. NEW BUSINESS

XIII. EXECUTIVE SESSION

- A. Pursuant 25 O.S. Section 307(B)(1) to discuss 6-month evaluation of President Rodney Hanley.**

- B. Pursuant to 25 O.S. Section 307(B)(4) to discuss confidential communications between a public body and its attorney concerning pending claims or actions and litigation.**

Charles E. Sneed and Tabitha Sneed v. Northeastern State University ("NSU"), Acting President Kim Cherry, and, NSU Employees, E.C.A.L. [sic et al.], Cherokee County, Case# CJ- 2007-840.

Marci D. Walkingstick Dixon v. State of Oklahoma ex rel the Regional University System of the Oklahoma Board of Regents sic. d/b/a Northeastern State University ("NSU"), United States District Court for the Eastern District of Oklahoma Case #CIV 19-391.

Miranda Summar, Olivia Wells, Priscilla Pena, Rheanna Jackson, Gabrielle Glidewell, and Morgan Brown Russell v. The State of Oklahoma ex rel/ University of Central Oklahoma ("UCO"), Western District of Oklahoma, Case #CIV-21-473- G.

Ronald Wyatt, v. Jennifer Kay Wyatt, Patti Buhl, Northeastern State University Police Department, Northeastern State University Board of Regents, and Northeastern State University ("NSU"), District Court of Wagoner County, Case #CJ-2017-240.

Terry Worcester v. East Central University, District Court of Pontotoc County Case #CJ-2019-37.

Sierra Rudman and Calyn Boyd v. State of Oklahoma, ex rel. Board of Regents for the Regional University System of Oklahoma and Kay Robinson, Western District of

Oklahoma Case # CIV-22-91- PRW.

Jackson Shepherd and Mallory Scott et al. v. Regional University System of Oklahoma et al., District Court of Oklahoma County Case #CJ-20-2383.

Tatum Robertson, Eve Brennan, and Marin Rhodes v. University of Central Oklahoma and Board of Regents for the Regional University System of Oklahoma, Western District of Oklahoma Case #CIV-2022-836-HE.

Dr. Rachel Tudor v. Marie Galindo et al. and Ezra Young and Brittany Stewart v. Dr. Rachel Tudor, Southeastern Oklahoma State University, and Regional University System of Oklahoma, Western District of Oklahoma Case #CIV- 2022- 480-C.

Alan Scott Asher and Nancy Asher v. Northeastern State University-Broken Arrow, and the Board of Regents of Oklahoma Colleges-Regional University System of Oklahoma, District Court of Wagoner County Case #CJ-2022- 309.

Claims:

Tort Claims pending with State Risk Management

Cowart v. Northeastern State University, Tort Claim #2360031731

Charges pending with the Equal Employment Opportunity Commission (“EEOC”):

Swank v. Northeastern State University, EEOC Charge No. 564-2023-00076.

Deborah Anderson v. Northwestern Oklahoma State University, EEOC Charge No. 31B-2023-00065.

Alissa Baker v. Northeastern State University, Charge #564- 2023-00897

Claims pending with the U.S. Department of Education Office of Civil Rights (“OCR”)

OCR Docket # 07-23-2169. Anonymous Complainant v. East Central University

Margo McKenzie v. Northeastern State University

Miscellaneous Matters

MidFirst Bank v. Lindsay, Northwestern Oklahoma State University et al. CJ-2022-6342.

Emily Wilson v. East Central University

Appeal of IRS Audit finding by Northwestern Oklahoma State University

XIV. RECONVENE IN PUBLIC SESSION

- A. Consideration and possible action to implement matters discussed in Executive Session.

No action was taken.

XV. ADJOURNMENT

Regent Reilly made the motion, seconded by Regent McDermott to adjourn the meeting.

Voting for the motion: Regents VanDenhende, Fisher, Reilly, and McDermott

Voting against the motion: none

ATTACHMENTS TO AGENDA

FEBRUARY 23, 2024

Attachment

A. Academic Affairs.....30-48

B. Facilities Stewardship Committee 49-57

C. Audit and Finance Committee..... 58

D. Educational Excellence Committee..... 59-114

E. University of Central Oklahoma..... 115-124

F. Northeastern State University..... 125-130

G. Northwestern Oklahoma State University..... 131-133

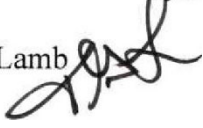
H. Southeastern Oklahoma State University..... 134-138

I. East Central University..... 139-142

J. Southwestern Oklahoma State University 143-145



TO: Sheridan McCaffree, Executive Director
Regional University System of Oklahoma

FROM: Todd G. Lamb
President 

DATE: February 8, 2024

SUBJECT: RUSO Board Agenda Items - February 22-23 2024

Please place the University of Central Oklahoma on the agenda for the February 22-23, 2024 Regional University System of Oklahoma Regular Board Meeting. We request approval of the following items:

New Programs

- Bachelor of Business Administration, Supply Chain Management
- Bachelor of Science, Ecology and Conservation

Program Name Change

- Engineering Physics TO Engineering
- Adult and Higher Education TO Talent Development and Workplace Learning

New Certificate

- Certificate, Policy Analysis [embedded within Master of Public Administration] (GR)

Certificate Name Change

- Certificate, Chemistry - ACS Certificate TO ACS Approved (UG)
- Certificate, Historical Performance TO Performance (GR)

Major Name Change

- Bachelor of Arts, Criminal Justice - Corrections TO Corrections & Transformative Justice
- Bachelor of Arts, Strategic Communications - Strategic Communications TO Advertising and Public Relations
- Master of Education, Bilingual Education - Bilingual Education/Teachers of English to Speakers of Other Languages TO Bilingual Education/Teaching English to Speakers of Other Languages
- Master of Education, School Counseling - School and Professional Counseling TO School/Professional Counseling
- Master of Science, Engineering - Physics TO Engineering Physics (see program name change)

Request for Online Delivery of Existing Programs

- Master of Education, Talent Development and Workplace Learning (see program name change)

Program Modifications

- Bachelor of Arts, Communication - Interpersonal Communication
- Bachelor of Arts, Criminal Justice,... Corrections & Transformative Justice (see major name change)
- Bachelor of Arts, Criminal Justice - General Criminal Justice
- Bachelor of Arts, Criminal Justice - Police
- Bachelor of Arts, Geography
- Bachelor of Arts, History - Museum Studies
- Bachelor of Arts, Mass Communications - Professional Media
- Bachelor of Arts, Strategic Communications - Advertising and Public Relations (see major name change)
- Bachelor of Arts, Photographic Arts
- Bachelor of Arts, Political Science - Public Service
- Bachelor of Arts in Education, History Education
- Bachelor of Business Administration, Business Administration- Business Law
- Bachelor of Business Administration, Business Administration.- General Business
- Bachelor of Business Administration, Business Administration - International Business
- Bachelor of Business Administration, Economics - Economics
- Bachelor of Business Administration, Economics - Energy Economics
- -Bachelor of Business Administration, Finance-Finance
- Bachelor of Business Administration, Finance - Insurance and Risk Management
- Bachelor of Business Administration, Information Systems and Operations Management - Management Information Systems
- Bachelor of Business Administration, Management- Human Resource Management
- Bachelor of Business Administration, Management - Management
- Bachelor of Business Administration, Management- PGA Golf Management
- Bachelor of Business Administration, Marketing - Marketing
- Bachelor of Business Administration, Marketing - Professional Selling
- Bachelor of Fine Arts, Design - Graphic Design
- Bachelor of Science, Accounting
- Bachelor of Science, Biology - Biology
- Bachelor of Science, Biology - Biomedical Sciences
- Bachelor of Science, Biology -Medical Laboratory Science
- Bachelor of Science, Chemistry - Chemistry
- Bachelor of Science, Chemistry - Environmental Chemistry
- Bachelor of Science, Chemistry - Health Sciences
- Bachelor of Science, Fashion Marketing
- Bachelor of Science, Forensic Science .. Chemistry

- Bachelor of Science, Forensic Science-Digital Forensics
- Bachelor of Science, Forensic Science - Forensic Investigations
- Bachelor of Science, Forensic Science - Molecular Biology
- Bachelor of Science, Funeral Service
- Bachelor of Science, Nursing
- Bachelor of Science, Occupational Safety
- Bachelor of Science, Public Health
- Bachelor of Science, Psychology
- Bachelor of Science in Education, Science Education - Biology
- Bachelor of Science in Education, Science Education - Chemistry
- Bachelor of Science in Education, Science Education - General Science
- Bachelor of Science in Education, Science Education - Physical Science
- Bachelor of Science in Education, Science Education - Physics
- Bachelor of Science in Education, Special Education - Severe-Profound/Multiple Disabilities
- Certificate, Accounting (UG)
- Certificate, Chemistry-ACS Approved (see certificate name change) (UG)
- Certificate, Funeral Service (UG)
- Certificate, Enterprise Analytics (GR)
- Certificate, Higher Education Leadership - Program Management (GR)
- Certificate, Licensed Professional Counseling (GR) [embedded certificate]
- Certificate, Performance (see certificate name change) (GR)
- Doctor of Science, Forensic Science
- Master of Athletic Training, Athletic Training
- Master of Arts, Museum Studies
- Master of Arts, Teaching English as a Second Language
- Master of Education, Bilingual Education - Bilingual Education/Teaching English to Speakers of Other Languages (see major name change)
- Master of Education, Curriculum and Instruction - Early Childhood Education
- Master of Education, Curriculum and Instruction-Teaching & Learning in PreK-6
- Master of Education, Reading
- Master of Education, School Counseling-School/Professional Counseling (see major name change)
- Master of Education, Special Education- Severe-Profound./Multiple Disabilities
- Master of Education, Talent Development and Workplace Learning- Talent Development (see program name change)
- Master of Public Health, Public Health- Community Engagement
- Master of Science, Business Analytics
- Master of Science, Computer Science
- Master of Science, Engineering - Biomedical Engineering
- Master of Science, Engineering - Electrical Engineering
- Master of Science, Engineering-Engineering Physics (see major name change)
- Master of Science, Engineering - Mechanical Engineering
- Master of Science, Family and Child Studies - Family Science


- Master of Science, Family and Child Studies - Infant/Child Specialist
- Master of Science, Family and Child Studies - Marriage and Family Therapy
- Master of Science, Finance
- Master of Science, Nutrition and Food Science
- Master of Science, Psychology - Experimental Psychology
- Master of Science, Psychology -Forensic Psychology
- Master of Science, Psychology - General Psychology

Program Suspensions

- Bachelor of Science, Workforce Development
- Certificate, eLearning (GR)

Major Deletions

- Bachelor of Business Administration, Information Systems and Operations Management
- Operations & Supply Chain Management

DATE: February 9, 2024
TO: Regional University System of Oklahoma
FROM: Rodney Hanley, President 
SUBJECT: Academic Affairs Agenda Items, February 2024

The following proposals for a new certificate and two new programs are submitted for your consideration. Proposed program modifications as well as notification to offer an existing program by electronic delivery are also provided.

New Certificate

Nutritional Health graduate certificate will be embedded in Public Health, M.P.H. (166). The certificate will require 15 hours.

New Program Proposals

Medical Laboratory Science, MS. Faculty propose a master's degree with two pathways. The Advanced Standing Pathway is designed for students that have a BS or BA degree and are currently a certified MLS with ASCP, AMT, or an approved certification agency to earn a master's degree in MLS. This pathway requires 30 credit hours. The Traditional Pathway will be for students with a BS or BA degree that wish to become a MLS and be eligible to take the ASCP or AMT certification examination and have the leadership component to become supervisors or lead scientists. This pathway requires 64 credit hours. The Letter of Intent was included in NSU's January 26, 2024, RUSO packet.

Sport/Recreation Management B.S. This 120-credit hour bachelor's degree includes a 34-credit hours core and two options. The Bachelor of Science in Sport/Recreation Management is designed to prepare students for a variety of career opportunities in the field of sport and recreation management. The Letter of Intent was included in NSU's January 26, 2024, RUSO packet.

Program Modifications

Accounting and Financial M.S. (130). Faculty propose to change the CIP code from 520304 Accounting and Finance to 307104 Interdisciplinary Data Analytics – Financial Analytics. The total degree credit hours remain 30 plus capstone experience.

Mechanical Engineering, B.S. (185). Faculty propose new courses and program modifications to better align the curriculum with ABET accreditation standards. The total degree credit hours will remain 124.

Existing Program Electronic Delivery

Early Childhood Education B.S.Ed. (023). Faculty propose offering the existing program by electronic delivery to meet the needs of working adults. All field experiences and internships will take place in offsite locations.

Thank you for your consideration of these proposals. If you have any questions, please contact me or Dr. Carla Swearingen.

Enclosures

cc: Dr. Carla Swearingen, Provost and Vice President for Academic Affairs
Dr. Pamela Fly, Associate Vice President for Academic Affairs



Southwestern Oklahoma State University

OFFICE OF THE PRESIDENT

TO: Board of Regents of the
Regional University System of Oklahoma

FROM : Diana Lovell, President

DATE: February 9, 2024

SUBJECT: Program Modification Requests - February 2024

Please place Southwestern Oklahoma State University on the agenda for the February 22-23, 2024, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
 1. Bachelor of Music in Music Therapy (New)
 2. Master of Music in Music Therapy (New)
 3. Bachelor of Music - option deletion (037)
 4. Master of Music - option deletion (099)
 5. Doctor of Pharmacy (142)
 6. Bachelor of Science in Artificial Intelligence (New)

Documents for these requests are attached. If you need additional information regarding these items, please let me know .

First Name	Last Name	Person ID	Email
Shelley	Martinson	497283	shelley.martinson@swosu.edu

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Department

Music

Program Information

Official Degree Designation and Program Title

e.g. Associate in Science in Cybersecurity, Bachelor of Fine Arts in Music Performance, Master of Science in Accounting

Bachelor of Music

Program Code

Please list the 3-digit OSRHE program code.

037

This program has approved options

Yes

Approved Program Options

Please list all current options within the program. Use a separate line for each option.

- 003 - Music Therapy (Instrumental)
- 051 - Music Therapy (Vocal/Keyboard)
- 006 - Elective Studies in Business
- 019 - Performance (Piano and Organ)
- 020 - Performance (Voice)
- 021 - Performance (Orchestral Instruments)

/r

Is this program part of a cooperative agreement?

No

Does this change impact an embedded certificate?

No

Does the CIP Code for this program need to be updated?

No

Type of Request(s)

Program Suspension?

No

Electronic Delivery of Existing Program

NOTE : Electronic delivery is recognized at the program level. If the existing program has options that are offered via electronic delivery and the program meets State Regents' policy for electronic delivery, the program MUST be approved for electronic delivery.

No v

Option Additions?

No v

Option Deletion?

Yes v

Name of option(s) to be deleted*

Please list option(s) to be deleted, number of students enrolled in the option(s), and expected graduation date.

Music Therapy (Instrumental - 003) and Music Therapy (Vocal/Keyboard - 051) only.

Student enrollment and graduation dates not applicable - see justification.

/,

Teach Out Plan

Briefly describe the teach out plan for students currently enrolled.

Not applicable. Please see below.

Justification for option deletion(s)

Please provide a brief summary of the reason for the change(s) .

Option deletion for Bachelor of Music in Music Therapy, Instrumentaland Music Therapy, Vocal only. This option deletion is contingent on approval of LOI to reclassifyour Bachelor of Music in Music Therapy degrees under the correct CIP code of 51.2305 (currently an option within our Bachelor of Music degree, 50.0901).

/,

Option Name Change?

No v

Program Requirement Change(s)?

No v

Program Reinstatement?

No v

Program Name Change?

No v

Degree Designation Change?

Changes former ly classified as substantive and non-sub stantive will now be combined as program requirement changes . (e.g. course credit hour changes, changes in courses required for graduation, changing credit hours required for electives, course prefix changes, course title changes, remov ing courses from list of electives)

No v

Documents

If applicable , submit any documentation related to the requested action.

Package History

Date	User	Action
1/16/2024 9:44:24 AM	Martinson, Shelley	Submitted 'Program Modification'
1/16/2024 9:44:52 AM	Johnson, Jason	Received
1/16/2024 9:58:04 AM	Johnson, Jason	Decision Approved on step 'FLOW-Deans'
1/16/2024 9:58:28 AM	FLOW- Provost's Executive Assistant	Received
1/18/2024 12:19:29 PM	Kisinger, Tamera	Decision Approved on step 'FLOW-Provost's Executive Assistant'
1/18/2024 12:19:49 PM	FLOW- Provost	Received
1/19/2024 12:46:21 PM	Kendall, Joel	Decision Approved on step 'FLOW-Provost'
1/19/2024 12:46:32 PM		Workflow Ended

First Name	Last Name	Person ID	Email
Kristin	Montarella	168929	kristin.montarella@swosu.edu

Department

Pharmacy

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Program Information

Official Degree Designation and Program Title

e.g. Associate in Science in Cybersecurity, Bachelor of Fine Arts in Music Performance, Master of Science in Accounting

Doctor of Pharmacy

Program Code

Please list the 3-digit OSRHE program code.

142

This program has approved options

No

Is this program part of a cooperative agreement?

No

Does this change impact an embedded certificate?

No

Does the CIP Code for this program need to be updated?

No

Type of Request(s)

Program Suspension?

No

Electronic Delivery of Existing Program

NOTE : Electronic delivery is recognized at the program level. If the existing program has options that are offered via electronic delivery and the program meets State Regents' policy for electronic delivery, the program MUST be approved for electronic delivery.

No

Option Additions?

No v

Option Deletion?

No v

Option Name Change?

No v

Program Requirement Change(s)?

Yes v

Explanation of changes

Please provide a brief summary of changes being made.

1) Changes in titles for two courses:

PHARM 5823 from Pharmacy Administration to Pharmacy Administration I

PHARM 5853 from Pharmacy Management & Marketing to Pharmacy Administration II

2) Repositioning of three courses:

PHARM 5054 Community Pharmacy II will be repositioned from the first semester of the third professional year (P3.1) to the second semester of the first professional year (P1.2).

PHARM 5823 Pharmacy Administration (which will be renamed Pharmacy Administration I as described above) will be repositioned from the second semester of the third professional year (P3.2) to the first semester of the third professional year (P3.1).

PHARM 5853 Pharmacy Management & Marketing (which will be renamed to Pharmacy Administration II as described above) will be repositioned from the second semester of the first professional year (P1.2) to the second semester of the third professional year (P3.2).

3) Removal of BIOL 4213 Immunology as a required course in the professional curriculum.

4) Removal of CHEM 4214 Biochemistry and CHEM 4214L Biochemistry Lab as required courses from the professional curriculum.

5) Change the course number and title for PHARM 3001 Introduction to Pharmacy to PHARM 3003 Pharmaceutical Biochemistry which will serve as a 3-credit hour replacement of CHEM 4214 Biochemistry without a lab.

6) Add 1-credit hour to PHARM 3012 Pharmacy Calculations resulting in a 3-credit hour course: PHARM 3013 Pharmacy Calculations.

7) Removal of BIOL 4213 Immunology (3 credit hours), CHEM 4214 Biochemistry and CHEM 4214L Biochemistry Lab (4-credit hours), and PHARM 3001 Introduction to Pharmacy (1-credit hour) and then adding a 3-credit hour PHARM 3003 Pharmaceutical Biochemistry course, as well as adding 1-credit hour to the Pharmacy Calculations course, results in 4-credit hours available for additional elective choices that will be added to the current required 4-credit hours of electives to make 8-credit hours of required electives in the professional pharmacy curriculum.

8) Taken together, these changes maintain the current 140-credit hours in the professional Doctor of Pharmacy curriculum.

Total Credit Hour Change?

No v

Justification for program requirement changes*

Please provide a brief summary of the reasons for the program requirement changes.

Student surveys have consistently reported concerns with the load and intensity of the first professional year. Assessment data over the last several years has also consistently demonstrated that the course load and burden in the first professional year has led to poor student performance and increased student attrition. The majority of students entering the pharmacy program have not experienced similar loads, let alone the intensity of the courses and high achievement standards. The College of Pharmacy must address first professional year progression and retention. As a result, the College of Pharmacy is compelled to make immediate strategic changes in the first professional year as we continue the process of curricular review and transformation. The changes are designed to impact the course load during the first year of the professional program. and to improve student progression in the Doctor of Pharmacy program.

1) Repositioning Community Pharmacy II to the first professional year and moving Pharmacy Management & Marketing from the first to the third professional year will result in more relevant, appropriate, and understandable content for pharmacy students early in their education.

2) The removal of the stand-alone immunology course will allow incorporation of immunological concepts and pharmaceutically relevant applications across the professional curriculum in multiple courses. Student surveys have consistently indicated that the sheer mass of the content in the stand-alone immunology course in the first professional year does not promote learning and application to pharmacy.

3) The removal of the 4-credit hour Biochemistry and Lab course and replacement with a 3-credit hour Pharmaceutical Biochemistry course will allow more focused content that is relevant to pharmacy, as well as reducing the lab hours required in the first professional year. A survey of pharmacy curricula has revealed that many programs utilize a 3-credit hour course without a lab.

4) Eliminating the Introduction to Pharmacy course will open more free hours during the week for study. Student surveys, as well as instructors for the course, have consistently indicated that this course is no longer relevant and the that the imbedded trainings can be accomplished without the need for a stand-alone course.

5) Addition of 1-credit hour to Pharmacy Calculations will allow the instructor and students to focus more time on learning and applying pharmaceutical math concepts. The Pharmacy Calculations course has historically been one of the more challenging courses in the first professional year.

6) Adding 4-credit hours of required electives to the existing 4-credit hours will allow pharmacy students greater opportunities to explore their interests in a variety of areas. Along with this change, the College of Pharmacy is developing a menu of elective options that will also include more courses offered by SWOSU outside of the pharmacy program.

Program Reinstatement?

No Yes

Program Name Change?

No Yes

Degree Designation Change?

Changes formerly classified as substantive and non-substantive will now be combined as program requirement changes. (e.g. course credit hour changes, changes in courses required for graduation, changing credit hours required for electives, course prefix changes, course title changes, removing courses from list of electives)

No Yes

Documents

If applicable, submit any documentation related to the requested action.

College of Pharmacy
Program Modification Request
November 2023

The following changes are designed to positively impact the course load during the first year of the Doctor of Pharmacy program. Data over the last several years has consistently demonstrated the quantity and density of course content and load in the first professional year has impacted student performance, learning, and progression. The following changes are proposed to address these issues. With these changes, the total number of credit hours in the professional Doctor of Pharmacy program will remain at 140 credit hours.

Change 1:

1. Remove the requirement of CHEM 4124 Biochemistry and CHEM 4124L Biochemistry Lab from the first professional year.
2. Change course number and title of PHARM 3001 Introduction to Pharmacy to PHARM 3003 Pharmaceutical Biochemistry. The content currently in PHARM 3001 Introduction to Pharmacy is outdated. The necessary content can easily be moved into other coursework to meet COP requirements. The conversion to a Pharmaceutical Biochemistry course will provide the most pertinent content for a professional pharmacy curriculum, including a pharmaceutical biotechnology component.
3. Add 1 credit hour to PHARM 3012 Pharmacy Calculations. The goal would be to not add additional content but to allow the pace of the course to be slowed and more time for in- course remediation of material and problem-solving sessions.
4. This reduces the student load in the first semester of the first professional year.

Change 2:

1. Change the title of PHARM 5823 from Pharmacy Administration to **Pharmacy Administration I**.
2. Change the title of PHARM 5853 from Pharmacy Management & Marketing to **Pharmacy Administration II**.
3. Course retooling allows for flexibility in how material is presented across the two-semester sequence.

Change 3:

1. Move PHARM 5054 Community Pharmacy II from the first semester of the third professional year to the second semester of the first professional year.
2. Move PHARM 5853 Pharmacy Management & Marketing (renamed as above) from the second semester of the first professional year to the first semester of the third professional year.
3. These moves allow for a focus on content relevant to students at the appropriate time in the curriculum.

Change 4:

1. Remove BIOL 4213 Immunology as a required standalone course from the first professional year and insert practical immunology content in targeted areas in the curriculum.
2. This reduces the student load in the second semester of the first professional year.

Change 5:

1. With the changes described above, 4 credit hours of required professional electives to the current 4 credit hours to bring the total number of required elective credit hours to 8.
2. This will allow students more choices in elective offerings from courses within the College of Pharmacy and from other SWOSU departments and colleges. Students will be allowed to take professional electives across the entire curriculum as long as the credits are completed prior to graduation.

College of Pharmacy Current and Proposed Curriculum

Current Curriculum	Proposed Curriculum
CHEM 4124 Biochemistry (4)	PHARM 3003 Pharmaceutical Biochemistry (3)
PHARM 3001 Introduction to Pharmacy (1)	PHARM 3013 Pharmacy Calculations (3)
PHARM 3012 Pharmacy Calculations (2)	PHARM 3023 Pharmaceutics I (3)
PHARM 3023 Pharmaceutics I (3)	PHARM 3311 Pharm. Care Lab I (1)
PHARM 3311 Pharm. Care Lab I (1)	PHARM 3614 Physiology (4)
PHARM 3614 Physiology (4)	PHARM 3813 Community Pharmacy I (3)
PHARM 3813 Community Pharmacy I (3)	PHARM 3010 Pharmacy Seminar 1.1 (0)
BIOL 4213 Immunology (3)	PHARM 3123 Pharmaceutics II (3)
PHARM 3010 Pharmacy Seminar 1.1 (0)	PHARM 3321 Pharm. Care Lab II (1)
PHARM 3123 Pharmaceutics II (3)	PHARM 3405 Fundamentals of Drug Action (5)
PHARM 3321 Pharm. Care Lab II (1)	PHARM 3823 Health & Biostatistics (3)
PHARM 3405 Fundamentals of Drug Action	PHARM 5054 Community Pharmacy II (4)
PHARM 3823 Health & Biostatistics (3)	PHARM 4010 Pharmacy Seminar 2.1 (0)
PHARM 5853 Pharmacy Manage. & Marketing (3)	PHARM 4142 Health-System Pharmacy (2)
PHARM 4010 Pharmacy Seminar 2.1 (0)	PHARM 4302 Drug Information (2)
PHARM 4142 Health-System Pharmacy (2)	PHARM 4331 Pharm. Care Lab III (1)
PHARM 4302 Drug Information (2)	PHARM 4332 Basic Pharmacokinetics (2)
PHARM 4331 Pharm. Care Lab III (1)	PHARM 4512 Medicinal Chemistry I (2)
PHARM 4332 Basic Pharmacokinetics (2)	PHARM 4612 Pathophysiology I (2)
PHARM 4512 Medicinal Chemistry I (2)	PHARM 4634 Pharmacology I (4)
PHARM 4612 Pathophysiology I (2)	PHARM 3213 IPPE – Community (3)
PHARM 4634 Pharmacology I (4)	PHARM 4010 Pharmacy Seminar 2.2 (0)
PHARM 3213 IPPE – Community (3)	PHARM 4323 Pharmacotherapy I (3)
PHARM 4010 Pharmacy Seminar 2.2 (0)	PHARM 4341 Pharm. Care Lab IV (1)
PHARM 4323 Pharmacotherapy I (3)	PHARM 4522 Medicinal Chemistry II (2)
PHARM 4341 Pharm. Care Lab IV (1)	PHARM 4622 Pathophysiology II (2)
PHARM 4522 Medicinal Chemistry II (2)	PHARM 4644 Pharmacology II (4)
PHARM 4622 Pathophysiology II (2)	PHARM 4712 Health Issues I (2)
PHARM 4644 Pharmacology II (4)	PHARM 5010 Pharmacy Seminar 3.1 (0)
PHARM 4712 Health Issues I (2)	PHARM 5823 Pharmacy Administration I (3)
Professional Elective (2)	PHARM 5204 Pharmacotherapy II (4)
PHARM 5010 Pharmacy Seminar 3.1 (0)	PHARM 5301 Clinical Pharmacokinetics (1)
PHARM 5054 Community Pharmacy II (4)	PHARM 5351 Pharm. Care Lab V (1)
PHARM 5204 Pharmacotherapy II (4)	PHARM 5812 Health Issues II (2)
PHARM 5301 Clinical Pharmacokinetics (1)	PHARM 4223 IPPE-Institutional (3)
PHARM 5351 Pharm. Care Lab V (1)	PHARM 5010 Pharmacy Seminar 3.2 (0)
PHARM 5812 Health Issues II (2)	PHARM 5234 Pharmacotherapy III (4)
Professional Elective (2)	PHARM 5361 Pharm. Care Lab VI (1)
PHARM 4223 IPPE-Institutional (3)	PHARM 5753 Toxicology (3)
PHARM 5010 Pharmacy Seminar 3.2 (0)	PHARM 5822 Health Issues III (2)
PHARM 5234 Pharmacotherapy III (4)	PHARM 5853 Pharmacy Administration II (3)
PHARM 5361 Pharm. Care Lab VI (1)	PHARM 5844 Jurisprudence (4)
PHARM 5753 Toxicology (3)	Professional Elective Hours (8)
PHARM 5822 Health Issues III (2)	PHARM 5914 APPE – Community A (4)
PHARM 5823 Pharmacy Administration (3)	PHARM 5924 APPE – Community B (4)
PHARM 5844 Jurisprudence (4)	PHARM 5934 APPE – Institutional (4)
PHARM 5914 APPE – Community A (4)	PHARM 5944 APPE – Selective A (4)
PHARM 5924 APPE – Community B (4)	PHARM 5954 APPE – Medicine Selective A (4)
PHARM 5934 APPE – Institutional (4)	PHARM 5964 APPE – Medicine Selective B (4)
PHARM 5944 APPE – Selective A (4)	PHARM 5974 APPE – General Medicine (4)
PHARM 5954 APPE – Medicine Selective A (4)	PHARM 5984 APPE – Selective B (4)
PHARM 5964 APPE – Medicine Selective B (4)	PHARM 5994 APPE – Ambulatory Care (4)
PHARM 5974 APPE – General Medicine (4)	
PHARM 5984 APPE – Selective B (4)	Total credit hours: 140
PHARM 5994 APPE – Ambulatory Care (4)	
Total credit hours: 140	

Package History

Date	User	Action
11/27/2023 3:11:59 PM	Montarella, Kristin	Submitted 'Program Modification'
11/27/2023 3:12:08 PM	Ramos, Les	Received
11/29/2023 8:48:31 AM	Ramos, Les	Decision Approved on step 'FLOW-Deans'
11/29/2023 8:48:55 AM	FLOW- Provost's Executive Assistant	Received

First Name	Last Name	Person ID	Email
Shelley	Martinson	497283	shelley.martinson@swosu.edu

7

Department

Music

Program Information

Official Degree Designation and Program Title

e.g. Associate in Science in Cybersecurity, Bachelor of Fine Arts in Music Performance, Master of Science in Accounting

Master of Music

Program Code

Please list the 3-digit OSRHE program code.

099

This program has approved options

Yes

Approved Program Options

Please list all current options within the program. Use a separate line for each option.

- 407 - Music Therapy
- 041 - Choral Music Education
- 042 - Instrumental Music Education
- 406 - Performance

Is this program part of a cooperative agreement?

No

Does this change impact an embedded certificate?

No

Does the CIP Code for this program need to be updated?

No

Type of Request(s)

Program Suspension?

No

NOTE : Electronic delivery is recognized at the program level. If the existing program has options that are offered via electronic delivery and the program meets State Regents' policy for electronic delivery, the program MUST be approved for electronic delivery.

No v

Option Additions?

No v

Option Deletion?

Yes v

Name of option(s) to be deleted*

Please list option(s) to be deleted, number of students enrolled in the option(s), and expected graduation date.

Music Therapy (407) only. Enrollment and graduation not application - please see below.

/,

Teach Out Plan

Briefly describe the teach out plan for students currently enrolled.

Not applicable. Please see justification.

Justification for option deletion(s)

Please provide a brief summary of the reason for the change(s) .

Option deletion for Master of Music in Music Therapy (407). This option deletion is contingent on approval of LOI to reclassify our Master of Music in Music Therapy degrees under the correct CIP code of 51.2305 (currently an option within our Master of Music degree, 50 .0901).

/,

Option Name Change?

No v

Program Requirement Change(s)?

No v

Program Reinstatement?

No v

Program Name Change?

No v

Degree Designation Change?

Changes former ly classified as substantive and non-sub stantive will now be combined as program requirement changes . (e.g. course credit hour changes, changes in courses required for graduation, changing credit hours required for electives, course prefix changes, course title changes, remov ing courses from list of electives)

No v

Documents

If applicable , submit any documentation related to the requested action.

Package History

Date	User	Action
1/16/2024 9:50:05 AM	Martinson, Shelley	Submitted 'Program Modification'
1/16/2024 9:50:27 AM	Johnson, Jason	Received
1/16/2024 9:58:09 AM	Johnson, Jason	Decision Approved on step 'FLOW-Deans'
1/16/2024 9:58:29 AM	FLOW- Provost's Executive Assistant	Received
1/18/2024 12:19:47 PM	Kisinger, Tamera	Decision Approved on step 'FLOW-Provost's Executive Assistant'
1/18/2024 12:19:49 PM	FLOW- Provost	Received
1/19/2024 12:46:18 PM	Kendall, Joel	Decision Approved on step 'FLOW-Provost'
1/19/2024 12:46:45 PM		Workflow Ended



OFFICE OF THE PRESIDENT

Danley Hall, Suite 204

1100 E. 14th Street, PMB P - 8 • Ada, OK 74820 - 6999

TO: Board of Regents of the Regional University System of Oklahoma
Regent Amy Anne Ford

FROM: Wendell Godwin, President

DATE: February 13, 2024

RE: Facilities Stewardship Committee Agenda Items
February 2024

In accordance with Board policy 2.4, Public Construction and Improvement Projects exceeding \$100,000, East Central University is requesting approval for the following projects:

- **Project Name:** Armada Disaster Solutions, Inc.
- **Project description:** To mitigate water damage for declared emergency 17 January 2024 due to flooding/pipe breaking in Hallie Brown Ford Fine Arts Building during below-freezing temperatures.
- **Amount:** +/- \$270,000 to \$320,000
- **Source of funds:** TBD



OFFICE OF THE PRESIDENT

TO: Board of Regents of the
Regional University System of Oklahoma
Regent Amy Ford, Chair
FROM: Diana Lovell, President
DATE: February 9, 2024
SUBJECT: Facilities Stewardship Committee Agenda Items
- February 2024

Construction & Renovation

In accordance with Board policy 2.4, Public Construction and Improvement Projects exceeding \$100,000, Southwestern Oklahoma State University is requesting to revise the following project.

Request approval to increase the overall project budget for the Jerry and Margaret Hodge Pharmacy and Rural Health Center.

The project was previously approved during the October 2022 board meeting. Construction material and labor expenses caused overall project costs to increase.

Project Name: Jerry and Margaret Hodge Pharmacy and Rural Health Center
Project Number: 665-0067
Project Description: This project will consist of the construction of a two-story, approximately 60,000 sf, building to provide classroom and office space to enhance and expand SWOSU's healthcare programs.

Table with 2 columns: Description and Amount. Rows include Previous Approved Amount (\$26,500,000), Guaranteed Maximum Price (\$27,700,000), Source of Funding (ARPA, Private donation, City Sales Tax, State Master Lease), and Total (\$27,700,000).

Vendor: Joe D. Hall G.C.

580.774.3766 580.774.7101 fax www.swosu.edu



NorthwesternTM

OKLAHOMA STATE UNIVERSITY

Date: February 8, 2024

To: Regional University System of Oklahoma
305 N.W. 5th St., #407
Oklahoma City, OK 73102-4741

From: Dr. Bo Hannaford, President *Bo Hannaford*

RE: Facilities Stewardship Committee Agenda Items-February 22, 2024

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the February 22, 2024, meeting of the Regional University System of Oklahoma Board of Regents for the following item:

Project #505-0024 Herod Hall Auditorium

Project Description: Request permission to bid and award the removal and replacement of vintage surfaces and coverings in the Herod Hall Auditorium and first floor of the Herod Hall Building. Items of focus include auditorium seating, flooring, wall covering, ceiling surface, hallway corridors and public restrooms. These areas of replacement currently date back to the 1950s and 1960s and need updating. No structural modification will be performed with this request. Easley Associates, Enid, Oklahoma, will oversee the project.

Requested Funding Approval: Up to \$850,000

Budget Breakdown: Auditorium seating \$154,000; Auditorium flooring \$35,000; Wall surfacing \$175,000; Ceiling surfacing, \$95,000; Hallway corridors \$20,000; Restroom updates \$275,000; Contingency estimate \$46,000 and architect fees \$50,000.

Revenue Source: Donated funds and 600/650 School Land funds.



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

DATE: February 9, 2024

TO: Amy Anne Ford, Facilities Stewardship Committee Chair
Regional University System of Oklahoma

FROM: Dr. Rodney Hanley, President

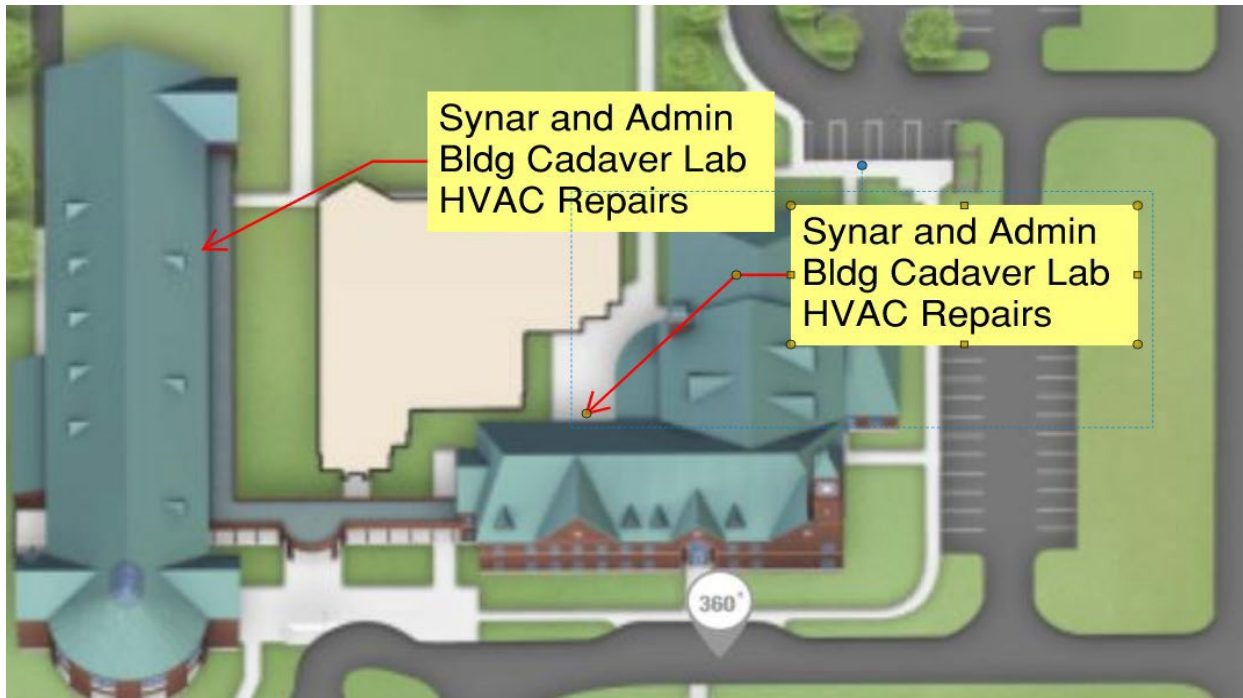
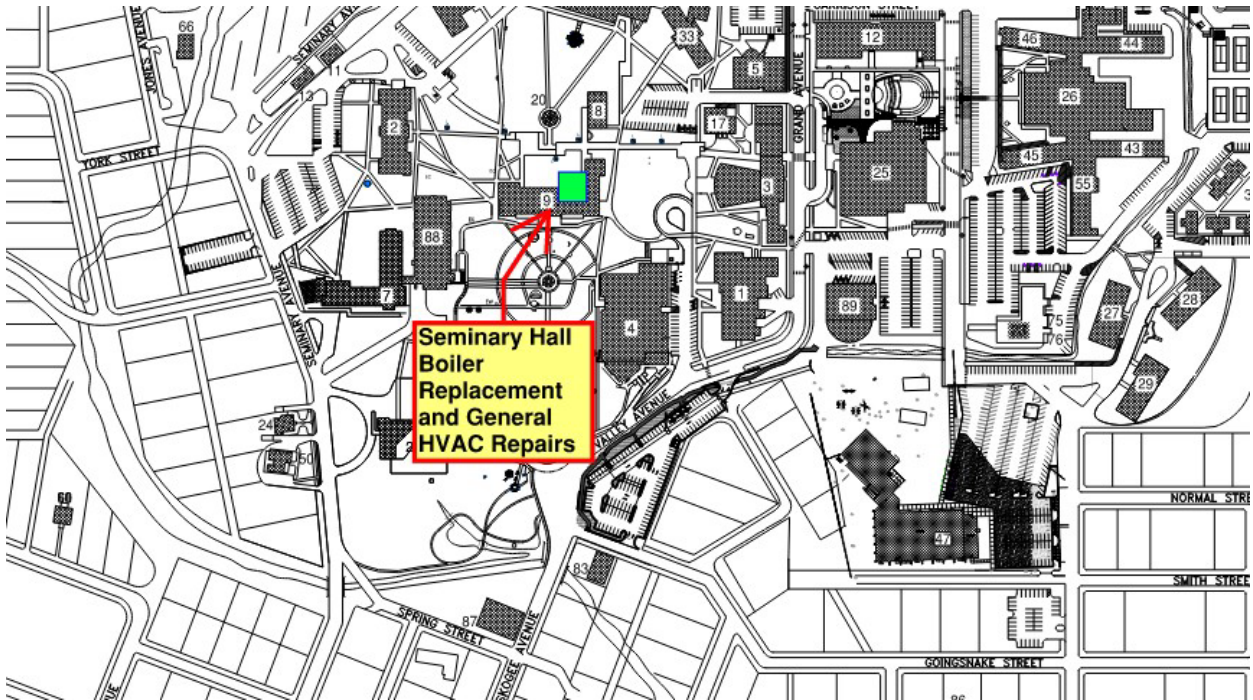
SUBJECT: Facilities Stewardship Committee Agenda Items–February 2024

1. Project #485-90-20 – Seminary Hall Boiler Replacement and General HVAC Repairs

- Project Description: Requesting permission to design, bid and award to the lowest responsible bidder the removal of existing storm damaged boiler and install replacement cascade style boiler system relocated inside Seminary Hall structure. Includes repairs, replacements, and modifications to the associated HVAC equipment and components.
- Requested Funding Approval: \$325,000
- Budget Breakdown: Renovations/Repairs
- Revenue Source(s): 600 Fund, 650 Fund, 751 Infrastructure Fee

2. Project #485-0073 – Synar and Muskogee Admin Bldg Cadaver Lab HVAC Repairs

- Project Description: Requesting permission to design, bid and award to the lowest responsible bidder General HVAC repairs and replacement of malfunctioning and end of life equipment and HVAC components.
- Requested Funding Approval: \$1,500,000
- Budget Breakdown: Renovations/Repairs
- Revenue Source(s): 290 Science Facility and Equipment Fee, 751 Facility Fee





Date: February 22-23, 2024

To: Board of Regents of the Regional University System of Oklahoma
Facilities Stewardship Committee Chair, Amy Anne Ford

From: President Todd G. Lamb

University of Central Oklahoma

February 2024 Facilities Stewardship Committee

1. Approval Items:

a. Project #120-0032 Sports Complex Improvements

Project Description: Request approval to award Lingo Construction a contract for phase 1 of restroom upgrades within Hamilton Fieldhouse. Phase 1 will consist of a total remodel and expansion of the first-floor women's restroom, the addition of coaches' lockers/restrooms, and two newly added family restrooms. The project is being done in 3 phases to allow for work to be completed over multiple summers and to keep the building open for the duration of the projects. Lingo Construction has an on-call construction manager contract that expires July of 2024.

Requested Funding Approval: \$675,000

Budget Breakdown: \$620,000 construction, \$40,000 asbestos abatement, \$15,000 audio/video

Vendors: Lingo Construction, various others

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Section 13

b. Project #120-0033 Existing Building Renovations & Additions

Project Description: Request approval to award Lingo Construction a contract for the renovation of Howell Hall 252 & 254 cadaver lab. The renovation expands the current cadaver lab by approximately 200% and upgrades the facility to meet all needed accreditation criteria. Number of cadaver work stations will increase from the current two to six stations. Lingo Construction has an on-call construction manager contract that expires July of 2024.

Requested Funding Approval: \$400,000

Budget Breakdown: \$350,000: construction, \$50,000 audio/video & access control

Vendors: Lingo Construction, various others

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Student Facility Fees, Course Fees

c. Project #120-0033 Existing Building Renovations & Additions

Project Description: Request approval to award Lippert Bros. Construction a contract for the renovation of Art & Design 117 & 119 jewelry lab. The renovation expands the current jewelry lab (rm 119) with a connection to a former computer lab (rm 117) more than doubling the size of the work area. Lippert Bros. Construction has an on-call construction manager contract that expires July of 2024.

Requested Funding Approval: \$160,000

Budget Breakdown: \$140,000: construction, \$10,000 asbestos abatement, \$10,000 I/T

Vendors: Lippert Bros. Construction, various others

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Section 13 Offset, Course Fees

d. Project #120-0047 Max Chambers Library Renovation

Project Description: Request approval to award Lingo Construction a contract for the renovation of Max Chambers Library rooms 201 and 201A. The renovation subdivides two larger spaces into smaller meeting and study areas, with work impacting approximately 1200 sqft. of space. Lingo Construction has an on-call construction manager contract that expires July of 2024.

Requested Funding Approval: \$140,000

Budget Breakdown: \$130,000: construction, \$10,000 asbestos abatement

Vendors: Lingo Construction, various others

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Library Facility Fees

e. Property Lease

Request approval to a enter into lease with Third Street Properties for 11,324 sqft. located at 201 N Bryant Avenue in Edmond. UCO has leased this property at this location since 2014. This location serves as office and studio space for the Center of eLearning and Connected Environments (CeCE). The

initial term of the lease is 3 years. The proposed lease includes two 1-year renewal options. The annual lease rate for the initial term is \$18.66 per sqft. or \$211,262.16 per year.

Revenue Source: Distance Education Academic Service Fee

2. Information Items:

a. Project #120-0027 Major Repairs and Deferred Maintenance

Project Description: Issued contract in the amount of \$43,745 to Johnson Controls International (JCI) for the emergency repair of the hydronic line near the Mitchell Education Center. Project was procured utilizing GSA pricing.

Fund Source(s): Section 13 Offset

b. Project #120-0079 Business Building Renovation & Additions

Project Description: Selected Lippert Bros. Construction as the construction manager for the Business Building addition project, approved at January 2020 RUSO meeting. Rank Order: 1. Lippert Bros. Construction 2. Lingo Construction 3. Timberlake Construction 4. Miller-Tippens Construction 5. Nabholz Construction

Fund Source(s): Business Course Fees and Private Donations (project already funded)

c. Request to Transfer Funds

University of Central Oklahoma requests a transfer of \$539,893 from 290 operating funds to 295 funds established by OSRHE for capital projects.

College of Math & Science- \$400,000

Library- \$130,000

College of Math & Science & College of Education and Professional Studies
- \$9,893

Source: Student Facility Fees, Course Fees, Grant Money

Attachment:

Campus Map

February 22-23, 2024

Project # 120-0032 Sports Complex Improvements 1.a.

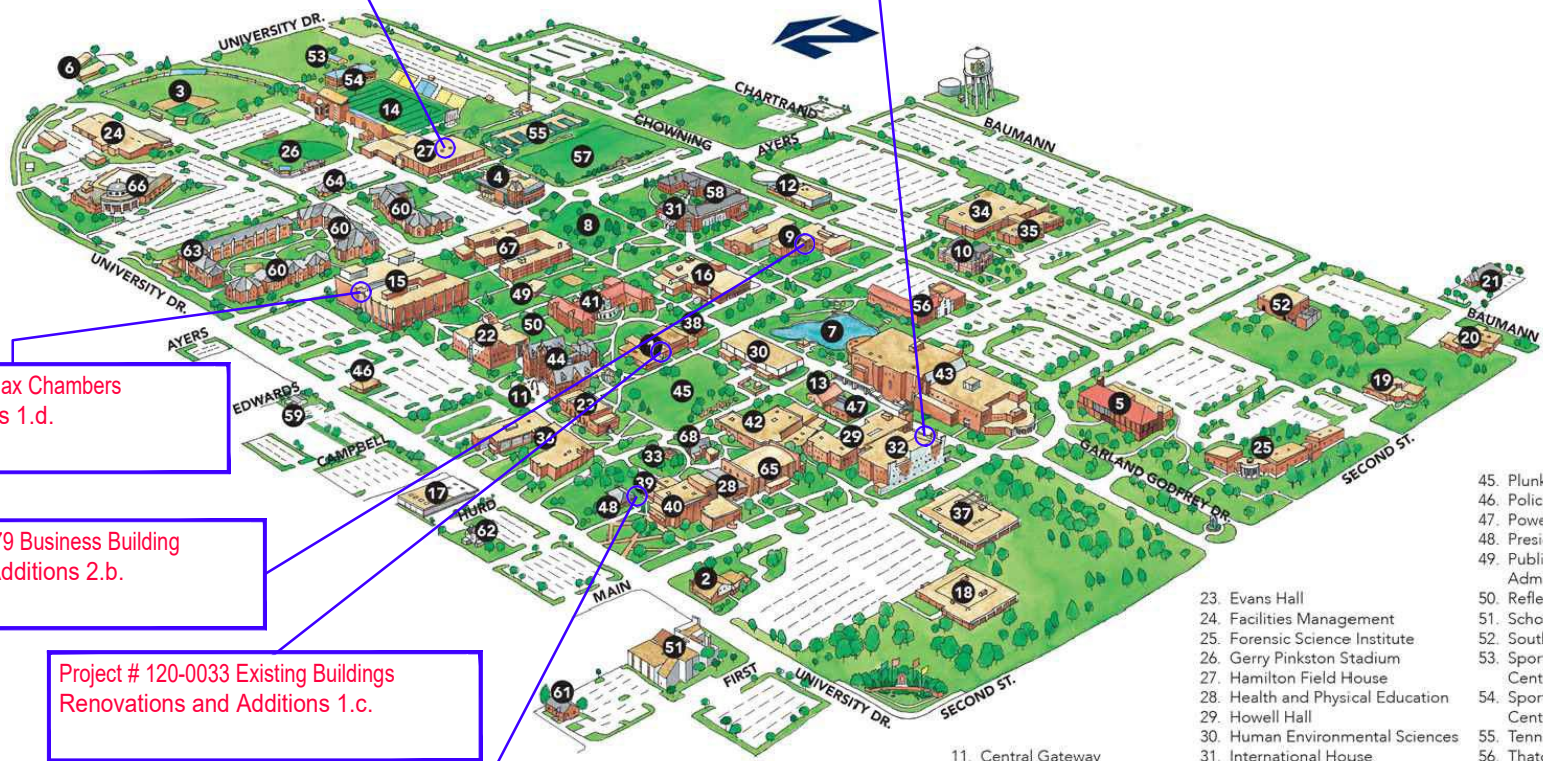
Project # 120-0033 Existing Building Renovations & Additions 1.b.

Project # 120-0047 Max Chambers Library Renovations 1.d.

Project # 120-0079 Business Building Renovation & Additions 2.b.

Project # 120-0033 Existing Buildings Renovations and Additions 1.c.

Project # 120-0027 Major Repairs and Deferred Maintenance 2.a.



MAP LEGEND

- | | | | |
|---|---------------------------------|--|---|
| 1. Art & Design Building | 11. Central Gateway | 23. Evans Hall | 45. Plunkett Park |
| 2. Baptist Collegiate Ministries Center | 12. Central Plant | 24. Facilities Management | 46. Police Services |
| 3. Baseball Field | 13. CFAD Storage Building | 25. Forensic Science Institute | 47. Power Plant |
| 4. Bausher Place | 14. Chad Richison Stadium | 26. Gerry Pinkston Stadium | 48. President's Annex Administration |
| 5. Betz STEM Research and Learning Center | 15. Chambers Library | 27. Hamilton Field House | 49. Public Safety |
| 6. Broncho IV Apartments | 16. Communications Building | 28. Health and Physical Education Center | 50. Reflection Park |
| 7. Broncho Lake | 17. Co-op Esports Gaming Center | 29. Howell Hall | 51. School of Design (future) |
| 8. Buddy's Lawn | 18. Coyner Health Sciences | 30. Human Environmental Sciences | 52. South Central Plant |
| 9. Business Building | 19. Edmond Chamber of Commerce | 31. International House | 53. Sports Performance Center Annex |
| 10. Center for Transformative Learning | 20. Edmond Fire Station No. 1 | 32. Laboratory Annex Building | 54. Sports Performance Center |
| | 21. Education Annex Building | 33. Labyrinth | 55. Tennis Courts |
| | 22. Education Building | 34. Liberal Arts North Wing | 56. Thatcher Hall |
| | | 35. Liberal Arts South Wing | 57. Thompson Soccer Field |
| | | 36. Lillard Administration Building | 58. Transformative Learning Quadrangle (The Quad) |
| | | 37. Math and Computer Science | 59. TRIO Training |
| | | 38. Melton Art Gallery | 60. University Commons |
| | | 39. Mitchell Education Center | 61. University Guest House |
| | | 40. Mitchell Hall | 62. University House |
| | | 41. Murdaugh Hall | 63. University Suites |
| | | 42. Music Building | 64. VetHERO Center |
| | | 43. Nigh University Center | 65. Wantland Hall |
| | | 44. Old North | 66. Wellness Center |
| | | | 67. West Hall |
| | | | 68. Y-Chapel |

Campus Map

METRO CAMPUS LOCATIONS

- | | | | |
|--|--|---|---|
|  Academy of Contemporary Music (ACM@UCO)
25 S. Oklahoma Ave.,
Downtown Oklahoma City |  Center for eLearning and Connected Environments
201 N. Bryant Ave.,
Edmond |  Jazz Lab
100 E. 5th St.,
Edmond |  UCO Boathouse at Arcadia Lake
Arcadia Lake - Second St. and
Midwest Blvd. |
|  UCO Boathouse at Oklahoma River
732 Riversport Dr.,
Oklahoma River Boathouse District,
Downtown Oklahoma City |  UCO at Carnegie Centre
131 Dean A. McGee Ave.,
Downtown Oklahoma City |  UCO at Santa Fe Plaza
101 North E.K. Gaylord, Ste. 1
Downtown Oklahoma City | |

February 6, 2024

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: Audit & Finance Committee

Dear Regent Parker,

In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2023 budget as indicated below.

In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2024 budget as indicated below.

Budget: Fund 789 – Payroll & Benefits Clearing, \$3,000,000 increase
Source of Funds: Additional External Funding including Grants from State Regents, Small Business Administration, and the Department of Education.

Sincerely,



Thomas W. Newsom
President

New Program Request Form

INSTITUTION AND PROGRAM INFORMATION

Institution Name: University of Central Oklahoma

Official Degree Designation and Program Title: B.B.A. Supply Chain Management

Official Degree Program Options: Supply Chain Management

Location(s) where program will be offered: Edmond, Oklahoma; Online

Governing Board Approval Date:

Requested Instructional Program Code:

CIP Code: 52.1399

Proposed Implementation Date: Fall 2024

Final Approval Date: May 2028

CONTACT INFORMATION

Name of Chief Academic Officer: Dr. Charlotte Simmons

Email of Chief Academic Officer: cksimmons@uco.edu

Are you the Chief Academic Officer: No

If no, Name of Individual Completing LOI: Dr. Lee Ann H. Paris

Email of Individual Completing LOI: lparis@uco.edu

PROGRAM INFORMATION

Program Purpose:

The Supply Chain Management (SCM) program will have the following major objectives. The objectives reflect a modern enterprise perspective, one that fosters collaboration across all supply chain members rather than a zero-sum orientation that works to the detriment of suppliers and customers. SCM majors will design and analyze operations and supply chain capability, capacity, and location to achieve a firm's strategic objectives.

1. SCM majors will analyze quality system problems within organizations, using quality concepts such as TQM, SPC, II T, QFD, Lean, and Six Sigma.
2. SCM majors will display knowledge of shop floor control and design issues such as master scheduling, MRP, DRP, shop floor scheduling, appropriate layouts given the characteristics of the product and the facility.

3. SCM majors will demonstrate the ability to apply quantitative methods such as management science, statistics, and/or computer simulation in the solution of operations management problems.
4. SCM majors will apply methods of project management to achieve objectives in performance, time, and cost.
5. SCM majors will conduct a cost breakdown analysis for parts produced by various manufacturing processes.
6. SCM majors will design an integrated logistics network that aligns with company strategy and customer requirements.

Program Rationale and Background:

In alignment with UCO's mission and in service to the Oklahoma City metropolitan community, UCO's College of Business will prepare students to become productive, creative, ethical, and engaged business leaders. The Supply Chain Management program will prepare students to solve business problems related to the delivery of goods and services, and speaks directly to productivity, creativity, ethics, and engaged leadership. Supply chain issues permeate business, and these valuable skills will allow our graduates to make a positive impact on commerce in Oklahoma or wherever they are employed.

The proposed program is the next step in a gradual evolution of our previous operations management and operations & supply chain programs. As industry evolves, so must our curriculum. Therefore, we are deleting the existing Information Systems & Operations Management- Operations and Supply Chain Management option, and we are requesting the proposed new program.

Total Number of Credit Hours Required for the Program: 124

Productivity Criteria and Final Review:

This program will enroll a minimum of 15 students in the **Fall 2028** (year), and graduate a minimum of 8 students in the **2028-2029** (academic year).

Employment Demand for the Proposed Program:

Supply Chain Management is a career built on specific knowledge in three areas: Logistics, Purchasing, and Operations.

Per Oklahoma Works, Top 100 Critical Occupations, General and Operations Managers are estimated to provide 2,865 openings per year with an average salary of \$78,145. Other jobs that these graduates typically hold are Project Managers, Operations Analysts, Management Analysts, Logistics Managers, and Purchasing Managers. With a total of 2,248 average yearly openings, these critical occupations (listed below) all require a bachelor's degree and have an average annual salary of \$79,722.93.

Based on the Oklahoma Long-Term Occupational Outlook, 2020-2030, we find 5,410 jobs directly related to the Supply Chain Management bachelor's degree and Oklahoma's future growth as well. These jobs are in occupations such as Management Occupations, Top Executives, General and Operations Managers, Administrative Services and Facilities Managers, Industrial Production Managers, Purchasing Managers, Business Operation Specialists, Logisticians, Management Analysts, Project Management Specialists and Business Operations Specialists, All Other.

Duplication and Unmet Need:

The National Center for Education Statistics (NCES) reports that business is the most popular major for undergraduate students in the United States. In 2023, 19.7% of all undergraduate students were enrolled in a business major. The NCES also reports that the number of students enrolled in business majors has been increasing in recent years. Between 2010 and 2023, the number of students enrolled in business majors increased by 17%.

Business students choose specific business majors based on interests, career prospects, salary, and job security.

The Bureau of Labor Statistics projects that employment of logistics managers, a type of Supply Chain Management (SCM) professional, will grow 8% from 2020 to 2030, faster than the average for all occupations. This growth is expected due to the increasing complexity of global supply chains and the need for businesses to improve efficiency and reduce costs. This high demand will increase career prospects, salaries, and job security for careers in SCM.

The proximity of Tinker Air Force Base, the Air Force's Supply Chain Headquarters, and the attractiveness of Tinker as an employer, increases the attractiveness of the Supply Chain Management program. The Federal Aviation Administration (FAA) Logistics Center, located in Oklahoma City, manages their supply chain to maintain air safety in the United States and 44 countries around the world and serves to raise awareness of the viability of supply chain as a major for this area.

MODALITY INFORMATION

Method of Delivery: Both (Traditional and Online)

IPEDS INFORMATION

Choose One -All, Some, None: Some

This program has a mandatory onsite component YIN: Yes

This program has a non-mandatory onsite component YIN: No

University Core (Total Listed 42-44)

For a full list of courses see [University Core](#)

- Courses from the major may apply to the area marked in the University Core.

Written and Oral Communication.....9

Quantitative Reasoning/Scientific Method... 10-11

- **Math**3
- Life science4
- Physical Science.....3-4

Critical Inquiry and Aesthetic Analysis..... 6

- Aesthetic Analysis.....3
- Critical Inquiry 3

American Historical and Political Analysis6

- American National Government.....3
- American History 3

Cultural and Language Analysis..... 3-4

- Second Language 4
- OR
- Cultural Analysis 3

• **Social and Behavioral Analysis**, 3

Life Skills.....5

- Required Health Course..... 2
- Elective LifeSkills..... 3

Minimum
Required Hours
Support Courses

Support Courses

Business Support Courses 6

Required courses:

- MATH 1453 Applied Algebra **OR**
- MATH 1513 College Algebra **OR**
- MATH 1533 Precalculus Algebra
- MATI-I 2053 Math Analysis for Business

Upon completion of the above courses, corresponding University Core requirements will be satisfied (These courses are required for this major regardless of previous degrees conferred.)

Major Requirements

Information Systems and Operations Management - Supply Chain Management ... 72

Business core courses 39

Required courses:

- ACCT 2113 Accounting I
- ACCT 2133 Accounting II
- ECON 2103 Principles of Microeconomics
- ECON 2173 Principles of Business Statistics
- ECON 2203 Principles of Macroeconomics
- T 3013 Principles of Marketing
- MGMT 3103 Principles of Management
- LS 3113 Legal & Ethical Environment of Business
- BCOM 3143 Business Communication
- ISOM 3263 Management Information Systems
- SCM 3313 Principles of Supply Chain
- ISOM 3323 Business Analytics

FIN 3563 Fundamentals of Business Finance

Capstone.....3

MGMT 4813 Strategic Management (Senior Status) *#

* All Business Core Courses must be completed prior to taking the Capstone Course.

All BBA or BS in Accounting majors must successfully complete and pass the Business Senior Exam (BSE) as a component of MGMT 4813 Strategic Management

Minimum
Required Hours
Support Courses

Information Systems and Operations Management - Supply Chain Management.....30

Required Courses..... 21

SCM 3123	Supply Chain Analytics	3
SCM 4043	Operations Planning and Control	3
SCM 4333	Project Management	3
SCM 4353	Quality Assurance	3
#SCM 4653	Supply Chain Sourcing	3
#SCM 4453	Supply Chain Logistics	3
SCM 4843	Operations and Supply Chain	3

Select from the following courses..... 9

MRKT 3343	Business to Business Marketing	3
SCM 4910	Seminar (1-3 hours)	1.3
SCM 4950	Internship	3
SCM 4970	Study Tour	3

Electives to bring total to 124

Minimum Grade Requirements

1, Average in (a) an college course work, (b) course work at UCO, (c) major courses, and (d) business core courses (including the capstone course) 2.25

* The department has submitted a new prefix request for approval.

The department has submitted new course proposals for these two senior-level, three-credit courses

New Program Request Form

INSTITUTION AND PROGRAM INFORMATION

Institution Name: University of Central Oklahoma

Official Degree Designation and Program Title: B.S. Ecology and Conservation Biology

Official Degree Program Options: Ecology and Conservation Biology

Location(s) where program will be offered: Edmond, Oklahoma

Governing Board Approval Date:

Requested Instructional Program Code:

CIP Code: 26.1301

Proposed Implementation Date: Fall 2024

Final Approval Date: May 2025

CONTACT INFORMATION

Name of Chief Academic Officer: Dr. Charlotte Simmons

Email of Chief Academic Officer: cksimmons@uco.edu

Are you the Chief Academic Officer: No

Info, Name of Individual Completing LOI: Dr. Lee Ann H. Paris

Email of Individual Completing LOI: lparis@uco.edu

PROGRAM INFORMATION

Program Purpose:

The focus of the proposed B.S. in Ecology & Conservation Biology program is to enable students to become contributors to this broad and growing discipline with a focus on urban ecology and conservation issues. Students are transformed into professionals by practical experiences and ecological and conservation methods through coursework, labs, and field-based studies, thus meeting the goal to provide "transformative education experiences to students" in the UCO Mission Statement. This practical knowledge will provide the basis for students graduating from this program to be informed contributors and leaders in these fields.

Program Rationale and Background:

The proposed program is distinctive in the State of Oklahoma by providing students a well-defined curriculum that develops leaders in ecology and conservation biology. The interdisciplinary program involves faculty and curriculum in the UCO Biology Department, W. Roger Webb Forensic Science

Institute, Geography and History Department, Chemistry Department and Math and Statistics Department. This program is designed to make graduates highly competitive for the workforce that will shape decision-making regarding the private and public sector environmental job sectors. The curriculum will provide students with a strong biological foundation with a broad range of elective courses that allows students to tailor their degree toward specific interests and employment opportunities. Graduates from this program will have field and laboratory-based knowledge and applied skills that can immediately be used in a career. This program will also provide students with the capacity to be competitive for acceptance into graduate programs in ecology and conservation biology.

Total Number of Credit Hours Required for the Program: 124

Productivity Criteria and Final Review:

This program will enroll a minimum of **20** students in the **Fall 2028** (year), and graduate a minimum of **8** students in the **2028-2029** (academic year).

Employment Demand for the Proposed Program:

According to the U.S. Bureau of Labor Statistics "Occupational Outlook Handbook (OOH)" (<https://www.bls.gov/oohD>) projected employment percent change between 2019-2029 indicate a 9.1% average increase in jobs available within the framework of the new Ecology & Conservation Biology major. The OOH anticipates an increase, nationally, of 19.5% in jobs specifically related to zoologists, wildlife biologists, and conservation scientists that would work within the public sector (national parks, national recreation areas, natural history museums). Oklahoma employment projections for 2018-2028 anticipate a 4.28% average increase in jobs related to the proposed new Ecology & Conservation Biology Program. This includes a 5.4% increase in the need for biological scientists & technicians and a 7.7% increase in the need for environmental scientists and specialists.

Additionally, graduates from the proposed program would help fill occupations within Oklahoma Works "Top 100 Critical Occupations" (<https://oklahomaworks.gov/oklahoma-work-force-data/critical-occupations/>) as Biometricians are expected to see a 17% increase in demand by 2030. Current Industry and Occupational Employment Projections for "Professional, Scientific, and Technical Services" and "State Government" indicate a steady job market during 2022. Growth has occurred in "Federal Government" jobs during 2022. Students that graduate with a degree in this program would be competitive for employment in these areas. Median wages for students graduating from this program range from \$69,450 for "Conservation Scientists" to \$104,420 for "Natural Sciences Managers" (<https://oklahoma.gov/oesc/labor-market/oews.html>).

Moreover, the Biology Department's advisory board, comprised of eight biology professionals within the greater Oklahoma City metropolitan area, has indicated since 2017 that internship and career opportunities are available for students that would be part of the proposed new program. Advisory board members recommended a program that can encompass education within the framework of data analysis and Geographical Information Systems. This recommendation has been factored in **with** the creation of the proposed new program to meet this demand.

Duplication and Unmet Need:

The Department of Biology conducted a survey of biology students during Spring 2020 to gauge career interests and professional goals. Of the 326 student responses, 7.4% indicated their biological area of interest was "Ecology & Evolutionary Biology." Approximately, 9.2% (n = 37) of students indicated their

career goal was employment with "ecology, wildlife, and environmental science," and 13.4% (n = 54) had a career goal of non-human biology graduate school.

An exhaustive search of all colleges and universities under the supervision of the Oklahoma State Regents for Higher Education demonstrates that none of the institutions offer a degree program similar to the proposed Ecology and Conservation Biology program. The focus of the proposed program with the greater Oklahoma City area enhances the education of urban ecology and conservation issues surrounding wildlife in an urban environment and how humans and wildlife interact. Further, we emphasize the uniqueness of the proposed program:

- (a) The collaborative nature of the proposed program emphasizes interdisciplinary courses and knowledge ranging from biology, forensic science, math, chemistry, and geography.
- (b) While the proposed program will be in the Biology Department at UCO, the foundation of the program is associated with the Center for Wildlife Forensics and Conservation Studies.

MODALITY INFORMATION

Method of Delivery: Traditional Only

IPEDS INFORMATION

Choose One - All, Some, None: Some

This program has a mandatory onsite component YIN: Yes

This program has a non-mandatory onsite component YIN: Yes

Degree Requirements

(Proposed Major Requirements for Ecology & Conservation Biology)

Support Courses 0-6

Students majoring in Biology are encouraged to complete the following courses in high school.

Two years of high school algebra OR
 MATH 1453 Applied Algebra OR
 MA1H 1513 College Algebra

Ecology & Conservation Biology 68

Biology Core (required of all degree candidates)18

Required Courses:

- BIO 1204 Biology for Majors: Principles and Lab
- BIO 1224 Biology for Majors: Diversity
- BIO 3223 Conservation Genetics
- BIO 3543 General Ecology
- BIO 3551 Ecological Methods
- BIO 3703 Evolution
- *BIO 4840 Capstone

Mathematics 6

Required courses:

- MATH2153 Bio-Calculus
- STAT 2103 Intro Statistics for Sciences

Chemistry 10

Required courses:

- CHEM 1103 General Chemistry I
- CHEM 1112 General Chemistry I - Recitation/Lab
- CHEM 1223 General Chemistry II
- CHEM 1232 General Chemistry II- Recitation/Lab

Electives 34

Selected from the following:

- BIO 2203 Cell Biology
- BIO 2211 Cell Biology Laboratory
- FRSC 2503 Introduction to Forensic Science
- FRSC 2823 Wildlife Forensics
- BIO 3024 Plant Physiology & Laboratory
- BIO 3054 Microbiology for Majors & Laboratory
- BIO 3154 Invertebrate Zoology & Laboratory
- BIO 3254 Comparative Vertebrate Anatomy & Laboratory
- CHEM 3353 Environmental Chemistry
- BIO 3454 Vertebrate Zoology & Laboratory
- BIO 3604 Plant Kingdom And Laboratory
- BIO 4582 Integrative Biology

BIO 4012 Introduction to Biological Research
BIO 4024 Freshwater Ecology & Laboratory
BIO 4044 GIS & Ecology
BIO 4053 Conservation Biology
GEO 4113 Geographic Information Systems
BIO 4124 Herpetology And Laboratory
BIO 4153 Wildlife Management
BIO 4204 Plant Ecology And Laboratory
BIO 4213 Animal Behavior
BIO 4254 Animal Behavior And Laboratory
BIO 4264 Mammalogy And Laboratory
BIO 4294 Plant Taxonomy And Laboratory
BIO 4324 Marine Ecology And Laboratory
BIO 4334 Environmental Microbiology & Laboratory
BIO 4343 Molecular Biology Techniques & Laboratory
BIO 4354 Plant Anatomy And Laboratory
BI04414 Virology And Laboratory
BIO 4504 Mycology And Laboratory
BIO 4554 Oklahoma Field Biology & Lab
BIO 4714 Aquatic Entomology & Laboratory
BIO 4723 Biometrics
BIO 4734 Ornithology and Laboratory
BIO 4743 Population Genetics & Lab
BIO 4754 General Entomology & Laboratory
BIO 4774 Parasitology & Laboratory
BIO 4812 Teach & Learn in Sci Classroom
BIO 4853 General Methods of Teaching Science & Lab

****** At least five courses taken for the B.S. in Ecology & Conservation Biology must be BIO courses with a lab. These courses include the lab course required as part of the core: BIO 1224.

*To enroll in a Capstone Experience, students must complete a minimum of 60 credit hours. This 0 credit hour course is designed to be taken in conjunction with a capstone experience. Capstone experiences may include the following courses or special projects in biology. Special projects include but are not limited to independent research, service learning, professional school applications, or other equivalent experiences as approved by the Capstone Coordinator. Approval of the Capstone Coordinator is required before starting any capstone experience. A reflective writing piece, which must receive a passing score, will be required for all capstones.

- BIO 3000 Workshop In Biology
- BIO 3990 Advanced Topics In Biology
- BIO 4012 Intro to Biological Research
- BIO 4871 Senior Seminar
- BIO 4900 Practicum In Biology
- BIO 4920 Workshop In Biology
- BIO 4930 Individual Study In Biology
- BIO 4950 Internship In Biology
- BIO 4960 Institute In Biology
- BIO 4970 Study Tour In Biology

A maximum of 2 credit hours of the courses listed above, whether taken in conjunction with the capstone experience or not, will apply to the 68 credit hours required in the major except when BIO 4012 is chosen. If BIO 4012 or BIO 4582 is chosen as the capstone experience, an additional 2 credit hours may be taken.

Electives to bring total to 124

Minimum Grade Requirements

- 1. Average in (a) all college course work, (b) course work at UCO, and (c) major courses 2.00**
- 2. A minimum grade of "C" must be earned in all courses in the major to count toward meeting degree**

C. Academic Standards

Clearly state the admission, retention, and graduation standards which, must be equal to or higher than the State Regents' policy requirements, and should be designed to encourage high quality.

Students who wish to pursue the Ecology & Conservation Biology program must be admitted to UCO first and may choose the program without any additional requirements. Refer to UCO Admissions Information (pages 55-66) in the UCO Undergraduate Catalog 2022-2023.

To complete the Ecology & Conservation Biology degree program, students must successfully complete all curricular requirements of this program as dictated in Section B. Students must earn a C or above in all courses in the major to count toward meeting degree requirements.

Retention of students will be grounded in student mentoring by expert faculty, Students will be assigned a faculty mentor for academic and career advice during the student's academic period at UCO. Students will be encouraged to develop peer and faculty relationships through the UCO Biology Club, the UCO Wildlife Society and Horticultural Club.

This program will have the general UCO graduation requirements that are in compliance with the State Regents' policy requirements.

D. Faculty

Faculty resources shall be demonstrated to be adequate and appropriate for the proposed program. The number of faculty will meet external standards where appropriate. The qualifications of faculty will support the objectives and curriculum of the proposed program. Faculty qualifications, such as educational background, non collegiate and collegiate experience, and research and service interests

New Program Request Form

For questions regarding the completion of this form, please contact Heather Peck (hpeck@osrhe.edu) or Jenny Wood (jwood@osrhe.edu).

INSTITUTION AND PROGRAM INFORMATION

Institution Name*

Northeastern State University

Official Degree Designation and Program Title*

e.g. Associate in Science in Cybersecurity, Bachelor of Fine Arts in Music Performance, Master of Science in Accounting

Master of Science in Medical Laboratory Science

Official Degree Program Options *

List all requested options on a separate line.

EXAMPLE:

Finance

Management

Marketing

Location(s) where program will be offered*

Separate each location with a comma

Broken Arrow, Online

Governing Board Approval Date*

NOTE: This is not an official form and should not be submitted

Requested Instructional Program Code*

If no code is being requested please put none and the next code in the sequence will be assigned.

CIP Code*

Proposed Implementation Date*

e.g. Fall 2025

Final Approval Date*

e.g. Fall 2028

CONTACT INFORMATION

Name of Chief Academic Officer*

Email of Chief Academic Officer*

Are you the Chief Academic Officer? *

- Yes
 No

If no, Name of Individual Completing LOI*

NOTE: This is not an official form and should not be submitted

Email of Individual Completing LOI*

fly@nsuok.edu

PROGRAM INFORMATION

Program Purpose*

In one to two sentences describe the purpose of the proposed program.

The Master of Science in Medical Laboratory Science (MSMLS) program will provide students with educational courses that include an emphasis on laboratory leadership in order that they may go beyond being a bench scientist to becoming a lead or shift supervisor, manager, or director in the medical laboratory field. The Advanced Standing Pathway is for students that have a BS or BA degree and are currently a certified MLS with ASCP, AMT, or an approved certification agency.

Program Rationale and Background*

Describe in further detail the purpose and need for the proposed program.

Potential students who have a bachelor’s degree and are MLS (ASCP) certified have been inquiring about a master’s degree in Medical Laboratory Science. These potential students are required to possess a master’s degree or pursue a supervisor or manager position in the medical laboratory field. Since there isn’t a Masters in MLS in the state of Oklahoma, potential students have been completing an MSMLS through online courses in other states like North Dakota and University of Cincinnati.

Additionally, the BSMLS program has seen an increase in MLS student applicants that already have earned a bachelor’s degree in the last four years (2020: 7/15; 2021: 9/18; 2022: 8/21; 2023: 12/21). Again, if these students want to pursue a supervisor or manager position after completing the BSMLS degree, then they would need a master’s degree. Offering the traditional pathway will allow them to be eligible to take their Board of Certification and earn a MS degree in order to be employed in a supervisory or lead scientist position.

Total Number of Credit Hours Required for the Program*

30 hours Advanced Pathway; 64 hours Traditional Pathway

Productivity Criteria and Final Review*

Productivity data must come from the same academic year. Example: enroll a minimum of 10 students in fall 2025 and graduate a minimum of 5 students in 2025-2026.

This program will enroll a minimum of students in fall (year), and graduate a minimum of students in (academic year).

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Employment Demand for Proposed Program*

According to the Oklahoma Short-Term Occupational Outlook 2020-2022 report, there will be a need of an additional 330 Medical Laboratory Scientists and Technicians to cover annual openings. The consortium hospitals, community college programs, and NSU 's BS program only graduates approximately 100 new MLS/MLTs a year. Offering the MLS program at a MS level should encourage students who already have a BS degree to come and earn the MS degree while addressing a workforce shortage.

Duplication and Unmet Need*

Explain any program duplications within the state and how the proposed program will address any unmet needs.

There is no duplication because there isn't a Masters in MLS in the state of Oklahoma. Potential Advance Standing Pathway students have been completing an MSMLS through online courses in other states like North Dakota and University of Cincinnati. Traditional Pathway students will be able to earn a master's degree and be eligible to take the Medical Laboratory Science Board of Certification examination in order to work in medical laboratories. This program will allow Oklahoma students to complete their degree from an Oklahoma university.

MODALITY INFORMATION

Method of Delivery*

- Traditional Only
- Online Only
- Both Traditional and Online

IPEDS INFORMATION

IPEDS has expanded the required reporting information regarding distance education in regards to degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Distance Education Availability*

For the program, including general education courses, please select the appropriate response to each of the following statements. For the purposes of these questions, a mandatory onsite component refers to a course requirement or activity in which a student MUST be physically on

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campus, such as orientation, laboratory requirements, meeting with faculty and is a part of the student's overall class performance and grade. Onsite refers to the physical campus and NOT off-campus locations for internships, practica, clinicals, etc.

ALL of the courses in the program can be completed entirely online.

SOME of the courses in the program can be completed entirely online.

NONE of the courses in the program can be completed entirely online.

This program has a mandatory onsite component*

Yes

No

This program has a non-mandatory onsite component*

Yes

No

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Masters of Science in Medical Laboratory Science

Advanced Standing Pathway - 30 hours

The Advanced Standing Pathway is for students that have a BS or BA degree and are currently MLS certified (ASCP, AMT, or other approved certification agency) who want to earn a master's degree in Medical Laboratory Science in order to become a Laboratory Supervisor, Manager, or Director.

- MLS 5xx2 Professions in Medical Laboratory Science
- MLS 5xx2 Medical Laboratory Instrumentation
- MLS 5xx3 Diagnostic Medical Laboratory Operations
- MLS 5xx2 Medical Laboratory Research Methods
- MPH 5xx3 Essentials for Public Health Leadership
- MPH 5583 Global Health & Infectious Disease
- MLS 5xx2 Medical Laboratory Management
- MLS 5xx3 Professional Medical Laboratory Communications
- MLS 5xx3 Medical Laboratory Regulation and Finance
- MLS 5xx3 Evidence-Based Practice in MLS
- MLS 5xx2 Capstone Experience in MLS
- MLS 5xx2 MLS Leadership Experience

Traditional Pathway - 64 hours

The Traditional Pathway is for students that have a BS or BA degree and want to become a certified Medical Laboratory Scientist in order to work in the Medical Laboratory Profession. Completion of this program will allow the student to earn a master's degree in Medical Laboratory Science, be eligible to take either the ASCP or AMT Board of Certification examination, and become a Laboratory Supervisor, Manager, or Director.

Clinical Prerequisites- 34 hours

- MLS 5xx4 Diagnostic Medical Microbiology
- MLS 5xx4 Diagnostic Immunohematology
- MLS 5xx2 Diagnostic Urinalysis and Body Fluids
- MLS 5xx2 Diagnostic Coagulation
- MLS 5xx2 Clinical Rotation I
- MLS 5xx4 Diagnostic Clinical Chemistry
- MLS 5xx3 Medical Molecular Diagnosis
- MLS 5xx4 Diagnostic Clinical Hematology
- MLS 5xx3 Clinical Rotation II
- MLS 5xx2 Medical Laboratory Seminar
- MLS 5xx2 Clinical Rotation III
- MLS 5xx2 MLS Leadership Experience

Clinical Core - 30 hrs

MLS 5xx2 Professions in Medical Laboratory Science

MLS 5xx2 Medical Laboratory Instrumentation

MLS 5xx3 Diagnostic Medical Laboratory Operations

MPH 5xx3 Essentials for Public Health Leadership

MPH 5583 Global Health & Infectious Disease

MLS 5xx2 Medical Laboratory Management

MLS 5xx3 Professional Medical Laboratory
Communications

MLS 5xx3 Medical Laboratory Regulation and
Finance

MLS 5xx2 Diagnostic Serology

MLS 5xx3 Evidence-Based Practice in MLS

MLS 5xx2 Capstone Experience in MLS

New Program Request Form

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INSTITUTION AND PROGRAM INFORMATION

Institution Name*

Northeastern State University

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Location(s) where program will be offered*

Separate each location with a comma

Broken Arrow, Online

Governing Board Approval Date*

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e.g. Fall 2025

Final Approval Date*

e.g. Fall 2028

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Email of Chief Academic Officer*

Are you the Chief Academic Officer? *

- Yes
- No

If no, Name of Individual Completing LOI*

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Total Number of Credit Hours Required for the Program*

30 hours Advanced Pathway; 64 hours Traditional Pathway

Productivity Criteria and Final Review*

Productivity data must come from the same academic year. Example: enroll a minimum of 10 students in fall 2025 and graduate a minimum of 5 students in 2025-2026.

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Duplication and Unmet Need*

Explain any program duplications within the state and how the proposed program will address any unmet needs.

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MODALITY INFORMATION

Method of Delivery*

- Traditional Only
- Online Only
- Both Traditional and Online

IPEDS INFORMATION

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ALL of the courses in the program can be completed entirely online.

SOME of the courses in the program can be completed entirely online.

NONE of the courses in the program can be completed entirely online.

This program has a mandatory onsite component*

Yes

No

This program has a non-mandatory onsite component*

Yes

No

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General Education Requirements

A minimum of 46 hours of academic work in general education are required during the freshman and sophomore years. For students transferring with the Associate of Arts degree or Associate of Science degree from a public institution in Oklahoma, all general education requirements will be satisfied with respect to degree requirements. However, some majors may require other specific general education courses as program prerequisites or program requirements. Students should consult advisors and the program's plan of study for further information. Students are required to complete general education requirements by the time they have completed 90 semester hours of college work.

Effective Fall 2019, Northeastern State University implemented the following general education curriculum.

Math Pathway (3 hrs, select one path)

Social and Behavioral Sciences path

- [MATH 1313 - Elementary Statistics](#)

Arts and Humanities path

- [MATH 1473 - Applied Mathematics](#)

Math, Sciences and Health Professions path

- [MATH 1513 - College Algebra](#)

Business and Technology path

- [MATH 1523 - Functions and Change](#)

or a more advanced MATH course

Written & Oral Communication (9 hours)

- [ENGL 1113 - English Composition I](#)

- [ENGL 1213 - English Composition II](#)

Choose ONE course from the following:

- [COMM 1113 - Fundamentals of Oral Communication](#)

- [COMM 2213 - Public Speaking](#)

- [COMM 3223 - Business and Professional Communication](#)

- [COMM 3303 - Group Dynamics](#)

Social and Behavioral Sciences (9 hours)

- [POLS 1113 - American Federal Government](#)

- [HIST 1483 - American History to 1877](#)

- or [HIST 1493 - American History since 1877](#)

Choose ONE course from the following:

- [ECON 2213 - Principles of Microeconomics](#)
- [ECON 2313 - Principles of Macroeconomics](#)
- [GEOG 2243 - Fundamentals of Geography](#)
- [PSYC 1113 - Introduction to Psychology](#)
- [SOC 1113 - Introduction to Sociology](#)

Global Perspectives (3 hours)

Requirement may be completed by a course in any category.

1. Second Language

- [CHER 1113 - Elementary Cherokee I](#)
- [CHER 1123 - Elementary Cherokee II](#)
- [CHIN 1113 - Elementary Chinese I](#)
- [CHIN 1213 - Elementary Chinese II](#)
- [FREN 1113 - Elementary French I](#)
- [FREN 1123 - Elementary French II](#)
- [GERM 1113 - Elementary German I](#)
- [GERM 1123 - Elementary German II](#)
- [GREK 1113 - New Testament Greek I](#)
- [GREK 1123 - New Testament Greek II](#)
- [JPN 1113 - Elementary Japanese I](#)
- [JPN 1123 - Elementary Japanese II](#)
- [LAT 1113 - Elementary Latin I](#)
- [LAT 1123 - Elementary Latin II](#)
- [RUS 1113 - Elementary Russian I](#)
- [RUS 1123 - Elementary Russian II](#)
- [SPAN 1113 - Elementary Spanish I](#)
- [SPAN 1123 - Elementary Spanish II](#)
- [SPED 3313 - American Sign Language I](#)
- [SPED 3323 - American Sign Language II](#)

2. American Indian Studies

- [ANTH 2223 - Introduction to American Indian Studies](#)
- [CHER 4113 - Cherokee Cultural Heritage](#)
- [HIST 3723 - Native American History](#)

3. Geography

- [GEOG 2003 - Global Studies](#)
- [GEOG 2133 - Global Economic Geography](#)
- [GEOG 2253 - World Regional Geography](#)

4. Political Science

- [POLS 2313 - Introduction to International Relations](#)
- [POLS 2353 - Introduction to Comparative Politics](#)

5. Literature, Customs, and Society

- [COMM 2543 - Intercultural Communication](#)
- [ENGL 3413 - World Literature](#)
- [NUTR 3653 - Food and Culture](#)
- [REL 2553 - Comparative Religion](#)
- [TECH 3023 - Technology and Society](#)

Life Skills (6 hours)

1. ONE course from the following:

- [H ED 1113 - Personal Health](#)
- [NUTR 1653 - Basic Nutrition](#)

and

2. Select 3 hours from the following:

- [FIN 2113 - Personal Financial Planning](#)
- [HFS 1103 - Relationships and Marriage](#)
- [PSYC 1003 - Introduction to Human Behavior](#)
- [CS 1003 - Computers in Modern Society](#)
- or [IS 1003 - Computers in Modern Society](#)
or a more advanced CS/IS course
- [EDUC 4823 - Technology and the 21st Century Learner](#) (*This course is designed for education majors*)
- [H ED 2212 - First Aid/Responding to Emergencies](#)
- [LIBM 2601 - Basics of Online Research](#)
- [LIBM 4611 - Advanced Online Research](#)
- [M S 2453 - Media Literacy](#)
- or [COMM 2453 - Media Literacy](#)
- Any military science leadership, physical education activity, and/or performance-based arts courses(s).

Humanities (6 hours)

- [ART 2023 - Art Appreciation](#)
- [DRAM 2763 - Theatre Appreciation](#)
- [DRAM 2843 - Film Appreciation](#)
- [ENGL 2113 - Introduction to Literature](#)
- [HIST 1113 - Early Western Civilization](#)
- [HIST 1213 - Modern Western Civilization](#)

- [HUM 2113 - Ancient Cultures](#)
- [HUM 2223 - Modern Cultures](#)
- [MUS 2523 - American Popular Music Appreciation](#)
- [MUS 2533 - Rock Music History](#)
- [MUS 2543 - Music Appreciation](#)
- [MUS 2863 - World Music](#)
- [PHIL 1013 - Introduction to Philosophy](#)
- [WGS 2123 - Intro Women's & Gender Studies](#)

Natural Sciences (7-9 hours)

At least one course from the biological or physical sciences must include a lab.

1. Biological Sciences (3-4 hours)

- [BIOL 1013 - Introductory Biology I](#)
- and [BIOL 1011 - Introductory Biology I Laboratory](#)
- [BIOL 1114 - General Biological Science](#) (Recommended for non-science majors - includes lab)
- [BIOL 1113 - General Biological Science \(Lecture\)](#) (Recommended for non-science majors)
- and [BIOL 1111 - General Biological Science Lab](#) (Recommended for non-science majors)
- [BIOL 3413 - Environmental Problems](#)

2. Physical Sciences (3-5 hours)

- [GEOL 1114 - Physical Geology](#) (Recommended for non-science majors - includes lab)
- [SCI 1114 - General Physical Science](#) (Recommended for non-science majors - includes lab)
- [SCI 1113 - General Physical Science Lecture](#) (Recommended for non-science majors)
- and [SCI 1111 - General Physical Science Lab](#) (Recommended for non-science majors)
- [SCI 1314 - Astronomy](#) (Recommended for non-science majors - includes lab)

A course in CHEM with lab

A course in PHYS (includes lab)

University Studies (3 hours)

All beginning freshmen are required to enroll their first semester. The course / orientation program helps students begin the transition to university students by providing information pertaining to campus life and the varied concerns that freshmen encounter while beginning their college careers. Students meet in small groups with faculty and participate in larger group activities that familiarize them with important academic, social, developmental, and financial concepts essential to a successful first year.

- [UNIV 1003 - University Strategies](#)

Total Hours - 46 to 48

Sport/Recreation Management

Required Core - 34 hours

ACCT 2103 Introduction to Financial Accounting
H ED 2212 First Aid/Responding to Emergencies
H ED 3313 Psychosocial Aspects of Sport/Fitness
H ED 4213 Ethical and Legal Issues in Sport/Fitness
H ED 4383 Care and Prevention of Athletic Injuries
H ED 4723 Sport/Fitness Facility Management
IS 3113 Business Communications
MGMT 3183 Principles of Management
MGMT 4013 Essential Workplace Skills
SPMG 2XX2 Introduction to Sport/Recreation Management
SPMG 4XX3 Administration in Sport/Recreation Programs
SPMG 4XX3 Sport/Recreation Event Management

Sport Management option - 21 hours

MKT 3613 Sports Marketing
MGMT 4XX3 Esports Management
SPMG 4XX3 Leadership in Sport Organizations
SPMG 4XX3 Sport Analytics
SPMG 4XX3 Sport Economics
SPMG 4XX0 Sport Management Internship

Recreation option -21 hours

Select 21 hours from the list below.

P ED 1081 Development Activities
P ED 2232 Outdoor Recreational Activities
REC 2222 Camp Recreation
REC 3212 Recreational Leadership
REC 3553 Wilderness First Aid and Risk Management
REC 4112 Community Recreation
REC 4212 Therapeutic Recreation
REC 4223 Recreation Field Experience
REC 4343 Interpretative Guide Services
REC 4500 Internship in Recreation

Minor - 18 hours

A minor is required for the Sport/Recreation Management major.

New Program Request Form

Institution Name: East Central University

Academic Program Submitting Proposal: Stonecipher School of Business

Program Type: Certificate programs should be proposed using a different form. To continue using this form, please select your program type below.

Master

Program Title: Master of Business Administration

Method of Program Delivery:

- Traditional Only (i.e., on-campus):** Program will offer only on campus courses
- Online Only:** Program will be completed 100% online
- Combination:** Program will offer both on campus and online courses

If the program will be either 100% traditional or 100% online, please provide a rationale for this decision.

Most coursework will be traditional with a few courses offered in online format to allow students to move through the program with less friction.

Description of Program *1000 character limit*

In addition to your description below, please provide a program check sheet outlining the program requirements.

The proposed Master of Business Administration program at East Central University is designed to provide working professionals in the south-central portion of Oklahoma the knowledge and abilities necessary to further their careers in executive, managerial and administrative roles in business, healthcare, state and local government entities, tribal governments, and nonprofit organizations.

This program will consist of an eighteen-hour core and twelve hours of specialized coursework for each focus track. The ECU MBA will offer the following focus tracks designed to address the needs of Ada, OK and the surrounding areas:

1. General MBA Pathway
2. Non-Profit Leadership and Management Pathway
3. Healthcare Leadership Pathway
4. Finance Pathway

Student Demand for New Program

Supporting evidence should be submitted with proposal. 1000 character limit

Graduating seniors have indicated the desire to obtain an MBA, but the either do not want to go to another school or work toward one in an on-line setting. At ECU, much effort has been given to increase the number of nursing majors. The healthcare leadership pathway is another way for nursing majors to set themselves apart from their colleagues in order to move to leadership positions. The growing field of technology management prompts us to include a track in IT management/IT consulting. Partnerships will be formed to funnel those graduates into the industry. Ada has a very strong entrepreneurial spirit and very active entrepreneurship organization (Ada Jobs Foundation) that continues to secure grants and work with entrepreneurs of all ages. This coupled with our strong undergraduate degree in entrepreneurship makes the entrepreneurship track attractive to students looking at an MBA program.

Employment Demand for New Program

Supporting evidence should be submitted with proposal. 1000 character limit

Ada is home to a number of employers who desire the qualifications offered by this degree program:

The Chickasaw Nation
Mercy Hospital of Ada
Pre-Paid Legal Services, Inc.
Vision Bank
Citizen's Bank of Ada
Ram Jack

These companies and other local-focused operations such as banks and professional services companies can benefit from an increased education level of their potential employees.

What unmet need does this program provide? 1000 character limit

Demographic data from the last United States census demonstrates that 30% of Ada's population has a bachelor's degree or higher. Of this subset of the population, only 22% report holding a master's degree. This data reflects that a gap in educational attainment exists in the area that can be met with a traditional MBA program at ECU.

Additionally, the state's focus on increasing the nursing population can be supported via the Healthcare Leadership pathway which is intentionally focused on creating nursing supervisors to support the increased number of graduates from the state programs.

Finally, Oklahoma's nonprofit sector has a need for employees who are taught to understand the intricacies of operating in the nonprofit sector.

Describe the procedures that will be used to evaluate the program. 1000 character limit

The Stonecipher School of Business currently has 3 programs and 9 certificates accredited through ACBSP with two more submitted for review this year. The MBA would be put through the same scrutiny as the other programs with various assessment instruments. Curriculum and relevancy will be evaluated continuously to make certain we are providing the education that increases the graduate's probability of success and advancement in their chosen career.

Resources Required: Will offering the new program require additional resources, monetary or otherwise, not currently budgeted/assigned to the academic department? Such resources may include, but are not necessarily limited to, instructional faculty, classroom equipment, lab equipment, online learning tools and campus meeting space. If the new program is resource neutral, please provide an explanation in support of this claim. *1000 character limit*

Additional funding for instructional resources may be required as the program grows. Until enrollment grows, we will be able to manage the course load by realigning our Master in Management courses to suit the needs for our MBA program. This will allow for students in both programs to take the classes resulting in less of a need to add additional faculty members. Initially, any new faculty would be in the form of adjunct faculty.

New Program Letter of Intent (LOI)

For questions regarding the [completion of this form](#), please contact Heather Peck (hpeck@osrhe.edu).

NOTE: This form cannot be saved and should be completed in its entirety at one time.
INSTITUTION AND PROGRAM INFORMATION

Institution Name*

[East Central University](#)

Official Degree Designation and Program Title*

[Master of Science in Biological Sciences with Programs in Water Science or Biological Health Sciences](#)

Location(s) where program will be offered*

[ECU On-Campus Ada OK](#)

Method of Delivery*

[Traditional Only](#)

[Online Only](#)

[Both Traditional and Online](#)

CONTACT INFORMATION

Name of Chief Academic Officer*

[Dr. Jeffrey K. Gibson](#)

Email of Chief Academic Officer*

jgibson@ecok.edu

Are you the Chief Academic Officer?*

[Yes](#)

[No](#)

JUSTIFICATION FOR PROGRAM

Description of Proposed Program*

Master of Science

[Over half of students who obtain a master's degree in biology will continue on to another advanced degree in biology or become an educator. Over a third of these students go into the professional STEM workforce.](#)

Historically, the majority of biology majors at East Central University are interested in an advanced medical degree. These healthcare programs have a highly competitive selection process. In addition to this, there is an increasing demand for scientists in the water and environmental testing fields.

The Master of Biological Sciences program is specifically designed to address demands within one of two tracks. The first track (Health Sciences concentration) will enhance the success rate of the graduate when applying for these advanced medical career training programs. This program includes advanced biomedical coursework, along with hands-on training enhancing critical thinking and applied skills in their future careers. Of the 30 required hours, 15 hours are composed of a core curriculum, while the remaining 15 hours are specialized to the student's field of interest.

The second track (Water Sciences concentration) is designed to address the growing demand for qualified water scientists and specialists. The 15 hours of core courses are shared across the two concentrations while the remaining 15 hours allow specialization in water analysis and environmental sciences.

Employment Demand for Proposed Program*

Within medical fields, there is a demand for 24,200 medical doctors, 12,200 physician assistants, 5,100 dentists, 5,000 veterinarians, and 7,500 medical scientists needed per year for the next ten years (USBLS). The average wait time for acceptance into medical/professional graduate programs has increased and post-graduate students are forced to apply elsewhere for Master's level programs to fill in this gap-time before re-applying to medical/professional schools again.

According to the US Bureau of Labor Statistics, there will be a need for 6,900 Water and pollution scientists per year for the next ten years (USBLS). Regional and state entities as well as the Chickasaw and Choctaw Nations have an increasing demand for qualified water specialists. We expect graduates of this track to immediately enter the water science workforce upon graduation.

Unmet Need for Proposed Program*

A relatively small proportion of ECU students are successfully admitted to an advanced medical professional program. Graduates of the Health Science concentration of the Biology MS will be more competitive for admission enabling matriculation into a professional program armed with knowledge and academic capability above that achieved at the undergraduate level.

Other target populations for the Water Science track include Biology graduates who are interested in careers as professional scientists in the fields of Water Quality and Sampling, Ecology, Conservation Biology, Environmental Science, Wildlife Biology, Horticulture, and Botany. Upon completion of the Water Science concentration of the Biology MS, students can expect to be stronger career candidates for Water Analyst/Scientist positions.

Local and regional resources do not provide graduate-level training programs with both thesis-level and hands-on applied training needed by the students to reach stakeholders' STEM workforce demands. Stakeholders include the Environmental Protection Agency with the re-localization of the Houston EPA lab to the Ada, OK Kerr EPA Research Center, the Chickasaw Nation's Office of Natural Resources and the Oka' Institute as well as state and local regulatory centers and water testing biotechnology companies.

Send me a copy of my responses

Submit

First Name	Last Name	Person ID
ChihChen Sophia	Lee	545453
Department		
Music	v	

Justification For Program

Proposed Program Name

Bachelor of Music in Music Therapy

Description of Proposed Program

Available since 1981, the Bachelor of Music in Music Therapy consists of the coursework fulfilling the requirement of the Bachelor of Music at the Southwestern Oklahoma State University (SWOSU) and addressing the components in the American Music Therapy Association (AMTA) Professional Competencies. It offers options of two emphases: Instrumental and Vocal/Keyboard.

7
/

Employment Demand for Proposed Program

According to the Recruiter.com (2023), "...the overall job outlook for Music Therapist careers has been positive since 2004. Vacancies for this career have increased by 32.76 percent nationwide in that time, with an average growth of 2.05 percent per year. Demand for Music Therapists is expected to go up, with an expected 26,660 new jobs filled by 2029. This represents an annual increase of 27.58 percent over the next few years..."

Unmet Need for Proposed Program

(none)

/

Program Method of Delivery

Both Traditional and Online v

New Program Proposal

NPP Submission Date

12/21/2 023

Withdraw LOI

D

NPP Requested Instructional Program Code

NPP CIP Code (6-digits)

NPP Accreditation

51.2305

NPP Proposed Implementation Date (i.e. Fall 2025)

Spring 2024

NPP Location(s) where program will be offered

SWOSU Weatherford Campus (potentially the remote intrucl

NPP Governing Board Approval Date

NPP Program Options

Instrumental Emphasis (MUMTI.BM) and Vocal/Keyboard Emphasis (MUMTV.BM)

NPP Distance Education Availability

SOME of the courses in the program can be completed entirely online v

NPP Total number of hours required for the program

132

NPP Program Purpose

The goals of Bachelor of Music in Music Therapy (BMMT [with an emphasis in instrumental or vocal/keyboa rd] are to prepare graduates for (1) finding and being successful in the entry-level music therapy clinical practice, (2) receiving the credential of Music Therapist-Board Certified (MT-BC) by passing the national Board Certification Examination for Music Therapists exceeding the overall candidate pass-rate (CBMT, 2003), and (3) the admission to post-g raduate or advanced trainings in Music Therapy. The objectives, therefore, are to strategically development students in the program for the demonstration of knowledge and skills listed in the AMTA Professional Competencies by the time of their graduation and compl iance to the AMTA Code of Ethics since their first pre-internship supervised clinical practice. The degree provides experience and training in music the rapy, psychology, physiology, special educati on, sociology and anthropology for those students who desire to become music therapists in early intervention and special education programs in child developmental centers or pre-k- through- 12 schools, long-term and short-term residential institutions for people with disabilities, physical rehabilitation and general medical centers, psychiatric hospitals, community mental health services, and special service agencies. As the significance of mus ical skills to a music therapist is as that of a surgical knife to a surgeon, the functional implementation of music experiences may be best obtained when the student is immersed in (1) musical performance, (2) the study of music theory and arranging , (3) the study of advanced keyboard skills including sight-playing , accomp anying, transposition and improvisation, (4) the study of functional music skills emphasizing performance on fretted, keyboard, melodic as well as non-melodic percussive instruments, and (5) an introduction to theoretical orientations and techniques of music therapy, the psychoacoustic nature of music, and the influence of music on human psychoneuroimmunological functioning and behaviors.

NPP Employment Opportunity and Demand

In addition to the aforementioned citation from Recruiete r.com, with the availability of Oklahoma Licensed Professional Music Therapist (LPMT) credential since 2016, all recent BMMT graduates in the past two years are employed and there are Music Therapy-relevant positions vacant in the state.

NPP Program Rationale and Background

Available since 1981, the SWOSU BMMT has been carrying an outdated Classification of Instructional Program (CIP) code of 50.0901, which is for Arts disciplines. Nevertheless, dated as further back as in 2000, the CIP code for Music Therapy has been 51.2305 as one of the Reh abilitation and Therapeutic Professions (51.23) under the HEAL11-I PROFESSIONS AND RELATED CLINICAL SCIENCES (51). According to th e Veterans Affairs (https://1/benefits.va.gov/g ibill/docs/fg ib/STEM_P rogram_List.pdf), Music Therapy is a STEM field. The NPP intends to update the CIP code of SWOSU BMMT without modifying the approved degree plan.

NPP Unnecessary Duplication

None

NPP Final Approval Year (e.g. Fall 2027)

NPP Productivity Enrl

35+

NPP Productivity Fall

v

NPP Productivity Grads

5-10+ per year and continuously growing

NPP Productivity Grad AV

v

NPP Method of Delivery

Both Traditional and Online v

NPP Delivery Method Details

The educational contents of BMMT are delivered synchronously in-person on SWOSU Weatherford campus while offering special arrangements for working adults to attend lectures synchronously (via Zoom) and/or asynchronously (via recorded lectures) in addition to other educational components such as the discussion board, projects, assigned readings, etc available on the Course Management System (Canvas as the one currently adopted by SWOSU). The clinical components are instructed experientially on campus and under the supervision of LPMT, MT-BC closer to students' residence per arrangement

7

This program has a mandatory onsite component

Yes v

This program has a non-mandatory onsite component

Yes v

BACHELOR OF MUSIC MUSIC THERAPY - INSTRUMENTAL EMPHASIS (MUMTI.BM)

GENERAL EDUCATION (Min. 40 hours)		9
<i>Courses that are required. Courses that are recommended.</i>		
Communication		9
ENGL 1113 English Composition I		
ENGL 1213 English Composition II		
COMM 1313 <i>Introduction to Public Speaking</i> OR		
TECH 3143 <i>Technical Presentations</i> (if permitted by degree program)		
Quantitative Reasoning		3
<i>Select one course.</i>		
MATH 1143 <i>Mathematical Concepts</i>		
MATH 1153 <i>Mathematical Applications</i>		
MATH 1193 <i>Elementary Statistics</i>		
MATH 1313 <i>Functions and Modeling</i>		
MATH 1513 <i>College Algebra</i>		
or a higher numbered math course		
U. S. History		3
<i>Select one course.</i>		
HIST 1043 <i>U.S. History to 1877</i>		
HIST 1053 <i>U.S. History since 1877</i>		
American Government		3
POLSC 1103 American Government & Politics		
Science		7-8
<i>Select one course from Life Science and one course from Physical Science. One Science course must be a lab science.</i>		
Life Science		3-4
BIOL 1004 Biological Concepts w/Lab or BIOL 1054 Principles of Biology I w/Lab		
<i>BIOL 1013 Current Issues in Biology</i>		
Physical Science		3-4
ASTRO 1904 <i>Astronomy</i>		
CHEM 1004 <i>General Chemistry w/Lab</i>		
GEOL 1934 <i>Physical Geology w/Lab</i>		
PHY 1044 <i>Basic Physics I w/Lab</i>		
PHY 1063 <i>General Physics (or a higher numbered chemistry or physics course)</i>		
SCI 1501 <i>Concepts of Physical Science Lab</i>		
SCI 1513 <i>Conc of Phy Science (can be taken w/wo lab)</i>		
Humanities and Social Science		12
<i>Select one course from each sub-category and one additional course from any subcategory below.</i>		
Humanities		3
GEOG 1103 <i>World Cultural Geography</i>		
HIST 1033 <i>World History</i>		
HUM 1103 <i>Introduction to Humanities</i>		
Fine Arts		3
ART 1223 <i>Art Survey</i>		
COMM 1263 <i>Introduction to Theatre</i>		
LIT 2333 <i>Introduction to Film</i>		
LIT 2413 <i>Introduction to Literature</i>		
MUSIC 1013 <i>Introduction to Music I</i>		
MUSIC 1103 Music and Culture (Music majors only)		
MUSIC 1123 <i>History of Rock-n-Roll</i>		
PHILO 1453 <i>Introduction to Philosophy</i>		
Social and Human Sciences		3
ASL 2163 <i>American Sign Language I</i>		
ECONO 2263 <i>Intro to Macroeconomics</i>		
ECONO 2363 <i>Intro to Microeconomics</i>		
ENTRP 1123 <i>Intro to Business</i>		
FINAN 2113 <i>Personal Financial Planning</i>		
ITAL 1004 <i>Elementary Italian I</i>		
KINES 1133 <i>Wellness Conc & Exercise Applications</i>		
LATIN 1054 <i>Elementary Latin I (or higher number)</i>		
PSYCH 1003 General Psychology		
SOCIO 1003 <i>Introduction to Sociology</i>		
SPAN 1054 <i>Elementary Spanish I (or higher number)</i>		
TECH 1223 <i>Technology and Society</i>		

Computer Proficiency 3
MUSIC 4463 Technology in Music

MUSIC THERAPY MAJOR (Instrumental Emphasis)

Music Therapy		25-27
MUSIC 1172 <i>Introduction to Music Therapy</i>		
MUSIC 1223 <i>Music Ther I: MT in Rehab</i>		
MUSIC 2081 <i>Field Studies I</i>		
MUSIC 2181 <i>Field Studies II</i>		
MUSIC 2222 <i>Recreational Music</i>		
MUSIC 3081 <i>Field Studies III</i>		
MUSIC 3113 <i>Music Ther II:MT in Mental Health/Illness</i>		
MUSIC 3123 <i>Music Therapy IV: Psychology of Music</i>		
MUSIC 3181 <i>MT Competencies and Professional Ethics</i>		
MUSIC 4020 <i>Senior Research Project</i>		
OR MUSIC 4950 <i>Senior Recital</i>		
MUSIC 4182 <i>Research and Statistics</i>		
MUSIC 4213 <i>Music Ther III: MT in Special Education</i>		
MUSIC 4242-4 <i>Music Therapy V (Credit varies)</i>		
MUSIC 4311 <i>Field Studies IV</i>		
Psychology and Biological Sciences		12
BIOL 3704 <i>Human Anatomy</i>		
OR BIOL 3904 <i>Human Physiology</i>		
ALHTH 2154 <i>Anatomy & Physiology</i>		
PSYCH 3213 <i>Developmental Psychology</i>		
SPCED 3132 <i>Exceptional Children</i>		
PSYCH 3323 <i>Abnormal Psychology</i>		
Music		55
MUSIC 1213 <i>Music Theory I</i>		
MUSIC 1221 <i>Aural Skills I</i>		
MUSIC 1313 <i>Music Theory II</i>		
MUSIC 1321 <i>Aural Skills II</i>		
MUSIC 1911 <i>Beginning Guitar Class</i>		
MUSIC 2981 <i>Principles of Conducting</i>		
MUSIC 3253 <i>Music Theory III</i>		
MUSIC 3261 <i>Aural Skills III</i>		
MUSIC 3303 <i>Music Theory IV</i>		
MUSIC 3311 <i>Aural Skills IV</i>		
<i>Music History: 2 of these 3 classes:</i>		
MUSIC 3353 <i>History of Music I</i>		
MUSIC 3403 <i>History of Music II</i>		
MUSIC 3553 <i>History of Music III</i>		
MUSIC 4232 <i>Arranging</i>		
MUSIC 3171 <i>Introduction to Movement Elective in Advanced Elem. Methods, 2 hours</i>		
(Choose from MUSIC 4122 <i>Basic Orff</i> or MUSIC 4302 <i>Elem. & Sec. General Music</i>)		
MUSIC 4900 <i>Recital Attendance (enroll each semester)</i>		
<i>Applied Music (one orchestral instrument and piano)</i>		
Principal Area, 6 hours		
Principal Area Proficiency Exams I and II		
Secondary Area, 5 hours		
MUSIC 1611 <i>Percussion Class</i>		
Guitar (In addition to 1911), 1 hour		
MT Guitar Proficiency Exam		
Voice (including Class Voice), or Vocal Proficiency Exam I + other Secondary Applied Studies, 3 Hours		
Piano, 5 hours:		
MUSIC 2811 <i>Class Piano I</i>		
MUSIC 2821 <i>Class Piano II</i>		
MUSIC 2831 <i>Class Piano III</i>		
MUSIC 2841 <i>Class Piano IV</i>		
Applied Piano Lesson (1 credit)		
MUSIC 4011 <i>Keyboard Improvisation for Music Therapists</i>		
Music Therapy Piano Proficiency Exams I & II		
Choral Ensemble, 1 hour		
Instrumental Ensemble(s), 8 hours (enroll each semester)		
(At least 1 hour of Music 4041 <i>Percussion Ens. required</i>)		

TOTAL HOURS 132

(Continued on next page)

REGULATIONS PERTAINING TO GRADUATION

Minimum credit hours for graduation.....	132
Minimum credit hours in the liberal arts & sciences	40
Minimum credit hours in upper-division (3000/4000 courses)	40
Minimum credit hours (3000/4000 courses) in major completed at SWOSU	8
Minimum credit hours at SWOSU (15 of the last 30).....	30
Minimum Grade Point Average in all coursework.....	2.00
Minimum Grade Point Average in major	2.00

Students may pursue either Bachelor of Music in Music Therapy or Equivalency/Registration in Music Therapy at SWOSU. Both will satisfy the required eligibility for taking the national Certification Examination for Music Therapists for the credential of Music Therapist-Board Certified (MT-BC), and in Oklahoma, the Licensed Professional Music Therapist (LPMT).

**BACHELOR OF MUSIC in MUSIC THERAPY (INSTRUMENTAL)
(MUMTLBM)**

Suggested Course Sequence

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
1051 SWOSUConnect* (1)	1213 English Composition II (3)
1103 Music and Culture (3)	1313 Music Theory II (3)
1113 English Composition I (3)	1321 Aural Skills II (1)
1172 Intro to Music Therapy (2)	2821 Class Piano II (1)
1213 Music Theory I (3)	4900 Recital Attendance (0)
1221 Aural Skills I (1)	Applied Principal Instrument (1)
2811 Class Piano I (1)	Courses From List Below (4)
4900 Recital Attendance (0)	General Education Courses (3)
Applied Principal Instrument (1)	Instrumental Ensemble (1)
Choral Ensemble (1)	
Instrumental Ensemble (1)	
Total (17)	Total (17)

SECOND YEAR

FIRST SEMESTER	SECOND SEMESTER
2101 Voice Class (1)	2841 Class Piano IV (1)
2831 Class Piano III (1)	3101 Instrumental Conducting (1)
2981 Principles of Conducting (1)	3303 Music Theory IV (3)
3171 Intro to Movement (1)	3311 Aural Skills IV (1)
3253 Music Theory III (3)	4900 Recital Attendance (0)
3261 Aural Skills III (1)	Advanced Elementary Methods CI (2)
4900 Recital Attendance (0)	Applied Principle Instrument (1)
Applied Principle Instrument (1)	Applied Voice/Instrumental** Study (1)
Courses From List Below (4)	Courses From List Below (4)
General Education Courses (3)	General Education Courses (2)
Instrumental Ensemble (1)	Instrumental Ensemble (1)
Vocal Proficiency I (0)**	
Total (17)	Total (17)

THIRD YEAR

FIRST SEMESTER	SECOND SEMESTER
1611 Percussion Class (1)	3403 History of Music II (3)
1911 Beginning Guitar (1)	4011 Keyboard Improvisation (1)
3353 History of Music I (3)	4232 Arranging (2)
4900 Recital Attendance (0)	4900 Recital Attendance (0)
Applied Principle Instrument (1)	Applied Guitar (1)
Choral Ensemble (1)	Applied Principle Instrument (1)
Courses from List Below (4)	Applied Voice/Instrumental** Study (1)
General Education Courses (3)	Courses From List Below (4)
Instrumental Ensemble (1)	General Education Courses (3)
Applied Voice/Instrumental** Study (1)	Instrumental Ensemble (1)
Total (16)	Total (17)

FOURTH YEAR

FIRST SEMESTER	SECOND SEMESTER
4900 Recital Attendance (0)	4463 Technology in Music (3)
Applied Principle Instrument (1)	4900 Recital Attendance (0)
Courses From List Below (8)	4950 Senior Research Project or Recital (0)
General Education Courses (6)	Courses From List Below (7)
Instrumental Ensemble (1)	General Education Courses (4)
	Instrumental Ensemble (1)
Total (16)	Total (15)

*First time entering SWOSU students need to take 1051 SWOSUConnect. **Applicable after passing Vocal Proficiency I

BACHELOR OF MUSIC

MUSIC THERAPY - VOCAL/KEYBOARD (MUMTV.BM)

GENERAL EDUCATION (Min. 40 hours)

Courses that are required. Courses that are recommended.

Communication..... 9

ENGL 1113 English Composition I

ENGL 1213 English Composition II

COMM 1313 Introduction to Public Speaking OR

TECH 3143 Technical Presentations (if permitted by degree program)

Quantitative Reasoning..... 3

Select one course.

MATH 1143 Mathematical Concepts

MATH 1153 Mathematical Applications

MATH 1193 Elementary Statistics

MATH 1313 Functions and Modeling

MATH 1513 College Algebra

or a higher numbered math course

U. S. History..... 3

Select one course.

HIST 1043 U.S. History to 1877

HIST 1053 U.S. History since 1877

American Government..... 3

POLSC 1103 American Government & Politics

Science..... 7-8

Select one course from Life Science and one course from Physical Science. One Science course must be a lab science.

Life Science..... 3-4

BIOL 1004 Biological Concepts w/Lab OR

BIOL 1054 Principles of Biology I w/Lab

BIOL 1013 Current Issues in Biology

Physical Science..... 3-4

ASTRO 1904 Astronomy

CHEM 1004 General Chemistry w/Lab

GEOL 1934 Physical Geology w/Lab

PHY 1044 Basic Physics I w/Lab

PHY 1063 General Physics (or a higher numbered chemistry or physics course)

SCI 1501 Concepts of Physical Science Lab

SCI 1513 Conc of Phy Science (can be taken w/wo lab)

Humanities and Social Science..... 12

Select one course from each sub-category and one additional course from any subcategory below.

Humanities..... 3

GEOG 1103 World Cultural Geography

HIST 1033 World History

HUM 1103 Introduction to Humanities

Fine Arts..... 3

ART 1223 Art Survey

COMM 1263 Introduction to Theatre

LIT 2333 Introduction to Film

LIT 2413 Introduction to Literature

MUSIC 1013 Introduction to Music I

MUSIC 1103 Music and Culture (Music majors only)

MUSIC 1123 History of Rock-n-Roll

PHILO 1453 Introduction to Philosophy

Social and Human Sciences..... 3

ASL 2163 American Sign Language I

ECONO 2263 Intro to Macroeconomics

ECONO 2363 Intro to Microeconomics

ENTRP 1123 Intro to Business

FINAN 2113 Personal Financial Planning

ITAL 1004 Elementary Italian I

KINES 1133 Wellness Conc & Exercise Applications

LATIN 1054 Elementary Latin I (or higher number)

PSYCH 1003 General Psychology

SOCIO 1003 Introduction to Sociology

SPAN 1054 Elementary Spanish I (or higher number)

TECH 1223 Technology and Society

Computer Proficiency..... 3
MUSIC 4463 Technology in Music

MUSIC THERAPY MAJOR (Vocal/Keyboard Emphasis)

Music Therapy..... 25-27

MUSIC 1172 Introduction to Music Therapy

MUSIC 1223 Music Therapy I: MT in Rehabilitation

MUSIC 2081 Field Studies I

MUSIC 2181 Field Studies II

MUSIC 2222 Recreational Music

MUSIC 3081 Field Studies III

MUSIC 3113 Mus Ther II: MT in Mental Hlth/Illness

MUSIC 3123 Music Therapy IV: Psychology of Music

MUSIC 3181 MT Competencies and Prof Ethics

MUSIC 4020 Senior Research Project

OR MUSIC 4950 Senior Recital

MUSIC 4182 Research and Statistics

MUSIC 4213 Music Ther III: MT in Special Ed

MUSIC 4242-4 Music Therapy V (Credit varies)

MUSIC 4311 Field Studies IV

Psychology and Biological Sciences..... 12

BIOL 3704/3904 Human Anatomy or Physiology

PSYCH 3213 Developmental Psychology

SPCED 3132 Exceptional Children

PSYCH 3323 Abnormal Psychology

Music..... 55

MUSIC 1213 Music Theory I

MUSIC 1221 Aural Skills I

MUSIC 1313 Music Theory II

MUSIC 1321 Aural Skills II

MUSIC 1911 Beginning Guitar Class

MUSIC 2981 Principles of Conducting

MUSIC 3171 Introduction to Movement

MUSIC 3253 Music Theory III

MUSIC 3261 Aural Skills III

MUSIC 3303 Music Theory IV

MUSIC 3311 Aural Skills IV

Music History: 2 of these 3 classes:

MUSIC 3353 History of Music I

MUSIC 3403 History of Music II

MUSIC 3553 History of Music III

MUSIC 4232 Arranging

Elective in Advanced Elem. Methods, 2 hours

(Choose from MUSIC 4122 Basic Orff or

MUSIC 4302 Elem. & Sec. General Music)

MUSIC 4900 Recital Attendance (each semester)

Applied Music (voice or piano) **9 hours**

Principal Area, 8 hours (enroll each semester)

Principal Area Proficiency Exams I and II

Vocal Primary, Choose 1:

MUSIC 2951 Modern Lang. Dict.

MUSIC 3951 Adv. Modern Lang. Dict.

Piano Primary: **MUSIC 2861 Accompanying**

Secondary Applied Music Area, 5 hours

Vocal Emphasis:

MUSIC 2811 Class Piano I

MUSIC 2821 Class Piano II

MUSIC 2831 Class Piano III

MUSIC 2841 Class Piano IV

Applied Piano (if piano is secondary area) 1 hour

Keyboard Emphasis:

Voice (including Class Voice), or Vocal Proficiency Exam I +

other Secondary Applied Studies

MUSIC 4011 Keyboard Improv. for Music Therapists

Music Therapy Piano Proficiency Exams I & II

MUSIC 1611 Percussion Class

Guitar (In addition to 1911), 1 hr.

Music Therapy Guitar Proficiency Exam

Major Instrumental (including Piano) or Choral Ensembles, 8 hours (enroll each semester)	
MUSIC 4041 Percussion Ensemble	
TOTAL HOURS	132

(Continued on next page)

REGULATIONS PERTAINING TO GRADUATION

Minimum credit hours for graduation.....	132
Minimum credit hours in the liberal arts & sciences	40
Minimum credit hours in upper-division (3000/4000 courses)	40
Minimum credit hours (3000/4000 courses) in major completed at SWOSU	8
Minimum credit hours at SWOSU (15 of the last 30).....	30
Minimum Grade Point Average in all coursework.....	2.00
Minimum Grade Point Average in major	2.00

Students may pursue either Bachelor of Music in Music Therapy or Equivalency/Registration in Music Therapy at SWOSU. Both will satisfy the required eligibility for taking the national Certification Examination for Music Therapists for the credential of Music Therapist-Board Certified (MT-BC), and in Oklahoma, the Licensed Professional Music Therapist (LPMT).

**BACHELOR OF MUSIC in MUSIC THERAPY (VOCAL/KEYBOARD)
(MUMTV.BM)**

Suggested Course Sequence

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
1051 SWOSUConnect* (1)	1213 English Composition II (3)
1103 Music and Culture (3)	1313 Music Theory II (3)
1113 English Composition I (3)	1321 Aural Skills II (1)
1172 Intro to Music Therapy (2)	2821 Class Piano II (1)
1213 Music Theory I (3)	4900 Recital Attendance (0)
1221 Aural Skills I (1)	Applied Principal (1)
2811 Class Piano I (1)	Major Ensemble (1)
4900 Recital Attendance (0)	Courses From List Below (4)
Applied Principal Instrument (1)	General Education Courses (3)
Major Ensemble (1)	Secondary Applied (1)
Total (16)	Total (18)

SECOND YEAR

FIRST SEMESTER	SECOND SEMESTER
2831 Class Piano III (1)	1611 Percussion Class (1)
2981 Principles of Conducting (1)	2841 Class Piano IV (1)
3171 Intro to Movement (1)	3101 Instrumental Conducting (1)
3253 Music Theory III (3)	3303 Music Theory IV (3)
3261 Aural Skills III (1)	3311 Aural Skills IV (1)
4900 Recital Attendance (0)	4900 Recital Attendance (0)
Applied Principle (1)	Advanced Elementary Methods CI (2)
Major Ensemble (1)	Applied Principle (1)
Secondary Applied (1)	Major Ensemble (1)
Courses From List Below (4)	Courses From List Below (4)
General Education Courses (3)	General Education Courses (2)
	Secondary Applied (1)
Total (17)	Total (18)

THIRD YEAR

FIRST SEMESTER	SECOND SEMESTER
1911 Beginning Guitar (1)	3403 History of Music II (3)
3171 Intro to Movement (1)	4011 Keyboard Improvisation (1)
3353 History of Music I (3)	4232 Arranging (2)
4900 Recital Attendance (0)	4900 Recital Attendance (0)
Applied Principle (1)	Applied Guitar (1)
Major Ensemble (1)	Applied Principle (1)
Courses from List Below (4)	Major Ensemble (1)
General Education Courses (3)	Courses From List Below (4)
Percussion Ensemble (1)	General Education Courses (3)
Secondary Applied (1)	Secondary Applied (1)
Total (16)	Total (17)

FOURTH YEAR

FIRST SEMESTER	SECOND SEMESTER
4900 Recital Attendance (0)	4463 Technology in Music (3)
Applied Principle (1)	4900 Recital Attendance (0)
Major Ensemble (1)	4950 Senior Research Project or Recital (0)
Courses From List Below (8)	Major Ensemble (1)
General Education Courses (6)	Courses From List Below (7)
	General Education Courses (4)
Total (16)	Total (15)

*First time entering SWOSU students need to take 1051 SWOSUConnect

All courses listed under Music Therapy and under Psychology and Biological Sciences may be taken at any time for a total of 35 hours.

Package History

Date	User	Action
12/21/2023 3:08:05 PM	Lee, Sophia	Submitted 'New Program Letter of Intent'
12/21/2023 3:08:35 PM	Johnson, Jason	Received
1/2/2024 11:11:17 AM	Lee, Sophia	Received
1/2/2024 11:11:17 AM	Johnson, Jason	Decision Returned to a previous user on step 'FLOW-Deans'
1/15/2024 11:06:44 AM	Lee, Sophia	Decision Submitted on step 'Start'
1/15/2024 11:07:10 AM	Johnson, Jason	Received
1/15/2024 11:13:21 AM	Johnson, Jason	Decision Approved on step 'FLOW-Deans'
1/15/2024 11:13:40 AM	FLOW- Provost's Executive Assistant	Received

First Name	Last Name	Person ID
ChihChen Sophia	Lee	545453

Department

Music	v
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Justification For Program

Proposed Program Name

Master of Music in Music Therapy

Description of Proposed Program

Available since 2016, the master of Music in Music Therapy consists of the coursework fulfilling the requirement of the Master of Music at the Southwestern Oklahoma State University (SWOSU), addressing the components in the American Music Therapy Association (AMTA) Advanced Competencies.

Employment Demand for Proposed Program

According to the Recruiter.com (2023), "The overall job outlook for Music Therapist careers has been positive since 2004. Vacancies for this career have increased by 32.76 percent nationwide in that time, with an average growth of 2.05 percent per year. Demand for Music Therapists is expected to go up, with an expected 26,660 new jobs filled by 2029. This represents an annual increase of 27.58 percent over the next few years."

Unmet Need for Proposed Program

(none)

Program Method of Delivery

Both Traditional and Online	v
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New Program Proposal

NPP Submission Date

12/21/2023

Withdraw LOI

D

NPP Requested Instructional Program Code

NPP CIP Code (6-digits)

51.2305

NPP Accreditation

NPP Proposed Implementation Date (i.e. Fall 2025)

Spring 2024

NPP Location(s) where program will be offered

SWOSU Weatherford Campus (potentially the remote intrucl

NPP Governing Board Approval Date

NPP Program Options

Master of Music in Music Therapy - Equivalency (for applicants without a bachelor's degree in Music Therapy)

NPP Distance Education Availability

SOME of the courses in the program can be completed entirely online

NPP Total number of hours required for the program

32

NPP Program Purpose

The primary goal of the Master of Music in Music Therapy (MMMT) at the SWOSU is to provide advanced music therapy training that addresses knowledge and skills in the AMTA Advanced Competencies while developing advanced music therapy practitioners primarily in Rural and Urban Oklahoma. The degree plan emphasizes the initiation, development, management, and expansion of music therapy clinical practices. Classes are designed to equip students for (1) implementing the understanding of major music therapy theories to the skillful adoptions and adaptations of music therapy techniques, (2) effective supervisory and teaching skills, (3) initiating, designing, conducting research, and implementing the finding in to future clinical practice, (4) advancing in functional music skills for therapeutic purposes, and (5) retaining balanced, healthy and ethical music therapy practices.

NPP Employment Opportunity and Demand

In addition to the aforementioned citation from Recruiter.com, with the availability of Oklahoma Licensed Professional Music Therapist (LPMT) credential since 2016, all recent MMT graduates and candidates ("All-but-Thesis") are employed and there are Music Therapy-relevant positions vacant in the state.

NPP Program Rationale and Background

Available since 2016, the SWOSU MMT mirrors the same Classification of Instructional Program (CIP) code of 50.0901 as that of Bachelor of Music in Music Therapy (BMMT), which is for Arts disciplines. Nevertheless, dated as further back as in 2000, the CIP code for Music Therapy has been 51.2305 as one of the Rehabilitation and Therapeutic Professions (51.23) under the HEALTH PROFESSIONS AND RELATED CLINICAL SCIENCES (51). According to the Veterans Affairs (https://benefits.va.gov/gibill/docs/fgib/STEM_Program_List.pdf), Music Therapy is a STEM field. The NPP intends to update the CIP code of SWOSU MMT without modifying the approved degree plan.

NPP Unnecessary Duplication

none

NPP Final Approval Year (e.g. Fall 2027)

NPP Productivity Enrl

7

NPP Productivity Fall

v

NPP Productivity Grads

2 per year and continuously growing

NPP Productivity Grad AV

NPP Method of DeliveryBoth Traditional and Online **NPP Delivery Method Details**

The educational contents of MMT are delivered synchronously in-person on SWOSU Weatherford campus while offering options for working adults to attend lectures synchronously (via Zoom) and/or asynchronously (via recorded lectures) in addition to other educational components such as the discussion board, projects, assigned readings, etc available on the Course Management System (Canvas as the one currently adopted by SWOSU). The advanced clinical components for students with MT-BC may be instructed and supervised remotely per arrangement or in-person. The experiential components of the program are offered via short on-campus seminars.

This program has a mandatory onsite componentYes **This program has a non-mandatory onsite component**Yes

SOUTHWESTERN OKLAHOMA STATE UNIVERSITY
MASTER OF MUSIC DEGREE
Music Therapy
(Code No. 882/MUMTM.MM; CIP: 51.2305)

I. Prerequisites for admission:

(1) A bachelor's degree in music therapy or equivalent, and (2) completion of advisory examinations.

II. Course Requirements

A. Music Therapy (13 hours)

Required Courses (10 hours)

MUSIC 5283	Qualitative and Quantitative Research in Music Therapy
MUSIC 5153	Adv. Theoretical Orientations and Clinical Techniques in Music Therapy
MUSIC 5141	Seminar: Music Therapy Clinical Supervision (must be taken twice; may be taken more than twice)
MUSIC 5221	Advanced Field Studies (must be taken twice; may be taken more than twice)

Choose 1 course below (3 hours)

MUSIC 5233	History and Contemporary Global/Cultural Issues in Music Therapy
MUSIC 5243	Advanced Studies in Music Therapy with Adults
MUSIC 5263	Legislative and Business Issues in Music Therapy Practices
MUSIC 5273	Advanced Music Therapy Improvisations and Song Writing

B. Music History and Literature (4 hours)

Choose two of the Music History courses below:

MUSIC 5172	Music of the Baroque
MUSIC 5702	Music of the Classic Era
MUSIC 5752	Music of the Romantic Era
MUSIC 5802	Music of the Twentieth Century

C. Music Theory (4 hours)

MUSIC 5102	Forms and Analysis (2 hours)
MUSIC 5132	Music Theory Survey

D. Applied Music Lessons and Ensembles (2 hours, as appropriate to degree emphasis)

E. Electives (7 hours)

As approved by advisor; could include additional Music Therapy, Music Literature or Pedagogy, additional ensembles, Psychology, Instructional Coaching, or Business courses.

F. Thesis (2 hours)

MUSIC 5982	Thesis
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G. Final Comprehensive Examination (0 hours)

MUSIC 5100	Final Comprehensive Examination
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Package History

Date	User	Action
12/21/2023 3:07:32 PM	Lee, Sophia	Submitted 'New Program Letter of Intent'
12/21/2023 3:07:35 PM	Johnson, Jason	Received
1/2/2024 11:11:09 AM	Lee, Sophia	Received
1/2/2024 11:11:09 AM	Johnson, Jason	Decision Returned to a previous user on step 'FLOW-Deans'
1/15/2024 11:06:57 AM	Lee, Sophia	Decision Submitted on step 'Start'
1/15/2024 11:07:10 AM	Johnson, Jason	Received
1/15/2024 11:13:24 AM	Johnson, Jason	Decision Approved on step 'FLOW-Deans'
1/15/2024 11:13:40 AM	FLOW- Provost's Executive Assistant	Received

First Name	Last Name	Person ID
Trisha	Wald	580845

Department

Comp Scie & Engineering Tech v

Justification For Program

Proposed Program Name

B.S. in Artificial Intelligence

Description of Proposed Program

Students in this program will learn the theory and practical application of using computer systems to perform tasks normally accomplished by humans. Students will not only focus on the technological components of artificial intelligence, but the theoretical and ethical application thereof. The coursework includes multi-disciplinary courses in the areas of computer science, mathematics, psychology and other related areas.

Employment Demand for Proposed Program

While relatively new, artificial intelligence is quickly becoming an in-demand industry. Artificial intelligence graduates will be able to work in the computer science field within various industries such as aerospace and defense , finance, technology, digital marketing, and more. As artificial intelligence continues to grow, employers will seek graduates with expertise in the field resulting in many more artificial intelligence jobs in the coming months and years.

Unmet Need for Proposed Program

Oklahoma state legislators and higher education officials have expressed a desire for Oklahoma universities to begin programs in artificial intelligence. In addition, Oklahoma is centrally located in the U.S. and is strategically located in the aerospace and defense sector. According to recent estimates, aerospace and defense will overtake oil and gas as the largest industry in Oklahoma in the next five (5) years. Employers in this arena will be in need of employees with expertise in artificial intelligence, cybersecurity and computer science. Indeed, aerospace and defense employers including Tinker Air Force Base and Boeing are growing at such a high rate, that they will not be able to find qualified employees. Adding this program will provide a more robust and ready workforce to meet workforce demands.

Program Method of Delivery

Both Traditional and Online v

New Program Proposal

NPP Submission Date

02/01/2024

Withdraw LOI

D

NPP Requested Instructional Program Code

NPP CIP Code (6-digits)

11.0102

NPP Accreditation

None.

NPP Proposed Implementation Date (i.e. Fall 2025)

Fall 2024

NPP Location(s) where program will be offered

Weatherford

NPP Governing Board Approval Date

NPP Program Options

NPP Distance Education Availability

SOME of the courses in the program can be completed entirely online

NPP Total number of hours required for the program

120

NPP Program Purpose

NPP Employment Opportunity and Demand

NPP Program Rationale and Background

NPP Unnecessary Duplication

There are currently no B.S. in Artificial Intelligence degree programs in the State of Oklahoma. OU-Tulsa has recently submit!

NPP Final Approval Year (e.g. Fall 2027)

Fall 2028

NPP Productivity Enrl

5

NPP Productivity Fall

2025

NPP Productivity Grads

5

NPP Productivity Grad AV

2028-2029

NPP Method of Delivery

Both Traditional and Online

NPP Delivery Method Details

Faculty will utilize the Canvas learning management system (LMS) to deliver course content, as well as distance-learning platforms including Zoom where needed.

/

This program has a mandatory onsite componentYes **This program has a non-mandatory onsite component**No

Proposed B.S. in Artificial Intelligence

General Education Courses 40 hours

Artificial Intelligence Core Courses (would be new and added for SWOSU)* 15 hours

1. *Introduction to Artificial Intelligence**
2. *Introduction to Data Science**
3. *Recent Trends In Artificial Intelligence**
4. *AI Ethics**
5. *AI – Human Interaction**

Math & Statistics (offered in SWOSU Math Department) 12 hours

1. Calculus I
2. Calculus II
3. Linear Algebra
4. Probability OR Statistical Methods

Data and Computer Science (offered in SWOSU CS Department) 39 hours

1. Computer Science I
2. Computer Science II
3. Discrete Structures
4. Data Structures
5. Database Systems
6. Design & Analysis of Computer Algorithms
7. Advanced Database Systems (includes Data Mining which is required at other AI schools)
8. *Machine Learning * (would be a new class at SWOSU)*
9. Software Engineering
10. Computer Architecture
11. Business Intelligence
12. Data Visualization
13. Technical Presentations (in addition to GE Intro to Public Speaking)

Psychology 6 hours

1. Learning & Cognition (called Cognitive Psychology at other schools)
2. Physiological Psychology (called Intro to Behavioral Neuroscience at other schools)

Philosophy

3 hours

- 1. Ethics for Technology, Engineering & Design OR Ethics of Data Science or something similarly named* (would be a new class at SWOSU)*

Free Electives

5 hours

Total Hours = 40 + 15 + 12 + 39 + 6 + 3 + 5 = 120

Package History

Date	User	Action
2/2/2024 3:35:38 PM	Wald, Trisha	Submitted 'New Program Letter of Intent'
2/2/2024 3:35:42 PM	Wald, Trisha	Received
2/2/2024 3:36:04 PM	Wald, Trisha	Decision Approved on step 'FLOW-Deans'
2/2/2024 3:36:12 PM	FLOW- Provost's Executive Assistant	Received

University of Central Oklahoma

Edmond, Oklahoma

February 23, 2024

Board of Regents Regional University System of Oklahoma
305 NW 5th #407
Oklahoma City, OK 73102

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. PERSONNEL

A. Promotion in Rank (effective 2024-2025 academic year)

Name	Department	From (Rank)	To (Rank)
<u>College of Business</u>			
Dr. Hossein Najmi	ISOM	Asst.	Assoc.
Dr. Jason Eliot	Management	Asst.	Assoc.
Dr. Abbie Lambert	Management	Asst.	Assoc.
Dr. Saheli Nath	Management	Asst.	Assoc.
Dr. Wenkai Zhou	Marketing	Asst.	Assoc.
Dr. Evan Shough	Accounting	Assoc.	Prof.
Dr. Yinghong Zhang	Accounting	Assoc.	Prof.
Dr. Melissa Graham	Marketing Assoc.	Prof.	

College of Education and Professional Studies

Dr. Janet Handwerk	AESS	Asst.	Assoc.
Dr. Alissa Crawford	ESFR	Asst.	Assoc.
Dr. Kerry Morgan	KHS	Asst.	Assoc.
Dr. Heloisa Campos	Psychology	Asst.	Assoc.
Dr. Barbara Carter	C&I	Assoc.	Prof.

Dr. Linda Harris	ESFR	Assoc.	Prof.
Dr. Tyler Weldon	ESFR	Assoc.	Prof.

College of Fine Arts and Design

Ms. Kelly Temple	Art	Asst.	Assoc.
Ms. Amy Jacobson-Peters	Design	Asst.	Assoc.
Ms. McKenna Sanderson	Design	Asst.	Assoc.
Mr. Jesse Warne	Design	Asst.	Assoc.
Mr. Samuel Washburn	Design	Asst.	Assoc.
Ms. Adrienne Wright	Design	Asst.	Assoc.
Ms. Rebecca McGuigan	Theatre Arts	Asst.	Assoc.

College of Liberal Arts

Dr. Cynthia Johnson	English	Asst.	Assoc.
Dr. Natalie Panther	Hist/Geo	Asst.	Assoc.
Dr. Annie Holt	Hum/Phil	Asst.	Assoc.
Dr. Alyssa Provencio	Political Science	Asst.	Assoc.
Dr. Kate Huber	English	Assoc.	Prof.
Dr. Marc Goulding	Hist/Geo	Assoc.	Prof.

College of Mathematics and Science

Dr. Jennifer Messick	Biology	Asst.	Assoc.
Dr. Erin Williams	Math/Stat	Asst.	Assoc.
Dr. Benjamin Tayo	Engineering	Assoc.	Prof.
Dr. Elizabeth Lane-Harvard	Math/Stat	Assoc.	Prof.
Dr. Bradley Paynter	Math/Stat	Assoc.	Prof.
Dr. Leann Laubach	Nursing	Assoc.	Prof.

B. Reappointment of Faculty

1) Granting of Tenure

I request the following faculty members be granted tenure effective with the 2024-2025 academic year. Each has completed the probationary period and was eligible and recommended for tenure.

Name	Department
------	------------

College of Business

Dr. Eddward Herron	Accounting
Dr. Hossein Najmi	ISOM
Dr. Jason Eliot	Management
Dr. Abbie Lambert	Management

Dr. Saheli Nath	Management
Dr. Wenkai Zhou	Marketing

College of Education and Professional Studies

Dr. Janet Handwerk	Adult Education & Safety Sciences
Dr. Mansur Choudry	Advanced Prof. & Special Services
Dr. Alissa Crawford	ESFR
Dr. Kerry Morgan	KHS
Dr. Heloisa Campos	Psychology

College of Fine Arts and Design

Ms. Kelly Temple	Art
Ms. Adrienne Wright	Design
Mr. Jesse Warne	Design
Ms. McKenna Sanderson	Design
Mr. Samuel Washburn	Design
Ms. Rebecca McGuigan	Theatre Arts

College of Liberal Arts

Dr. Cynthia Johnson	English
Dr. Natalie Panther	History & Geography
Dr. Annie Holt	Humanities & Philosophy
Dr. Megan Cox	Mass Communication
Dr. Alyssa Provencio	Political Science

College of Math and Science

Dr. Jennifer Messick	Biology
Dr. Erin Williams	Mathematics & Statistics
Dr. Junghwan Rhee	Computer Science
Dr. Shuai Zhang	Computer Science

2) Reappointment of Tenure-Track Faculty during Probationary Period

I recommend the following for reappointment on a tenure-track basis effective for the 2024-2025 academic year.

Name	Department
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College of Business

Dr. Cindi Cary	Accounting
Dr. Jaclyn Prentice	Accounting
Dr. Sohee Park	Economics

Dr. Syed Kamal	Finance
Dr. William Pratt	Finance
Dr. Anisur Rahman	Finance
Dr. Mark Reavis	Finance
Mr. Jerome Kirtley	ISOM
Dr. Alireza Aghaey	Management
Dr. Benjamin Pratt	Management
Dr. Emily Goad	Marketing

College of Education and Professional Studies

Dr. Marcio Bezerra	Adult Education & Safety Sciences
Dr. Kari Dyer	Advanced Prof. & Special Services
Dr. Delayna Gary	Advanced Prof. & Special Services
Dr. Jackie Mania-Singer	Advanced Prof. & Special Services
Dr. Cheryl McGee	Advanced Prof. & Special Services
Dr. Dawn Pierce	Advanced Prof. & Special Services
Dr. Sara Doolittle	ESFR
Dr. Alicia Welch	ESFR
Ms. Kristin Hommel-Miller	HES
Dr. Uikyung Jung	HES
Dr. Joanne Wong	HES
Dr. Susan Woods	HES
Dr. Brian Bobier	Kinesiology & Health Studies
Ms. Megan Bolin	Kinesiology & Health Studies
Dr. Eric Conchola	Kinesiology & Health Studies
Dr. K. Breana Downey	Psychology
Dr. Jose Hernandez	Psychology
Dr. Peter Rerick	Psychology

College of Fine Arts and Design

Mr. Michael Diaz	Art
Mr. Alexander Olivieri	Dance
Ms. Monique Ortman	Design
Ms. Whitney Vanheuvelen	Design
Dr. Scott Erickson	Music
Dr. Lani Garner	Music
Dr. Danielle Herrington	Music
Dr. Molly Johnson	Music
Mr. Ryan Meeks	Music
Ms. Carly O'Brien	Theatre Arts
Mr. Jamison Rhoads	Theatre Arts

College of Liberal Arts

Dr. Tajanae Barnes	English
Dr. Tiffany Larson	English
Dr. Brian Twenter	English
Dr. Tobias Wray	English
Dr. Chelsea Ball	History & Geography
Dr. Michael Weeks	History & Geography
Dr. Vanessa Bentley	Humanities & Philosophy
Dr. Sydney Morrow	Humanities & Philosophy
Dr. Milos Ajdinovic	Mass Communication
Dr. Sophia Clark	Modern Languages
Dr. Travis Jones	School of Criminal Justice
Dr. Chunghyeon Seo	School of Criminal Justice
Dr. Jennifer Schmitz	School of Criminal Justice/FSI
Dr. Cornel Pewewardy	Political Science

College of Mathematics and Science

Dr. Jaina Agan	Biology
Dr. Christopher Goodchild	Biology
Dr. Keegan Melstrom	Biology
Dr. Jyotisna Saxena	Biology
Dr. Goutam Mylavarapu	Computer Science
Dr. Xianshan Qu	Computer Science
Dr. Fei Zuo	Computer Science
Dr. Tej Lamichhane	Engineering & Physics
Dr. Zheng Han	Engineering & Physics
Mr. Timothy Dwyer	Funeral Service/FSI
Dr. Susan Barnes	Nursing
Ms. Terri Bryan Breeden	Nursing
Dr. Maha El Hachi	Nursing
Dr. Janine Kelley	Nursing
Ms. Shelley Miller	Nursing
Dr. Carie Strauch	Nursing
Dr. Crystal Westmoreland	Nursing
Mr. Cody Wilkerson	Nursing
Dr. Ashley Wilson	Nursing

Forensic Science Institute

Ms. Keisha Jones	Forensic Science Institute
Dr. Eric Law	Forensic Science Institute
Ms. Meagan Raddatz	Forensic Science Institute
Dr. Rhonda Williams	Forensic Science Institute

3) Reappointment of Tenure-Track Faculty after Probationary Period

I recommend the following faculty members be retained for the 2024-2025 academic year. Each has received an appropriate recommendation for retention but lack some requirements for tenure.

Name	Department
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College of Education and Professional Studies

Ms. Caitlin Porterfield	ESFR/FSI
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College of Mathematics and Science

Ms. Connie Harris	Nursing
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Forensic Science Institute

Ms. Rachael Elliott	Forensic Science Institute
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4) Non-Tenure Track Appointments

I am recommending the following for reappointment on a non-tenure track basis effective with the 2024-2025 academic year.

Name	Department
------	------------

College of Business

Mr. Riley Shaull	Accounting
Mr. Danny Stewart	Accounting
Dr. NaRita Anderson	Finance
Ms. Melody Edwards	Management
Mr. Maurice Haff	Management
Mr. W. Robert Kaiser	Marketing

College of Education & Professional Studies

Dr. Benjamin Jimenez	Adult Education & Safety Sciences
Ms. Amy Thomas	Advanced Prof. & Special Services
Ms. Emily Spivey	Advanced Prof. & Special Services
Ms. Shonna Covin	Kinesiology & Health Studies
Ms. Ericka Johnson	Kinesiology & Health Studies
Ms. Amber Knapp	Kinesiology & Health Studies
Ms. Kimberly Reeves	Kinesiology & Health Studies

Dr. Leslie Vick	Kinesiology & Health Studies
Dr. Margaret Horner	Psychology
Dr. Vickie Jean	Psychology
Mr. Yuthika Kim	Psychology
Mr. Sean McMillan	Psychology

College of Fine Arts and Design

Mr. David Broyles	ACM
Dr. Cara Dehnert	ACM
Mr. Joseph Gillian	ACM
Mr. Ryan Hendrix	ACM
Mr. Nathanael Medlam	ACM
Ms. Christina Kambour	Dance
Ms. Hui-Cha Poos	Dance
Mr. Brian Gorrell	Music
Mr. Earl Hefley	Music
Dr. Valery Kuleshov	Music
Mr. Zachary Lee	Music
Mr. Michael Lomeka	Music
Dr. Peter Pollack	Music
Mr. William Repavich	Music
Mr. Collin Andrulonis	Theatre Arts

College of Liberal Arts

Ms. Jeannine Bettis	English
Ms. Shay Rahm	English
Ms. Beth Wallo	English
Dr. Maria Diaz Montejo	History & Geography
Dr. Edith Ritt-Coulter	History & Geography
Ms. Danielle Karim	Humanities & Philosophy
Mr. John Murphy	Humanities & Philosophy
Dr. Joshua Rollins	Humanities & Philosophy
Dr. Andrew Russo	Humanities & Philosophy
Mr. Stephen Wagner	Humanities & Philosophy
Dr. Sarah Woolwine	Humanities & Philosophy
Mr. R. Sean Carroll	Mass Communication
Ms. Deborah Deppe	Mass Communication
Ms. Jennifer Foster	Mass Communication
Ms. Jennifer Manuel	Mass Communication
Dr. Christy DeLara	Modern Languages
Ms. Amalia Gomez-Wilkinson	Modern Languages Dr.
Aisa Pessagno-Delboy	Modern Languages
Mr. Carl Dement	School of Criminal Justice
Mr. Donald Mizell	School of Criminal Justice

Ms. Brooke Montoya Soc., Gerontology, & SAS

College of Math and Science

Ms. Andrea Curtis	Biology
Dr. Cari Deen	Biology
Ms. Shahang Derakhshan	Biology
Dr. Richard Dolman	Biology
Ms. Linda Luna	Biology
Dr. Paul Olson	Biology
Dr. Jianguo Liu	Chemistry
Ms. Assal Alae	Engineering & Physics
Ms. Maria Bostwick	Engineering & Physics
Mr. Cole Prather	Engineering & Physics
Dr. Howard Richards	Engineering & Physics
Mr. Scott St. John	Engineering & Physics
Mr. Stephen Smith	Funeral Service
Ms. Joan Brenneman	Mathematics & Statistics
Ms. Janice Ford	Mathematics & Statistics
Dr. Sumeyra Karatas	Mathematics & Statistics
Ms. Liliya McCoy	Mathematics & Statistics
Mr. Tyler Powell	Mathematics & Statistics
Ms. Devin Smith	Mathematics & Statistics
Ms. Jennifer Stone	Mathematics & Statistics
Ms. Susan Huffstutler	Nursing
Ms. Cheryl Reed	Nursing
Dr. Sezin Kadioglu	Professional Science Master's Program/Engineering & Physics

Forensic Science Institute

Mr. Craig Gravel Forensic Science Institute

II. ACADEMIC SERVICE FEES

UCO will not submit any academic service fee requests for FY25.

III. CONCURRENT FEE WAIVER

UCO requests permission to seek approval from the Oklahoma State Regents for Higher Education for the ability to waive all mandatory fees and 18 selected academic service fees (across five colleges and one institute) for in-person concurrent enrollment classes held on a school district campus. These fees are not applicable to this specific segment of our student population. Increased enrollment in college credit courses by Oklahoma high school juniors and seniors

will improve their time to complete an undergraduate degree and reduce their college costs and student debt.

IV. EXECUTIVE SUMMARY OF AWARDS

Following are the new contracts that have been awarded since the last Board Letter:

January 2024

Boeing – Military-Connected Students, \$30,000
Boeing
December 7, 2023 – December 31, 2024
UCO Foundation

This grant will be used to address the emotional, physical and educational needs of military-connected students at UCO. The funds will allow UCO to further enhance the current programs and resources available to these students and ensure that they have the opportunities and support they need to succeed academically and personally.

Oklahoma Behavior Consultation FY24, \$30,787.02
Oklahoma State Department of Education
July 1, 2023 – June 30, 2024

Scott Singleton, College of Education and Professional Studies
This award is an increase to the current Oklahoma Behavior Consultation grant. The additional funds will be used to allow consultation coaches to travel to more distant sites than in previous years.

V. PURCHASES FOR APPROVAL

- A. Kaltura, annual on-demand and live streaming subscription.
Source: E&G \$306,005
- B. TeamDynamix, IT service management software subscription.
Source: Technology Fee..... \$465,065
- C. Tanium, unified endpoint management tool that integrates IT, compliance, security and risk into a single platform.
Source: Technology Fee..... \$158,000
- D. Blackboard, student & technical support services, 3-year contract (FY24-26) with FY24 at \$474,190.
Source: Relief Funds \$1,472,938

VI. INFORMATIONAL ITEMS FROM PURCHASING

- A. OneFire Media Group Inc., marketing consulting services.

Source: Communications.....	\$57,600
B. Xcalibur, professional consulting services.	
Source: Grant.....	\$58,670
C. Frankfurt Short Bruza Associates, engineering and construction services.	
Source: Facility Fee.....	\$52,336
D. Johnson Controls Inc., building technology, software and services.	
Source: Facility Fee.....	\$93,399

Respectfully,

Todd G. Lamb
President



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

February 9, 2024

Regional University System of Oklahoma
305 NW 5th Street
PO Box 407
Oklahoma City, OK 73102

Dear Board Members:

The recommendations of Northeastern State University are as follows:

I. PERSONNEL

A. ADMINISTRATIVE CHANGES

Dr. Sydney Dorrrough has been appointed Associate Dean of the Gregg Wadley College of Science and Health Professions / Clinical Assistant Professor of Occupational Therapy effective January 15, 2024. This is a full-time regular, non-tenure track, 12-month appointment at a fiscal year salary rate of \$109,056. She is filling the position left vacant by Dr. Jessica Martin. Dr. Dorrrough was previously employed with Northeastern State University as an Instructor, and then as Clinical Assistant Professor / Program Director from 2013-2022.

B. RETIREMENT WITH RESOLUTION (Administrative/Academic)

Dr. Pamela Fly, Associate Vice President for Academic Affairs / Professor of Education has submitted her letter of retirement effective July 1, 2024. Dr. Fly has been employed by the University since August 2007.

C. FACULTY CHANGE OF STATUS

Dr. Bryce Newcomer, Assistant Professor of Music/Woodwinds in the College of Liberal Arts, a full-time temporary, non-tenure track, 9-month appointment is moving to a full-time regular, tenure track, 9-month position at an academic year salary rate of \$54,090 effective January 3, 2024.

Dr. Alison Moore, Assistant Professor of Music in the College of Liberal Arts, in a full-time temporary, non-tenure track, 9-month appointment is moving to a full-time regular, tenure track, 9-month position at an academic year salary rate of \$54,090 effective January 4, 2024.

NORTHEASTERN STATE UNIVERSITY

D. FACULTY APPOINTMENTS (TENURE TRACK)

Dr. Caitlin Bruder has been appointed Assistant Professor of Speech Language Pathology in the Gregg Wadley College of Science and Health Professions effective January 3, 2024. This is a full-time regular, tenure track, 9-month appointment at an academic salary rate of \$73,240. Dr. Bruder is filling the position left vacant from Ms. Amanda Catterlin. Dr. Bruder previously worked for Northeastern State University as an Instructor, August 2018-July 2019.

E. FACULTY APPOINTMENTS (NON-TENURE TRACK)

Ms. Mitzie Miller has been appointed Instructor of Medical Laboratory Science in the Gregg Wadley College of Science and Health Professions effective January 8, 2024. This is a full-time regular, non-tenure track, 9-month appointment at an academic year salary rate of \$57,707. She is filling the position left vacant by Ms. Veralynn Mecham.

Ms. Miller holds the following degrees: M. Ed., Educational Technology, University of Arkansas; B.S., Medical Lab Science, Northeastern State University; and B.T., Applied Technology, Rogers State University.

Her professional experience includes: Instructor, Medical Laboratory Technician Program, Northeastern Oklahoma A&M College – 15 years; MLT, Diagnostic Laboratories of Oklahoma – one year.

Ms. Kelsey Smith has been appointed Instructor of Nursing in the Gregg Wadley College of Science and Health Professions effective January 1, 2024. This is a full-time regular, non-tenure track, 9-month position at an academic year salary rate of \$57,707. Ms. Smith is filling the position left vacant by Ms. Jamie Morris.

Ms. Smith holds the following degrees; M.S.N., Nursing Education, Northeastern State University; B.S.N., Nursing, University of Oklahoma; and B.S., Family Studies, Abilene Christian University,

Her professional experience includes: Assisted Living / Memory Care Facilities Supervisor & Case Manager, Enhabit Home Health – 1.5 years; Elementary School Nurse, Union Public Schools – four months; Night Charge Nurse, Med / Surg-Respiratory Care, Hillcrest Medical Center – 1.5 years; Med / Surg – Neuro / Stroke Nurse, Integris Medical Center – 1.5 years; Memory Care Director, The Veraden Senior Living – 1.5 years; Life Enrichment Coordinator, Legend Senior Living – ten months; Parkinson's Unit Coordinator, The Quarry Senior Living – one year

H. TERMINATIONS

Dr. Amy Proctor, tenured Associate Professor of Criminal Justice in the College of Liberal Arts has been terminated effective January 10, 2024.

NORTHEASTERN STATE UNIVERSITY

II. REQUEST TO INCREASE PARKING FEES/FINES

NSU requests changes to our Parking Permit Fees and Fines. Parking permit fees have remained unchanged since 2013. Our institution's commitment to the safety and security of our campus community is unwavering, and the proposed changes aim to align our policies with modern standards while ensuring the well-being of all who visit, study, and work here.

Parking Permit Fees: We are proposing that all Parking Permit Fees be increased to \$40/year.

Parking Fine Adjustments: Our parking fines have remained stagnant for more than 25 years. The existing fines (most fines are \$20) no longer serve as an effective deterrent against parking violations. The fines being adjusted reflect the severity of the violation and the impact on safety (see table below).

Current Fine	Offense	Proposed Fine (to begin FY 2025)
\$20.00	No valid NSU parking permit	\$50.00
\$20.00	Parking in a reserved lot w/o proper permit	\$50.00
\$20.00	Improperly affixed permit	\$20.00
\$20.00	Exceeding loading zone time limit	\$50.00
\$20.00	Incorrect parking	\$20.00
\$20.00	Moving violation	\$50.00
\$20.00	Blocking dumpster	\$50.00
\$20.00	Double parked	\$50.00
\$50.00	Parking in a handicapped space	\$80.00
\$55.00	Altered NSU permit	\$60.00
\$55.00	Use of lost or stolen permit	\$60.00
\$55.00	Give, barter or transfer permit	\$60.00
\$55.00	Fire lane	\$80.00
\$75.00	Vehicle immobilization (Boot) removal	\$100.00

NORTHEASTERN STATE UNIVERSITY

III. NEPOTISM WAIVER REQUEST

Pursuant to RUSO policy (Section 5.12.2), NSU President Rodney Hanley has approved and recommends to the board a waiver for Ms. Shannon Chiaverini (spouse) for the position of Assistant Coach/Director of Football Operations and Mr. Curtis Chiaverini (son) as Assistant Coach/Quarterback Coach within the Athletics department. Both Shannon and Curtis Chiaverini are related to Mr. Darrin Chiaverini, who is the Head Football Coach. All performance evaluations, recommendations for compensation and promotion for both Shannon and Curtis will be made by the Director of Athletics as long as Darrin Chiaverini remains the Head Football Coach.

IV. ACADEMIC SERVICE FEES

Northeastern State University recommends the following changes to our academic service fees to be assessed during the 2024 academic year.

NEW:	Per	Current	Proposed	Revenue +/-	Total Revenue
Optometry Special Instruction Fee	Credit Hour	\$ 0.00	\$ 12.50	+\$60,212.50	+\$60,212.50
<i>A new special instruction fee is needed to cover required expenditures such as student malpractice insurance, accreditation fees (Accreditation Council on Optometric Education), accreditation site visit expenses, professional association membership dues (Association of Schools and Colleges of Optometry).</i>					
Academic Enhancement Fee	Credit Hour	\$ 0.00	\$30.00	+\$3,000,000	+\$3,000,000
<i>With the elimination of our online fee, we are repurposing this fee at a reduced amount to provide support for critical workforce needs, other courses in high demand, technology upgrades, funding for identifying strategic planning initiatives designed to strengthen, direct and further improve academic programs and student experience.</i>					
CHANGES:	Per	Current	Proposed	Revenue +/-	Total Revenue
Medical Lab Science Enhancement Fee	Credit Hour	\$25.00	25.00	+\$3,750	\$28,750
<i>The MLS program has recently submitted a proposal for a graduate program in MLS. This fee request is to have the current MLS fee apply to the new graduate courses. No other changes are requested.</i>					
Online Fee	Credit Hour	\$40.00	\$ 0.00	-\$4,120,000	\$ 0.00
<i>Elimination of this fee allows us to establish a new Academic Enhancement Fee as requested above at a reduced rate.</i>					

NORTHEASTERN STATE UNIVERSITY

V. GRANTS AND CONTACTS

The University has received notification of funding for the following proposals:

Blast Off with STEAM: Briggs 7 & 8th Grade 2024 \$6,000.00

The purpose of this grant is to partner with Briggs Public Schools for the purpose of immersing 100 students in grades 7 & 8 to programs and careers in Science, Technology, Engineering, and Mathematics fields. This will open pathways and opportunities to gain more knowledge in the pursuit of interests in STEM. The Project Director is: Ms. Barbara Fuller.

STEM Ahead for Young Scientists and Engineers 2024 \$6,000.00

The Academy will hold (5) events for (15) students to cover multiple STEM areas. The events will integrate with the current electrical program at Lowrey School to let students apply the electrical knowledge they learn to solve real-world problems (wiring and connecting the drones or robotic vehicles). Students will learn fundamental knowledge through hands-on activities. The Project Director is: Dr. Weihuan Zhao.

**Agricultural and Conservation Knowledge Through Place Based Education
2024-2026.....\$258,978.00**

This award will have (2) experience coordinators to educate youth in grades 6-12 in natural resources conservation and other areas useful in agricultural sectors. This program will address local resource issues by offering collaborative and engaging discussions between NRCS, FSA, and farmers. The Project Director is: Dr. Kendra Haggard.

Total Awarded Grants\$270,978.00

Respectfully submitted,



Rodney Hanley, Ph.D.
President

Regional University System of Oklahoma
RESOLUTION

WHEREAS, Dr. Pamela Fly will retire as Associate Vice President for Academic Affairs and Professor of Education at Northeastern State University on July 1, 2024; and

WHEREAS, Dr. Fly has served faithfully and honorably on the Northeastern State University faculty for 17 years and on the University of Central Oklahoma faculty for eight years in a variety of roles including associate dean of the College of Education (UCO & NSU), assistant vice president for teaching and learning, and associate vice president for Academic Affairs; and

WHEREAS, in addition to her regular duties, Dr. Fly also served NSU in interim roles as acting provost in 2013-14 and dean of the Broken Arrow campus in 2015-16; and

WHEREAS, Dr. Fly is an active scholar with book chapters, articles, conference presentations invited talks, and grant work; and

WHEREAS, as accreditation liaison officer, Dr. Fly led successful reaccreditation efforts for the institution, monitored federal compliance and institutional practices as well as supported faculty seeking specialty accreditations; and

WHEREAS, Dr. Fly has served the institution by coordinating curriculum processes and instructional technology resources, served on multiple committees, and facilitated special initiatives such as Complete College America, co-requisite remediation, and transfer efforts; and

WHEREAS, Dr. Fly has represented NSU in various external roles, co-chaired NSU’s Tulsa Transfer Project, was the inaugural chair of the Oklahoma Blackboard Consortium, and served as the chair of the Tulsa Higher Education Consortium board; and

WHEREAS, through her commitment to the highest ideals of her profession, Dr. Fly is deserving of special recognition for the influence she has had on Northeastern State University, her colleagues, students, state and national educational organizations, and the children and families of our state; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **Dr. Pamela Fly** the honorary title of “**Associate Vice President and Professor Emeritus**” and extend to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to **Dr. Pamela Fly** in Broken Arrow, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this _____ day of _____, 2024.

Regent Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Regent Amy Anne Ford, Secretary
Regional University System of Oklahoma



NorthwesternTM

OKLAHOMA STATE UNIVERSITY

February 8, 2024

Regional University System of Oklahoma
305 N.W. 5th St., #407
Oklahoma City, OK 73102-4741

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. **PERSONNEL**

A. **Faculty Appointments**

School of Professional Studies

Ms. Sarah Martin, has been appointed Instructor of Nursing in a permanent full-time position. Her appointment is effective February 12, 2024 at an academic salary rate of \$53,000.

Ms. Martin's degrees are: M.S. (2023), Nursing, Northeastern State University, Tahlequah, OK; and B.S. (2015), Nursing, Oklahoma City University, Oklahoma City, OK.

Her professional experiences include: Registered Nurse (2.5) at Oklahoma State Department of Health, Kay County, Oklahoma. Registered Nurse-ER Dept. (2.5) at Stillwater Medical Center, Stillwater, Oklahoma and St. Francis Hospital South, Tulsa, Oklahoma.

II. PURCHASES

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

HVAC/Broiler Equipment: Federal Corporation, Oklahoma City, Oklahoma, not to exceed \$90,000 (Fund 705 Auxiliary-Housing)

Pickup Truck for Ag Farm: Cherokee Motors LLC, Alva, OK, not to exceed \$70,000. (Donated Funds-Fund 705 Auxiliary)

We request approval of the following purchases in accordance with Board Policy (over \$150,000):

Educational Supplies for Nursing: DiaMedical USA Equipment LLC, Farmington, Michigan, not to exceed \$400,000. (Fund 705 ARPA Reimbursement) (Increased amount from prior request).

III. GRANTS AND CONTRACTS

The Enid Winter Chautauqua..... \$1,250

Grant funds to assist with the 2024 Enid Winter Chautauqua entitled “Maria von Trapp: Beyond the Sound of Music”, held January 27, 2024, on Northwestern’s Enid campus. Dr. Wayne McMillin, Dean of the Enid Campus, is the event coordinator. Funds were received from:

Park Avenue Thrift..... \$750
Enid Arts Council\$500

TOTAL GRANTS.....\$1,250

IV. INFORMATIONAL ITEMS

A. Academic Services Fees

Northwestern Oklahoma State University recommends the following changes to our academic service fees to be assessed starting the fall 2024 semester.

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Agriculture Classroom/Lab Supply and Material Fee	Per Course	\$ 25.00	\$ 85.00	\$ 7080.00	\$ 10,030.00
<p>The Agriculture Lab Fee is used to purchase consumable agricultural products, tools, and essential materials to aid hands-on laboratory periods in several courses. Costs for all products have increased since 2006 due to inflation. Courses impacted by fee: AGRI 1124, AGRI 1214, AGRI 2113, AGRI 3112, AGRI 3214, AGRI 3443</p>					
Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Mechanized Agriculture Classroom/Lab Supply and Material Fee	Per Course	\$ 50.00	\$ 85.00	\$ 1750.00	\$ 4,250.00
<p>The Mechanized Agriculture Laboratory Fee is used to purchase consumable products, tools, and essential materials used to teach methodologies associated with metal fabrication, farm construction projects, and small gas engine repair and maintenance. Courses impacted by fee: MCAG 3011, MCAG 3211, MCAG 3222, MCAG 3232, MCAG 4101</p>					

Sincerely,



Bo Hannaford, Ed.D.
President

Regent Jane McDermott
 Regional University System of Oklahoma
 Landmark Towers
 3555 Northwest 58th, Suite 320
 Oklahoma City, OK 73112

Dear Regent McDermott:

The recommendations of Southeastern Oklahoma State University are as follows:

I. ACADEMIC SERVICE FEES

Request approval for the following changes in Academic Service Fees for FY2025.

DELETIONS:

	Per	Current	Proposed	Revenue +/-	Total Revenue
IT Computer Supply/Material Fee	Per Course	\$70	\$0	(\$80,000)	\$0
This fee is no longer needed in its current format and is being retired. The request is revenue neutral as school-based academic services fees are being increased to offset the deletion.					
Distance Education Fee - Graduate	Credit Hour	\$75	\$0	(\$3,100,000)	\$0
This fee is being revamped and renamed into a Graduate Studies Enhancement Fee. The request is revenue neutral.					
Distance Education Fee - Graduate Tinker	Credit Hour	\$67	\$0	(\$100,000)	\$0
This fee is being revamped and renamed into a Graduate Studies Tinker Enhancement Fee. The request is revenue neutral.					
Distance Education Fee - Undergraduate	Credit Hour	\$50	\$0	(\$2,400,000)	\$0
This fee is being revamped and renamed into an Undergraduate Studies Enhancement Fee. The request is revenue neutral.					

CHANGES:

	Per	Current	Proposed	Revenue +/-	Total Revenue
Massey School of Business Academic Services Fee	Credit Hour	\$16	\$20	\$75,000	\$305,000
<p>This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services, and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs. Applies to Undergraduate and Synchronous Graduate Courses beginning with ACCT, AVIA, BIM, BLAW, BUS, ECON, ENTR, FIN, HIS, MKT, MNGT, SFTY.</p>					
School of Arts & Sciences Academic Services Fee	Credit Hour	\$16	\$20	\$125,000	\$500,000
<p>This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services, and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs. Applies to Undergraduate and Synchronous Graduate Courses beginning with ART, ASL, BIOL, BOT, BSN, CHEM, CHTW, CIS, CLAR, COMM, CONS, CS, ENG, EUPH, FLTE, FREN, FWS, GEOG, GERM, GTR, HIST, HON, HRN, HUM, LANG, LAS, LEAD, MATH, MUS, NAL, NS, OBOE, ORIE, ORGL, PERC, PHIL, PHYS, PNO, POSC, PSCI, READ, REL, SAX, SCIE, SOST, SPAN, STAT, TBN, THTR, TPT, TUBA, VCE, VLN, ZOOL Sciences.</p>					
School of Education & Behavioral Sciences Academic Services Fee	Credit Hour	\$16	\$20	\$70,000	\$275,000
<p>This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services, and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs. Applies to Undergraduate and Synchronous Graduate Courses beginning with CJ, COUN, EDAD, EDUC, EICD, ELED, ESL, KIN, PSY, SOC, SPED.</p>					

ADDITIONS:

	Per	Current	Proposed	Revenue +/-	Total Revenue
Allied Health Enhancement Fee	Credit Hour	\$0	\$25	\$30,000	\$30,000
<p>The revenue from this fee will be used to offset the costs of operations, travel, accreditation, and personnel. Applies to all courses offered or under development in the Allied Health department except those in Nursing.</p>					

	Per	Current	Proposed	Revenue +/-	Total Revenue
Banking Certification Fee	Per Course	\$0	\$150	\$6,000	\$6,000
Will allow students to test and receive a certification in Banking while enrolled in the course. Applies to FIN4533.					
Deferred Admissions Application Fee	Admissions	\$0	\$30	\$3,000	\$3,000
Standard university admission application fee providing the flexibility for a select numbers of students to defer paying the fee until admitted and enrolled.					
Graduate Studies Enhancement Fee	Credit Hour	\$0	\$75	\$3,100,000	\$3,100,000
Formerly the Distance Education Fee. This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services, and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs. Applies to all graduate courses.					
Graduate Studies Enhancement Fee - Tinker	Credit Hour	\$0	\$67	\$100,000	\$100,000
Formerly the Distance Education Fee - Tinker. This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services, and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs. Applies to all graduate Tinker courses.					
Undergraduate Studies Enhancement Fee	Credit Hour	\$0	\$50	\$2,400,000	\$2,400,000
Formerly the Distance Education Fee - Undergraduate. This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services, and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs. Applies to all undergraduate courses excluding those delivered face-to-face.					
Commercial Phase 1 Flight Fee	Per Course	\$0	\$455	\$18,000	\$18,000
This fee will assist in the maintenance and upkeep of aircraft including paint, avionics modernization, engine replacement reserves, FAA certification of instructional staff, required FAA and risk management insurance, and Instructor standardization. Applies to AVIA3511.					
Commercial Phase 2 Flight Fee	Per Course	\$0	\$970	\$46,560	\$46,560

	Per	Current	Proposed	Revenue +/-	Total Revenue
This fee will assist in the maintenance and upkeep of aircraft including paint, avionics modernization, engine replacement reserves, FAA certification of instructional staff, required FAA and risk management insurance, and Instructor standardization. Applies to AVIA3531.					
Commercial Phase 3 Flight Fee (Cirrus)	Per Course	\$0	\$400	\$17,820	\$17,820
This fee will assist in the maintenance and upkeep of aircraft including paint, avionics modernization, engine replacement reserves, FAA certification of instructional staff, required FAA and risk management insurance, and Instructor standardization. Applies to AVIA3541.					
FAA Instrument Certification	Per Course	\$0	\$545	\$16,290	\$16,290
This fee will assist in the maintenance and upkeep of aircraft including paint, avionics modernization, engine replacement reserves, FAA certification of instructional staff, required FAA and risk management insurance, and Instructor standardization. Applies to AVIA3521.					
FAA Multi-engine Commercial Certification	Per Course	\$0	\$500	\$10,000	\$10,000
This fee will assist in the maintenance and upkeep of aircraft including paint, avionics modernization, engine replacement reserves, FAA certification of instructional staff, required FAA and risk management insurance, and Instructor standardization. Applies to AVIA4601.					
FAA Private Certification	Per Course	\$0	\$495	\$22,140	\$22,140
This fee will assist in the maintenance and upkeep of aircraft including paint, avionics modernization, engine replacement reserves, FAA certification of instructional staff, required FAA and risk management insurance, and Instructor standardization. Applies to AVIA1041.					
FAA CF 1 Instructor Certification	Per Course	\$0	\$465	\$9,280	\$9,280
This fee will assist in the maintenance and upkeep of aircraft including paint, avionics modernization, engine replacement reserves, FAA certification of instructional staff, required FAA and risk management insurance, and Instructor standardization. Applies to AVIA3241.					
FAA CF 2 Instructor Certification	Per Course	\$0	\$280	\$6,950	\$6,950
This fee will assist in the maintenance and upkeep of aircraft including paint, avionics modernization, engine replacement reserves, FAA certification of instructional staff, required FAA and risk management insurance, and Instructor standardization. Applies to AVIA3531.					
FAA Commercial Certification	Credit hour	\$0	\$180	\$5,280	\$5,280
This fee will assist in the maintenance and upkeep of aircraft including paint, avionics modernization, engine replacement reserves, FAA certification of instructional staff, required FAA and risk management insurance, and Instructor standardization. Applies to AVIA3541.					

II. INFORMATIONAL

Southeastern Oklahoma State University is reporting the following:

The University is reporting a name change from Aviation Sciences Institute to Aerospace Sciences Institute. This motion is on the heels of the Oklahoma Aeronautics Commission officially changing their name to the Department of Aerospace and Aeronautics which supports the Oklahoma Governor's directive to build Oklahoma into an aerospace technology center of excellence. This move would also support the EDA Grant Southeastern received to transform our building into an Aerospace Resource Center.

Sincerely,



Thomas W. Newsom
President



OFFICE OF THE PRESIDENT
Danley Hall, Suite 204
1100 E. 14th Street, PMB P - 8 • Ada, OK 74820 - 6999
(580) 559 - 5213 office • (580) 559 - 5788 fax • www.ecok.edu

09 February 2024

Regional University System of Oklahoma
305 NW 5th #407
Oklahoma City, OK 73102

Dear Chair McDermott and Members of the Board:

The recommendations of East Central University are as follows:

I. PERSONNEL

None to report at this time.

II. REQUESTS FOR CONTRACTS

None to report at this time.

III. GRANTS AND CONTRACTS

US Fish & Wildlife via OSU – Movement/Population of Pronghorn ‘24	\$14,360.55
To conduct field and lab research to assess endoparasite and ectoparasite loads of adult and fawn pronghorns. The Project Director is Dr. George Wang.	
OSRHE – OER Adoption Grants for Faculty	\$32,500
To adopt OER for courses by faculty. The Project Directors are Dana Belcher & Shawna Bishop (with individual faculty responsible for implementation of requirements).	

**OSRHE – OK Is Aviation – ECU Tigers
Can Fly** **\$3,640**

To offer a one-day spring/summer camp for up to 15 local area teachers and 30 students. The camp will teach the forces of flight, airplane mechanics/anatomy, drone introduction, and will introduce students to career options in aviation. The Project Director is Dr. Gerald Mihelic.

**OSRHE – STEM Academy: The Human
Water Cycle** **\$42,000**

Summer STEM Academy for commuter high school students that introduces them to the water/wastewater industry, engages them in industry-relevant activities related to all areas of STEM, and introduces them to life as a college student and the expectations therein. Camps will occur in Summer 2024. The Project Directors are Dr. Robin Roberson and Dr. Jessica Brumley.

**OSRHE – STEM Academy: Molecules
of Nature** **\$24,000**

Through hands-on exploration, students will synthesize molecules that are important in fields such as medicine, food processing, and agriculture. Students will be immersed in the college experience, gaining knowledge of high-tech laboratory equipment and safety. Students will also enjoy a field trip to the Chickasaw National Recreation Area and leave the camp understanding how to pursue numerous STEM degrees. This residential camp is designed for twenty 8th and 9th graders and will be held on ECU's campus in Ada June 2-7, 2024. The Project Director are Dr. Charles Crittell and Dr. Daniel McInnes.

**NSF via OSU – OKLSAMP PRELS
Supplemental Grant** **\$57,470**

Two research students/graduates, under mentorship of the PI, will conduct research to develop an enhanced-risk identification technique to analyze collected *Ae. Albopictus*, *Ae. Aegypti*, and *Culex* mosquitoes from Ada, Oklahoma. Using DNA barcoding to identify the species and assess the prevalence of flavivirus infections, such as West Nile virus, this study aims to provide critical information to aid public health authorities in identifying potential health risks and implementing effective mosquito control measures. The Project Director is Dr. Alisha Howard.

**OSRHE – Tiger Academy Full STEM
Ahead** **\$6,000**

To provide 5 learning events to partnering LEAs serving grades 6-8 in STEM fields. The Project Director is Dr. Kerry Lamparter-Rhone.

State of Oklahoma HEPS- ECU Suicide Prevention Services 24	\$5,000
To provide access to suicide prevention education at East Central University by faculty/staff and students, for faculty/staff and students. The Project Director is Holli Witherington.	

Chickasaw Nation - McNair Match	\$6,750
To provide funding for native students conducting research through McNair Scholars Program. The Project Director is Yul Dotson.	

Grant total: \$191,720.55

IV. PURCHASES

The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

\$53,190.00 **Southwestern Travel Inc.** for Upward Bound college-bound participants' group travel experience and guided tours *Source: 430 E&G II*

Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):

\$100,000 - \$150,000+ **Armada Disaster Solutions Inc.** to mitigate water damage for declared emergency 17 January 2024 due to flooding/pipe breakage in Hallie Brown Ford Fine Arts Building during below-freezing temperatures *Source: TBD*

V. ACADEMIC SERVICE FEES

Fee	Type	Current	Proposed	Revenue +/-	Total Revenue
Nursing Program Fee (Undergraduate)	Per credit hour	\$75	\$100	\$102,000	\$408,100
This fee is being increased to support testing materials and supplies needed for licensing nursing students.					
Music Fee (Undergraduate)	Per credit hour	\$0	\$30	\$29,310	\$29,310
This fee is needed to maintain specialized instruments, materials, and supplies. It will also help offset the costs of private music lessons.					
Late Registration Fee (Undergraduate & Graduate)	Use	\$0	\$50	\$50,000	\$50,000

This fee is needed to encourage returning students to register for future classes in a timely manner. It will be used to enhance communication and services regarding registration processes and procedures.					
Late Payment Fee (Undergraduate & Graduate)	Use	\$0	\$50	\$70,000	\$70,000
This fee is needed to encourage students to make timely payments to the university for services. ECU will be enhancing its collection efforts, and this fee will provide those much-needed resources.					
Optical Practical Training Administration Fee (International Students Only)	Use	\$0	\$100	\$15,000	\$15,000
<ul style="list-style-type: none"> • Non-STEM 12 mo. • STEM 24 mo. 		\$0	\$200	\$25,000	\$25,000
This fee is needed to provided resources and proper oversight in order to maintain compliance with federal and state laws regarding extended work in the United States. Additionally, this fee will only be charged and services performed for students in compliance who have no financial obligations to the university.					

Respectfully submitted,



Wendell L. Godwin
President



omcE OF THE PRESIDENT

February 9, 2024

Regional University System of Oklahoma
2501 N Lincoln Blvd, Suite 221
Oklahoma City, OK 73105

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

Dr. Megan Goucher has been appointed to a tenure track position as Assistant Professor in the Department of Nursing in the College of Nursing and Health Professions at Southwestern Oklahoma State University. Her salary for the nine-month appointment will be \$67,019.00. The pay increase will take effect August 1, 2024. Dr. Goucher earned a DNP from Aspen University.

Dr. Hardeep Saluja Singh has been appointed to the Department Chair position as Professor in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective January 1, 2024. His salary for the twelve-month appointment will be \$119,696.00 which does not include the chair stipend of \$4,000.00. His new total will be \$123,696.00.

Dr. Brian Rickel has been appointed to the Interim Department Chair position as Professor in the Department of Computer Science in the College of Business and Technology at Southwestern Oklahoma State University effective January 1, 2024. This interim department chair position is for the Spring 2024 semester only. His chair stipend for the Spring 2024 semester will be \$1,600.00.

Dr. Gregory Rife has been appointed to the tenure track position as Assistant Professor in the Department of Music in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 14, 2024. His salary for the nine-month appointment will be \$51,521.00.

Dr. LeaAnne Hume has been appointed to the tenure track position as Assistant Professor in the Department of Nursing in the College of Nursing and Health Professions at Southwestern Oklahoma State University effective September 2, 2020. Her salary for the nine-month appointment was \$59,841.00. She will be able to apply for promotion and tenure in Fall of 2024.

A. FACULTY HIRES

Mr. Zach Saunders has been appointed the non-tenure track position as Instructor in the Department of Kinesiology in the College of Education and Behavioral Sciences at Southwestern Oklahoma State University effective August 14, 2024. His salary for the nine-month appointment will be \$48,176.00. Mr. Saunders earned a Master of Education from Southwestern Oklahoma State University.

Ms. Mandi McRay has been offered the non-tenure track position as Instructor in the Department of Language and Literature in the College of Arts and Sciences at Southwestern Oklahoma State University effective January 1, 2024. Her salary for the nine-month appointment will be \$49,986.00.

II. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS

A. UpskillOK Special Project Grants - SWOSU/APhA Immunization training \$15,000

The Oklahoma State Regents for Higher Education has awarded the grant, entitled, "*Upskill/OK Special Project Grants - SWOSU/APhA Immunization training*" in the amount of \$15,000. The primary function of this award is Academic Service. The principal investigator is **Dr. Krista Brooks**.

B. Population Health Management Program Development..... \$15,000

The Oklahoma State Regents for Higher Education has awarded the grant, entitled, "*Population Health Management Program Development*" in the amount of \$15,000. The primary function of this award is Academic Service. The principal investigator is **Dr. Tami Moser**.

C. LSAMP Phase VI - Y4 \$54,525

The National Science Foundation through Oklahoma State University has awarded the grant, entitled, "*LSAMP Phase VI - Y4*" in the amount of \$54,525. The primary function of this award is Research. The principal investigator is **Dr. Tim Hubin**.

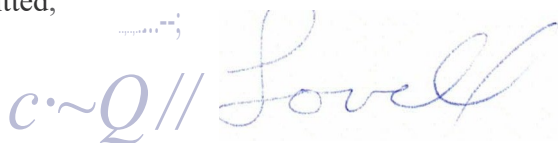
D. Creation of the OK Humanities Council's Let's Talk About It program chapter at SWOSU \$1,391

The National Endowment for the Humanities through the Oklahoma Humanities Council has awarded the grant, entitled, "*Creation of the OK Humanities Council's Let's Talk About It program chapter at SWOSU*" in the amount of \$1,391. The primary function of this award is Community Service. The principal investigator is **Dr. Marc DiPaolo**.

E. Language and Literature teachers collective trip to present at MELUS conference in Dallas 2024 \$7,600

The SWOSU Foundation Inc. has awarded the grant , entitled, " Language and Literature teachers' collective trip to present at MELUS conference in Dallas 2024 " in the amount of \$7,600. The primary function of this award is Research. The principal investigator is **Dr. Marc DiPaolo.**

Respectfully submitted,



Diana Lovell
President