

**REGIONAL UNIVERSITY SYSTEM
OF
OKLAHOMA**



MINUTES

REGULAR BOARD MEETING

June 16, 2011

**University of Central Oklahoma
Academy of Contemporary Music
4th Floor, Guitar Room
Oklahoma City, Oklahoma**

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REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

AGENDA

June 16, 2011, 2:45 p.m.
University of Central Oklahoma
Academy of Contemporary Music
4th Floor, Guitar Room
Oklahoma City, Oklahoma

University
of
Central
Oklahoma

East
Central
University

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

II. CALL TO ORDER AND REGENTS' ROLL CALL

- A. EXCUSE ABSENT REGENTS**
- B. INTRODUCTION OF GUESTS**

Northeastern
State
University

III. CONSENT DOCKET

A. MINUTES OF PREVIOUS MEETING

Approval of Minutes of Regular Meeting, April 16, 2011
Approval of Minutes of Special Meeting, May 11, 2011
Approval of Minutes of Special Meeting, June 2, 2011

Northwestern
Oklahoma
State
University

**B. ACADEMIC AFFAIRS COMMITTEE REPORT
– Chair Terry Matlock**

1. Southeastern Oklahoma State University

a. Course Requirement Change; No change in total hours for degree

- 1) Bachelor of Arts in Art (003)
- 2) Bachelor of Science in Art Education (004)
- 3) Bachelor of Arts in Communication (049)
- 4) Bachelor of Arts in Theatre (060)
- 5) Bachelor of Science in Health and Physical Education (021)
- 6) Bachelor of Science in Recreation (041)
- 7) Bachelor of Science in Aviation Management (002)
- 8) Master of Science in Business Administration (075)

Southeastern
Oklahoma
State
University

Southwestern
Oklahoma
State
University

III. CONSENT DOCKET

B. ACADEMIC AFFAIRS COMMITTEE REPORT

1. Southeastern Oklahoma State University (continued)

b. **New Degree**

Master of Arts in Teaching

2. University of Central Oklahoma

a. **Department Name Change**

In accordance with OSRHE policy 3.8.2 D, the University of Central Oklahoma would like to provide notification of the following nomenclature change within the College of Education and Professional Studies as a part of a departmental realignment:

Department name change resulting from merging the Departments of Advanced Professional Services and Special Services. The new department name will be the Department of Advanced Professional and Special Services.

Rationale for Department name change

The merger of these two departments will result in immediate cost savings and has no negative impact on students, faculty members or staff members. The newly configured department will be larger and more diverse with a balance of programs at the undergraduate and graduate levels. This resulting size and balance will better position the department and program as we continue to more carefully examine efficiencies across campus, engage in program prioritization decision-making and other efforts associated with continuous improvement and thoughtful stewardship.

b. **Posthumous Degree Request**

In accordance with the Oklahoma State Regents for Higher Education's policy on Posthumous Degrees 3.14., the University of Central Oklahoma is requesting approval to award a posthumous baccalaureate degree to Ms. Raye Pelfrey-Fowler. Raye passed away in November of 2010 due to non-hodgkin's lymphoma. She was within seven credit hours of earning her bachelor's degree in General Studies. Ms. Pelfrey-Fowler had completed 118 hours of the 124 hours required for graduation with a GPA of 3.02. The Associate Vice President/Registrar, the Dean of the College of Education and Professional Studies, and the Provost/Vice President for Academic Affairs join me in supporting this request.

AGENDA FOR JUNE 16, 2011

III. CONSENT DOCKET

B. ACADEMIC AFFAIRS COMMITTEE REPORT (continued)

3. Southwestern Oklahoma State University

a. Commission on Accreditation in Physical Therapy Education

Action taken by the Commission on Accreditation in Physical Therapy Education relative to the accreditation of our Physical Therapist Assistant Program.

b. Project Modification Request - Program Requirement Change

- 1) Bachelor of Science in Computer Science program
- 2) Bachelor of Science in Education in Elementary Education program
- 3) Bachelor of Science in Education in Mild/Moderate Special Education program

c. Program Modification Request - Option Addition

Bachelor of Science in Health Science Major program

IV. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

Academic Affairs

Request for New Degree –
Master of Science in Sports Studies and Athletic Administration

A. President's Recommendations

1. Personnel

2. Notice of Grant Awards

Total grants: \$49,098.00

3. Purchases

B. Budget and Tuition & Mandatory Fees

AGENDA FOR JUNE 16, 2011

V. NORTHEASTERN STATE UNIVERSITY

A. President's Recommendations

- 1. Personnel**
- 2. Regular Board Items**
- 3. Law Enforcement Support Agreement**
- 4. Purchases**
- 5. Grants and Contracts**

Total grants and contracts: \$50,500.00

B. Budget and Tuition Increases

VI. EAST CENTRAL UNIVERSITY

Audit and Finance Committee

1. SRA 5 and Schedule F Budget Revision

East Central University requests approval of the SRA 5 and Schedule F budget revision (see attached). Revision is required because ECU received a \$50,000 ARRA grant from the Governor to cover the costs of the Oklahoma State Science and Engineering Fair.

A. President's Recommendations

- 1. Personnel**
- 2. Grants and Contracts**

Total grants and contracts: \$559,403.00

- 3. Meal Plan Increase**
- 4. Purchases**

B. Budget for 2011-12

VII. BUILDING COMMITTEE REPORT

Report of the Building Committee, Thursday, June 16, 2011, 1:45 p.m., ACM@UCO, Guitar Room, Oklahoma City, Oklahoma.

A. Northwestern Oklahoma State University

1. Campus Master Plan

Request approval of the updated Campus Master Plan for Northwestern Oklahoma State University.

2. Refinance of ODFA Bond

Request approval for submission to the Council of Bond Oversight the refunding request for the 2002C Master Lease Series that funded the Energy Performance Contract with TAC Americas (now Schneider Electric Buildings Americas, Inc.) for an estimated Net Present Value (NPV) savings of \$180,000.

B. East Central University

1. Parking Lot Paving (230-0029)

Request approval to bid and award the contract to the lowest responsible bidder to remove the house, prepare lot and pave a parking lot at 900 East 13th. The amount will not exceed \$70,000.00. The project will be funded with Parking Fee revenue.

Request approval to bid and award the contract to the lowest responsible bidder for the purpose of constructing retaining walls, installing storm drainage system, and paving three lots in the 1100 block of East 14th street. The amount will not exceed \$250,000. These lots are located across the street and on the south side of Kerr Activity Center. Based on the costs included in the bids, the project may have to be completed in phases. The project will be funded with Parking Fee revenue and Section 13/New College funds.

2. Soccer Field Repairs (230-0043)

Request approval to bid and award the contract to the lowest responsible bidder to repair the drainage system, install an irrigation system, and grade the soccer field at a 1% slope. The amount will not exceed \$80,000. Funding for the project comes from the Student Activity Facilities Fee.

VII. BUILDING COMMITTEE REPORT

B. East Central University (continued)

3. **Annual Campus Capital Master Plan Building**

Request approval of the Fiscal Year 2012 Campus Master Plan for Capital Improvement Projects. See attached Campus Capital Master Plan.

4. **Refunding the Series 2002C Master Lease: Energy Performance Building**

Request approval for submission to the Council of Bond Oversight the refunding request for the 2002C Master Lease Series that funded the Energy Performance Contract with Johnson Controls, Inc. for an estimated Net Present Value (NPV) savings of approximately \$390,000. The approximate balance to be refunded is \$4,000,000. The original amount financed is \$5,000,000.

C. Southwestern Oklahoma State University

1. **Campus Energy Improvement, Project #6650048**

Request ratification of emergency approval for the replacement of the General Thomas P. Stafford Center/Old Science Building chiller at an estimated cost of \$350,000. Funds for this project will be provided by Educational and General Plant Fund and Section 13.

Also, we request approval to upgrade HVAC systems for the Administration Building, the Al Harris Library, the Art Building and the Chemistry, Pharmacy and Physics Building. The budget for these projects is approximately \$120,000. Funds for these projects will also be provided by Educational and General I Plant Fund and Section 13.

2. **SWOSU Main Street, Project #6650062**

Request approval of the Memorandum of Understanding with the Weatherford Area Chamber of Commerce to jointly house their offices and the SWOSU museum.

3. **Weatherford Community Event Center, Project #6650058**

Request permission to proceed with construction of the current designed structure of approximately 93,000 square feet with a construction budget estimated at \$23,250,000. Funding to be provided by the following sources:

VII. BUILDING COMMITTEE REPORT

C. Southwestern Oklahoma State University

**3. Weatherford Community Event Center, Project #6650058
(continued)**

OSRHE Master Real Property Lease	\$13,000,000
Section 13/New College Funds	\$3,000,000
E&G I Reserve Funds	\$3,000,000
Parking Fee Funds.....	\$250,000
Privately Raised Funds	\$2,000,000
Local Community Funds.....	\$2,000,000

D. Southeastern Oklahoma State University

1. Ratification Of The Emergency Approval

Request ratification of the emergency approval received on April 14, 2011 to bid and award a contract to the lowest responsible bidder for the design/build of a metal building to house the painting operations (includes paint booth) of the Aviation Science Institute at Eaker Field for an amount not to exceed \$100,000. Paint booth needs to be relocated from hanger area to a confined space due to safety issues. Funding: Special Agency 700. (Project No. 660-0335).

2. Old Campus Bookstore and Magnolia Room Project

Request approval to increase the total renovations on the Old Campus Bookstore and Magnolia Room Project from \$540,000 to \$840,000 due to adding adjacent space to the project that includes the ballroom and old grill area and the requirement of installing a sprinkler system and fire alarm system to bring the building up to code. Original approval was received at the January 2011 board meeting and was contingent upon receiving a grant award from the Department of Education in the amount of \$300,000. Cost associated with bringing the building up to code are not eligible for funding through the granting agency therefore the university is requesting approval to bid and award subcontracts to the lowest responsible bidders for bringing the building up to code. Funding: E&G II Fund 430 and Section Thirteen Fund 600. Project No. 660-0809.

VII. BUILDING COMMITTEE REPORT

D. Southeastern Oklahoma State University (continued)

3. **Fine Arts-Russell Corridor Project and Fourth Street-Paul Laird Field Project**

Request approval to bid and award contract to the lowest responsible bidder for the installation of ADA ramps, sidewalks, canopy, lighting, drainage and landscaping on the Fine Arts-Russell Corridor Project and Fourth Street-Paul Laird Field Project for an amount not to exceed \$700,000. Funding: Section Thirteen/New College Funds 600/650 and Special Agency 700. Project No. 660-0805.

4. **McCurtain Branch Campus for the TRIO Programs**

Request approval to bid and award a contract to the lowest responsible bidder on the renovation at the McCurtain Branch Campus for the TRIO Programs for an amount not to exceed \$35,000. Funding: E&G I Fund 290. Project No. 660-0891.

5. **Council of Bond Oversight**

Southeastern is requesting approval for submission to the Council of Bond Oversight the refunding request for the 2002C Master Lease Series that funded the Energy Performance Contract with Siemens Building Technology for an estimated Net Present Value (NPV) savings of \$490,000.

E. Northeastern State University

1. **FY 2013-2017 Campus Master Plan**

Request approval of the updated FY2013-2017 Campus Master Plan. *See attachment for our capital project listing by priority.*

2. **Project #4850031 – Fine Arts Building Renovation**

Increase to Fine Arts for the \$30,000 for green project funded by Section 13 funds.

3. **Project #4850043 – Roof Replacements & Repair**

Request approval to bid materials only and award contracts to the lowest responsible bidder(s) for the purpose of roof repair for multiple buildings on the Tahlequah Campus. The estimated cost of this project is \$150,000. This project will be funded through the 600/650 Capital Reserves.

VII. BUILDING COMMITTEE REPORT

E. Northeastern State University (continued)

4. Project #4850045 – Academic Building Renovations

Science and Health Professions Renovation and Equipment

Request approval to bid and award multiple projects for the purchase of scientific equipment, supplies, and related building utility upgrades with funds collected from the Science Fee charged at \$3.90 per credit hour during the period of January 15, 2001 through April 30, 2010. The budget for this project is approximately \$1,050,000 and these funds are currently available in this fee account.

5. Project #4850045 – Academic Building Renovations

Increase the total budget for the Third Floor Reading Center Project in Bagley Hall (Educ Bldg) from \$500,000 to \$1,400,000 to be funded through 600/650 Capital Reserves and Donations.

6. Project #4850048 – Parking Lots

Request approval to bid and award contracts to the lowest responsible bidder(s) for the purpose of constructing three (3) parking lots on the parameter of the Tahlequah Campus. The estimated cost of this project is \$500,000. This project will be funded through Parking Capital Replacement funds.

7. Project #4850074 – Elevator Repair & Replacement

Request approval to bid and award contracts to the lowest responsible bidder(s) for the purpose of adding an exterior elevator ADA entrance to the Low Vision Care Clinic located in the Science Building on the Broken Arrow Campus. The estimated cost of this project is \$250,000. This project will be funded through 600/650 Capital Reserves.

F. University of Central Oklahoma

1. Major Repairs and Deferred Maintenance project #120-0027

Fund, Design and Award to KBR, Inc., the Job Order Contractor (JOC) for Phase II Mass Communications Building Interior Modifications and Improvements project for the School of Criminal Justice in the amount not to exceed \$60,000. The project budget is \$75,000. (College of Liberal Arts Academic Service Fees, Private Funds, Section 13/Section 13 Offset Funds)

VII. BUILDING COMMITTEE REPORT

F. University of Central Oklahoma (continued)

2. Max Chambers Library Renovation #120-0047

Fund, Design and Award the renovation of the South Elevator Lobbies Floors 1-4 of the Chambers Library, to KBR, Inc., the Job Order Contractor (JOC) for the University, in the amount not to exceed \$135,000. The project budget is \$150,000. (Library Deferred Maintenance Reserve Funds)

3. Campus Computer Center Project #120-0083

Fund, Select Design Consultants, Design, Bid and Award the Campus Computation Center project, Phase I. The project budget is \$3,500,000 (College of Math and Science Academic Service Fees, E&G Funds, FY 12 Section 13/Section 13 Offset Funds, FY 13 Section 13/Section 13 Offset Funds, Student Technology Fees, Grant Funds, Donor Funds, Bond Funds)

4. Max Chambers Library Renovation project #120-0047

Design, Bid and Award contract to KBR, Inc., the Job Order Contractor (JOC) the First and Second Floor Modifications locating the University IT Help Desk staff in an amount not to exceed \$75,000. The project budget is \$175,000. (IT FY2011 and FY 2012 E&G Funds)

5. Ratification of Emergency Approval – Forensic Science Institute

Ratify emergency approval requested by President Webb and granted by Regent Chair Connie Reilly on May, 17, 2011 for increase in award of Art in Public Places Act work for the Forensic Science Institute in the amount of \$120,000. Project Budget is \$120,000. (Bond Funds, Section 13/Section 13 Offset Funds, Private Funds)

6. Howell Hall Science Laboratories project # 120-0010

Approve Change Order #9 to Diversified Construction of Oklahoma, Inc., in the amount of \$34,515.34 for the Wet Specimen Lab for additional engineering on types of explosion screws for field assembled explosion vents, additional full time supervision, fire-stopping in joints and penetrations of fire rated partitions, additional drainage pipe and vent pipe required to move the secondary containment tank due to concealed conditions and other items as noted on the Change Order form attached.

VII. BUILDING COMMITTEE REPORT

F. University of Central Oklahoma (continued)

7. Evans Hall Exterior Repairs Project #120-0014

Attached is a tabulation of all bids received for the Evans Hall Exterior Restoration and Exterior Stair Repairs project. Two bids were received and the lowest responsible bid was from Lippert Brothers, Inc., in the amount of \$1,104,800 for Base Bid and all Add Alternates. The total project budget was \$1,200,000. The Board approved the project September 2010 and February 2011 and a requested approval June 2011. (Section 13/Section 13 Offset Funds)

8. Major Repairs and Deferred Maintenance Project #120-0027

Award of Mass Communications Building Interior Modifications and Improvements project Phase I for the School of Criminal Justice to KBR, Inc., in an amount not to exceed \$300,000. The Board approved award of the project September 17, 2010. (E&G Funds, College of Liberal Arts Academic Service Fees, E&G Funds, Section 13/Section 13 Offset Funds and Private Funds)

9. Howell Hall Science laboratories Project #120-0010

Final completion HOH 111/203 Phase I, Demolition, to Diversified Construction of Oklahoma, Inc., in the amount of \$73,663.75. No change orders to report. Final completion of the Phase I Demolition work was January 28, 2011. The project budget previously approved by the Board was \$100,000. The Board approved the project November 5, 2010 (College of Math and Science Academic Service Fees, Private Funds)

VIII. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

A. President's Recommendations

- 1. Personnel**
- 2. Purchases**
- 3. Grants and Contracts**

Total grants: \$203,177.00

- 4. Room and Board Rates**

B. Budget and Tuition Increases

IX. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

A. President's Recommendations

- 1. Personnel**
- 2. Room and Board Increases**
- 3. Meal Plans**
- 4. Purchases**
- 5. Grants and Contracts**

Total grants and contracts: \$345,036.00

B. Fiscal Year 2011/12 Budget

X. UNIVERSITY OF CENTRAL OKLAHOMA

A. President's Recommendations

- 1. Personnel**
- 2. Executive Summary of New Grants and Contracts**

Total grants and contracts: \$94,250.00

- 3. Informational Items from Purchasing**

B. Budget for FY 2012

AGENDA FOR JUNE 16, 2011

XI. RUSO ADMINISTRATIVE OFFICE BUDGET

XII. AUDIT AND FINANCE COMMITTEE REPORT

Request approval of timing and scope of transitional audit for President Don Betz at Northeastern State University, resignation effective July 31, 2011.

XIII. PRESIDENTS' COUNCIL REPORT – President Don Betz

XIV. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

XV. CHAIR'S REPORT – Regent Connie Reilly

XVI. REGENTS' COMMENTS AND ANNOUNCEMENTS

XVII. NEW BUSINESS

Consideration of any matters not known about or which could not have been reasonably foreseen prior to the posting of the agenda.

XVIII. RECOGNITION OF OUTGOING CHAIR

XIX. EXECUTIVE SESSION

Action to convene in Executive Session

A) pursuant to 25 O. S. §307 (B) (1) to discuss:

1. hiring of the President of University of Central Oklahoma; and
2. hiring of the President of Northeastern State University; and

B) pursuant to 25 O.S. § 307 (B) (4) Confidential communications with legal counsel concerning a pending claim or action.

XX. RECONVENE IN PUBLIC SESSION

Consideration and possible action to implement matters discussed in Executive Session.

XXI. ADJOURNMENT



REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

MINUTES

University
of
Central
Oklahoma

June 16, 2011, 2:45 p.m.
University of Central Oklahoma
Academy of Contemporary Music
4th Floor, Guitar Room
Oklahoma City, Oklahoma

East
Central
University

I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**

Northeastern
State
University

The Board of Regents of the Regional University System of Oklahoma met in regular session at 2:45 p.m., June 16, 2011, University of Central Oklahoma Academy of Contemporary Music, 4th Floor, Guitar Room, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, August 18, 2010, and a copy of the Agenda posted by 2:45 p.m., June 15, 2011 in compliance with the Open Meeting Act.

Northwestern
Oklahoma
State
University

II. **CALL TO ORDER AND REGENTS' ROLL CALL**

Chairman Reilly called the meeting to order. Roll call established the presence of a quorum with five Regents present.

Southeastern
Oklahoma
State
University

Connie Reilly, Chair, Position 5
Michael W. Mitchel, Vice Chair, Position 6
Joe Anna Hibler, Regent, Position 3
Jan Gordon, Regent, Position 4
Richard C. Ogden, Regent, Position 8

A. **R. #87 EXCUSE ABSENT REGENTS**

Regent Ogden made the motion, seconded by Regent Hibler, to excuse Regent Belva Howard, Regent Terry Matlock, and Regent Janet Barresi from the meeting.

Southwestern
Oklahoma
State
University

Voting for the motion: Regents Reilly, Mitchel, Hibler, Gordon, and Ogden

Voting against the motion: None

II. CALL TO ORDER AND REGENTS' ROLL CALL (continued)

B. INTRODUCTION OF GUESTS

University Presidents

John Hargrave, President, East Central University, Ada, Oklahoma
Don Betz, President, Northeastern State University, Tahlequah,
Oklahoma
Janet Cunningham, President, Northwestern Oklahoma State
University, Alva, Oklahoma
Larry Minks, President, Southeastern Oklahoma State University,
Durant, Oklahoma
Randy Beutler, President, Southwestern Oklahoma State University,
Weatherford, Oklahoma
Roger Webb, President, University of Central Oklahoma, Edmond,
Oklahoma

Regional University System of Oklahoma Administrative Staff

Sheridan McCaffree, Executive Director
Charlie Babb, General Counsel
Lynn Griswold, Finance Officer
Lauren Eichinger, Executive Assistant

Others in Attendance

Duane Anderson, Provost and Vice President for Academic Affairs,
East Central University, Ada, Oklahoma
Michele Campbell, Executive Assistant to the President,
Southeastern Oklahoma State University, Durant, Oklahoma
Tom Fagan, Vice President for Administration and Finance,
Southwestern Oklahoma State University, Weatherford, Oklahoma
Tim Foutch, Vice President for Operations, Northeastern State
University, Tahlequah, Oklahoma
Lisa Harper, Assistant Vice President for Financial Operations,
University of Central Oklahoma, Edmond, Oklahoma
Charlie Johnson, Vice President of University Relations, University of
Central Oklahoma, Edmond, Oklahoma
Mark Kinders, Vice President for University Relations, Northeastern
State University, Tahlequah, Oklahoma
David Koehn, Vice President for Administration and Finance,
Northeastern State University, Tahlequah, Oklahoma
Kristy Landsaw, Director of Budgets, Northeastern State University,
Tahlequah, Oklahoma

II. **CALL TO ORDER AND REGENTS' ROLL CALL**

B. **INTRODUCTION OF GUESTS**

Others in Attendance (continued)

Doug McMillan, Interim Vice President for Academic Affairs,
Southeastern Oklahoma State University, Durant, Oklahoma
David Pecha, Vice President for Administration, Northwestern
Oklahoma State University, Alva, Oklahoma
Sharon Robinson, Vice President for Student Affairs, Southeastern
Oklahoma State University, Durant, Oklahoma
Cynthia Rolfe, Vice President for Information Technology, University
of Central Oklahoma, Edmond, Oklahoma
Martin Tadlock, Provost and Vice President for Academic Affairs,
Northeastern State University, Tahlequah, Oklahoma
Steve Turner, Vice President for Administration and Finance, East
Central University, Ada, Oklahoma
Ross Walkup, Vice President for Business Affairs, Southeastern
Oklahoma State University, Durant, Oklahoma

III. **R. #88 CONSENT DOCKET**

Regent Hibler made the motion, seconded by Regent Ogden, to approve the following items on the consent docket:

A. **MINUTES OF PREVIOUS MEETING**

Approval of Minutes of Regular Meeting, April 16, 2011
Approval of Minutes of Special Meeting, May 11, 2011
Approval of Minutes of Special Meeting, June 2, 2011

B. **ACADEMIC AFFAIRS COMMITTEE REPORT – Chair Terry Matlock
(Attachment A, Pages 34-113)**

1. **Southeastern Oklahoma State University** (Pages 34-88)

a. **Course Requirement Change; No change in total hours for degree**

- 1) Bachelor of Arts in Art (003)
- 2) Bachelor of Science in Art Education (004)
- 3) Bachelor of Arts in Communication (049)
- 4) Bachelor of Arts in Theatre (060)
- 5) Bachelor of Science in Health and Physical Education (021)
- 6) Bachelor of Science in Recreation (041)
- 7) Bachelor of Science in Aviation Management (002)
- 8) Master of Science in Business Administration (075)

III. CONSENT DOCKET

B. ACADEMIC AFFAIRS COMMITTEE REPORT

1. Southeastern Oklahoma State University (continued)

- b. **New Degree**
Master of Arts in Teaching

2. University of Central Oklahoma (Pages 89-91)

a. **Department Name Change**

In accordance with OSRHE policy 3.8.2 D, the University of Central Oklahoma would like to provide notification of the following nomenclature change within the College of Education and Professional Studies as a part of a departmental realignment:

Department name change resulting from merging the Departments of Advanced Professional Services and Special Services. The new department name will be the Department of Advanced Professional and Special Services.

Rationale for Department name change

The merger of these two departments will result in immediate cost savings and has no negative impact on students, faculty members or staff members. The newly configured department will be larger and more diverse with a balance of programs at the undergraduate and graduate levels. This resulting size and balance will better position the department and program as we continue to more carefully examine efficiencies across campus, engage in program prioritization decision-making and other efforts associated with continuous improvement and thoughtful stewardship.

b. **Posthumous Degree Request**

In accordance with the Oklahoma State Regents for Higher Education's policy on Posthumous Degrees 3.14., the University of Central Oklahoma is requesting approval to award a posthumous baccalaureate degree to Ms. Raye Pelfrey-Fowler. Raye passed away in November of 2010 due to non-hodgkin's lymphoma. She was within seven credit hours of earning her bachelor's degree in General Studies. Ms. Pelfrey-Fowler had completed 118 hours of the 124 hours required for graduation with a GPA of 3.02. The Associate Vice President/Registrar, the Dean of the College of Education and Professional Studies, and the Provost/Vice President for Academic Affairs join me in supporting this request.

III. CONSENT DOCKET

B. ACADEMIC AFFAIRS COMMITTEE REPORT (continued)

3. Southwestern Oklahoma State University (Pages 92-113)

a. **Commission on Accreditation in Physical Therapy Education**

Action taken by the Commission on Accreditation in Physical Therapy Education relative to the accreditation of our Physical Therapist Assistant Program.

b. **Project Modification Request - Program Requirement Change**

- 1) Bachelor of Science in Computer Science program
- 2) Bachelor of Science in Education in Elementary Education program
- 3) Bachelor of Science in Education in Mild/Moderate Special Education program

c. **Program Modification Request - Option Addition**

Bachelor of Science in Health Science Major program

Voting for the motion: Regents Reilly, Mitchel, Hibler, and Ogden

Voting against the motion: None

Abstaining: Regent Gordon

IV. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

A. R. #89 ACADEMIC AFFAIRS (Attachment A, Pages 62-75)

Regent Ogden made the motion, seconded by Regent Hibler, to table the new degree request for a Master of Science in Sports Studies and Athletic Administration for further review at the July 29, 2011 Board meeting.

Voting for the motion: Regents Reilly, Mitchel, Hibler, Gordon, and Ogden

Voting against the motion: None

IV. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY (continued)

B. R. # 90 PRESIDENT'S RECOMMENDATIONS

(Attachment B, Pages 114-116)

Regent Hibler made the motion, seconded by Regent Ogden, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by President Larry Minks.

Voting for the motion: Regents Reilly, Mitchel, Hibler, Gordon, and Ogden

Voting against the motion: None

C. R. #91 BUDGET AND TUITION & MANDATORY FEES

Regent Hibler made the motion, seconded by Regent Gordon, to approve the 2011-2012 budget for Southeastern Oklahoma State University.

Voting for the motion: Regents Reilly, Mitchel, Hibler, Gordon, and Ogden

Voting against the motion: None

The Board declared a break at 4:00 p.m.

The meeting resumed at 4:15 p.m.

V. NORTHEASTERN STATE UNIVERSITY

A. R. #92 PRESIDENT'S RECOMMENDATIONS

(Attachment C, Pages 117-128)

Regent Mitchel made the motion, seconded by Regent Gordon, to approve the President's Recommendation for Northeastern State University as presented by President Don Betz.

Voting for the motion: Regents Reilly, Mitchel, Hibler, Gordon, and Ogden

Voting against the motion: None

MINUTES FOR JUNE 16, 2011

V. NORTHEASTERN STATE UNIVERSITY (continued)

B. R. #93 BUDGET AND TUITION INCREASES

Regent Ogden made the motion, seconded by Regent Hibler, to approve the 2011-2012 budget for Northeastern State University.

Voting for the motion: Regents Reilly, Mitchel, Hibler, Gordon, and Ogden

Voting against the motion: None

VI. EAST CENTRAL UNIVERSITY

A. **Audit and Finance Committee**
(Attachment D, Pages 129-132)

R. #94 SRA 5 AND SCHEDULE F BUDGET REVISION

Regent Mitchel made the motion, seconded by Regent Hibler, to approve the SRA 5 and Schedule F budget revision for FY 2011.

The revision is required because ECU received a \$50,000 ARRA grant from the Governor to cover the costs of the Oklahoma State Science and Engineering Fair.

Voting for the motion: Regents Reilly, Mitchel, Hibler, Gordon, and Ogden

Voting against the motion: None

B. R. #95 PRESIDENT'S RECOMMENDATIONS
(Attachment E, Pages 133-143)

Regent Gordon made the motion, seconded by Regent Ogden, to approve the President's Recommendations for East Central University as presented by President John Hargrave.

Voting for the motion: Regents Reilly, Mitchel, Hibler, Gordon, and Ogden

Voting against the motion: None

MINUTES FOR JUNE 16, 2011

VI. EAST CENTRAL UNIVERSITY (continued)

C. R. #96 BUDGET FOR 2011-12

Regent Mitchel made the motion, seconded by Regent Ogden, to approve the 2011-2012 budget for East Central University.

Voting for the motion: Regents Reilly, Mitchel, Hibler, Gordon, and Ogden

Voting against the motion: None

Regent Reilly announced that the meeting would be continued at 9:00 a.m. on June 17, 2011 at the Forensic Science Institute at the University of Central Oklahoma.

The order of the agenda changed to item II.

II. CALL TO ORDER AND REGENTS' ROLL CALL

Chairman Reilly called the meeting to order. Roll call established the presence of a quorum with six Regents present.

Connie Reilly, Chair, Position 5
Michael W. Mitchel, Vice Chair, Position 6
Belva Howard, Regent, Position 2
Joe Anna Hibler, Regent, Position 3
Jan Gordon, Regent, Position 4
Richard C. Ogden, Regent, Position 8

A. R. #97 EXCUSE ABSENT REGENTS

Regent Howard made the motion, seconded by Regent Ogden, to excuse Regent Terry Matlock, and Regent Janet Barresi from the meeting.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

MINUTES FOR JUNE 16, 2011

The order of the agenda resumed.

VII. R. #98 BUILDING COMMITTEE REPORT

(Attachment F, Pages 144-162)

Report of the Building Committee, Thursday, June 16, 2011, 1:45 p.m., ACM@UCO, Guitar Room, Oklahoma City, Oklahoma.

Regent Hibler made the motion, seconded by Regent Mitchel, to approve the following items presented by the Building Committee:

A. Northwestern Oklahoma State University (Pages 144-146)

1. **Campus Master Plan**

Request approval of the updated Campus Master Plan for Northwestern Oklahoma State University.

2. **Refinance of ODFA Bond**

Request approval for submission to the Council of Bond Oversight the refunding request for the 2002C Master Lease Series that funded the Energy Performance Contract with TAC Americas (now Schneider Electric Buildings Americas, Inc.) for an estimated Net Present Value (NPV) savings of \$180,000.

B. East Central University (Pages 147-151)

1. **Parking Lot Paving (230-0029)**

Request approval to bid and award the contract to the lowest responsible bidder to remove the house, prepare lot and pave a parking lot at 900 East 13th. The amount will not exceed \$70,000.00. The project will be funded with Parking Fee revenue.

Request approval to bid and award the contract to the lowest responsible bidder for the purpose of constructing retaining walls, installing storm drainage system, and paving three lots in the 1100 block of East 14th street. The amount will not exceed \$250,000. These lots are located across the street and on the south side of Kerr Activity Center. Based on the costs included in the bids, the project may have to be completed in phases. The project will be funded with Parking Fee revenue and Section 13/New College funds.

VII. BUILDING COMMITTEE REPORT

B. East Central University (continued)

2. **Soccer Field Repairs (230-0043)**

Request approval to bid and award the contract to the lowest responsible bidder to repair the drainage system, install an irrigation system, and grade the soccer field at a 1% slope. The amount will not exceed \$80,000. Funding for the project comes from the Student Activity Facilities Fee.

3. **Annual Campus Capital Master Plan Building**

Request approval of the Fiscal Year 2012 Campus Master Plan for Capital Improvement Projects. See attached Campus Capital Master Plan.

4. **Refunding the Series 2002C Master Lease: Energy Performance Building**

Request approval for submission to the Council of Bond Oversight the refunding request for the 2002C Master Lease Series that funded the Energy Performance Contract with Johnson Controls, Inc. for an estimated Net Present Value (NPV) savings of approximately \$390,000. The approximate balance to be refunded is \$4,000,000. The original amount financed is \$5,000,000.

C. Southwestern Oklahoma State University (Page 152)

1. **Campus Energy Improvement, Project #6650048**

Request ratification of emergency approval for the replacement of the General Thomas P. Stafford Center/Old Science Building chiller at an estimated cost of \$350,000. Funds for this project will be provided by Educational and General Plant Fund and Section 13. The replacement of the chiller is an emergency caused by an unforeseen occurrence. The chiller needs to be replaced so that the students and employees in the General Thomas P. Stafford Center/Old Science Building can use that facility during the hot summer months and the information technology equipment will not be damaged by the heat.

Also, we request approval to upgrade HVAC systems for the Administration Building, the Al Harris Library, the Art Building and the Chemistry, Pharmacy and Physics Building. The budget for these projects is approximately \$120,000. Funds for these projects will also be provided by Educational and General I Plant Fund and Section 13.

VII. BUILDING COMMITTEE REPORT

C. Southwestern Oklahoma State University (continued)

2. **SWOSU Main Street, Project #6650062**

Request approval of the Memorandum of Understanding with the Weatherford Area Chamber of Commerce to jointly house their offices and the SWOSU museum.

3. **Weatherford Community Event Center, Project #6650058**

Request permission to proceed with construction of the current designed structure of approximately 93,000 square feet with a construction budget estimated at \$23,250,000. Funding to be provided by the following sources:

OSRHE Master Real Property Lease	\$13,000,000
Section 13/New College Funds	\$3,000,000
E&G I Reserve Funds	\$3,000,000
Parking Fee Funds.....	\$250,000
Privately Raised Funds	\$2,000,000
Local Community Funds.....	\$2,000,000

D. Southeastern Oklahoma State University (Pages 153-154)

1. **Ratification of Emergency Approval**

Request ratification of the emergency approval received on April 14, 2011 to bid and award a contract to the lowest responsible bidder for the design/build of a metal building to house the painting operations (includes paint booth) of the Aviation Science Institute at Eaker Field for an amount not to exceed \$100,000. Paint booth needs to be relocated from hanger area to a confined space due to safety issues. Funding: Special Agency 700. (Project No. 660-0335).

2. **Old Campus Bookstore and Magnolia Room Project**

Request approval to increase the total renovations on the Old Campus Bookstore and Magnolia Room Project from \$540,000 to \$840,000 due to adding adjacent space to the project that includes the ballroom and old grill area and the requirement of installing a sprinkler system and fire alarm system to bring the building up to code. Original approval was received at the January 2011 board meeting and was contingent upon receiving a grant award from the Department of Education in the amount of \$300,000. Cost associated with bringing the building up to code are not eligible for funding through the granting agency therefore the university is requesting approval to bid and award

VII. **BUILDING COMMITTEE REPORT**

D. **Southeastern Oklahoma State University**

2. **Old Campus Bookstore and Magnolia Room Project**

(continued)

subcontracts to the lowest responsible bidders for bringing the building up to code. Funding: E&G II Fund 430 and Section Thirteen Fund 600. Project No. 660-0809.

3. **Fine Arts-Russell Corridor Project and Fourth Street-Paul Laird Field Project**

Request approval to bid and award contract to the lowest responsible bidder for the installation of ADA ramps, sidewalks, canopy, lighting, drainage and landscaping on the Fine Arts-Russell Corridor Project and Fourth Street-Paul Laird Field Project for an amount not to exceed \$700,000. Funding: Section Thirteen/New College Funds 600/650 and Special Agency 700. Project No. 660-0805.

4. **McCurtain Branch Campus for the TRIO Programs**

Request approval to bid and award a contract to the lowest responsible bidder on the renovation at the McCurtain Branch Campus for the TRIO Programs for an amount not to exceed \$35,000. Funding: E&G I Fund 290. Project No. 660-0891.

5. **Council of Bond Oversight**

Southeastern is requesting approval for submission to the Council of Bond Oversight the refunding request for the 2002C Master Lease Series that funded the Energy Performance Contract with Siemens Building Technology for an estimated Net Present Value (NPV) savings of \$490,000.

E. **Northeastern State University** (Pages 155-156)

1. **FY 2013-2017 Campus Master Plan**

Request approval of the updated FY2013-2017 Campus Master Plan. *See attachment for our capital project listing by priority.*

2. **Project #4850031 – Fine Arts Building Renovation**

Increase to Fine Arts for the \$30,000 for green project funded by Section 13 funds.

VII. BUILDING COMMITTEE REPORT

E. Northeastern State University (continued)

3. **Project #4850043 – Roof Replacements & Repair**

Request approval to bid materials only and award contracts to the lowest responsible bidder(s) for the purpose of roof repair for multiple buildings on the Tahlequah Campus. The estimated cost of this project is \$150,000. This project will be funded through the 600/650 Capital Reserves.

4. **Project #4850045 – Academic Building Renovations**

Science and Health Professions Renovation and Equipment

Request approval to bid and award multiple projects for the purchase of scientific equipment, supplies, and related building utility upgrades with funds collected from the Science Fee charged at \$3.90 per credit hour during the period of January 15, 2001 through April 30, 2010. The budget for this project is approximately \$1,050,000 and these funds are currently available in this fee account.

5. **Project #4850045 – Academic Building Renovations**

Increase the total budget for the Third Floor Reading Center Project in Bagley Hall (Educ Bldg) from \$500,000 to \$1,400,000 to be funded through 600/650 Capital Reserves and Donations.

6. **Project #4850048 – Parking Lots**

Request approval to bid and award contracts to the lowest responsible bidder(s) for the purpose of constructing three (3) parking lots on the parameter of the Tahlequah Campus. The estimated cost of this project is \$500,000. This project will be funded through Parking Capital Replacement funds.

7. **Project #4850074 – Elevator Repair & Replacement**

Request approval to bid and award contracts to the lowest responsible bidder(s) for the purpose of adding an exterior elevator ADA entrance to the Low Vision Care Clinic located in the Science Building on the Broken Arrow Campus. The estimated cost of this project is \$250,000. This project will be funded through 600/650 Capital Reserves.

VII. **BUILDING COMMITTEE REPORT** (continued)

F. **University of Central Oklahoma** (Pages 157-162)

- 1. Major Repairs and Deferred Maintenance project #120-0027**
Fund, Design and Award to KBR, Inc., the Job Order Contractor (JOC) for Phase II Mass Communications Building Interior Modifications and Improvements project for the School of Criminal Justice in the amount not to exceed \$60,000. The project budget is \$75,000. (College of Liberal Arts Academic Service Fees, Private Funds, Section 13/Section 13 Offset Funds)
- 2. Max Chambers Library Renovation #120-0047**
Fund, Design and Award the renovation of the South Elevator Lobbies Floors 1-4 of the Chambers Library, to KBR, Inc., the Job Order Contractor (JOC) for the University, in the amount not to exceed \$135,000. The project budget is \$150,000. (Library Deferred Maintenance Reserve Funds)
- 3. Campus Computer Center Project #120-0083**
Fund, Select Design Consultants, Design, Bid and Award the Campus Computation Center project, Phase I. The project budget is \$3,500,000 (College of Math and Science Academic Service Fees, E&G Funds, FY 12 Section 13/Section 13 Offset Funds, FY 13 Section 13/Section 13 Offset Funds, Student Technology Fees, Grant Funds, Donor Funds, Bond Funds)
- 4. Max Chambers Library Renovation Project #120-0047**
Design, Bid and Award contract to KBR, Inc., the Job Order Contractor (JOC) the First and Second Floor Modifications locating the University IT Help Desk staff in an amount not to exceed \$75,000. The project budget is \$175,000. (IT FY2011 and FY 2012 E&G Funds)
- 5. Ratification of Emergency Approval – Forensic Science Institute**
Ratify emergency approval requested by President Webb and granted by Regent Chair Connie Reilly on May, 17, 2011 for increase in award of Art in Public Places Act work for the Forensic Science Institute in the amount of \$120,000. Project Budget is \$120,000. (Bond Funds, Section 13/Section 13 Offset Funds, Private Funds)

VII. BUILDING COMMITTEE REPORT

F. University of Central Oklahoma (continued)

6. **Howell Hall Science Laboratories Project # 120-0010**

Approve Change Order #9 to Diversified Construction of Oklahoma, Inc., in the amount of \$34,515.34 for the Wet Specimen Lab for additional engineering on types of explosion screws for field assembled explosion vents, additional full time supervision, fire-stopping in joints and penetrations of fire rated partitions, additional drainage pipe and vent pipe required to move the secondary containment tank due to concealed conditions and other items as noted on the Change Order form attached.

7. **Evans Hall Exterior Repairs Project #120-0014**

Attached is a tabulation of all bids received for the Evans Hall Exterior Restoration and Exterior Stair Repairs project. Two bids were received and the lowest responsible bid was from Lippert Brothers, Inc., in the amount of \$1,104,800 for Base Bid and all Add Alternates. The total project budget was \$1,200,000. The Board approved the project September 2010 and February 2011 and a requested approval June 2011. (Section 13/Section 13 Offset Funds)

8. **Major Repairs and Deferred Maintenance Project #120-0027**

Award of Mass Communications Building Interior Modifications and Improvements project Phase I for the School of Criminal Justice to KBR, Inc., in an amount not to exceed \$300,000. The Board approved award of the project September 17, 2010. (E&G Funds, College of Liberal Arts Academic Service Fees, E&G Funds, Section 13/Section 13 Offset Funds and Private Funds)

9. **Howell Hall Science laboratories Project #120-0010**

Final completion HOH 111/203 Phase I, Demolition, to Diversified Construction of Oklahoma, Inc., in the amount of \$73,663.75. No change orders to report. Final completion of the Phase I Demolition work was January 28, 2011. The project budget previously approved by the Board was \$100,000. The Board approved the project November 5, 2010 (College of Math and Science Academic Service Fees, Private Funds)

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

MINUTES FOR JUNE 16, 2011

Regent Gordon departed the meeting at 9:15 a.m.

VIII. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

A. R. #99 PRESIDENT'S RECOMMENDATIONS

(Attachment G, Pages 163-170)

Regent Howard made the motion, seconded by Regent Hibler, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, and Ogden

Voting against the motion: None

Absent for the vote: Regent Gordon

Regent Gordon returned to the meeting at 9:17 a.m.

B. R. #100 BUDGET AND TUITION INCREASES

Regent Hibler made the motion, seconded by Regent Howard, to approve the 2011-2012 budget for Northwestern Oklahoma State University.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

IX. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

A. R. #101 PRESIDENT'S RECOMMENDATIONS

(Attachment H, Pages 171-180)

Regent Hibler made the motion, seconded by Regent Mitchel, to approve President's Recommendations for Southwestern Oklahoma State University as presented by President Randy Beutler.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

MINUTES FOR JUNE 16, 2011

IX. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY (continued)

B. R. #102 FISCAL YEAR 2011/12 BUDGET

Regent Ogden made the motion, seconded by Regent Howard, to approve the 2011-2012 budget for Southwestern Oklahoma State University.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

The Board declared a break at 10:00 a.m.

The meeting resumed at 10:15 a.m.

X. UNIVERSITY OF CENTRAL OKLAHOMA

**A. R. #103 PRESIDENT'S RECOMMENDATIONS
(Attachment I, Pages 181-197)**

Regent Howard made the motion, seconded by Regent Mitchel, to approve President's Recommendations for the University of Central Oklahoma as presented by President Roger Webb.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

B. R. #104 BUDGET FOR FY 2012

Regent Howard made the motion, seconded by Regent Hibler, to approve the 2011-2012 budget for the University of Central Oklahoma.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

XI. R. #105 RUSO ADMINISTRATIVE OFFICE BUDGET

Regent Hibler made the motion, seconded by Regent Gordon, to approve the 2011-2012 Administrative Office budget.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

XII. AUDIT AND FINANCE COMMITTEE REPORT

R. #106 TIMING AND SCOPE OF TRANSITIONAL AUDIT

Regent Gordon made the motion, seconded by Regent Hibler, to approve the timing and scope of a transitional audit for President Don Betz at Northeastern State University, resignation effective July 31, 2011.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

XIII. PRESIDENTS' COUNCIL REPORT – President Don Betz

No report was presented.

XIV. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

Executive Director McCaffree announced the revision to the calendar year 2012 Board meeting schedule.

XV. CHAIR'S REPORT – Regent Connie Reilly

Regent Reilly expressed her gratitude toward the Board and staff for a successful year.

XVI. REGENTS' COMMENTS AND ANNOUNCEMENTS

Regent Howard gave accolades to Regent Reilly for a job well done as chair.

XVII. NEW BUSINESS

No new business.

XVIII. R. #107 RECOGNITION OF OUTGOING CHAIR

(Attachment J, Page 198)

Regent Mitchel made the motion, seconded by Regent Howard, to approve the resolution for outgoing Chair Connie Reilly.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

XIX. R. #108 EXECUTIVE SESSION

Regent Gordon made the motion, seconded by Regent Ogden, to convene in Executive Session

A) pursuant to 25 O. S. §307 (B) (1) to discuss:

1. hiring of the President of University of Central Oklahoma; and
2. hiring of the President of Northeastern State University; and

B) pursuant to 25 O.S. § 307 (B) (4) Confidential communications with legal counsel concerning a pending claim or action.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

XX. R. #109 RECONVENE IN PUBLIC SESSION

Regent Hibler made the motion seconded by Regent Mitchel to proceed as discussed in Executive Session.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None

Regent Mitchel appointed Regent Hibler to Chair the NSU Presidential Search Committee which would also include Regent Reilly, Regent Gordon, and Regent Matlock.

XXI. R. #110 ADJOURNMENT

Regent Howard made the motion, seconded by Regent Mitchel, to adjourn the meeting.

Voting for the motion: Regents Reilly, Mitchel, Howard, Hibler, Gordon, and Ogden

Voting against the motion: None